



Hastings District Council

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OPEN

A G E N D A

ROAD CLOSURES SUBCOMMITTEE MEETING

Meeting Date: **Thursday, 4 October 2012**

Time: **1.30pm**

Venue: **Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Councillor Twigg (Councillor Watkins – Alternate Chair) Transportation Manager – Mr J Pannu Environmental Manager Consents – Mrs K Brunton
Officers Responsible	Group Manager: Asset Management – Mr D Fraser Transportation Officer – Ms L Hardymnt
Committee Secretary	Mrs C Hilton (Ext 5633)

Road Closures Subcommittee

A subcommittee of the Finance and Monitoring Committee

Fields of Activity

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

Membership

Chairman and Alternate Chair appointed by the Council (who shall be elected members)

Transportation Manager

Environmental Manager Consents

Quorum – 2 members of whom one shall be the Chairman

Delegated Powers

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Finance and Monitoring Committee.

HASTINGS DISTRICT COUNCIL
ROAD CLOSURES SUBCOMMITTEE MEETING

THURSDAY, 4 OCTOBER 2012

VENUE: Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 1.30pm

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

Leave of Absence had previously been granted to Councillor Twigg.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Group Manager Corporate & Customer Services (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Road Closures Subcommittee Meeting held 27 September 2012.

(Previously circulated)

- 4. Temporary Road Closures - Advanced Driver Training (Otene Road) - 10 October 2012, A & P Show (Elwood Road) - 19 October 2012**
- 5. Additional Business Items**
- 6. Extraordinary Business Items**

REPORT TO: ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 4 OCTOBER 2012

FROM: TRANSPORTATION OFFICER
LYNN HARDYMENT

SUBJECT: TEMPORARY ROAD CLOSURES - ADVANCED DRIVER TRAINING (OTENE ROAD) - 10 OCTOBER 2012, A & P SHOW (ELWOOD ROAD) - 19 OCTOBER 2012

1.0 SUMMARY

1.1 The purpose of this report is to obtain a decision from the Committee on the following temporary road closures:

- i. **National Advanced Driver Training School** – Advanced Driver Training – 10 October 2012

Otene Road between Elwood Road and Ruahapia Road. The road closure will be from 8:00am until 4:00pm, Wednesday, 10 October 2012.

- ii. **Hawke's Bay Agricultural and Pastoral Society** – A & P Show – 19 October 2012

Elwood Road between State Highway Two and Otene Road. The road closure will be from 7:00am until 5:00pm, Friday, 19 October 2012.

1.2 These requests arise from the need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily close the above roads.

1.3 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose includes the promotion of the social, economic, environmental and cultural wellbeing of communities. The Council seeks to meet this obligation and the achievement of community outcomes through the strategic objectives set out in the 2012-2022 Long Term Plan. The matters raised in this report relate to those elements of the strategic objectives identified in the following table.

Strategic Objectives	Achieved By
<p><i>Our Lifestyle and People</i></p> <ul style="list-style-type: none"> <i>Places and spaces for learning and interaction</i> <i>Provide resilient and adaptable social and recreational infrastructure and support services</i> 	<ul style="list-style-type: none"> <i>Facilitating the provision of space for a local community group to conduct a cultural/sporting/celebratory activity</i> <i>Facilitating the provision of space for the promotion of learning</i>

1.4 This report concludes by recommending that the above temporary road closures be approved.

2.0 BACKGROUND

- 2.1 The above events are being held by the following organisation/people:
- 2.2 **National Advanced Driver Training School - Otene Road** between Elwood Road and Ruahapia Road. This road will be used for the provision of on road driver training. This will be the third temporary road closure of this section of road this calendar year.
- 2.3 **Hawke's Bay Agricultural and Pastoral Society - Elwood Road** between State Highway Two and Otene Road. This section of road will be used for the safe passage of pedestrians to and from the Hawke's Bay Show. This will be the first temporary road closure of this section of road this calendar year.
- 2.4 The proposed sections of roads to be closed have been chosen specifically for their suitability for holding these particular events.

*** Attached, as **Attachment 1**, in Appendix A, are the Temporary Road Closure check lists detailing the necessary items that the organisers need to submit as part of their respective applications for the above proposed road closures. GIS maps showing the area of the temporary road closures are also attached as:
Attachment 2: Otene Road
Attachment 3: Elwood Road

3.0 CURRENT SITUATION

- 3.1 The temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM) and the Temporary Traffic Management for Local Roads Supplement to NZTA Rules and Regulations.
- 3.2 Detailed Traffic Management Plans are to be submitted to the Hastings District Council and the Plans will be approved for implementation subject to the temporary road closure applications being approved.

4.0 OPTIONS

- 4.1 The following options are available:
- 4.2 **Option A: Approve** the temporary road closures detailed above.
- 4.3 **Option B: Do not approve** the temporary road closures detailed above.
- 4.4 **Option C: Approve** only one of the above temporary road closures.

5.0 SIGNIFICANCE AND CONSULTATION

- 5.1 The organisers of the event have been in contact with affected residents. There are no issues regarding the above temporary road closures.
- 5.2 Formal public notification has been published in the Hawke's Bay Today newspaper on:
- 5.3 Saturday, 1 September 2012 for the temporary closure of Otene Road with the period for objections closing at 4:00pm, Monday, 17 September 2012.

- 5.4 No submissions had been received by the closing date of Monday, 17 September 2012.
- 5.5 Saturday, 1 September 2012 for the temporary closure of Elwood Road with the period for objections closing at 4:00pm, Monday, 17 September 2012.
- 5.6 No submissions had been received by the closing date of Monday, 17 September 2012.
- 5.7 The temporary road closure notices have also been posted on the Council website.
- 5.8 Emergency Services including Police, St John Ambulance and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closures.
- 5.9 If the closures are approved final formal public notification will be published in the Hawke's Bay Today newspaper:

- i. Monday, 8 October 2012 for the temporary closure of Otene Road.
- ii. Saturday, 13 October 2012 for the temporary closure of Elwood Road.

6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 6.1 The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)."

"(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."

- 6.2 The event organiser is aware that there is an iWay cycle track in the vicinity of the training area. The safety of the cycle track users needs to be considered (with risk being reasonably minimised, eliminated, isolated) by the driver training organiser. The iWay cycle track is situated behind a row of large oak trees. There is also a large area of berm between the trees and the sealed surface of Otene Road.
- 6.3 By allowing the above temporary road closures the organisers can undertake their events in a safe and controlled environment with all risks minimised and managed.
- 6.4 This would also ensure that Community Outcomes and Strategic Objectives are met, including increased recreational activities within the community.

7.0 PREFERRED OPTION/S AND REASONS

- 7.1 **Option A: Approve** the temporary road closures detailed above.
- 7.2 This option will ensure that the activities are undertaken in a safe and controlled environment. The risks associated with these closures can then be minimised and managed.

8.0 RECOMMENDATIONS AND REASONS

A) That the report of the Transportation Officer titled “Temporary Road Closures - Advanced Driver Training (Otene Road) - 10 October 2012, A & P Show (Elwood Road) - 19 October 2012 ” dated 4/10/2012 be received.

B) That, there being no objections received, the Council approve the following temporary road closures:

i. **National Advanced Driver Training School – Advanced Driver Training – 10 October 2012**

Otene Road between Elwood Road and Ruahapia Road. The road closure will be from 8:00am until 4:00pm, Wednesday, 10 October 2012.

ii. **Hawke’s Bay Agricultural and Pastoral Society** – A & P Show – 19 October 2012

Elwood Road between State Highway Two and Otene Road. The road closure will be from 7:00am until 5:00pm, Friday, 19 October 2012.

C) That, there being no submissions received, the Council approve the temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

1. These event are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM) and the Temporary Traffic Management for Local Roads Supplement to NZTA COPTTM Rules and Regulations.

2. The supplied Traffic Management Plans containing appropriate signage are approved.

3. Separate copies of the relevant liability insurance policies are received.

4. That the cost of all advertising is met by the event organisers.

5. Emergency Services are contacted regarding the holding of

these events.

6. The driver training organiser is to take appropriate steps to ensure the safety of the users of the iWay cycle track, including at least the following:

Drivers participating are to have the location and use of the cycle track drawn to their attention, AND

Drivers participating in the training do so under controlled speeds, AND

Drivers' cars travel from north to south along Otene Road. If an evasive manoeuvre is required participants would normally be expected to swerve left. The cycle track is on the driver's right, at a distance of approximately fifteen metres (edge of seal to edge of cycle track).

With the reasons for this decision being that the objective of the decision will contribute to the Council's Strategic Objectives by:

- i) By facilitating the provision of space for a local community group to conduct its activities; and
- ii) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.

Attachments:

- | | | |
|---|---|----------------|
| 1 | Temporary Road Closures - Checklist - Otene Road - 10 October 2012, Elwood Road - 19 October 2012 | CG-10-3-14-049 |
| 2 | Map - Temporary Road Closure - Otene Road - 10 October 2012 | CG-10-3-14-048 |
| 3 | Map - Temporary Road Closure - Elwood Road - 19 October 2012 | 12/780 |

Appendix A**1. Temporary Road Closure:**

Otene Road between Elwood Road and Ruahapia Road. The road closure will be from 8:00am until 4:00pm, Wednesday, 10 October 2012.

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	✓
Event Safety Plan	✓
Copy of Resident Visiting Letter	✓

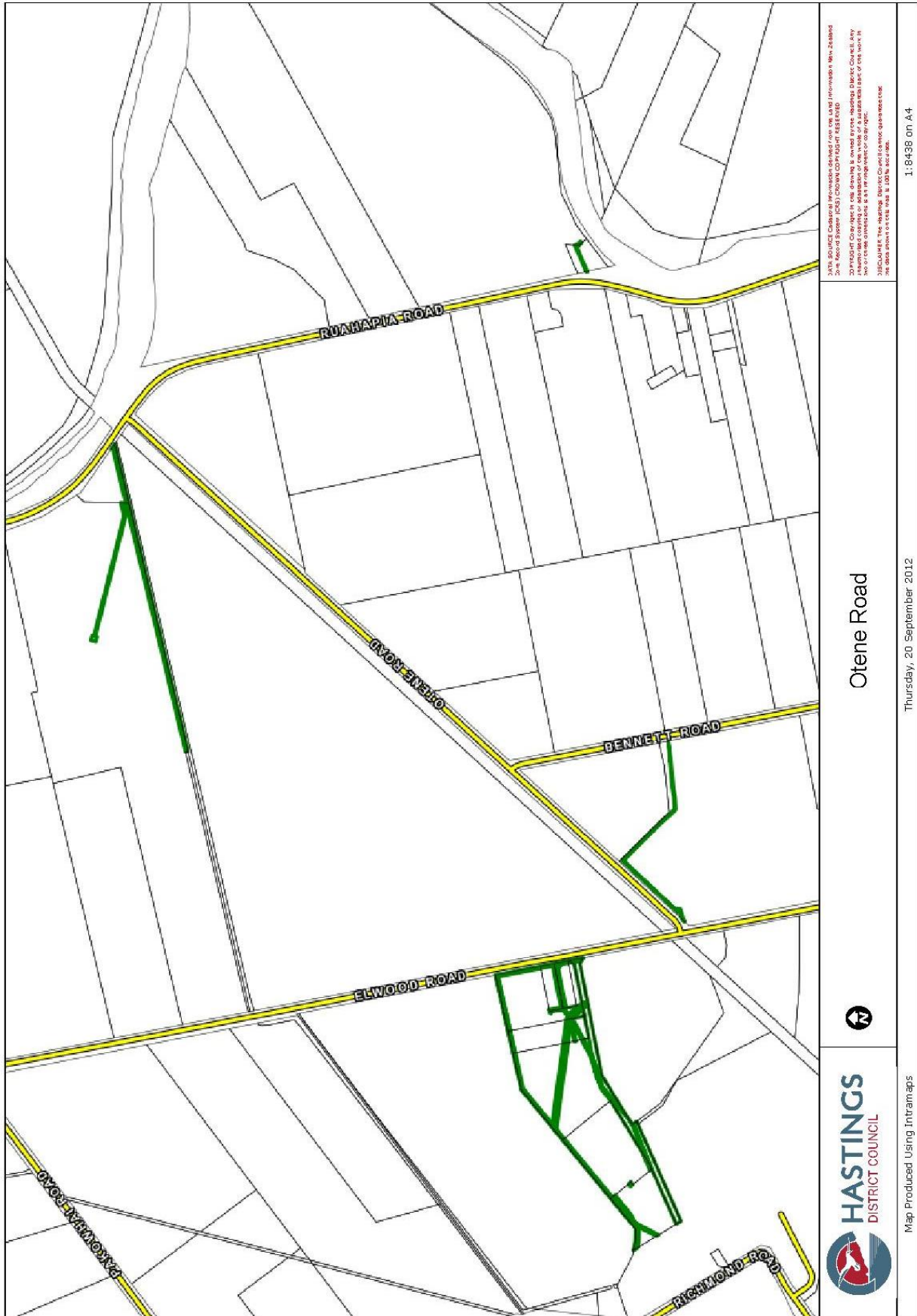
2. Temporary Road Closure:

Elwood Road between State Highway Two and Otene Road. The road closure will be from 7:00am until 5:00pm, Friday, 19 October 2012.

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	This is still to be submitted
Copy of Resident Visiting Letter	This is still to be submitted

Attachment 1

Item 4



DATA SOURCE: Cadastral Information derived from the Land Information New Zealand Core Record System (CRS). CORONA COPIRIGHT RESERVED.
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 DISCLAIMER: The Hastings District Council cannot guarantee the accuracy of the data shown on this map is 100% accurate.

Otene Road

Thursday, 20 September 2012

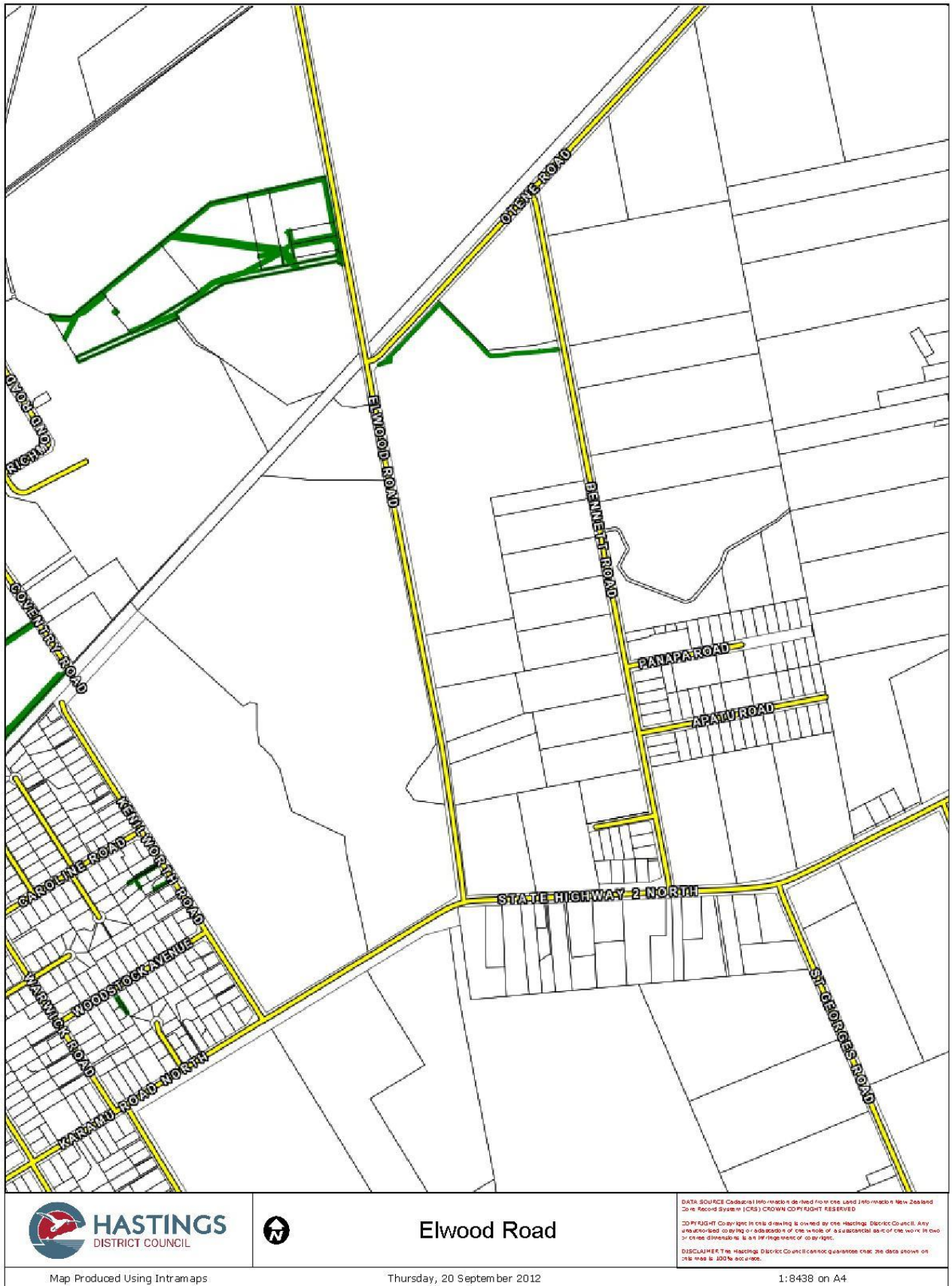
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Map Produced Using Intramaps

Attachment 3

Item 4



Elwood Road

DATA SOURCE: Cadastre information derived from the Land Information New Zealand Core Record System (CRS). CROWN COPYRIGHT RESERVED

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Map Produced Using Intramaps

Thursday, 20 September 2012

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