



# *Hastings District Council*

*Civic Administration Building  
Lyndon Road East, Hastings 4156*

*Phone: (06) 871 5000*

*Fax: (06) 871 5100*

*[www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)*

---

## **OPEN MINUTES**

---

## **COUNCIL**

Meeting Date: **Thursday, 27 June 2013**

**Minutes of a Meeting of the Council held on  
27 June 2013 at 9.20am**

**Table of Contents**

<b><u>Item</u></b>	<b><u>Page No.</u></b>
1. Prayer	1
2. Apologies	1
3. Conflicts of Interest	2
4. Minutes of Council Meetings for Confirmation	2
5. Submissions to the Draft City Centre Plan	3
6. Proposed Lease of Hastings Railway Station	8
7. Transfer of the York Road and Maraekakaho Road from New Zealand Transport Agency	8
8. Waimarama Beach Vehicle Ban Review 2013	9
9. Hearings Committee Recommendations for Plan Change 57 - Omaha Road North Industrial Area	9
10. Adoption of 2013/14 Annual Plan	10
11. Councillor Remuneration	10
12. Appointment of Electoral Officer	11
13. Additional Business Items	11
14. Extraordinary Business Items	11
15. Recommendation to Exclude the Public from Items 16, 17 and 18	11

## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 27 JUNE 2013 AT 9.20AM

---

**PRESENT:** Mayor Yule (Chair)  
Councillors Bowers (Deputy Mayor), Collin, Hazlehurst, Heaps, Henderson, Kerr, Nixon, O'Keefe, Poulain, Roil, Twigg and Watkins.

**IN ATTENDANCE:** Chief Executive (Mr R McLeod)  
Group Manager: Asset Management (Mr D Fraser)  
Acting Group Manager: Community Facilities & Programmes (Mr C Thew)  
Group Manager: Corporate and Customer Services (Mr M Maguire)  
Group Manager: Human Resources (Mrs B Bayliss)  
Group Manager: Strategy and Development (Mr D Morgan)  
Chief Financial Officer (Mr T Gray)  
Strategy Manager (Mr L Verhoeven)  
Parks and Property Services Manager (Mr C Hosford)  
Transportation Development Engineer (Mr S Kuruwita)  
Waste Minimisation Planner (Mrs A Atkins)  
Strategic Projects Manager (Mr R Oosterkamp)  
Democratic Support Manager (Mr R Palmer)

**ALSO IN ATTENDANCE: Submitters:** Joyce Barry (Landmarks Trust), Ezra Kelly (NZ Institute of Architects), Christopher Perley (Environment Centre Hawke's Bay), Terry Kelly and Nic Magdalinos, NZ Property Council

#### 1. PRAYER

The opening prayer was given by the Reverend Adrian Skelton of St. Andrews.

#### 2. APOLOGIES

Mayor Yule/Councillor Watkins

**That apologies for absence from Councillor Bradshaw be accepted.**

**CARRIED 13/3**

#### LEAVE OF ABSENCE

Mayor Yule/Councillor Watkins

**That leave of absence be granted for as follows:**

**Councillor Bowers**

**19 and 22 July 2013**

Councillor Twigg

12, 13 and 14 August 2013

**CARRIED** 13/4

Leave of absence had previously been granted to Councillor Lester.

### 3. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

### 4. MINUTES OF COUNCIL MEETINGS FOR CONFIRMATION

*Document No CG-10-1-370*

Mayor Yule/Councillor Watkins

**That the minutes of the Council Meeting held 6 June 2013, subject to the following corrections, be confirmed as a true and correct record and be adopted.**

#### **Pages 14 and 20**

***Written Submission No. 56 - Bruce Willis Wills (Federated Farmers) raised the following issues:***

**Page 14 – Land Information Memoranda table should read as follows (incomplete lines showing in table):**

<b>Land Information Memoranda (LIM) Reports:</b>	
<b>Residential, horticultural and farming</b>	<b>\$270.00 Part A &amp; B \$250.00 Part A only</b>
<b>Vacant Residential Sections</b>	<b>\$150.00Part A &amp; B \$130.00 Part A only</b>
<b>Commercial</b>	<b>\$320.00Part A &amp; B \$300.00 Part A only</b>

**Page 23 – Surf Life Saving submission;**

**The sixth bullet point amend as follows:**

~~“Surf Life Saving have advised that \$21,000 would be sufficient to run a trial service”~~

- **It was calculated that \$21,000.00 would be sufficient to run a trial service.**

**Recommendation amend as follows:**

~~“That a total amount of \$4,000.00 be approved to Surf Life Saving NZ (submission No 45) towards the set up costs and wages to provide a regional lifeguard service trial at Waipatiki Beach over the 2013/2014 summer, and that the service be aligned to the approved total funding for the service.”~~

**An additional amount of \$4,000 be approved to Surf Life Saving NZ (submission No 45) towards the set up costs and wages to provide a regional lifeguard service trial at Waipatiki Beach over the 2013/2014 summer, and that the service be aligned to the approved total funding for the service.**

**Page 24**

~~“That the \$600,000 of forecast interest rate savings be assigned as \$400,000 allocated to reducing interest rate payment and \$200 be added to debt reduction”.~~

**That the \$600,000 of forecast interest rate savings be accepted of which \$200,000 be assigned to debt reduction.**

**CARRIED 13/5**

**SUSPENSION OF STANDING ORDERS**

Mayor Yule/Councillor Collin

**That standing orders be suspended to enable the hearing of public submissions.**

**CARRIED 13/6**

**5. SUBMISSIONS TO THE DRAFT CITY CENTRE PLAN**

*Document No 13/354*

The Strategic Projects Manager, Mr Oosterkamp advised that the purpose of the report was to inform the Council on submissions received to the Draft Hastings City Centre Plan – A Collective Vision, and to obtain decisions for incorporation into the a final plan for Council adoption in 22 August 2013.

The proposal arose out of Council’s desire to develop and implement a Central City Plan that provides a holistic and coordinated view of the central city to guide its long-term development.

The Draft Hastings City Centre Plan – A Collective Vision was released for community consultation from 27 March to 1 May 2013 (5 weeks) with a total of 15 submissions being received.

**PRESENTATION OF VERBAL SUBMISSIONS**

*Copies of the Officer Comments had been previously circulated to submitters speaking.*

The following submitters spoke to their submissions:

**Submission No.7 – Joyce Barry (Hastings District Landmarks Trust)** tendered an apology from Michael Fowler and spoke to the Trust’s submission.

Comments emphasised included;

- As businesses within the CBD are privately owned there are some things that are out of the control of the Council.
- The issue of seismic risk and its consequences for the City’s heritage is something to be considered.
- The effect on retail shops of internet shopping will mean that the CBD is likely to shrink, shops will close and low value ones replace them.
- The Council needs to involve local experts and reward innovation through architectural competitions and the like.
- The City needed a proper transport centre which could include cycle lock up

facilities.

- There needs to be an emphasis on linkages between the various “hot spots”

**Submission No 9 – Ezra Kelly (New Zealand Institute of Architects)** spoke to his submission and highlighted the following points:

- Disappointment that the Plan did not provide a clear way forward.
- There would often be a conflict between economics and heritage protection.
- The Council should consider the use of a Design Council, or Urban Design Panel rather than attempting to control design through prescriptive District Plan controls.
- It was not clear as to what the point of difference for Hastings was, but there needed to be some driver for the City’s growth.

**Submission No 10 – Christopher Perley (Environment Centre Hawkes Bay)**

spoke to his submission and highlighted the following points:

- There needed to be an emphasis on linkages, making places attractive to encourage use, and including “fun” in the city scape.
- Walking and cycling needed to be given priority.
- The Council had a responsibility to provide the community vision and oversight of the of the development.
- There needed to be an emphasis on attractiveness not competition.
- The assumption regarding the “primary sector” should be reviewed.

**Submission No 15 – Terry Kelly** spoke to his submission and raised the following points:

- That the vision statement needed to stand on its own and immediately attract people to want to come into the CBD.
- It should include an aspect of fun be more colourful and embrace cultural diversity.
- Councillors and staff should look into the concept of “Sustainability Streets”.
- The Plan needed to make it more convenient for people to move away from motor vehicles.

**Submission No 11 – Jude Minor, New Zealand Property Council** spoke to this submission and highlighted the following points:

- Focus more on retail precincts so to involve groups of owners rather than individuals.
- Incentives for owners of heritage buildings which contributed to the City to retain them where otherwise it was uneconomical for them.

*This concluded the presentation of verbal submissions.*

---

*The meeting adjourned for morning tea at 11.05am  
and recommenced at 11.25pm*

---

## **RESUMPTION OF STANDING ORDERS**

Mayor Yule/Councillor Watkins

**That standing orders be resumed.**

**CARRIED**

**5. SUBMISSIONS TO THE DRAFT CITY CENTRE PLAN (contd.)**

*Document No 13/354*

The meeting then considered the following written submissions:

**Written Submission No. 1 - Eleanor Eyles** submitted that the redevelopment of Civic Square (which is referenced in the City Centre Plan) needed to represent our multicultural society.

**Written Submission No 2 - Hope Steele** submitted that Focus should be on keeping the city clean and tidy, not going into further debt for “bling” items. A clean and tidy city brings pride to residents and tourists alike, which leads to enhanced productivity and creativity. Focus should go beyond the CBD, and business that reside out there also.

The submitter liked the “Streetas” idea, but suggested expanding this to whole streets as opposed to individual addresses.

**Written Submission No. 3 - Rev Adrian Skelton, Saint Andrew’s Church** submitted that he liked the ambition of the plan, but it needed further detail, particularly around the emergence of electric vehicles.

**Written Submission No. 4 - Joseph Terrill** supported initiatives to make the City Centre more pedestrian friendly, including a suggestion of making Heretaunga Street a pedestrian only street and would like to see more native planting, including edibles in the City Centre.

**Written Submission No. 5 - Phillip Irwin, Historic Places Trust - Hawkes Bay** opposed any relocation of the cenotaph to another site outside of Civic Square, but supported moves to increase its prominence. Mr Irwin supported the retention of the Women’s Rest Building and any improvements to the bus stops.

**Written Submission No. 6 - David Renouf** raised concerns over safety issues around inner city bus stop on Russell Street.

**Written Submission No 8. - Renee Murphy, c/o Ministry of Justice** submitted that having a plan of this nature was positive and commendable.

*A copy of a letter from OPUS on behalf of the Ministry of Justice advising that they would not now be appearing was circulated at the meeting.*

**Written Submission No. 12 - Susan McDade - Hastings City Business Association** submitted on the importance of collaboration and leadership, and the role that the Hastings City Business Association would play. The submitter considered it would be advantageous for Council to appoint a key contact to communicate with day-to-day issues and opportunities facing the city centre.

**Written Submission No. 13 - Kevin Snee, Hawke’s Bay District Health Board** strongly supported the need for a plan to sustainably develop the Hastings City Centre. Some actions of the Hastings Urban design Framework were not endorsed by this plan and requested that alignment take place, or details as to deviation be explained. The submitter promoted a smoke-free Hastings Inner City.

**Written Submission No. 14 - Michael Whittaker, Northpeak Properties Ltd** supported the plan to strengthen the CBD, but could be bolder and more prescriptive in the areas of design and development.

This concluded the consideration of Written Submissions.

Councillor Roil/Councillor Hazlehurst

- A) That the report of the Strategic Projects Manager titled “Submissions to the Draft City Centre Plan” dated 27/06/2013 be received.**
- B) That the written and verbal submissions and officer comments attached to the report in (A) above be received.**
- C) That the recommendations contained within the staff report (CG-10-1-400), as set out below, be adopted and incorporated into the Final Draft Hastings City Centre Plan – A Collective Vision, which will be presented to Council on 19 September 2013.**
- D) That any issues raised in submission requiring further work by Council be noted and reported back to Council on 19 September 2013.**

With the reasons for this decision being that the objective of the decision will contribute to the performance of regulatory functions, good quality local infrastructure in a way that is most cost-effective for households and business and good quality infrastructure by developing and implementing a holistic plan for city centre.

**Staff recommendations:**

- a) That the officers reassess the outcomes and actions proposed in the City Plan to ensure they are clear and complete. Where appropriate, further actions be added and / or references strengthened (potential use of the railway line, collaboration and role of Council),**

**That under section 1.0 of the City Plan specific reference be made to:**

- 1. The key role that the Hastings City Business Association plays with regards to establishing a vibrant, sustainable and successful City Centre.**
- 2. The role of Council as acting in the interest of the community, now and into the future.**

- b) That the following amendments and/or additions to specific sections of the City Plan be made:**

**Assumptions (section 1.7 – page 19)**

**Add a bullet point (page 19), stating – “The Hastings District relies upon the functioning of its wider landscape and rural hinterland as the major source of economic, social and environmental resilience”.**

**Change bullet 12 (page 19) to “Over time, earthquake prone buildings may be retained and strengthened, or redeveloped, via local, central government, and private sector initiatives in a manner that balances heritage value with economic competitiveness and market conditions”**

**Alter the text of the City Plan – specifically relating to sections 1.3 – reference to mana whenua, 1.6 – addition of challenges – education and inner city**



population, 1.7 – diversification of the economy and the need to plan for higher population growth projections.

That further detail is added throughout the City Plan to strengthen the references to the notion of leadership in the field of sustainability and the application of sustainable technologies, and leveraging off this for the betterment of the city centre.

- c) That consideration be given to establishing a City Centre Working Group under the leadership of the Hastings City Business Association, to discuss issues, opportunities and trends affecting cities and what this may mean for Hastings City. That this action be added to section 4.3 of the City Plan. If established a formal Terms of Reference be drafted, and adopted, detailing role, purpose and membership.
- That a summary of the telephone, street, and targeted survey be posted on-line via the Hastings District Council website.
- d) Vision Statement – Section 3.1, page 29
- Alter the vision statement add the following; “Hastings – City Centre of Choice. Great living for a sustainable and fulfilling future..., In 2033, The Hastings City Centre will be a resilient, cultural and vibrant place that recognises and embraces its wider landscape, productive hinterland and cultural diversity – it will be the true heart of Hawke’s Bay”.
- e) Publish and maintain a supplementary table of key actions completed in the City Centre that clearly identifies those actions yet to be completed.
- f) Strengthen references to economic development and innovation (supported by inner city residential activity) within the City Plan, in particularly Section 4.0 – pages 34 to 42.
- g) Where appropriate, further actions be added and/or references strengthened to recognise the emergence of electric vehicles and planning for charging points within the City Centre.
- h) That the block bounded by Market Street / Eastbourne Street, Lyndon Road and Railway Road be part of the Civic / Governmental Precinct”, as opposed to the “Commercial” precinct.
- That refinement is made to the City Plan to accommodate the recommendations proposed by submitter 13, including effective design controls and the use of experts, tertiary institutes, education, youth and innovation but not low quality accommodation, inner city residential but linking this to green space planning.
- i) That further details as to the breadth of project deliverables (who, when and how) be included in the table (page 80), and where appropriate the body of the text of the City Plan. Further details are to include reference to scoping, investigations, feasibility, planning, design, delivery, construction and closure amongst others.
- j) That a reference be added into the City Plan which supports the notion of edible and fruit tree planting in suitable areas within the City Centre.
- k) That the Council, via the Chief Executive consider appointing a portfolio manager for the City Centre, through which City Centre focused activities can be coordinated and directed as required.

**6. PROPOSED LEASE OF HASTINGS RAILWAY STATION***Document No 13/262*

Councillor Hazlehurst/Councillor O'Keefe

- A) That the report of the Waste Minimisation Planner titled "Proposed Lease of Hastings Railway Station" dated 27/06/2013 be received.
- B) That Council agree to enter into a 5 year lease with Kiwi Rail for the lease of the Hastings Railway Station, on behalf of its subtenant, the Sustaining Hawkes Bay Trust, subject to the Chief Executive being satisfied with the Engineering Report.
- C) That delegated authority be granted to the Chief Executive to enter into a sublease with the Sustaining Hawkes Bay Trust.
- D) That the lease agreement is subject to a clause being included that allows Council to terminate the lease with 10 days written notice if the Sustaining Hawkes Bay Trust defaults on their lease payments.
- E) That the Chief Executive is authorised to sign any document to give effect to the above.

**CARRIED 13/7****7. TRANSFER OF THE YORK ROAD AND MARAEKAKAHO ROAD FROM NEW ZEALAND TRANSPORT AGENCY***Document No 13/302*

Councillor Twigg/Councillor Heaps

- A) That the report of the Transportation Development Engineer titled "Transfer of the York Road and Maraekakaho Road from New Zealand Transport Agency" dated 27/06/2013 be received.
- B) That pursuant to section 103(b) of the Land Transport Management Act 2003, Hastings District Council resolves to accept the control and management of relevant sections of State Highway 50A revoked by New Zealand Transport Agency (York Road – from Hawke's Bay Expressway Southern Extension (HBESE) to Maraekakaho Road and Maraekakaho Road – from York Road to Longlands Road).

With the reasons for this decision being that the objective of the decision will contribute to the good quality infrastructure by:

- i) Making it easier to implement planned traffic enhancements (eg. Intersection of Irongate Road East and Maraekakaho Road)
- ii) Bringing uniformity to maintenance of the road links along the entirety of Maraekakaho Road and York Road as that would be carried out by the same agency and relevant to their functions.

- iii) **Enabling easier and prompt attention to be directed to rectify issues and defects instead of directing through other agencies (NZTA) and facing possible delays.**
- iv) **Enabling the Council to reclaim ownership on these two links of its asset base.**

**CARRIED 13/8**

## **8. WAIMARAMA BEACH VEHICLE BAN REVIEW 2013**

*Document No 13/277*

Councillor Heaps/Councillor Watkins

- A) That the report of the Parks and Property Services Manager titled “Waimarama Beach Vehicle Ban Review 2013” dated 27/06/2013 be received.**
- B) That pursuant to Hastings District Council’s Consolidated Bylaws, Part 14 Public Places, Section 11.2, Council hereby prohibits the use motor of motor vehicles on a portion of Waimarama Beach, as marked in red on the plan attached as Attachment 1 (CG-10-1-248),**
  - i) Commencing on 1 December, each and every year, and ending on 1 April the following year, between the hours of 8.00am until 6.00pm each day.**

**except;**

- i) on defined access ways.**
  - ii) vehicles otherwise authorised by Council, including emergency services’ vehicles, police vehicles and surf lifesaving vehicles.**
- and**

**With the reasons for this decision being that the objective of the decision will contribute to the performance of regulatory functions by :**

- i) Making outdoor recreation opportunities safer for all members of the community at an affordable cost to the District ratepayers.**

**CARRIED 13/9**

## **9. HEARINGS COMMITTEE RECOMMENDATIONS FOR PLAN CHANGE 57 - OMAHU ROAD NORTH INDUSTRIAL AREA**

*Document No 13/357*

Councillor Watkins/Councillor Twigg

- (A) That the report of the Environmental Planner (Policy), titled “Plan Change 57 – Omahu North Industrial Area - Decisions on Submissions” dated 27 June 2013 be received.**
- (B) That Council adopt the recommendations of the Hearings Committee and approve Plan Change 57 and the associated Notices of Requirement as set out in Attachments 1 and 2 (STR-9-13-322 and STR-9-6-**

13-323) of the report in (A) above.

With the reasons for this decision being that the objective of the decision will contribute to the Council's Strategic Objectives:

- (1) Sustainable management of natural and physical resources through integrated land use management

**Achieved by:**

- Concentration of Industrial land over lesser quality soils and adjacent to an existing industrial land to provide for high profile dry industrial activities within the District, and prevent ad hoc industrial development on higher quality Plains Zoned soils.

**CARRIED 13/10**

**10. ADOPTION OF 2013/14 ANNUAL PLAN**

*Document No 13/344*

Mayor Yule/Councillor Watkins

- A) That the report of the Strategy Manager titled "Adoption of 2013/14 Annual Plan" dated 27/06/2013 be received.
- B) That the 2013/14 Annual Plan and Development Contributions Policy be adopted, in accordance with section 95 (3) of the Local Government Act 2002, and the Chief Executive be delegated authority to make any minor editorial changes.

**CARRIED 13/11**

**11. COUNCILLOR REMUNERATION**

*Document No 13/353*

Councillor Kerr/Councillor Hazlehurst

- A) That the report of the Group Manager: Corporate and Customer Services titled "Councillor Remuneration" dated 27/06/2013 be received.
- B) That the Descriptions of Positions of Additional Responsibility as set out in Schedule One to report 13/353, be adopted.
- C) That it is Recommended to the Remuneration Authority that the additional remuneration above the Base Councillor Salary for Councillors with Positions of Additional Responsibility be:

Deputy Mayor	37.5% of the Base Councillor Salary	(\$13651)
Standing Committee Chair	18.75% of the Base Councillor Salary	(\$6825)
Portfolio Leader	9.4% of the Base Councillor Salary	(\$3412)

- D) That the attached Elected Members Expense Policy (CG-10-1-394) be adopted.

- E) That the Council recommends to the Remuneration Authority that the attached Elected Members Expense Policy is confirmed.**

**CARRIED 13/12**

**12. APPOINTMENT OF ELECTORAL OFFICER**

*Document No 13/368*

Councillor Hazlehurst/Councillor Watkins

- A) That the report of the Group Manager: Corporate and Customer Services titled “Appointment of Electoral Officer” dated 27/06/2013 be received.**
- B) That the Democratic Support Manager, Richard Neil Palmer, be appointed to the position of Electoral Officer for the Hastings District Council.**

**CARRIED 13/13**

**13. ADDITIONAL BUSINESS ITEMS**

There were no additional business items.

**14. EXTRAORDINARY BUSINESS ITEMS**

There were no extraordinary business items.

**15. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 16, 17 AND 18**

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Watkins/Councillor Roil

**THAT the public now be excluded from the following parts of the meeting, namely;**

- 16. Confirmation of the Minutes of Council held 6 June 2013 while the Public were Excluded**
- 17. Ratification of Recommendations of the Audit and Risk Subcommittee meeting held 25 June 2013 while the Public were Excluded - 2013/14 Insurance Renewal Programme**
- 18. Regional Facilities Funding**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</b>
--	--	---

<b>16. Confirmation of the Minutes of Council held 6 June 2013 while the Public were Excluded</b>	As stated in the minutes	<b>Section 48(1)(a)(i)</b> Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.
<b>17. Ratification of Recommendations of the Audit and Risk Subcommittee meeting held 25 June 2013 while the Public were Excluded - 2013/14 Insurance Renewal Programme</b>	<b>Section 7 (2) (h)</b> The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. <b>Section 7 (2) (i)</b> The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). To enable consideration of 2013/14 Insurance Renewal.	<b>Section 48(1)(a)(i)</b> Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.
<b>18. Regional Facilities Funding</b>	<b>Section 7 (2) (g)</b> The withholding of the information is necessary to maintain legal professional privilege. Council to consider legal opinion.	<b>Section 48(1)(a)(i)</b> Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

**CARRIED**The meeting closed at 12.48pmConfirmed:Chairman:Date: