



Hastings District Council

Civic Administration Building
Lyndon Road East, Hastings

Phone: (06) 871 5000

Fax: (06) 871 5100

WWW.hastingsdc.govt.nz

OPEN

A G E N D A

ROAD CLOSURES SUBCOMMITTEE MEETING

Meeting Date: **Thursday, 23 August 2012**

Time: **1.30pm**

Venue: **Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Councillor Twigg (Councillor Watkins – Alternate Chair) Transportation Manager – Mr J Pannu Environmental Manager Consents – Mrs K Brunton
Officers Responsible	Group Manager: Asset Management – Mr D Fraser Transportation Officer – Ms L Hardymnt
Committee Secretary	Mrs C Hilton (Ext 5633)

Road Closures Subcommittee

A subcommittee of the Finance and Monitoring Committee

Fields of Activity

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

Membership

Chairman and Alternate Chair appointed by the Council (who shall be elected members)

Transportation Manager

Environmental Manager Consents

Quorum – 2 members of whom one shall be the Chairman

Delegated Powers

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Finance and Monitoring Committee.

HASTINGS DISTRICT COUNCIL
ROAD CLOSURES SUBCOMMITTEE MEETING
THURSDAY, 23 AUGUST 2012

VENUE: Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 1.30pm

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Group Manager Corporate & Customer Services (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Road Closures Subcommittee Meeting held 12 July 2012.
(Previously circulated)

4. Temporary Road Closures - Annual Blossom Parade - 15 September 2012

5. Additional Business Items

6. Extraordinary Business Items

REPORT TO: ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 23 AUGUST 2012

**FROM: TRANSPORTATION OFFICER
LYNN HARDYMENT**

**SUBJECT: TEMPORARY ROAD CLOSURES - ANNUAL BLOSSOM
PARADE - 15 SEPTEMBER 2012**

1.0 SUMMARY

1.1 The purpose of this report is to obtain a decision from the Committee on:

Creative Hastings - Blossom Parade – 15 September 2012

Parade Route:

Warren Street – from Lyndon Road to Avenue Road East
 Queen Street – from Hastings Street to Tomoana Road
 Nelson Street – ‘Countdown’ entrance to Lyndon Road
 Eastbourne Street – from Southland Road to Russell Street
 The above will be closed from 1.00pm until 3.00pm, Saturday, 15 September 2012.

Parade Set-Up Area:

Russell Street – from Heretaunga Street to Lyndon Road
 Lyndon Road – from Russell Street to Hastings Street
 The above will be closed from 8.00am until 4.00pm, Saturday, 15 September 2012.

- 1.2 This request arises from a need to inform and gain Hastings District Council (‘the Council’) approval in order to comply with legal process to temporarily close the above roads.
- 1.3 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose includes the promotion of the social, economic, environmental and cultural wellbeing of communities. The Council seeks to meet this obligation and the achievement of community outcomes through the strategic objectives set out in the 2012-2022 Long Term Plan. The matters raised in this report relate to those elements of the strategic objectives identified in the following table.

Strategic Objectives	Achieved By
<p><i>Our Lifestyle and People</i></p> <ul style="list-style-type: none"> • <i>Places and spaces for recreation and fun</i> • <i>Develop safe transport networks integrated with land use</i> • <i>Provide resilient and adaptable social and</i> 	<ul style="list-style-type: none"> • <i>Facilitating the provision of space for a local community group to conduct a cultural/sporting/celebratory activity</i>

<i>recreational infrastructure and support services</i>	
---	--

Item 4

1.4 This report concludes by recommending that the above temporary road closures be approved.

2.0 BACKGROUND

2.1 The above event is being held by the following organisation:

Creative Hastings –

Parade Route:

Warren Street – from Lyndon Road to Avenue Road East

Queen Street – from Hastings Street to Tomoana Road

Nelson Street – ‘Countdown’ entrance to Lyndon Road

Eastbourne Street – from Southland Road to Russell Street

Parade Set-Up Area:

Russell Street – from Heretaunga Street to Lyndon Road

Lyndon Road – from Russell Street to Hastings Street

This is the first temporary road closure of these sections of road this calendar year.

2.2 The proposed sections of road to be closed have been chosen specifically for their suitability for holding this particular event.

*** Attached, as **Attachment 1**, is Appendix A the Temporary Road Closure check list detailing the necessary items that the organiser needs to submit as part of their application for the proposed road closures. A GIS map showing the area of the temporary road closures is also attached – **Attachment 2**

3.0 CURRENT SITUATION

3.1 The temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM) and the Temporary Traffic Management for Local Roads Supplement to NZTA Rules and Regulations.

3.2 Detailed Traffic Management Plans are to be submitted to the Hastings District Council and the Plans will be approved for implementation subject to the temporary road closure applications being approved.

4.0 OPTIONS

4.1 **Option A: Approve** the temporary road closures detailed above.

4.2 **Option B: Do not approve** the temporary road closures detailed above.

5.0 SIGNIFICANCE AND CONSULTATION

5.1 Organisers of the events have been in contact with affected residents. There are no other issues regarding the above temporary road closures.

- 5.2 Formal public notification has been published in the Hawke's Bay Today newspaper on Saturday, 7 July 2012 for the temporary closure of:

Parade Route:

Warren Street – from Lyndon Road to Avenue Road East
Queen Street – from Hastings Street to Tomoana Road
Nelson Street – 'Countdown' entrance to Lyndon Road
Eastbourne Street – from Southland Road to Russell Street

Parade Set-Up Area:

Russell Street – from Heretaunga Street to Lyndon Road
Lyndon Road – from Russell Street to Hastings Street.

- 5.3 No submissions had been received by the closing date of 7 July 2012.
- 5.4 The temporary road closure notice has also been posted on the Council website.
- 5.5 Emergency Services including Police, St John Ambulance and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closures.
- 5.6 If the closures are approved final formal public notification will be published in the Hawke's Bay Today newspaper on Saturday, 8 September 2012.

6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 6.1 The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)."

"(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."

- 6.2 By allowing the above temporary road closures organisers can undertake their respective events in a safe and controlled environment with all risks minimised and managed.
- 6.3 This would also ensure that Community Outcomes and Strategic Objectives are met, including increased recreational and educational activities within the community.

7.0 PREFERRED OPTION/S AND REASONS

- 7.1 **Option A: Approve** the temporary road closures detailed above.

- 7.2 This option will ensure that the activities are undertaken in a safe and controlled environment. The risks associated with these closures can then be minimised and managed.

8.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Transportation Officer titled "Temporary Road Closures - Annual Blossom Parade - 15 September 2012" dated 23/08/2012 be received.
- B) That, there being no objections received, the Council approve the following temporary road closures:

Creative Hastings - Blossom Parade – 15 September 2012

Parade Route:

Warren Street – from Lyndon Road to Avenue Road East

Queen Street – from Hastings Street to Tomoana Road

Nelson Street – 'Countdown' entrance to Lyndon Road

Eastbourne Street – from Southland Road to Russell Street

The above will be closed from 1.00pm until 3.00pm, Saturday, 15 September 2012.

Parade Set-Up Area:

Russell Street – from Heretaunga Street to Lyndon Road

Lyndon Road – from Russell Street to Hastings Street

The above will be closed from 8.00am until 4.00pm, Saturday, 15 September 2012.

- C) That, there being no submissions received, the Council approve the temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM) and the Temporary Traffic Management for Local Roads Supplement to NZTA COPTTM Rules and Regulations.
 2. The supplied Traffic Management Plan containing appropriate signage is approved.
 3. A separate copy of the relevant liability insurance policy is received.
 4. That the cost of all advertising is met by the event organiser.
 5. Emergency Services are contacted regarding the holding of this event.

With the reasons for this decision being that the objective of the decision will contribute to the Council's Strategic Objectives by:

- i) By facilitating the provision of space for a local community group to

conduct its activities; and

- ii) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.**

Attachments:

- 1 Temporary Road Closures - Check List - Blossom Parade - 15 September 2012 CG-10-1-151
- 2 Map - Temporary Road Closure - Blossom Parade - 15 September 2012 CG-10-1-150

Appendix A

1. **Temporary Road Closure:** Saturday, 15 September 2012 for the temporary closure of:

Parade Route:

Warren Street – from Lyndon Road to Avenue Road East

Queen Street – from Hastings Street to Tomoana Road

Nelson Street – ‘Countdown’ entrance to Lyndon Road

Eastbourne Street – from Southland Road to Russell Street

Parade Set-Up Area:

Russell Street – from Heretaunga Street to Lyndon Road

Lyndon Road – from Russell Street to Hastings Street

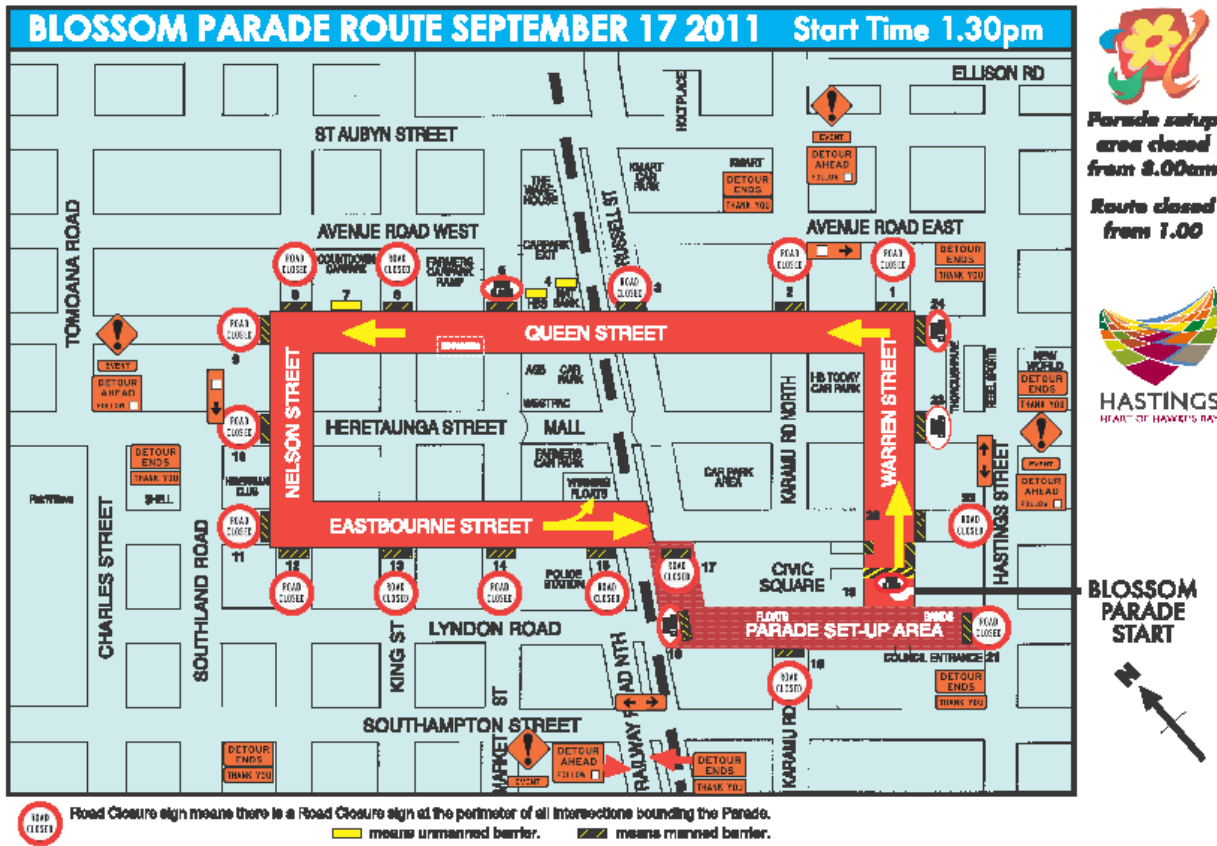
Organiser: Hastings Community Arts Centre

Items Received:	
Temporary Road Closure Application form	x
Traffic Management Plan	x
Road Bond	HDC covering this.
Event Safety Plan	x
Resident Visiting Form	N/A

Attachment 1

Item 4

Blossom Parade Route September 15 2012



Item 4

Attachment 2

1. Put in place signage that advises that the entrances to Countdown in Avenue Road West and Nelson Street are open (to reduce any customer/driver confusion)
2. Put a note on the TMP layout diagram (above) that the entrances to Countdown in Avenue Road West and Nelson Street are open (to reduce any customer/driver confusion)