



# *Hastings District Council*

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## **OPEN MINUTES**

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### **WORKS AND SERVICES COMMITTEE**

Meeting Date: **Tuesday, 19 February 2013**

**Minutes of a Meeting of the Works and Services Committee held on  
Tuesday, 19 February 2013 at 2.00pm**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE WORKS AND SERVICES COMMITTEE HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON TUESDAY, 19 FEBRUARY 2013 AT 2.00PM

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**PRESENT:** **Chair:** Councillor Twigg  
Mayor Yule  
Councillors Bowers, Hazlehurst, Heaps (present for part of meeting), Henderson, Kerr, Lester, Nixon, Roil (Deputy Chair) and Watkins

**IN ATTENDANCE:** Chief Executive (Mr R McLeod)  
Group Manager: Asset Management (Mr D Fraser)  
Acting Group Manager: Community Facilities & Programmes (Mr C Thew)  
Water Services Manager – (Mr B Chapman)  
Water Supply Manager – (Mr D Stuijt) (Item 4)  
Transportation Manager – (Mr J Pannu) (Item 5)  
Transportation Development Engineer (Ms S Kuruwita) (Item 6)  
Transportation Asset Manager – (Mr M Rodwell) (Item 5)  
Traffic Engineer – (Mr A Campion) (Item 5)  
Transportation Operations Manager – (Mr L Glock)  
Transportation Operations Engineer – (Mr B Blair)  
Chief Financial Officer (Mr T Gray)  
Project Manager, MWH (Mr D Bensemman) (Item 8)  
Senior Project Manager – Alliance (Ms A Botha) (Item 8)  
Parks and Property Services Manager - (Mr C Hosford) (Item 8)  
Accounting Manager – (Ms J Guilford)  
Principal Advisor: District Development - (Mr M Clews)  
Committee Secretary (Mrs C Hilton)

#### 1. APOLOGIES

Councillor Twigg/Councillor Watkins

**That apologies for absence from Councillors Collin, O’Keefe and Bradshaw be accepted.**

**CARRIED WS/13**

Leave of Absence had previously been granted to Councillor Poulain.

#### 2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

### 3. MINUTES OF COMMITTEE MEETINGS FOR CONFIRMATION

Councillor Watkins/Councillor Kerr

**That the minutes of the Works and Services Committee Meeting held 4 December 2012 be confirmed as a true and correct record and be adopted.**

**CARRIED WS/14**

### 4. WATER CONSERVATION AND DEMAND MANAGEMENT AND UPDATE ON CURRENT STATUS AND STRATEGY INITIATIVES

The Water Supply Manager, Mr D Stuijt, spoke to his agenda report and gave a power point presentation, responding to questions from the Committee.

Councillor Kerr/Councillor Lester

**A. That the report of the Water Supply Manager titled “Water Conservation and Demand Management and update on Current Status and Strategy Initiatives” dated 19/02/2013 be received.**

**B. That a representative from the Hawke’s Bay Regional Council be invited, to the 30 April 2013 Works and Services Committee meeting, to explain the Regional Council’s strategic objectives and intentions with respect to water take restrictions and consent conditions.**

**CARRIED WS/15**

### 5. TRANSPORTATION ISSUES

The Group Manager: Asset Management, Mr D Fraser; the Transportation Manager, Mr J Pannu; the Transportation Asset Manager, Mr M Rodwell and the Traffic Engineer, Mr A Campion jointly spoke to this agenda report and gave a power point presentation, responding to extensive questions from the Committee.

The meeting adjourned at 3.35pm for afternoon tea  
and resumed at 3.53pm

Councillor Heaps did not rejoin the meeting following the afternoon tea break.

Councillors Kerr and Lester moved and seconded a Motion incorporating Recommendations “A” to “D” and “H” to “K”. An amended Part “E” and an additional Part “J” were included in the Motion with the agreement of the mover and seconder.

Part “J” of the Motion was PUT and voted on separately. Councillor Bowers requested that her vote **against** Part “J” be recorded.

Councillor Kerr/Councillor Lester

**A) That the report of the Group Manager: Asset Management titled “Transportation Issues” dated 19/02/2013 be received.**

**B) That the 2012/13 transport operations, maintenance and renewals programme is adjusted so that works proceed only up to the total gross amount approved by NZTA:**

Activity	Impact (rates \$000's)			Total
	2012/13	2013/14	2014/15	
Operations & Maintenance	-\$355	\$-	\$-	-\$355
Renewals	-\$610	\$-	\$-	-\$610
<b>TOTAL (rates)</b>	<b>-\$965</b>	<b>\$-</b>	<b>\$-</b>	<b>-\$965</b>

- C) That the Council's local share funds arising from deferred work in 2012/13 be reallocated to programmes within the transportation activity for which NZTA subsidy is available.
- D) That an adjustment be approved to the 2012/13 safety programme of \$110,000 (local share) to match the level supported by NZTA. The increase to be funded from local share arising from deferred work in 2012/13 as a consequence of NZTA not approving the requested maintenance & renewal programme.
- E) That the committee recommends that Council establish a Transportation Asset Management Reserve through the Annual Plan process of 6 March 2013.
- F) That the committee recommends that Council incorporates recommendations from the Rural Community Board meeting of 4 March 2013 into the Annual Plan considerations of 6 March 2013.
- G) That officers continue to work with NZTA to explore mechanisms of how to increase NZTA funds available for maintenance and renewals to ensure the most cost effective service is able to be delivered to households and businesses in the Hastings District.
- H) That Officers continue to work with NZTA to build expectation and support for maintenance and renewal needs in the 2015 GPS.
- I) That Council writes to Local Government New Zealand to request support for submissions to the Minister for Transport for increased investment in maintenance and renewals.
- J) That in order to enable Council to undertake and maintain the long-term integrity of its roading network, Council write to NZTA seeking financial commitment and approval in the 2012-2015 programme period for a portion of the Council's proposed 2012-2015 Land Transport Programme that NZTA has declined to approve financial assistance for, on the basis that Council loan fund the portion of programme funding that would normally attract NZTA financial assistance and that NZTA commits to reimburse Council for those borrowings in the 2015-2018 programme period, noting that such funding will be in addition to the normal funding for the 2015-2018 programme period.

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure in a way that is most cost-effective for households and business by:

- Enabling Council to meet its obligations to deliver efficient and effective infrastructure services.
- Ensuring that funds are set aside to meet the cost of maintaining infrastructure assets prudently, to avoid unacceptable rate rises and excess costs in the future.
- Preserving intergenerational equity and to ensure that ratepayer affordability is maintained.

**CARRIED WS/16**

*Councillor Lester withdrew from the meeting at 4.30pm.*

## **6. RUSSELL STREET UPGRADE - QUEEN STREET TO ST AUBYN STREET**

The Transportation Development Engineer, Mr S Kuruwita, spoke to his agenda report and gave a power point presentation, responding to questions from the Committee.

Councillor Bowers/Councillor Roil

- A) That the report of the Transportation Development Engineer titled "Russell Street Upgrade - Queen Street to St Aubyn Street" dated 19/02/2013 be received.**
- B) That the combined option of Phases 1 to 3, as set out below, be approved.**
- Phase 1 Russell Street - Queen Street to Environment Centre (Bus Stop, Kerb and footpath upgrade).
  - Phase 2 Russell Street – Environment Centre to St Aubyn Street on the western (Railway) side (Kerb and footpath upgrade)
  - Phase 3 Russell Street – Creation of a footpath on the eastern side of Russell Street from Existing footpath to St Aubyn Street and the resulting layout changes to KMart Car park.
- C) That the layout, staging and the funding for the preferred option of Phases 1 to 3 for the Russell Street upgrade be approved.**

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure in a way that is most cost-effective for households and business by:

- i) **Best giving effect to Council's public commitment made during the Commercial Zones Review and Large Format Retail Strategy and Nelson Park Sale Referendum and in subsequent Long Term Plans. The work is budgeted for in the Long Term Plan and sufficient funds remain from the Nelson Park sale proceeds to undertake the work.**
- ii) **Providing strong pedestrian and vehicle connections between the CBD and LFR zone.**

- iii) **Providing quality public transport access to, and connectivity between, the Hastings CBD and Large Format retail zone.**

**CARRIED WS/17**

Councillor Nixon requested that his vote **against** the Motion be recorded.

**7. ASSET MANAGEMENT GROUP PROJECT AND ACTIVITIES AS AT JANUARY 2013**

Councillor Roil/Councillor Kerr

**That the report of the Group Manager: Asset Management titled “Asset Management Group Project and Activities as at January 2013” dated 19/02/2013 be received.**

**CARRIED WS/18**

**8. MAJOR PROJECTS UPDATE AS AT JANUARY 2013**

The Project Manager, MWH, Mr D Bensemam; the Senior Project Manager – Alliance, Ms A Botha; and the Parks and Property Services Manager, Mr C Hosford spoke to the agenda report, each giving a power point presentation relating to their respective section of the report and responding to questions from the Committee.

Councillor Roil/Councillor Bowers

**That the report of the Group Manager: Asset Management titled “Major Projects Update as at January 2013” dated 19/02/2013 be received.**

**CARRIED WS/19**

**9. ADDITIONAL BUSINESS ITEMS**

There were no additional business items.

**10. EXTRAORDINARY BUSINESS ITEMS**

There were no extraordinary business items.

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The meeting closed at 5.17pm

Confirmed:

Chairman:

Date: