



Hastings District Council

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OPEN

A G E N D A

ROAD CLOSURES SUBCOMMITTEE MEETING

Meeting Date: **Thursday, 8 March 2012**

Time: **1.30pm**

Venue: **Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Committee Members	Chair: Councillor Twigg Transportation Manager – Mr J Pannu Environmental Manager Consents – Mrs K Brunton
Officers Responsible	Group Manager: Asset Management – Mr D Fraser Transportation Officer – Ms L Hardyment
Committee Secretary	Mrs C Hilton (Ext 5633)

Road Closures Subcommittee

A subcommittee of the Finance and Operations Committee

Fields of Activity

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

Membership

Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

Quorum – 2 members of whom one shall be the Chairman

Delegated Powers

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Finance and Operation Committee.

HASTINGS DISTRICT COUNCIL
ROAD CLOSURES SUBCOMMITTEE MEETING
THURSDAY, 8 MARCH 2012

VENUE: Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 1.30pm

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Group Manager Corporate & Customer Services (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Consideration of:

- | | | |
|----|-------------------------------------|----------|
| a) | Additional Business Items | 5 |
| b) | Extraordinary Business Items | 6 |

- 4. Confirmation of Minutes**
 - 4a) Minutes of Road Closures Subcommittee for Confirmation
(Previously circulated) **7**
- 5. Temporary Road Closures - Otene Road - 14 March 2012 and Hastings Street (between Heretaunga Street and Eastbourne Street) - 23 March 2012** **9**
- 6. Additional Business Items**
- 7. Extraordinary Business Items**

HASTINGS DISTRICT COUNCIL
ROAD CLOSURES SUBCOMMITTEE MEETING
ADDITIONAL BUSINESS ITEMS
THURSDAY, 8 MARCH 2012

RECOMMENDATION

That the following items of additional business be included on the agenda for reasons of urgency:

6A.

6B.

6C.

NB: Additional items are those which have been notified two clear working days prior to the meeting. Resolutions can be made in respect of these items.

HASTINGS DISTRICT COUNCIL
ROAD CLOSURES SUBCOMMITTEE MEETING
EXTRAORDINARY BUSINESS ITEMS
THURSDAY, 8 MARCH 2012

RECOMMENDATION

That the following items of extraordinary business be included on the agenda for reasons of urgency:

7A.

7B.

7C.

REPORT TO: ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 8 MARCH 2012

**FROM: COMMITTEE SECRETARY
CHRISTINE HILTON**

**SUBJECT: MINUTES OF ROAD CLOSURES SUBCOMMITTEE FOR
CONFIRMATION**

RECOMMENDATION

That the minutes of the Road Closures Subcommittee meeting held 23 February 2012 be confirmed as a true and correct record and be adopted.

Attachments:

There are no attachments for this report.

Item 4a

REPORT TO: ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 8 MARCH 2012

FROM: TRANSPORTATION OFFICER
LYNN HARDYMENT

SUBJECT: TEMPORARY ROAD CLOSURES - OTENE ROAD - 14 MARCH 2012 AND HASTINGS STREET (BETWEEN HERETAUNGA STREET AND EASTBOURNE STREET) - 23 MARCH 2012

Item 5

1.0 SUMMARY

1.1 The purpose of this report is to obtain a decision from the Committee on the following temporary road closures:

i. The National Advanced Driver Training School – driver training – 14 March 2012.

Otene Road from the intersection of Ruahapia Road to the intersection with Elwood Road. The road closure will be between 8:00am until 5:00pm, Wednesday, 14 March 2012.

ii. The Eastern Institute of Technology (EIT) – graduation assembly – 23 March 2012.

Hastings Street between Heretaunga Street and Eastbourne Street. The road closure will be between 12:45pm – 1:30pm, Friday, 23 March 2012.

1.2 This request arises from the need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily close the above roads.

1.3 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose includes the promotion of the social, economic, environmental and cultural wellbeing of communities. The Council seeks to meet this obligation and the achievement of community outcomes through the strategic objectives set out in the 2009-2019 Long Term Council Community Plan. The matters raised in this report relate to those elements of the strategic objectives identified in the following table.

Strategic Objectives	Achieved By
<p><i>Moving around</i></p> <ul style="list-style-type: none"> • <i>Develop safe transport networks integrated with land use</i> • <i>Provide resilient and adaptable social and recreational infrastructure and support services</i> 	<ul style="list-style-type: none"> • <i>Facilitating the provision of space for a local community group to conduct a cultural/sporting/celebratory activity.</i>

- 1.4 This report concludes by recommending that the above temporary road closures be approved.

2.0 BACKGROUND

- 2.1 The above events are being held by the following organisation/people:
- 2.2 The National Advanced Driver Training School – **Otene Road** from Ruahapia Road to Elwood Road. This road will be used to hold advanced driver training. This is the first temporary road closure of this road this calendar year.
- 2.3 The EIT education provider – **Hastings Street** from Heretaunga Street to Eastbourne Street. This section of road will be used to hold a graduation assembly. This will be the second temporary road closure of this section of road this calendar year.
- 2.4 The proposed sections of road to be closed have been chosen specifically for their suitability for holding these particular events.

*** Attached, as **Appendix A** (Attachment 1), is the Temporary Road Closure check list detailing the necessary items that the organiser needs to submit as part of their application for the proposed road closures. GIS maps showing the area of the temporary road closures are also attached – Attachment 2 (Otene Road), Attachment 3 (Hastings Street).

3.0 CURRENT SITUATION

- 3.1 The temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM) and the Temporary Traffic Management for Local Roads Supplement to NZTA Rules and Regulations.
- 3.2 Detailed Traffic Management Plans are to be submitted to the Hastings District Council and the Plans will be approved for implementation subject to the temporary road closure applications being approved.

4.0 OPTIONS

- 4.1 The following options are available:
- 4.2 **Option A: Approve** the temporary road closures detailed above.
- 4.3 **Option B: Do not approve** the temporary road closures detailed above.
- 4.4 **Option C: Approve** only one of the two temporary road closures detailed above.

5.0 SIGNIFICANCE AND CONSULTATION

- 5.1 The organisers of the events have been in contact with affected residents. There are no issues regarding the above temporary road closures.
- 5.2 Formal public notification has been published in the Hawke's Bay Today newspaper in the Council's "Community link" on:

Saturday, 21 January 2012 with the period for objections closing at 4:00pm, Monday, 6 February 2012.

Saturday, 4 February 2012 with the period for objections closing at 4:00pm, Monday, 20 February 2012.

- 5.3 The temporary road closure notices have also been posted on the Council website.
- 5.4 Emergency Services including Police, St John Ambulance and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closures.
- 5.5 If the closures are approved final formal public notification will be published in the Hawke's Bay Today newspaper on:

Saturday, 10 March 2012 for the temporary closure of Otene Road.

Saturday, 17 March for the temporary closure of Hastings Street.

6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 6.1 The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)."

"(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."

- 6.2 By allowing the above temporary road closures the organiser can undertake their events in a safe and controlled environment with all risks minimised and managed.
- 6.3 This would also ensure that Community Outcomes and Strategic Objectives are met, including increased recreational and educational activities within the community.

7.0 PREFERRED OPTION/S AND REASONS

- 7.1 **Option A: Approve** the temporary road closures detailed above.
- 7.2 This option will ensure that the activities are undertaken in a safe and controlled environment. The risks associated with the closures can then be minimised and managed.

8.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Transportation Officer titled Temporary Road Closures - Otene Road - 14 March 2012 and Hastings Street (between Heretaunga Street and Eastbourne Street) - 23 March**

2012 dated 8/03/2012 be received.

- B) That, there being no submissions received, the Council approve the following temporary road closures:

Otene Road from the intersection of Ruahapia Road to the intersection with Elwood Road. The road closure will be between 8:00am until 5:00pm, Wednesday, 14 March 2012.

Hastings Street between Heretaunga Street and Eastbourne Street. The road closure will be between 12:45pm – 1:30pm, Friday. 23 March 2012.

- C) That, there being no submissions received, the Council approve the temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager:
Asset Management:

- a) These events are to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM) and the Temporary Traffic Management for Local Roads Supplement to NZTA COPTTM Rules and Regulations.
- b) The supplied Traffic Management Plans containing appropriate signage are approved.
- c) Separate copies of the relevant liability insurance policy are received.
- d) That the cost of all advertising is met by the event organisers.
- e) Emergency Services are contacted regarding the holding of these events.

With the reasons for this decision being that the objective of the decision will contribute to the Council's Strategic Objectives by:

- i) Develop safe transport networks integrated with land use
- ii) Provide resilient and adaptable social and recreational infrastructure and support services

Attachments:

- | | | |
|---|--|----------------|
| 1 | Appendix A - Temporary Road Closure - Check List | CG-10-3-14-007 |
| 2 | Attachment 2 - Map - Otene Road | TR-8-12-6338 |
| 3 | Attachment 3 - Map - Hastings Street | CG-10-3-14-008 |

1. **Temporary Road Closure: Otene Road** from the intersection of Ruahapia Road to the intersection with Elwood Road. The road closure will be between 8:00am until 5:00pm, Wednesday, 14 March 2012.

Items Received:	
Temporary Road Closure Application form	x
Traffic Management Plan	x
Road Bond	x
Event Safety Plan	Still to be received
Resident Visiting Form/Letter	Still to be received

2. **Temporary Road Closure: Hastings Street** between Heretaunga Street and Eastbourne Street. The road closure will be between 12:45pm – 1:30pm, Friday. 23 March 2012.

Items Received:	
Temporary Road Closure Application form	x
Traffic Management Plan	Still to receive. Applicant can supply up to 5 working days prior to the event being undertaken
Road Bond	N/A
Event Safety Plan	Still to be received
Resident Visiting Form/Letter	Still to be received


Item 5

Attachment 1



Item 5

Attachment 3


HASTINGS DISTRICT COUNCIL

Scale: 1:898 on A4
Print Date: Wednesday, 22 February 2012

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