



# Hastings District Council

Civic Administration Building  
Lyndon Road East, Hastings

Phone: (06) 871 5000

Fax: (06) 871 5100

[WWW.hastingsdc.govt.nz](http://WWW.hastingsdc.govt.nz)

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**OPEN**

## **A G E N D A**

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### **INTERNATIONAL ADVISORY GROUP MEETING**

Meeting Date: **Monday, 11 February 2013**

Time: **2.00pm**

Venue: **Landmarks Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

|                            |  |
|----------------------------|--|
| <b>Members</b>             | <b>Chair:</b> Councillor Watkins<br>Mayor Yule and Councillor Henderson<br>Mr D Bromwich, Mr D Brownrigg, Mr J Morgan, Mrs S Padfield, Mrs S Russell, Ms R Speekenbrink, Mr T Too and Mr B Young |
| <b>Officer Responsible</b> | Project Manager: Executive Office– Cheryl Paget  |
| <b>Secretary</b>           | Carolyn Hunt (Ext 5634)  |



**HASTINGS DISTRICT COUNCIL**  
**INTERNATIONAL ADVISORY GROUP MEETING**  
**MONDAY, 11 FEBRUARY 2013**

**VENUE:** Landmarks Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings

**TIME:** 2.00pm

**A G E N D A**

**1. Apologies**

At the close of the agenda no apologies had been received.

**2. Conflict of Interest**

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have.

**3. Consideration of General Business Items**

**4. Confirmation of Minutes**

Minutes of the International Advisory Group held 15 October 2012.  
*(Previously circulated)*

- |  |           |
|--|-----------|
| <b>5. Sister City and International Activity Report</b>                    | <b>1</b>  |
| <b>6. International Advisory Group Account Balance to end January 2013</b> | <b>11</b> |
| <b>7. Trade with China - Verbal Update</b>                                 | <b>13</b> |



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**REPORT TO: INTERNATIONAL ADVISORY GROUP**

**MEETING DATE: MONDAY 11 FEBRUARY 2013**

**FROM: PROJECT MANAGER: EXECUTIVE OFFICE  
CHERYL PAGET**

**SUBJECT: SISTER CITY AND INTERNATIONAL ACTIVITY REPORT**

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## **1.0 SUMMARY**

- 1.1 The purpose of this report is to inform the International Advisory Group (Group) about Sister City and other international activity since the last meeting.
- 1.2 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.3 The objective of this decision relevant to the purpose of Local Government is Strong District identity: fostering civic pride in our community by developing our relationship with Guilin, China and other international communities.
- 1.4 This report concludes by recommending that the group forms a sub group to discuss and plan the 2013 cultural exchange with Guilin.

## **2.0 ACTIVITY UPDATE**

### **2.1 International Advisory Group membership**

- 2.1.1 Further to the activity report of 15 October 2012, The Hawke's Ethnic Association (now known as the Multi Cultural Association Hawke's Bay) representative on this group will be Mr Tong Too, who also represents the Chinese Association.
- 2.1.2 The Sister City co-ordinator has been attending meetings of the Multicultural Association in order to develop a strong working relationship with the Group and Council.
- 2.1.3 The new Youth Council will meet for the first time in February, so a letter will be sent to the new Youth Council chair after their first meeting inviting a representative to attend the next Group meeting. The Group may like to consider projects that they would like to involve the youth representative in.

### **2.2 Education Link Group**

- 2.2.1 Geraldine Travers and Gill Frizzell of Hastings Girls' High School, and Andrew Shortcliffe of Hastings Intermediate had a successful visit to Guilin and Shanghai in October 2012. They reported to the Guilin Forum on their trip, which was well received.

2.2.2 The Education Link Group met on 17 October 2012. The draft minutes are attached for reference. (COP-07-01-01-12-209)

### 2.3 Guilin Forum

2.3.1 The Guilin Forum met on 10 December 2012, with about 40 people attending. Mayor Yule gave a presentation about his trip to Hong Kong and China, including a stopover in Guilin, as well as a presentation by the teachers' delegation to Guilin and Shanghai. Notes from the forum are attached for reference (CG-10-3-7-015).

### 2.4 Following the Blue Ribbon - Gerda Leenard exhibition

2.4.1 Gerda Leenard has approached the Hastings Art Gallery to ask that they show her touring exhibition, Following the Blue Ribbon, based on her 2008 visit to Guilin. If successful, the exhibition will be held in 2014. Photos of the exhibition are attached. The Sister City Co-ordinator has asked for more information about the exhibition, as the Group may wish to consider sponsoring the exhibition in order to secure it coming to Hastings. The Art Gallery would be delighted to receive a letter of support from the Group, and members of the group, to bring the exhibition to Hastings.

### 2.5 Guilin Cultural Exchange 2013

2.5.1 The biannual exchange with our Sister City is due in 2013. At the time of writing this report, a delegation to Guilin of councillors, led by the Mayor is planned for April 2013, and the return visit later in the year, but before the triennial elections in October.

2.5.2 The Group may consider creating a sub-group to discuss and make plans for the delegation visit to Hastings. This is recommended, as there are only 2 more planned Group meetings this year, and it is important that the delegation are suitably looked after whilst they are here.

## 3.0 PREFERRED OPTION/S AND REASONS

3.1 That the report be received.

## 4.0 RECOMMENDATION

**A) That the report of the Project Manager: Executive Office titled "Sister City and International Activity Report" dated 11/02/2013 be received.**

**B) That the group form a sub group to discuss and plan the 2013 cultural exchange with Guilin. The members of the group are...**

#### Attachments:

|   |  |                     |
|---|--|---------------------|
| 1 | Draft Education Link Minutes - 17 October 2012 | COP-07-01-01-12-209 |
| 2 | Guilin Forum Notes - 10 December 2012          | CG-10-3-7-015       |
| 3 | Gerda Leenard Exhibition photo 1               | CG-10-3-7-020       |
| 4 | Gerda Leenard Exhibition photo 2               | CG-10-3-7-021       |

## Education Link Group Minutes

**Held on:** 17 October 2012

**Present:** Sue Padfield, Karen Cowley, Don Clark, Evan Simonsen, Joyce Marychurch, Sally Russell

**Apologies:** Geraldine Travers, Jill Frizzell, Andrew Shortcliffe, Dave Bromwich, Ruth Spittle, Paula Kasper, Ingrid Meulenbrugge, Jenny Hall

**In attendance:** Mike Earle; Cheryl Paget, Steve Breen - HDC

**The meeting was opened and chaired by:** Sue Padfield

**Venue:** Guilin Room, HDC

| Item | Business  | Notes / Actions   | Action By |
|------|---|---|-----------|
| 1.   | Welcome and Apologies   | Steve Breen, HDC Economic and Social Development Manager was introduced to the group.<br><br>Cheryl advised that Andrew Shortcliffe of Hastings Intermediate and Richard Yang of the Royal Business College had been invited to join the group.   |           |
| 2.   | Confirmation of previous minutes / matters arising                | The minutes of the last meeting 30 May 2012 were confirmed, proposed by Don, seconded by Joyce.   |           |
| 3.   | Debrief – Guilin Teachers’ Delegation visit 31 July-3 August 2012 | Sue read through her report, previously circulated. It was noted that: <ul style="list-style-type: none"> <li>• All the school visits were excellent and all different from each other, and from Guilin schools</li> <li>• Meals/afternoon or morning tea allowed the delegation time to discuss amongst themselves what they had seen</li> <li>• Hastings students speaking Mandarin was a bonus as it allowed the delegation to speak directly to the students, this was a change from when exchanges first started</li> <li>• Geraldine gave the delegation a good overview of school boards, curriculum, benefits of single sex education</li> <li>• Evan advised that the trip went well from the perspective of Havelock North High</li> <li>• The delegation seemed nervous about being split into groups for school visits: they probably would not have minded being split up at the school if they were pre-warned and we could have explained to them that they could see more and compare notes later.</li> <li>• Don felt this delegation was better from the school visit perspective than the 3 or 4 he’s been involved with in the past</li> <li>• Direct contact with teachers who had been on the trip to Guilin was key to the success of the trip</li> <li>• The group should stay together as a group, not be split up and taken to different venues</li> <li>• All delegates should have been dropped off at Don’s</li> </ul> |           |

| Item         | Business                             | Notes / Actions  | Action By  |
|--------------|--------------------------------------|--|--|
| Attachment 1 |                                      | <p>house in the morning, it was good for them to meet before the first visit of the day and chat. Don's house was a good venue to meet</p> <ul style="list-style-type: none"> <li>• The programme shouldn't be altered after it's been agreed, delegates seem to find last minute changes confusing</li> <li>• Should build in time to shop (although they did have a day in Auckland after they left Hastings)</li> <li>• NZCFS members mainly hosted the delegates, this worked well as many teachers start work so early it would have been hard to home host as well as work. Sally said their members would be happy to do this another time</li> <li>• Would have been better if the visit was a little longer</li> <li>• Reconsider having a Chinese meal, introduce Kiwi food</li> </ul> <p>Joyce thanked Sue for such a full report.</p>  |  |
| Item 5       | 4. Follow up to the delegation visit | <p>Cheryl advised the group that Hastings Girls' (Geraldine and Jill) and Hastings Intermediate (Andrew) were currently in Guilin following up on the visit and re-establishing links with Hastings Girls' Sister School, and the Intermediate would be signing a new Sister School agreement. Hastings Girls' were planning a trip anyway, but Andrew joining them was arranged quickly after the delegation visit to capitalise on the discussions held by the delegation. It was suggested that they would make great speakers at the Guilin Forum in December.</p> <p>Steve Breen advised that he had commissioned research on trade in general in the Guilin area, including education (in relation to attracting students to study in Hastings). The report will help HDC identify where to put its efforts in support of the Sister City relationship. A brief report on the educational opportunities was circulated. Comments are welcomed.</p> <p>There was discussion about attracting Guilin students. Sue wondered if a motel could be turned into a boarding facility as there was a difficulty with finding home hosts for students. Pastoral care of the students is key to them having a good experience here.</p> <p>Sue read out an article from the Education Gazette called "Hear Our Voices" about research on students coming to New Zealand.</p> | <p>Cheryl to invite Geraldine, Jill and Andrew to speak at the Guilin Forum</p> <p>Comments to Steve Breen, <a href="mailto:steveab@hdc.govt.nz">steveab@hdc.govt.nz</a></p> |
|              | 5. Nova Lowe Bequest                 | <p>The proposed application form and criteria was circulated. An essay writing competition was discussed.</p> <p>2 students could come at once, and criteria should state they should be from Sister Schools to reinforce those relationships. Could be exchanges over the long summer holidays; 6 week trips.</p> <p>Stipulating "under privileged" might not work.</p> <p>Academic ability in NZ needs more thought – it's more important that the student can settle into NZ life than educational ability.</p> <p>Should aim for education in the widest sense – school becomes</p>  | Cheryl to talk to Geraldine about the Nova Lowe bequest application and criteria.  |



| Item                         | Business                            | Notes / Actions   | Action By                      |
|------------------------------|-------------------------------------|---|--------------------------------|
|                              |                                     | <p>the base rather than the focus for the visit, so the student learns from social settings too.</p> <p>Should include medical insurance.</p> <p>Aim to start 2013.</p> <p>Geraldine's advice should be sought on the criteria and application.</p>   |                                |
| 6.                           | Teacher exchanges                   | <p>This was brought up as part of the delegation visit – sending English teachers from Guilin here to improve their spoken English, and to teach Mandarin to Hastings children. This needs more thought - is there a minimum education requirement for teachers coming here? Will they need to be paid and will schools cover this cost?</p>  | To discuss at the next meeting |
| 7.                           | International Student Support Group | <p>Sue felt that a support group for international students is needed, as part of the pastoral care/support for students. If we are going to do this, it needs to be prepared ahead of time if there is an increase in the number of international students. Barbecues, informal outings, networks etc.</p> <p>Mike asked about links with Napier, Steve advised he would be happy to collaborate with Napier Council/Schools to attract and retain international students.</p> |                                |
| 8.                           | International Advisory Group update | <p>The new delegations and membership of the group has finally been approved by Council, and a space for a Youth Council member has been made on the committee. It could be that this young person can run a project on an international or Sister City theme, with the Education Link Group. E.g. a photographic exhibition could be organised between schools here and in Guilin.</p>   |                                |
| 9.                           | Round-table updates                 | None  |                                |
| 10.                          | Any other business                  | None  |                                |
| The meeting closed at 5.25pm |                                     |   |                                |

Item 5

Attachment 1

## HASTINGS DISTRICT COUNCIL

### NOTES OF THE GUILIN SISTER CITY FORUM HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON MONDAY, 10 DECEMBER 2012 AT 4.10PM

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**PRESENT:** Mayor Yule (Chair)  
 Project Manager: Executive Office (Ms C Paget)  
 Chief Financial Officer (Mr T Gray)  
 Committee Secretary (Mrs C Hunt)

**IN ATTENDANCE:** Councillors Twigg, Henderson and Nixon  
 Approximately 45 members of the public

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#### WELCOME

Mayor Yule welcomed everyone to the Guilin Forum and in particular the following:

Sally Russell, President, HBNZ China Friendship Society  
 Brian Young, President, Hawke's Bay Chinese Association  
 Sue Padfield, Education Link Group  
 Members of the Multi-Cultural Association  
 Geraldine Travers (Principal) and Jill Frizzell (Assistant Principal) Hastings Girls' High School  
 Andrew Shortcliffe (Principal) Hastings Intermediate School  
 Miss Dan Chu, EIT

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#### Hong Kong/China Visit

Mayor Yule spoke to the Forum of his trip to China and Hong Kong this year. The signing of the free trade agreement between New Zealand and China has resulted in opportunities for New Zealand businesses targeting areas of high quality food and wine. Hawke's Bay is now in a position to capitalise on this.

The Hastings District Council's Chief Financial Officer (Tony Gray) and the Economic and Social Development Manager (Steve Breen) accompanied the Mayor on the trip to Hong Kong. Business from any country in the world could be achieved inside Hong Kong.

The main purpose of the visit was to support Alfa Domus, Arataki Honey and the Mission Estate in promoting their products.

Also visited Guilin to support the Teacher's Delegation and spent four hours at the Guanyxi Institute of Botany.

**Teacher's Delegation 2012**

Sue Padfield spoke to the Forum and displayed a powerpoint presentation providing an overview of the Teachers' Delegation from Guilin on 31 July to 3 August 2012.

The Delegation visited Hastings Girls' High School, Havelock North High School, Mahora School, Hereworth School and the Hastings Intermediate School.

Geraldine Travers, Principal, Hastings Girls' High School and Andrew Shortcliffe, Principal, Hastings Intermediate School had visited Guilin and promoting student and teacher exchange for 2013. A powerpoint presentation was displayed of their time there.

They acknowledged the assistance from Hastings District Council in making their trip a success and the support from the Guilin Foreign Affairs.

In response to a query regarding the teaching of the Mandarin language, Mrs Travers advised that most Hawke's Bay schools had video conferencing and have the ability to learn Mandarin via the Tamatea High School.

Teachers in China would like to come to New Zealand to teach Mandarin but there is a technicality with teaching qualifications to be worked through.

At the conclusion of the presentations Mayor Yule thanked everyone for attending and invited the Forum to join him with some Christmas refreshments.

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The Forum closed at 5.15pm.

**GUILIN FORUM 10 DECEMBER 2012 – ATTENDEES**

|  |                             |
|--|-----------------------------|
| Daya Dayatilake                        | Plant and Food Research     |
| Renata Lehman                          |                             |
| Casey Tuper                            | New Horizon College         |
| Sanjeev Bhatia                         | Multi Cultural Association  |
| Priyanta Pajni                         | Royal Business College      |
| Derek Brownrigg                        |                             |
| Stella Meehan                          |                             |
| Shirley Chung                          |                             |
| Joyce Marychurch                       |                             |
| Jackie Peacock                         |                             |
| John Kelbrook                          |                             |
| Councillors Twigg, Henderson and Nixon |                             |
| Jillian Frizzell                       | Hastings Girls' High School |
| Geraldine Travers                      | Hastings Girls' High School |
| Dorothy Toms                           |                             |
| Shirley Haus                           |                             |
| Derek Burns                            |                             |
| Mike Earle                             |                             |
| Miss Dan Zhu                           | EIT                         |
| Raj Rathour                            | Best Travel                 |
| Mary Hannan                            |                             |
| Kath Lahooy                            |                             |
| Ken Alden                              | NZIIA                       |
| Heather Brown                          | ELP                         |
| Maurice Callaghan                      | Classic Sheepskins          |
| Steve Ratchiffe                        |                             |
| Glenn Stephens/Jin Liu                 |                             |
| Brian and Jenny Young,                 | HB Chinese Association      |
| Agatha Brin                            | ELPNZ                       |
| Joyce Barry                            | Landmarks Trust             |
| Rosalie Sutherland                     |                             |
| Warwick Lynch                          |                             |

Attachment 2

Item 5



Item 5

Attachment 3

Attachment 4

Item 5



**REPORT TO: INTERNATIONAL ADVISORY GROUP**

**MEETING DATE: MONDAY 11 FEBRUARY 2013**

**FROM: PROJECT MANAGER: EXECUTIVE OFFICE  
CHERYL PAGET**

**SUBJECT: INTERNATIONAL ADVISORY GROUP ACCOUNT  
BALANCE TO END JANUARY 2013**

Item 6

## 1.0 SUMMARY

- 1.1 The purpose of this report is to update the advisory group about the balance of accounts to the end of January 2013.
- 1.2 Please note that the account codes have changed from “sister city board of directors” and “sister city cultural activity” to “international advisory group” and “IAG cultural activity” allocations respectively. This more accurately reflects the work of the international advisory group.

|  |                        |
|--|------------------------|
| <b>2.0 International Advisory Group allocation</b> | <b>\$10,000</b>        |
| Less expenditure to date                           | \$ 817                 |
| <u>Balance</u>                                     | <u><b>\$ 9,183</b></u> |
| <br>   |                        |
| IAG cultural activity allocation                   | \$15,000               |
| Less expenditure to date                           | \$ 4,855               |
| <u>Balance</u>                                     | <u><b>\$10,145</b></u> |

## 3.0 PREFERRED OPTION/S AND REASONS

- 3.1 That the report be received.

## 4.0 RECOMMENDATION

**That the report of the Project Manager: Executive Office titled “International Advisory Group Account Balance to end January 2013” dated 11/02/2013 be received.**

### Attachments:

There are no attachments for this report.





**REPORT TO: INTERNATIONAL ADVISORY GROUP**  
**MEETING DATE: MONDAY 11 FEBRUARY 2013**  
**FROM: ECONOMIC AND SOCIAL DEVELOPMENT MANAGER**  
**STEVE BREEN**  
**SUBJECT: TRADE WITH CHINA - VERBAL UPDATE**

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**Item 7**

## **1.0 SUMMARY**

- 1.1 The purpose of this verbal report is to update the Group about recent trade activity with China.
- 1.2 This update arises from officer efforts to keep the Group informed of Council activity in this area.
- 1.3 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.4 This report concludes by recommending that the report be received.

## **2.0 RECOMMENDATIONS AND REASONS**

**That the report of the Economic and Social Development Manager titled "Trade with China - Verbal Update " dated 11/02/2013 be received.**

### **Attachments:**

There are no attachments for this report.