



# *Hastings District Council*

*Civic Administration Building  
Lyndon Road East, Hastings 4156*

*Phone: (06) 871 5000*

*Fax: (06) 871 5100*

*[www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)*

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## **OPEN MINUTES**

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### **COMMUNITY GRANTS SUBCOMMITTEE**

Meeting Date: **Thursday, 14 March 2013**

**Minutes of a Meeting of the Community Grants Subcommittee held on  
14 March 2013 at 9.20am**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE COMMUNITY GRANTS SUBCOMMITTEE HELD IN THE LANDMARKS ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 14 MARCH 2013 AT 9.20AM

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**PRESENT:** Councillor Bradshaw (Chair)  
Councillors Hazlehurst, Heaps, Henderson, O'Keefe,  
Poulain and Watkins.

**ALSO PRESENT:** Group Manager: Corporate & Customer Services (Mr M Maguire)  
Group Manager: Strategy and Development (Mr D Morgan)  
Economic and Social Development Manager (Mr S Breen)  
Economic and Social Development Coordinator (Ms V Berkahn)  
Committee Secretary (Mrs C Hunt)

#### 1. APOLOGIES

There were no apologies to receive.

#### 2. CONFLICTS OF INTEREST

Declarations of conflicts of interest were as follows:

Councillor Bradshaw - Havelock North Business Association (Application No. 18)  
Councillor Hazlehurst - Hastings City Business Association (Application No. 21)  
Councillor O'Keefe - U-turn Trust (Application No. 34)

#### 3. MINUTES OF COMMITTEE MEETINGS FOR CONFIRMATION

Councillor Bradshaw/Councillor Watkins

**That the minutes of the Community Grants Subcommittee Meeting held 3 December 2012 be confirmed as a true and correct record and be adopted.**

**CARRIED CGS/1**

#### 4. CONTESTABLE FUND APPLICATIONS 2013/2014

Additional Information had been requested by the Chair, Community Grants Subcommittee for Submission Nos. 1, 5, 11, 12, 13, 14, 18, 20, 22, 23, 25, 29, 34, 37 and 43 and this was circulated at the meeting, as detailed below:

1	HB Racing	HB Racings 2012 Financial Accounts
5	Art Deco Trust	Financials for 2012
11	Anderson Park Group	More Details re: Co-ordinator Honorarium \$4000 Materials, Promotion etc \$1000, Equipment \$2000
12	Public Dreams	Dec 2012 Financials
13	Film HB	Up to date Balance Sheet

14	Family Works	What are NGO net reimbursement charges More detail re Budget (all very rounded) Full costs of the 2012 event
18	HNBA	What is the make-up of the \$ 48,300
20	Twin City Ministries	Appendix A more detailed budget required
22	Basketball Academy	Are the IMS Payroll Basketball Academy latest Financials available More details re Vehicle Costs etc \$30,000 re Budgets, Staff etc \$ 60,000 Travel International \$40,000
23	Sportslink	2012 Financials
25	Creative Hastings	Financials for Blossom Festival Trust 2012
29	Ngati Kahungungu iwi	Financials for previous years events at the Sports Park
34	U Turn	Details re Project Costs (too rounded) Separate projects and respective funding What benefits (if any) do the Trustees and Ambassador receive, in the past and going forward
37	Waiata Maori Music Awards	Financials to 31/12/12
43	Koru Youth HB	31/12/2012 Financials

Also circulated at the meeting were the following documents:

- Creative Hastings – Blossom Budget 2013
- Hastings City Business Association part of application omitted from agenda.
- Funding Model adopted by Council on 28 June 2012
- Presentation – Art Deco Trust

The Economic and Social Development Co-ordinator, Ms Berkahn advised that the annual budget for contestable grants was \$400,000 and that 41 grant applications had been received requesting a total of \$1,035,879.

Ms Berkahn also advised that Application No. 16, from Hawke's Bay Futures Youth Trust had been withdrawn.

Councillor Hazlehurst/Councillor Poulain

- A) That the report of the Economic & Social Development Co-ordinator titled "Contestable Fund Applications 2013/2014" dated 14/03/2013 be received.**
- B) That the information provided is considered by the Community Grants Subcommittee for the purpose of scoring each application to the contestable fund, so that allocation of funding can be recommended to Council.**

**CARRIED CGS/2**

At the Community Grants Subcommittee meeting on 3 December 2012 had been resolved that applicants for grants be given the opportunity to address the Subcommittee. The Subcommittee then heard presentations from the following applicants in support of their applications:

**Application No. 23 – Jack Sanders, Sportslink** requested funding of \$10,000 (to assist sports clubs to provide more efficient management and administration of their clubs, including accounting and fundraising. Sportslink had received a

small grant over the past years through the annual plan. The total cost of service was \$175,000 made up of Club charges and gaming grants.

**Application No. 1 – Jason Fleming, Hawkes Bay Racing Inc** requested \$50,000 towards the annual horse racing carnival that is held on three separate racedays. Current support was \$25,000.

**Application No. 5 – Sally Jackson, Art Deco Trust** requested \$10,000 towards an Art Deco event. Current support was \$10,000 and the Event Manager indicated that they were receptive to working with the Hastings District Council to better define their role in Hastings.

It was noted that three Art Deco events held in Hastings were funded by three individuals and not the Trust.

**Application No. 25 – Cynthia Bowers, Creative Hastings (Blossom Festival)** requested funding of \$43,500 to assist in running the Hastings Blossom Festival in September 2013. Current support was \$45,000.

**Application 35 – Anna Hamilton, Hawkes Bay A & P Society Inc – A&P Show Community Zone** requested funding of \$7,180 towards the cost of enhancing the Community Zone Experience at the 150th Hawke's Bay A & P Show in October 2013.

**Application No. 39 – Tama Huata, Waiata Maori Awards** requested \$16,000 towards the Waiata Maori Awards. Current support was \$10,000.

**Application No. 41 – Malcolm Byford, Dove HB** requested \$20,075 to deliver a 20 week mentoring service for eight male Maori youth. This was a new application.

**Application No. 13 – Tessa Tylee, Film HB** requested \$20,000 to bring the screen production industry to Hawke's Bay to film using local locations.

**Application No. 17 – Shaun Lines, Hikurangi Foundation/Grow** requested \$10,000 to hold a workshop to explore and nurture the application of social enterprise businesses across the region. This was a new initiative and Council had previously used Grow for event management.

**Application No. 18 – Adrienne Pierce Havelock North Business Assn** requested \$48,300 to provide a support network for local businesses and develop strategies and projects/events to enhance, promote and advance Havelock North as a destination.

**Application No. 21 – Andrea Taafe, Hastings City Business Assn** requested \$30,000 to deliver entertainment and events to create a dynamic vibrancy to the CBD.

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*The meeting adjourned for morning tea at 11.05am  
and reconvened at 11.15am*

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**Application No. 32 – Jane Libby, Food Hawkes Bay Inc** requested \$25,120 to provide a structured programme for companies, to develop a strategy for moving from markets to supermarkets and into food supply chains.

It was noted that Hastings District Council currently supports work in the food innovation space via Business Hawke's Bay and the Food Network Working Group.

**Application No. Application No. 10 – Philip Irwin, Cape Coast Community Patrols** requested \$10,400 to provide trained volunteer patrols in Clive to reduce crime.

It was noted that Hastings District Council currently provides \$1,000 per annum to each of the three existing Community Patrols (Flaxmere, Hastings and Havelock North). This money was to assist the Patrols with petrol costs and other incidentals. It would seem appropriate for the Cape Coast Community Patrols to approach Council for the same funding. Community Patrols were supported by the Police and National Association.

**Application No. 88 – Ian Wilmott, HB Helicopter Rescue Trust** requested \$5,396 to provide a newsletter twice a year to donors and supporters to keep the service running.

**Application No. 27 – David Beattie, Surf Life Saving NZ** requested \$91,542 for a trial Surf Lifeguard service at Waipatiki Beach for the 2013/14 season.

**Application No. 20 – Renata Lehman, Volunteering HB** requested \$8,820 to promote, recruit and support volunteering to all sectors in the Hastings Community.

**Application No. 15 - Stirling Halbert Te Ora Hou HB Inc** requested \$115,500 for leadership development within the Camberley community.

**Application No. 22 – Casey Whaitiri, Darryl Tapara and Jopseph Whare, Twin City Ministries** requested \$80,000 to provide support to the community through whanau support, prevention of family and youth violence.

It was noted that this application was more in line with funding outcomes supported by Central Government agencies.

*Councillor O'Keefe having previously declared an interest in the U Turn Trust left the meeting at 12.20pm.*

**Application No. 34 – Rex Graham, Julie Green and Craig McDougall, U Turn Trust** requested \$50,000 to support the operations of the U Turn Trust to deliver its projects in 2013.

**Application No. 40 – Sandi Speeden, Growing Through Grief HB** requested \$4,265 to support young ones who had lost someone important from their lives. This was a new funding request.

*Councillor O'Keefe rejoined the meeting at 12.45pm.*

**Application No. 11 – Jeanette Cooper, Anderson Park Community Group** requested \$5440 for a Youth Learning Programme.

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*The meeting adjourned for lunch at 1.00pm  
and reconvened at 1.30pm.*

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**Application No. 40 – Thomas Heremaia, Nga Taonga Taakaro ki te Matau a Maui Trust** requested \$11,770 to deliver a 20 week mentoring service for eight Maori youth recidivist offenders.

It was noted that this application appeared to be more in line with funding outcomes supported by Central Government agencies, particularly Ministry of Justice.

**Application No. 43 – Nic Goodman, Koru Youth Trust HB** requested \$6,000 to deliver Kiwi Can – a life skills and values programme to Lucknow school pupils in Havelock North.

**Application No. 6 – Harry Trigg, Habitat for Humanity** requested \$21,018 to construct a dwelling for a family.

**Application No. 9 – Representative on behalf of Linda Kay, Family Works HB (Christmas Cheer)** requested \$7,000 to provide Christmas Cheer in the form of food parcels to vulnerable families in Hastings.

**Application No. 14 - Family Works HB (Alcohol Expo)** requested \$8,000 to hold a “Keep it Real” youth expo for year 8 students around alcohol/drugs/family violence issues.

**Application No. 22 – Paora Winitana, Basketball Academy** requested \$61,000 to provide a leadership programme through a Basketball Academy for any young person aged 12-18.

**Application No. 42 – Sean Thompson, John Tangaere, Zac Makoare, and Darryl Tapara, Nga Taonga Taakaro ki te Matau a Maui Trust** requested \$15,180 to provide sport and recreation programmes to achieve cultural revitalisation and leadership throughout the region.

**Application No. 31 – Craig France, Sustaining HB Trust** requested \$20,000 for the Environment Centre Hawke’s Bay to be an information hub.

The meeting considered that the applications relating to youth programmes should take a collaborative approach and work together in one building to reduce costs and produce better outcomes.

It was considered that the Citizens Advice Bureau, Hastings Foodbank Trust and the Hastings Budget Advisory Service should be encouraged during the next twelve months to consider how they could optimise the administration and rental costs between the three organisations to reduce overhead costs.

Unfortunately, due to unforeseen circumstances the following applicants were not able to present to the Subcommittee:

Application No. 4 – Hastings Citizens Band request for \$4,000.  
Application No. 26 – Hastings Budget Advisory Service request for \$45,280.  
Application No. 24 – Hastings Foodbank Trust request for \$18,813.  
Application No. 33 – Directions Youth Health Centre request for \$5,200.

Contracts for successful applicants would be drafted and would include specific key performance indicators for delivery of outcomes.

This concluded the verbal presentations on applications and the Chair advised that the Subcommittee would now consider all applications in Public Excluded session.

Councillor Bradshaw/Councillor Heaps

**That the public be excluded from the further deliberations in relation to the Community Grants Contestable Fund Applications 2013/2014. The reason for passing this Resolution in relation to this matter and the specific grounds under Section 48(2)(a) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:**

**That the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in:**

- a) Any proceedings before a local authority where:**
- i) A right of appeal lies to any Court or Tribunal against the final decision of the local authority in those proceedings.**

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At 6.40pm the Subcommittee resumed in Open Session following a resolution to do so, to enable recommendations made in Public Excluded session to be included in the 26 March 2013 Council Agenda for consideration.

It was noted that during the deliberations in the Public Excluded session Councillors Bradshaw, Hazlehurst and O'Keefe, having each previously declared a potential pecuniary interest in regard to Applications 18, 21 or 34 respectively, did not participate in the discussion or the voting of these items.

Councillor Bradshaw/Councillor Watkins

**That the community Grants Subcommittee provides the following recommendations to inform Council's decision making on the funding requests.**

- 1. That the Hawke's Bay Racing Inc – Spring Carnival funding (Application No. 1) be approved for a total amount of \$20,000 towards the annual horse racing carnival that is held on three separate racedays.**
- 2. That the Art Deco Trust (Application No. 5) funding request for \$10,000 be declined with the reason being that being that there are applications that have a higher priority.**



3. That the Hastings Citizens Band (Application No. 4) funding be approved for a total amount of \$4,000 to attend events supported by the Hastings District Council and other events in the district.
4. That the Multicultural Association Hawke's Bay (Application No. 7) funding for \$9,000 to celebrate a Diwali Festival – Hindu Festival of Lights be declined with the reason being that the festival was to be held in Napier.
5. That the Public Dreams Trust - Fiesta of Lights (Application No. 12) be approved for a total amount of \$10,000.00 to display a lighting event for 22 days during the Christmas holiday season.
6. That the Creative Hastings – Blossom Festival (Application No. 25) funding be approved for a total amount of \$43,500 to assist in running the Hastings Blossom Festival in September 2013.
7. That the New Zealand China Friendship Society Inc (Application No. 28) funding for a total amount of \$10,000 be approved to hold the annual International Cultures Day in Cornwall Park to be held in March 2014.
8. That the Ngati Kahungunu Iwi Inc (Application No. 29) funding for a total amount of \$5,000 be approved to assist the holding of the Waitangi Day Celebrations at the Hawke's Bay Regional Sports Park, Hastings in February 2014.
9. That the Hawke's Bay A & P Society (Application No. 35) funding for a total amount of \$3,550 be approved towards the cost of enhancing the Community Zone Experience at the 150<sup>th</sup> Hawke's Bay A & P Show in October 2013.
10. That the Waiata Music Awards (Application No. 39) funding be approved for a total amount of \$15,000.00 towards the Waiata Music Awards event to be held in September 2013.
11. That the Dove HB (Application No. 41) funding request for \$20,075 to deliver a multicultural event be declined with the reason being that there are applications that have a higher priority and that the applicant be referred to the Flaxmere Planning Committee to explore inclusion into the Flaxmere Family Festival.
12. That the Film Hawke's Bay (Application No. 13) funding be approved for a total amount of \$10,000 to bring the screen production industry to Hawke's Bay to film using Hawke's Bay locations.
13. That the Hikurangi Foundation/Grow (Application No. 17) funding request of \$10,000 to hold a workshop to explore and nurture the application of social enterprise businesses across the region be declined with the reason being that there were other applications that have a higher priority.
14. That the Havelock North Business Association (Application No. 18) funding be approved for a total amount of \$11,500 towards the

delivery of an entertainment and events programme Havelock North.

15. That the Hastings City Business Association (Application No. 21) funding be approved for a total amount \$42,000 to deliver entertainment and events in the Hastings CBD.
16. That the Food Hawke's Bay Inc. (Application No. 32) funding request for \$25,120 to hold a structured programme for companies to develop a strategy for moving from markets to supermarkets and into food supply chains be declined with the reason being that the application should be made through Business Hawke's Bay, via its Food Working Group and Board.
17. That the Cape Coast Community Patrols (Application No. 10) funding request for \$10,400 to help provide weekly trained volunteer patrols of the Cape Coast area be declined with the reason being that the Hastings District Council currently provides \$1000 per annum to each of the other three existing Community Patrols (Flaxmere, Hastings and Havelock North) and that the Cape Coast Community Patrols should be considered in the same manner.
18. That Hawke's Bay Helicopter Rescue Trust (Application No. 19) funding be approved to a total amount of \$5,396 for the cost of producing a twice yearly newsletter to donors and supporters who have donated \$1.2 million to keep the service running.
19. That the Surf Life Saving NZ (Application No. 27) funding be approved to a total amount of \$7,000 contribution to personnel costs for a trial Surf Lifeguard service at Waipatiki Beach for the 2013/14 season subject to the Hawke's Bay Regional Council and Napier City Council funding \$7,000 each.
20. That Volunteering Hawke's Bay (Application No. 8) funding be approved to a total amount of \$2,500 to promote, recruit and support volunteering to all sectors in the Hastings community.
21. That Te Ora Hou HB Inc (Application No. 15) funding request for \$115,500 to run a Youth Potential Building Future Leaders Programme be declined with the reason being that there were applications that have a higher priority.
22. That the Twin City Ministries (Application No. 20) request for funding of \$80,000 to strengthen and provide for growth and positive change in the community through whanau support, prevention of family and youth violence be declined with the reason that the youth focused proposals could be better advanced if a collaborative approach was taken and the Subcommittee suggested that these organisations work together on a joint proposal for consideration by Council through the Annual Plan process.

23. That the U Turn Trust (Application No. 34) funding to a total amount of \$30,000 be approved to support the operations of the U Turn Trust to deliver its projects in 2013.
24. That the Clive Community Group (Application No. 36) request for funding of \$3,000 to undertake a community tree planting initiative on the Clive riverbank be declined with the reason being that officers investigate the possibility of funding through the Hastings District Council's existing Parks and Reserves budget and if unsuccessful make application through the Annual Plan process.
25. That Sportslink (Application No. 23) request for funding of \$10,000 to assist sports clubs in providing better and more efficient management of their club administration be declined with the reason being that the Subcommittee considered that there were applications that had a higher priority than Sportslink.
26. That Sustaining Hawke's Bay Trust (Application No. 31) funding to the total amount of \$10,000 be approved for the Environment Centre, Hawke's Bay to be an information hub, providing learning opportunities, community engagement, analysis and advocacy.
27. That Heretaunga Seniors (Application No. 2) request for funding of \$3,560 for a Pilot Aqua Therapy Programme be declined with the reason being that the Subcommittee considered that funding for this programme should be through the District Health Board and was not a Council responsibility.
28. That Citizens Advice Bureau (Application No. 3) funding to a total amount of \$45,000 be approved to help people know and understand their rights and obligations through free confidential advice and that the Citizens Advice Bureau, Hastings Budget Advisory Service and Hastings Foodbank Trust be requested to work in a collaborative way, before the next Contestable Grants Funding round, to investigate ways to optimise their administration and rental costs.
29. That Hastings Budget Advisory Service (Application No. 26) funding to a total amount of \$40,000 be approved to provide free budget advice to assist community to manage their household finances and that the Hastings Budget Advisory Service, Citizens Advice Bureau and Hastings Foodbank Trust be requested to work in a collaborative way, before the next Contestable Grants Funding round, to investigate ways to optimise their administration and rental costs.
30. That Hastings Foodbank Trust (Application No. 24) funding to a total amount of \$10,000 be approved to provide free emergency food parcels to those in need that are referred from Budget Advice and that the Hastings Foodbank Trust, Hastings Budget Advisory Service and Citizens Advice Bureau be requested to work in a collaborative way, before the next Contestable Grants Funding round, to investigate ways to optimise their administration and rental costs.

31. That Growing Through Grief Hawke's Bay (Application No. 40) request for funding of \$4265 to support young ones who have lost someone important from their lives be declined with the reason being that the youth focused proposals could be better advanced if a collaborative approach was taken and the Subcommittee suggested that these organisations work together on a joint proposal for consideration by Council through the Annual Plan process.
32. That Ka Hao te Rangatahi ki te Matau a Maui Trust (Application No. 42) request for funding of \$11,770 to deliver a 20 week mentoring service for eight Maori youth be declined with the reason being that the application be referred to the Ministry of Justice.
33. That Koru Youth Trust Hawke's Bay (Application No. 43) request for funding of \$6,000 to deliver Kiwi Can – a lifeskills and values programme to Lucknow School pupils, Havelock North be declined with the reason being that that the youth focused proposals could be better advanced if a collaborative approach was taken and the Subcommittee suggested that these organisations work together on a joint proposal for consideration by Council through the Annual Plan process.
34. That Habitat for Humanity (Application No. 6) funding to a total amount of \$3,435 to cover the costs of the Building Consent be approved for the construction of a new dwelling at 417 Hinau Street.
35. That Family Works Hawke's Bay (Application No. 9) funding to a total amount of \$7,000 be approved to provide Christmas Cheer in the form of food parcels to vulnerable families in Hastings.
36. That Family Works Hawke's Bay (Application No. 14) funding to a total amount of \$5,000 be approved for a "Keep it Real" Youth Expo for year 8 students around alcohol/drugs/family violence issues.
37. That the Anderson Park Community Group (Application No. 11) funding to a total of \$5,440 be approved for a Youth Learning Programme.
38. That the Basketball Academy (Application No. 22) funding request for \$61,000 to provide a leadership programme through a Basketball Academy for any young person aged 12-18 years be declined with the reason that that the youth focused proposals could be better advanced if a collaborative approach was taken and the Subcommittee suggested that these organisations work together on a joint proposal for consideration by Council through the Annual Plan process.
39. That the Nga Taonga Taakaro ki te Matau a Maui Trust (Application No. 30) funding request for \$5,200 to provide sport and recreation programmes to achieve cultural revitalisation and leadership throughout the region be declined with the reason being that that

the youth focused proposals could be better advanced if a collaborative approach was taken and the Subcommittee suggested that these organisations work together on a joint proposal for consideration by Council through the Annual Plan process.

40. That the Directions Youth Health Centre (Application No. 33) funding request for \$5,200 to provide free and confidential health services for young people be declined with the reason being that funding for these services should be through the District Health Board or the Ministry for Social Development.
41. That Hawke's Bay Helicopter Rescue Trust (Application No. 19) funding be approved to a total amount of \$5,396 for the cost of producing a twice yearly newsletter for 2013/14 to donors and supporters.
42. That the remaining balance of \$54,679 be applied to the delivery of Council's strategic objectives regarding youth as recommended by the Chief Executive.
43. That should there be any worthy groups that will contribute to Youth Development in Hastings that they work collaboratively to see what best outcomes can be achieved.

**CARRIED**

## 5. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

## 6. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

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The meeting closed at 6.50pm

Confirmed:

Chairman:

Date: