



Hastings District Council

*Civic Administration Building
Lyndon Road East, Hastings 4156*

Phone: (06) 871 5000

Fax: (06) 871 5100

www.hastingsdc.govt.nz

OPEN MINUTES

AUDIT AND RISK SUBCOMMITTEE

Meeting Date: **Tuesday, 25 June 2013**

**Minutes of a Meeting of the Audit and Risk Subcommittee held on
25 June 2013 at 11.05am**

Table of Contents

<u>Item</u>	<u>Page No.</u>
1. Apologies	1
2. Conflicts of Interest	1
3. Minutes of Committee Meetings for Confirmation	1
4. Audit Status Update	2
5. Treasury Activity and Funding	2
6. Additional Business Items	2
7. Extraordinary Business Items	2
8. Recommendation to Exclude the Public from Item 9	2

HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE AUDIT AND RISK SUBCOMMITTEE HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON TUESDAY, 25 JUNE 2013 AT 11.05AM

PRESENT: Councillor Bowers (Chair)
Mayor Yule
Councillors Collin, Heaps and Kerr

IN ATTENDANCE: Chief Executive (Mr R McLeod)
Group Manager: Corporate and Customer Services (Mr M Maguire)
Chief Financial Officer (Mr T Gray)
Accounting Manager (Mrs J Guilford)
Business Analyst (Ms C Thomson)
Accountant (Mr R Hinde)
Procurement Manager (Ms S O'Toole)
Committee Secretary (Mrs C Hilton)

1. APOLOGIES

Councillor Bowers/Councillor Kerr

That an apology for absence from Councillor Twigg be accepted.

CARRIED ARS/2

Leave of Absence had previously been granted to Councillor Lester.

2. CONFLICTS OF INTEREST

Mayor Yule declared a potential conflict of interest in regard to Public Excluded Item 9 as a Director of the Local Authority Protection Programme (LAPP). He was not present at the meeting during discussion or voting on this item.

Also in regard to Public Excluded Item 9, the Chief Executive declared a potential conflict of interest as a Director of Riskpool. He was able to provide background information to the Subcommittee, if requested, as he was not a member of the Subcommittee. Council's Financial Officers were present to assist the Subcommittee in its decision making and to provide advice.

3. MINUTES OF COMMITTEE MEETINGS FOR CONFIRMATION

Councillor Heaps/Councillor Kerr

That the minutes of the Audit and Risk Subcommittee Meeting held 17 April 2013, including the minutes of that meeting while the public were excluded as no substantive issues were addressed, be confirmed as a true and correct record and be adopted.

CARRIED ARS/3

4. AUDIT STATUS UPDATE

(Report reference: 13/270)

Councillor Heaps/Mayor Yule

That the report of the Chief Financial Officer titled “Audit Status Update” dated 25 June 2013 be received.

CARRIED ARS/4

5. TREASURY ACTIVITY AND FUNDING

(Report reference: 13/320)

Councillor Collin/Councillor Kerr

That the report of the Business Analyst titled “Treasury Activity and Funding” dated 25/06/2013 be received.

CARRIED ARS/5

6. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

7. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

8. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 9

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Bowers/Councillor Kerr

THAT the public now be excluded from the following parts of the meeting, namely;

9. 2013/14 Insurance Renewal Programme

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION
9. 2013/14 Insurance Renewal Programme	<p>Section 7 (2) (h)</p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Commercial Sensitivity.</p>	<p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

CARRIED ARS/6

The meeting closed at 11.37am

Confirmed:

Chair:

Date: