



# Hastings District Council

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**OPEN**

## **A G E N D A**

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### **ROAD CLOSURES SUBCOMMITTEE MEETING**

Meeting Date: **Thursday, 9 February 2012**

Time: **12.30pm**

Venue: **Green Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

<b>Committee Members</b>	Chair: Councillor Twigg Transportation Manager – J Pannu Environmental Manager Consents – K Brunton
<b>Officers Responsible</b>	Group Manager: Asset Management – David Fraser Transportation Officer – Lynn Hardyment
<b>Committee Secretary</b>	Christine Hilton (Ext 5633)



## **Road Closures Subcommittee**

A subcommittee of the Finance and Operations Committee

### **Fields of Activity**

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

### **Membership**

Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

**Quorum** – 2 members of whom one shall be the Chairman

### **Delegated Powers**

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Finance and Operation Committee.



**HASTINGS DISTRICT COUNCIL**  
**ROAD CLOSURES SUBCOMMITTEE MEETING**  
**THURSDAY, 9 FEBRUARY 2012**

**VENUE:** Green Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings

**TIME:** 12.30pm

**A G E N D A**

**1. Apologies**

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

**2. Conflict of Interest**

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Group Manager Corporate & Customer Services (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

**3. Consideration of:**

- |  |          |
|--|----------|
| <b>a) Additional Business Items</b>    | <b>5</b> |
| <b>b) Extraordinary Business Items</b> | <b>6</b> |

**4. Confirmation of Minutes**

- a) Confirmation of Minutes of Road Closures Subcommittee meeting held 14 November 2011  
*(Previously circulated)*

7

- 5. Temporary Road Closures - Hastings Street between Heretaunga Street and Eastbourne Street - Cycling Advocates Network - 22 - 24 February 2012, Seafield Road - Hawke's Bay Car Club - 26 February 2012**

9

- 6. Additional Business Items**

- 7. Extraordinary Business Items**

**HASTINGS DISTRICT COUNCIL**  
**ROAD CLOSURES SUBCOMMITTEE MEETING**  
**ADDITIONAL BUSINESS ITEMS**  
**THURSDAY, 9 FEBRUARY 2012**

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**RECOMMENDATION**

That the following items of additional business be included on the agenda for reasons of urgency:

**6A.** .....

**6B.** .....

**6C.** .....

**NB: Additional items** are those which have been notified two clear working days prior to the meeting. Resolutions can be made in respect of these items.

**HASTINGS DISTRICT COUNCIL**  
**ROAD CLOSURES SUBCOMMITTEE MEETING**  
**EXTRAORDINARY BUSINESS ITEMS**  
**THURSDAY, 9 FEBRUARY 2012**

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**RECOMMENDATION**

That the following items of extraordinary business be included on the agenda for reasons of urgency:

**7A.** .....

**7B.** .....

**7C.** .....



**REPORT TO:** ROAD CLOSURES SUBCOMMITTEE

**MEETING DATE:** THURSDAY 9 FEBRUARY 2012

**FROM:** COMMITTEE SECRETARY  
CHRISTINE HILTON

**SUBJECT:** CONFIRMATION OF MINUTES OF ROAD CLOSURES  
SUBCOMMITTEE MEETING HELD 14 NOVEMBER 2011

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**RECOMMENDATION**

**That the minutes of the Road Closures Subcommittee held 14 November 2011 be confirmed as a true and correct record and be adopted.**

**Attachments:**

There are no attachments for this report.

**Item 4a**



**REPORT TO: ROAD CLOSURES SUBCOMMITTEE**

**MEETING DATE: THURSDAY 9 FEBRUARY 2012**

**FROM: TRANSPORTATION OFFICER  
LYNN HARDYMENT**

**SUBJECT: TEMPORARY ROAD CLOSURES - HASTINGS STREET  
BETWEEN HERETAUNGA STREET AND EASTBOURNE  
STREET - CYCLING ADVOCATES NETWORK - 22 - 24  
FEBRUARY 2012, SEAFIELD ROAD - HAWKE'S BAY CAR  
CLUB - 26 FEBRUARY 2012**

## 1.0 SUMMARY

1.1 The purpose of this report is to obtain a decision from the Committee on the following temporary road closures:

- i. Cycling Advocates Network – walking and cycling conference – 22 – 24 February 2012

**Hastings Street** between Heretaunga Street and Eastbourne Street. The road closure will be between 8:00am, Wednesday, 22 February 2012 until 5:00pm, Friday, 24 February 2012.

- ii. Hawke's Bay Car Club – straight sprint – 26 February 2012

**Seafield Road** from Rapid Number 678 to the intersection with Puketitiri Road. The road closure will be between 9:00am until 6:00pm, Sunday, 26 February 2012.

1.2 These requests arise from the need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily close the above roads.

1.3 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose includes the promotion of the social, economic, environmental and cultural wellbeing of communities. The Council seeks to meet this obligation and the achievement of community outcomes through the strategic objectives set out in the 2009-2019 Long Term Council Community Plan. The matters raised in this report relate to those elements of the strategic objectives identified in the following table.

Strategic Objectives	Achieved By
<p><i>Moving around</i></p> <ul style="list-style-type: none"> <li>• <i>Develop safe transport networks integrated with land use</i></li> <li>• <i>Provide resilient and adaptable social and recreational infrastructure and support services</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Facilitating the provision of space for a local community group to conduct a cultural/sporting/celebratory activity</i></li> <li>• <i>Facilitating the provision of space for the promotion of walking and cycling.</i></li> </ul>

1.4 This report concludes by recommending that the above temporary road closures be approved.

## 2.0 BACKGROUND

2.1 The above events are being held by the following organisation/people:

2.2 Cycling Advocates Network - **Hastings Street** between Heretaunga Street and Eastbourne Street. This section of road will be used to provide space for bicycle parking and additional event space. This will be the first temporary road closure of this section of road this calendar year.

2.3 Hawke's Bay Car Club - **Seafield Road** from Rapid Number 678 to the intersection with Puketitiri Road. This section of road will be used to hold a car sprint. This will be the first temporary road closure of this road in this calendar year.

2.4 The proposed sections of roads to be closed have been chosen specifically for their suitability for holding these particular events.

\*\*\* Attached, as **Appendix A**, are the Temporary Road Closure check lists detailing the necessary items that the organisers need to submit as part of their respective applications for the two proposed road closures. GIS maps showing the area of the temporary road closures are also attached – **Attachment 2** (Hastings Street) and **Attachment 3** (Seafield Road).

## 3.0 CURRENT SITUATION

3.1 The temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM) and the Temporary Traffic Management for Local Roads Supplement to NZTA Rules and Regulations.

3.2 Detailed Traffic Management Plans are to be submitted to the Hastings District Council and the Plans will be approved for implementation subject to the temporary road closure applications being approved.

## 4.0 OPTIONS

4.1 The following options are available:

4.2 **Option A: Approve** the temporary road closures detailed above.

4.3 **Option B: Do not approve** the temporary road closures detailed above.

4.4 **Option C: Approve only one of the two** proposed temporary road closures detailed above.

## 5.0 SIGNIFICANCE AND CONSULTATION

5.1 The organisers of the event have been in contact with affected residents. There are no issues regarding the temporary road closure of Seafield Road or Hastings Street.

- 5.2 Formal public notification has been published in the Hawke's Bay Today newspaper on:

Monday, 16 January 2012 for the temporary closure of Hastings Street with the period for objections closing at 4:00pm, Monday, 30 January 2012.

Saturday, 17 December 2011 for the temporary closure of Seafield Road with the period for objections having closed at 4:00pm, Monday, 9 January 2012.

- 5.3 The temporary road closure notices have also been posted on the Council website.
- 5.4 Emergency Services including Police, St John Ambulance and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closures.
- 5.5 If the closures are approved final formal public notification will be published in the Hawke's Bay Today newspaper in Council's "Community Link" on Saturday, 18 February 2012 for both the temporary closures of Hastings Street and Seafield Road.

## 6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 6.1 The above temporary road closure will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

*"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)."*

*"(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:*

*Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."*

- 6.2 By allowing the above temporary road closures the organiser can undertake their events in a safe in a safe and controlled environment with all risks minimised and managed.
- 6.3 This would also ensure that Community Outcomes and Strategic Objectives are met, including increased recreational and educational activities within the community.

## 7.0 PREFERRED OPTION/S AND REASONS

- 7.1 **Option A: Approve** the temporary road closures detailed above.
- 7.2 This option will ensure that the activities are undertaken in a safe and controlled environment. The risks associated with these closures can then be minimised and managed.

**Attachments:**

- |   |   |                |
|---|---|----------------|
| 1 | Appendix A - Temporary Road Closure Check List                        | CG-10-3-14-003 |
| 2 | Hastings Street - Heretaunga Street to Eastbourne Street              | CG-10-3-14-001 |
| 3 | Seafeld Road - Rapid No. 678 to the intersection with Puketitiri Road | CG-10-3-14-002 |

1. **Temporary Road Closure: Hastings Street between Heretaunga Street and Eastbourne Street. The road closure will be between 8:00am, Wednesday, 22 February 2012 until 5:00pm, Friday, 24 February 2012.**

<b>Items Received:</b>	
<b>Temporary Road Closure Application form</b>	x
<b>Traffic Management Plan</b>	Still to receive. Applicant can submit their TMP 5 working days prior to the temporary road closure
<b>Event Safety Plan</b>	Still to receive
<b>Resident Visiting Form</b>	x

2. **Temporary Road Closure: Seafield Road from Rapid Number 678 to the intersection with Puketitiri Road. The road closure will be between 9:00am until 6:00pm, Sunday, 26 February 2012.**

<b>Items Received:</b>	
<b>Temporary Road Closure Application form</b>	x
<b>Traffic Management Plan</b>	x
<b>Road Bond</b>	x
<b>Event Safety Plan</b>	x
<b>Resident Visiting Form</b>	x

Item 5

Attachment 1

Attachment 2

Item 5





