



Hastings District Council

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OPEN MINUTES

FINANCE AND OPERATIONS COMMITTEE

Meeting Date: **Tuesday, 1 May 2012**

**Minutes of a Meeting of the Finance and Operations Committee held on
1 May 2012 at 1.00pm**

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HASTINGS DISTRICT COUNCIL

**MINUTES OF A MEETING OF THE FINANCE AND OPERATIONS COMMITTEE
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION
BUILDING, LYNDON ROAD EAST, HASTINGS ON
TUESDAY, 1 MAY 2012 AT 1.00PM**

- PRESENT:** **Chair:** Councillor Kerr
Mayor Yule
Councillors Bowers (Deputy Chair), Bradshaw, Collin,
Hazlehurst, Heaps, Henderson, Lester, Nixon, O'Keefe,
Poulain, Roil and Twigg
- IN ATTENDANCE:** Chief Executive (Mr R McLeod)
Group Manager: Asset Management (Mr D Fraser)
Group Manager: Community Facilities & Programmes (Ms
T Winter)
Group Manager: Corporate and Customer Services (Mr M
Maguire)
Group Manager: Planning and Regulatory Services (Mr J
O'Shaughnessy)
Group Manager: Strategy and Development (Mr D
Morgan)
Chief Financial Officer (Mr T Gray)
Strategic Financial Advisor (Mr B Allan)
Accounting Manager (Ms A Louwrens)
Environment Enhancement Officer (Ms J Davis)
Environment Enhancement Co-ordinator (Mr C Baylis)
Parks and Properties Assets Manager (Mr C Hosford)
Transportation Manager (Mr J Pannu)
Waste and Data Services Manager (Mr M Jarvis)
Community Safety Manager (Mr P Evans)
Community Safety Co-ordinator (Mr P Steffert)
Committee Secretary (Mrs C Hilton)

1. APOLOGIES AND LEAVE OF ABSENCE

Councillor Hazlehurst/Councillor Henderson

That an apology for absence from Councillor Watkins and an apology for lateness from Mayor Yule be accepted.

That Leave of Absence be granted as follows:

Councillor Lester 27 June to 20 July 2012

CARRIED

2. CONFLICT OF INTEREST

There were no declarations of conflict of interest.

3. CONSIDERATION OF:

A) ADDITIONAL BUSINESS ITEMS

B) EXTRAORDINARY BUSINESS ITEMS

There were no Additional or Extraordinary Business items.

4. MINUTES OF COMMITTEE MEETINGS FOR CONFIRMATION

Councillor Roil/Councillor Twigg

That the minutes of the Finance and Operations Committee meeting held 27 March 2012 be confirmed as a true and correct record and be adopted.

CARRIED

5. KEEP HASTINGS BEAUTIFUL PROGRAMME UPDATE

A power point presentation was given by the Environment Enhancement Officer.

Deputy Mayor Bowers/Councillor Lester

That the report of the Environment Enhancement Officer titled Keep Hastings Beautiful Programme Update dated 1/05/2012 be received.

CARRIED

6. YOUTH COUNCIL UPDATE

Councillor Lester/Councillor Hazlehurst

That the report of the Community Safety Co-ordinator titled Youth Council Update dated 1 May 2012 be received.

CARRIED

7. FIXING OF DOG CONTROL FEES 2012/2013

(Attachment 2 circulated at meeting)

Mayor Yule joined the meeting at 1:44 pm.

Councillor Roil/Deputy Mayor Bowers

A) **That the report of the Community Safety Manager titled Fixing of Dog Control Fees 2012/2013 dated 1/05/2012 be received.**

B) **That the following dog registration fees be adopted for 2012/2013;**

	Proposed Registration and Penalty Fees 2012/2013	
	If paid before 31 July 2012	If paid after 31 July 2012
Full Fee	\$131.50	\$197.50
SOP Fee	\$73.50	\$197.50
Rural/Working Fee	\$46.50	\$69.50

Note 1; The penalty is applicable when the fee is not paid on or before 31 July 2012

Note 2; All fees are inclusive of GST

Note 3; New dogs being registered for the first time after 31 July pay 1/12th of the total fee per complete month remaining in the registration year.

- C) That the following non-registration fees and charges be adopted for the 2012/2013 registration year;

Fee for dogs to be released after hours.	\$40.00 (Incl. GST)
Sustenance Fee, per day	\$12.00 (Incl. GST)
Application for more than 2 dogs	\$150.00 (Incl. GST)
Selected owners Policy application fee	\$120.00 (Incl. GST)
Microchipping	\$42.00 (Incl. GST)

With the reasons for this decision being that the objective of the decision will contribute to the Council's Strategic Objectives by:

- i) By ensuring fees and charges reflect the costs of providing a dog control programme that is resourced at a level that meets compliance and enforcement obligations under the Dog Control Act 1996 and Council's Dog Control Bylaw 2009.

CARRIED

Councillor Bradshaw requested that his vote **against** the Motion be recorded.

8. ASSET MANAGEMENT GROUP PROJECT AND ACTIVITIES UPDATE AS AT MAY 2012

Deputy Mayor Bowers/Councillor Roil

That the report of the Group Manager: Asset Management titled Asset Management Group Project and Activities Update as at May 2012 dated 1 May 2012 be received.

CARRIED

9. FITZROY AVENUE DECLARATION OF TRUST

Councillor Lester/Deputy Mayor Bowers

A. That the report of the Strategic Financial Advisor titled Fitzroy Avenue Declaration of Trust dated 1 May 2012 be received.

B. That Council resolves to convey legal title of 511 Fitzroy Avenue, Hastings, comprising;

**3,750m² being Lot 2 DP 3615 and Lot 9 DP 3384, Identifier HB75/64, and
2,428m² being Part Lot 3 DP 2713, Identifier HB96/52,**

to Hastings District Properties Limited by way of a bare trust agreement as attached as Attachment 1, to the report in "A" above, and for Hastings District Properties Limited to develop the property in accordance with the Business case approved by Council and to return any proceeds from the development to Council.

CARRIED

10. FINANCIAL REPORT FOR THE 9 MONTHS ENDED 31 MARCH 2012
(Attachment circulated as a separate document)

A power point presentation was given by the Accounting Manager.

Councillor Henderson left the meeting at 2:45 pm.

Councillor Lester/Mayor Yule

That the report of the Accounting Manager titled Financial Report for the 9 months ended 31 March 2012 dated 1/05/2012 be received.

CARRIED

11. ADDITIONAL BUSINESS ITEMS

12. EXTRAORDINARY BUSINESS ITEMS

13. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 14

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Lester/Councillor Roil

THAT the public now be excluded from the following parts of the meeting, namely;

14 Confirmation of the Minutes of the Finance and Operations Committee meeting held 27 March 2012 while the Public were Excluded

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION
14 Confirmation of the Minutes of the Finance and Operations Committee meeting held 27 March 2012 while the Public were Excluded	As stated in the minutes	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

CARRIED

The meeting closed at 2.53pm

Confirmed:

Chairman:

Date: