



# *Hastings District Council*

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**OPEN**

## **A G E N D A**

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### **ROAD CLOSURES SUBCOMMITTEE MEETING**

**Meeting Date: Thursday, 12 July 2012**

**Time: 1.30pm**

**Venue: Green Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

<b>Subcommittee Members</b>	Chair: Councillor Twigg (Councillor Watkins – Alternate Chair)  Transportation Manager – Mr J Pannu Environmental Manager Consents – Mrs K Brunton
<b>Officers Responsible</b>	Group Manager: Asset Management – Mr D Fraser Transportation Officer – Ms L Hardymont
<b>Committee Secretary</b>	Mrs C Hilton (Ext 5633)

## **Road Closures Subcommittee**

A subcommittee of the Finance and Operations Committee

### **Fields of Activity**

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

### **Membership**

Chairman and Alternate Chair appointed by the Council (who shall be elected members)

Transportation Manager

Environmental Manager Consents

**Quorum** – 2 members of whom one shall be the Chairman

### **Delegated Powers**

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Finance and Operation Committee.

**HASTINGS DISTRICT COUNCIL**  
**ROAD CLOSURES SUBCOMMITTEE MEETING**

**THURSDAY, 12 JULY 2012**

**VENUE:** Green Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings

**TIME:** 1.30pm

**A G E N D A**

**1. Apologies**

At the close of the agenda no apologies had been received.

Leave of Absence had previously been granted to Councillor Watkins.

**2. Conflict of Interest**

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Group Manager Corporate & Customer Services (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

**3. Confirmation of Minutes**

Minutes of the Road Closures Subcommittee Meeting held 5 April 2012.  
(Previously circulated)

**4. Temporary Road Closure - Otene Road - 24 July 2012**

**5. Additional Business Items**

**6. Extraordinary Business Items**

**REPORT TO:** ROAD CLOSURES SUBCOMMITTEE

**MEETING DATE:** THURSDAY 12 JULY 2012

**FROM:** TRANSPORTATION OFFICER  
LYNN HARDYMENT

**SUBJECT:** TEMPORARY ROAD CLOSURE - OTENE ROAD - 24 JULY 2012

## 1.0 SUMMARY

- 1.1 The purpose of this report is to obtain a decision from the Committee on the on the following temporary road closure:

The National Advanced Driver Training School – driver training – 24 July 2012.

**Otene Road** from the intersection of Ruahapia Road to the intersection with Elwood Road. The road closure will be between 8:00am until 5:00pm, Tuesday, 24 July 2012.

- 1.2 This request arises from a need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily close the above road.
- 1.3 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose includes the promotion of the social, economic, environmental and cultural wellbeing of communities. The Council seeks to meet this obligation and the achievement of community outcomes through the strategic objectives set out in the 2009-2019 Long Term Council Community Plan. The matters raised in this report relate to those elements of the strategic objectives identified in the following table.

Strategic Objectives	Achieved By
<p><i>Moving around</i></p> <ul style="list-style-type: none"> <li><i>Develop safe transport networks integrated with land use</i></li> <li><i>Provide resilient and adaptable social and recreational infrastructure and support services</i></li> </ul>	<ul style="list-style-type: none"> <li><i>Facilitating the provision of space for a local community group to conduct a cultural/sporting/celebratory activity that enhances driver safety</i></li> </ul>

- 1.4 This report concludes by recommending that the above temporary road closure be approved.

## 2.0 BACKGROUND

- 2.1 The above event is being held by the following organisation/people:
- 2.2 The National Advanced Driver Training School – **Otene Road** from Ruahapia Road to Elwood Road. This road will be used to hold advanced driver training. This is the second temporary road closure of this road this calendar year.

- 2.3 The proposed section of road to be closed has been chosen specifically for its suitability for holding this particular event.

\*\*\* Attached, as **Attachment 1**, is Appendix A the Temporary Road Closure check list detailing the necessary items that the organiser needs to submit as part of their application for the proposed road closure. A GIS map showing the area of the temporary road closure is also attached – **Attachment 2** (Otene Road).

### 3.0 CURRENT SITUATION

- 3.1 The temporary road closure will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM) and the Temporary Traffic Management for Local Roads Supplement to NZTA Rules and Regulations.
- 3.2 A detailed Traffic Management Plan is being submitted to the Hastings District Council and the Plan will be approved for implementation subject to the temporary road closure application being approved.

### 4.0 OPTIONS

- 4.1 The following options are available:
- 4.2 **Option A: Approve** the temporary road closure detailed above.
- 4.3 **Option B: Do not approve** the temporary road closure detailed above.

### 5.0 SIGNIFICANCE AND CONSULTATION

- 5.1 The organiser of the event has been in contact with affected parties/residents and there are no issues regarding the above temporary road closure.
- 5.2 Formal public notification for the temporary road closure has been published in the Hawke's Bay Today newspaper on Saturday, 26 May 2012 with the period for objections closing at 4:00pm Monday, 11 June 2012.
- 5.3 No objections have been received.
- 5.4 The temporary road closure notice has also been posted on the Council's website.
- 5.5 Emergency Services including Police, St John Ambulance and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closure.
- 5.6 If the closure is approved final formal public notification will be published in the Hawke's Bay Today newspaper on: Saturday, 21 July 2012.

### 6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 6.1 The above temporary road closure will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

*"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police*

*and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)."*

- "(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:*

*Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."*

- 6.2 The event organiser is aware that there is an iWay cycle track in the vicinity of the training area. The safety of the cycle track users needs to be considered (with risk being reasonably minimised, eliminated, isolated) by the driver training organiser. The iWay cycle track is situated behind a row of large oak trees. There is also a large area of berm between the trees and the sealed surface of Otene Road.
- 6.3 By allowing the above temporary road closure the organiser can undertake their event in a safe and controlled environment, with all risks minimised and managed.
- 6.4 This would also ensure that Community Outcomes and Strategic Objectives are met, including increased educational activities within the community.

## **7.0 PREFERRED OPTION/S AND REASONS**

- 7.1 **Option A: Approve** the temporary road closure detailed above.
- 7.2 This option will ensure that the activity is undertaken in a safe and controlled environment. The risks associated with this closure can then be minimised and managed.

## **8.0 RECOMMENDATIONS AND REASONS**

- A) That the report of the Transportation Officer titled "Temporary Road Closure - Otene Road - 24 July 2012" dated 12/07/2012 be received.**
- B) That, there being no submissions received, the Council approve the following temporary road closure of Otene Road from the intersection of Ruahapia Road to the intersection with Elwood Road. The road closure will be between 8:00am until 5:00pm, Tuesday, 24 July 2012.**
- C) That, there being no submissions received, the Council approve the above temporary road closure subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:**
- 1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM) and the Temporary Traffic Management for Local Roads Supplement to NZTA COPTTM Rules and Regulations.**

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2. The supplied Traffic Management Plan containing appropriate signage is approved.
3. A separate copy of the relevant liability insurance policy is received.
4. That the cost of all advertising is met by the event organiser.
5. Emergency Services are contacted regarding the holding of this event.
6. The driver training organiser is to take appropriate steps to ensure the safety of the users of the iWay cycle track, including at least the following:

Drivers participating are to have the location and use of the cycle track drawn to their attention, AND

Drivers participating in the training do so under controlled speeds, AND

Drivers' cars travel from north to south along Otene Road. If an evasive manoeuvre is required participants would normally be expected to swerve left. The cycle track is on the driver's right, at a distance of approximately fifteen metres (edge of seal to edge of cycle track).

With the reasons for this decision being that the objective of the decision will contribute to the Council's Strategic Objectives by:

- i) Develop safe transport networks integrated with land use
- ii) Provide resilient and adaptable social and recreational infrastructure and support services

**Attachments:**

- 1 Temporary Road Closure - Checklist - Otene Road - CG-10-3-38  
24 July 2012
- 2 Map - Temporary Road Closure - Otene Road - 24 CG-10-3-39  
July 2012



## Appendix A

### 1. Temporary Road Closures:

**Otene Road** from the intersection of Ruahapia Road to the intersection with Elwood Road (8:00am until 5:00pm, Tuesday, 24 July 2012)

<b>Items Received:</b>	
Temporary Road Closure Application form	x
Traffic Management Plan	This is still to be submitted. This can be supplied 5 working days prior to the temporary road closures.
Road Bond	x
Event Safety Plan	This is still to be submitted
Copy of Resident Visiting Letter	x

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Attachment 1

Attachment 2

Item 4

