



# *Hastings District Council*

*Civic Administration Building  
Lyndon Road East, Hastings 4156*

*Phone: (06) 871 5000*

*Fax: (06) 871 5100*

*[www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)*

---

**OPEN**

# **MINUTES**

---

## **COMMUNITY GRANTS SUBCOMMITTEE**

Meeting Date: **Monday, 14 May 2012**  
**and Reconvened**  
**Tuesday, 5 June 2012**

**Minutes of a Meeting of the Community Grants Subcommittee held on  
14 May 2012 at 9.05am and reconvened on Tuesday 5 June 2012 at 9.00am**

**Table of Contents**

<b><u>Item</u></b>	<b><u>Page No.</u></b>
<b>1. Apologies</b>	<b>1</b>
<b>2. Conflicts of Interest</b>	<b>1</b>
<b>3. Minutes of Committee Meetings for Confirmation</b>	<b>1</b>
<b>4. Contracts for Service - Approval of 12 month contract variation for 2012/2013</b>	<b>1</b>
<b>5. 2012 Funding Submissions</b>	<b>3</b>
<b>6. Additional Business Items</b>	<b>8</b>
<b>7. Extraordinary Business Items</b>	<b>8</b>

## HASTINGS DISTRICT COUNCIL

**MINUTES OF A MEETING OF THE COMMUNITY GRANTS SUBCOMMITTEE  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION  
BUILDING, LYNDON ROAD EAST, HASTINGS ON  
MONDAY, 14 MAY 2012 AT 9.05AM, AND RECONVENED  
TUESDAY 5 JUNE 2012**

---

**PRESENT:** Councillor Bradshaw (Chair)  
Councillors Hazlehurst, Heaps, Henderson, O'Keefe, Poulain and  
Watkins.

**ALSO PRESENT:** Group Manager: Community Facilities & Programmes (Ms T Winter)  
Economic and Social Development Coordinator (Ms V Berkhan)  
Events and Marketing Co-ordinator (Ms E Angus)  
Committee Secretary (Mrs C Hunt)

### 1. APOLOGIES

There were no apologies to receive.

### 2. CONFLICTS OF INTEREST

Declarations of conflicts of interest were as follows:

Councillor Hazlehurst	- Hastings Blossom Festival Trust
	- Hastings City Business Association
Councillor O'Keefe	- U-turn Trust

### 3. MINUTES OF COMMITTEE MEETINGS FOR CONFIRMATION

Councillor Henderson/Councillor Heaps

**That the minutes of the Community Grants Subcommittee held 24 May 2011  
be confirmed as a true and correct record and be adopted.**

**CARRIED 12/1**

Circulated at the meeting were the following documents:

- Hastings City Business Association - Retail Strategy Submission
- Summary of funding submissions to Draft Long Term Plan 2011/12
- 2012 Funding Submissions Scoring Matrix/Marking Sheet
- Current Community Grants and Contracts for Service 2011/12
- Minutes of the Community Grants Subcommittee held on 24 May 2011

### 4. CONTRACTS FOR SERVICE - APPROVAL OF 12 MONTH CONTRACT VARIATION FOR 2012/2013

*Councillor Hazlehurst declared a conflict of interest - Hastings Blossom Festival Trust.*

On 20 December 2010 a report was presented to the Civic Pride Committee in regard to the \$10,000 funding for the Art Deco Trust. Approval was granted by the Civic Pride Committee on the programme of events proposed by the Art Deco Trust for Art Deco and Earthquake Commemoration events in Hastings in 2011.

Councillor Bradshaw/Councillor Henderson

**That the Art Deco Trust Contract for Service be moved from Appendix A (Providers who have met KPI's) to Appendix B (Partially completed KPI's) for the 2011/12 Art Deco Trust particularly those held in Hastings.**

**CARRIED**

This is a transitional year until the new funding model is introduced and contracts for services need to be assessed on current terms and conditions.

The Hastings Blossom Festival Trust grant to be reduced by \$15,000 as it was considered that the Olive Festival was not an event related to the Hastings Blossom Festival. This would be a variation to the contract of \$15,000 reducing from \$60,000 to \$45,000 for the Blossom Parade. Proposed refocus for the Blossom Festival Trust and to rebrand to Hastings Arts Festival to include other art events.

Councillor Heaps/Councillor Hazlehurst

**A) That the report of the Economic & Social Development Co-ordinator titled "Contracts for Service - Approval of 12 month contract variation for 2012/2013" dated 14/05/2012 be received.**

**B) That a 12 month contract variation be offered to the following community organisations who have fulfilled their KPI's for 2010/2011:**

**Pettigrew Green Arena  
Horse of the Year/Showjumping Hawkes Bay Inc.  
Hawke's Bay Regional Collection/Hawkes Bay Museums Trust  
Havelock North Community Centre Trust  
Surf Life Saving New Zealand  
Sport Hawkes Bay  
Creative Hastings  
Atomic Youth Centre/Atomic Events Centre Trust  
Citizens Advice Bureau/Hastings Citizen's Advice Bureau (Inc)  
Sportslink Charitable Trust  
Hawkes Bay Racing Spring Carnival  
Christmas Cheer Appeal/ Presbyterian Support East Coast**

**C) That a 12 month contract variation be offered to the following community organisations who had partially met their KPI's for 2010/2011, and who have subsequently met the conditions:**

**Art Deco Trust  
Hastings City Business Association/Streets Alive Programme and administration  
Village Festival and Live Weekend Entertainment Programme/ Havelock North Business Association  
Foodbank/Hastings Foodbank Trust  
Hastings Blossom Festival Trust (\$45,000)  
Hastings Budget Advisory Service (Inc.)  
Hastings Citizens' Band/Hastings Citizens' Band Inc  
Sustaining Hawkes Bay Trust  
Flaxmere Community/U-Turn Trust**

**CARRIED 12/2**

---

*The meeting adjourned for morning tea at 10.35am and reconvened at 10.55am*

---

## 5. 2012 FUNDING SUBMISSIONS

**Submission No. 158 - Mates Men's Network - Kerry Babbage** requested funding of \$3,778 (per annum for 10 years, i.e. \$37,780). This funding includes long term salary costs for the sustainability of the network.

Information requested:

- Submission general – needs to be more specific to Hawke's Bay needs.
- Provide details of what other organisations are operating in the area that they are working with and if any research has been undertaken.
- Provide clarification on the request for funding.
- Explanation on the costs of suicide
- What responses have they received from other Councils and organisations.
- Who are the Hawke's Bay contacts?
- Provide specific statistics for Hawke's Bay.

**Submission No. 446 - Mounted Games World Teams Championships - Denise Bentall** requested funding of \$20,000 to be held within the Horse of the Year, but commercially ring fenced.

The amount of \$5,000 has been allocated from Council's event fund, therefore request for funding reduced to \$15,000.

- Request budget information
- Who else have they applied for funding from?

*Councillor Poulain left the meeting at 11.25am.*

**Submission No. 484 - Victim Support - Debbie Sargison** requested funding of \$2,000 to contribute to the maintenance of this service.

- The Committee agreed to recommend funding of \$2,000.00
- No further information required.

*Councillor Poulain rejoined the meeting at 11.30am*

**Submission No. 495 - Omaha Marae Trustees - Meihana Watson** requested funding of \$320,000 to \$500,000 for the refurbishment of Omaha Marae.

Refer to Marae Development Fund.

**Submission No. 504 - HB Tourism - Annie Dundas** requested funding of \$40,000 to contribute to Regional Events Strategy including events manager salary between the four councils.

- Provide budget for strategy implementation.
- Provide information on how the Events Strategy will benefit Hastings.
- Clarify how the project will proceed if all Councils do not contribute.

- Is this a permanent role or ongoing funding required?
- How is private sector supporting the Strategy?

*Councillor O'Keefe left the meeting at 11.40am.*

**Submission No. 551 - Waiata Music Awards - Tama Huata** requested funding of \$15,000 for the Waiata Music Awards.

*Councillor O'Keefe rejoined the meeting at 11.45am*

Received a one-off payment last year of \$10,000 through the 2011 Annual Plan.

- Provide further financial information regarding request for additional \$5000 from last year.
- Provide budget and last year's actual.

**Submission No. 552 - Fiesta of Lights - Te Rangi Huata** requested funding of \$20,000 for the festival during the Christmas period.

- Provide financial report from last year's event.
- Could sponsorship be sourced from other organisations?
- Confirmation of duration of the Fiesta of Lights.
- Could festival be held in alternative park or venue?

**Submission No. 605 - SPCA - Sharon Arcus** requested funding of \$72,000 to \$168,00 for 6-12 months to provide a buffer for operating expenses for the Hastings SPCA.

- What future plans are going to be put in place to remedy their financial situation?

*Councillor Poulain declared an interest in Submission 606.*

**Submission No. 606 - Creative Hastings - Malcolm Calder** requested funding of \$10,000 to top up the \$103,000 contract for service for the 2012/13 year.

The Committee considered that approving additional funding for Contract of Service could set a precedence for other applicants. Creative Hastings have the opportunity to apply for funding from other Trusts for additional funding.

No further information required.

*Councillor Hazlehurst declared an interest in Submission No. 614.*

**Submission No. 614 – Hastings City Business Association** requested funding of \$25,720 for implementing the City's Retail Strategy.

- Provide financials specifically for the Retail Strategy.
- How does this project sit outside the Targeted Rate?

The Subcommittee agreed that decisions be deferred on applications requiring further information.

Councillor Hazlehurst/Councillor O'Keefe

- A) That the report of the Economic & Social Development Co-ordinator titled "2012 Funding Submissions" dated 14 May 2012 be received.
- B) That the Community Grants Subcommittee considered the funding requests to the Draft Long Term Plan 2012/22, and requested further information as follows:

**Submission No. 158 - Mates Men's Network:**

- Submission general – needs to be more specific to Hawke's Bay needs.
- Provide details of what other organisations are operating in the area that they are working with and if any research has been undertaken.
- Provide clarification on the request for funding.
- Explanation on the costs of suicide
- What responses have they received from other Councils and organisations.
- Who are the Hawke's Bay contacts?
- Provide specific statistics for Hawke's Bay.

**Submission No. 446 - Mounted Games World Teams Championships**

- Budget information
- Who else have they applied for funding from?

**Submission No. 504 - HB Tourism:**

- Provide budget for strategy implementation.
- Provide most recent financial report.
- Provide information on how the Events Strategy will benefit Hastings.
- Clarify how the project will proceed if all Councils do not contribute.
- Is this a permanent role or ongoing funding required?
- How is private sector supporting the Strategy?

**Submission No. 551 - Waiata Music Awards:**

- Provide further financial information regarding request for additional \$5000 from last year.
- Provide budget and last year's actual.

**Submission No. 552 - Fiesta of Lights:**

- Provide financial report from last year's event.
- Could sponsorship be sourced from other organisations?
- Confirmation of duration of the Fiesta of Lights.
- Could festival be held in alternative park or venue?

**Submission No. 605 - SPCA:**

- What future plans are going to be put in place to remedy their financial situation?

**Submission No. 614 – Hastings City Business Association**

- Provide financials specifically for the Retail Strategy.
- How does this project sit outside the Targeted Rate?

- C) That following completion of the Draft Long Term Plan 2012/22 submission hearings, the community Grants Subcommittee provides the following recommendations to inform Council's decision making on the funding requests.

**Submission No. 484 - Victim Support**

That the level of funding approved for Victim Support be \$2,000.00 to contribute to the maintenance of this service.

**Submission No. 495 - Omaha Marae Trustees**

That the requested funding of \$320,000 to \$500,000 for the refurbishment of Omaha Marae be referred to the Marae Maintenance Fund.

**Submission No. 606 - Creative Hastings**

That the Creative Hastings application for funding of \$10,000 to top up the \$103,000 contract for service for the 2012/13 year be declined with the reason being that providing additional funding would create a precedence for Contract of Services.

**CARRIED**

The meeting adjourned at 12.30pm and would  
Reconvene on Tuesday, 5 June 2012 at 9.00am



## HASTINGS DISTRICT COUNCIL

**MINUTES OF A MEETING OF THE COMMUNITY GRANTS SUBCOMMITTEE  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION  
BUILDING, LYNDON ROAD EAST, HASTINGS ON MONDAY,  
14 MAY 2012 AT 9.05AM, RECONVENED ON TUESDAY 5 JUNE 2012 AT 9.00AM**

---

**PRESENT:** Councillor Bradshaw (Chair)  
Councillors Hazlehurst, Heaps, Henderson, O'Keefe, Poulain and  
Watkins.

**ALSO PRESENT:** Group Manager: Community Facilities & Programmes (Ms T Winter)  
Economic and Social Development Coordinator (Ms V Berkhan)  
Committee Secretary (Mrs C Hunt)

### 1. APOLOGIES

There were no apologies to receive.

### 2. CONFLICTS OF INTEREST

Councillor Hazlehurst declared a conflict of interest in the Hastings City Business Association submission.

#### **2012 FUNDING SUBMISSIONS (contd)**

Additional Information had been requested by the Community Grants Subcommittee for Submission Nos. 158, 504, 551, 605 and 614 and was circulated prior to the meeting.

A late submission was received from Film Hawke's Bay (Submission No.638) and due to the lateness the Subcommittee were not able to their presentation and agreed to defer any recommendation to the full Council during the LTP Council meeting.

Councillor Bradshaw/Councillor Heaps

**That the Mates Men's Network (Submission No. 158) application for funding of \$20,000 per year for ten years be declined with the reason being that there are other organisations working in Hastings. Mates Men's Network are encouraged to work with Council acting as facilitator to achieve a more collaborative approach with other organisations, working in the area of male suicide, including the District Health Board within Hawke's Bay.**

**CARRIED**

Councillor Watkins/Councillor Bradshaw

**That the Mounted Games World Teams Championships (Submission No. 446) application be approved for a total amount of \$5,000.00 in addition to the \$5,000.00 already allocated from the HDC's Events Budget.**

**CARRIED**

*Councillor Henderson requested his vote AGAINST the Motion be recorded.*

Councillor Heaps/Councillor Watkins

**That the application by Hawke's Tourism (Submission No. 504) for funding of \$40,000 be declined with the reason being that a funding process was set**

up with the Hawke's Bay Regional Council to manage and fund Hawke's Bay Tourism.

**CARRIED**

Councillor Hazlehurst/Councillor Watkins

That the Waiata Music Awards (Submission No. 551) application be approved for a total amount of \$5,000.00. In addition to this Council will provide in-kind support with marketing, and fully support an application to the Blossom Festival Trust for an additional \$5,000.00.

**CARRIED**

Councillor Watkins/Councillor Henderson

That the Fiesta of Lights (Submission No. 552) application be approved for a total amount of \$10,000.00 and that the applicant be encouraged to work collaboratively with Council to explore opportunities for an alternative venue, and Creative Hastings for better integration.

**CARRIED**

Councillor Bradshaw/Councillor Poulain

That the application for funding from the Hastings SPCA (Submission No. 605) be declined. The SPCA is encouraged to work collaboratively with Council's Animal Control team to maximise use of resources.

**CARRIED**

*Councillor Hazlehurst having previously declared a conflict of interest in Submission No. 614 withdrew from the table at 9.54am*

Councillor Heaps/Councillor O'Keefe

That the Hastings City Business Association (Submission No. 614) be declined with the reason being that the Retail Strategy was deemed to be an overhead of the Hastings City Business Association.

**CARRIED**

*Councillor Hazlehurst rejoined the meeting at 10.05am.*

Councillor Hazlehurst/Councillor Henderson

That the funding application from Film Hawke's Bay (Submission No. 638) be deferred to Council for decision as no presentation had been made at the time of the reconvened Community Grants Subcommittee meeting.

**CARRIED**

## 6. ADDITIONAL BUSINESS ITEMS

There were no Additional business Items.

## 7. EXTRAORDINARY BUSINESS ITEMS

There were no Extraordinary Business Items.

The meeting closed at 10.10am

Confirmed

Date: