



Hastings District Council

*Civic Administration Building
Lyndon Road East, Hastings 4156*

Phone: (06) 871 5000

Fax: (06) 871 5100

www.hastingsdc.govt.nz

OPEN MINUTES

COUNCIL

Meeting Date: Thursday, 31 October 2013

**Minutes of the First Meeting of the Council
following the 2013 Triennial Local Authority Elections
held on 31 October 2013 at 2.00pm**

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HASTINGS DISTRICT COUNCIL

**MINUTES OF THE FIRST COUNCIL MEETING FOLLOWING THE 2013
TRIENNIAL LOCAL AUTHORITY ELECTIONS**
**HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION
BUILDING, LYNDON ROAD EAST, HASTINGS ON
THURSDAY, 31 OCTOBER 2013 AT 2.00PM**

- PRESENT:** Mayor Yule (Chair)
Councillors Bowers (Deputy Mayor), Bradshaw, Dixon,
Hazlehurst, Heaps, Kerr, Lester, Lyons, Nixon, O'Keefe,
Pierce, Poulain, Roil and Watkins.
- ALSO PRESENT:** Chief Executive (Mr R McLeod)
Group Manager: Asset Management (Mr D Fraser)
Group Manager: Community Facilities & Programmes (Ms
A Heather)
Group Manager: Corporate and Customer Services (Mr M
Maguire)
Group Manager: Human Resources (Mrs B Bayliss)
Group Manager: Planning and Regulatory Services (Mr J
O'Shaughnessy)
Group Manager: Strategy and Development (Mr D
Morgan)
Chief Financial Officer (Mr T Gray)
Democratic Support Manager (Mr R Palmer)
Committee Secretary (Mrs C Hunt)
- IN ATTENDANCE:** Reverend Helen Wilderspin, St Matthews Church
Kaumatua Jerry Hapuku
Frimley Primary School Choir
Family and friends of elected members, Council staff and
members of the public were present in the gallery.
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1. KARAKIA/PRAYER

The opening karakia was given by Mr Bayden Barber and the opening prayer given by Rev. Helen Wilderspin.

A mihi was given by Mr Barber.

2. APOLOGIES

There were no apologies.

3. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

4. MINUTES OF COUNCIL MEETING FOR CONFIRMATION

There were no minutes to confirm.

5. MAKING AND ATTESTING OF DECLARATIONS OF MEMBERS (13/247)

The Chief Executive, Mr McLeod called the meeting to order and welcomed the Mayor, Councillors, members of their families and the public to the first meeting of this triennium of the Hastings District Council.

The Chief Executive received and witnessed the oral declaration of Mayor Yule.

The Chief Executive then invested the Mayor with his Insignia of Office.

Mayor Yule then assumed the Chair.

Mayor Yule then received and witnessed the oral declarations of each Member of the Hastings District Council, Cynthia Margaret Bowers, Wayne Lindsay Bradshaw, Sandra Glenis Hazlehurst, Rodney John Heaps, Tania Joy Kerr, Michael George Lester, George Alexander Lyons, Simon John Harpur Nixon, Henare Ngaera O'Keefe, Adrienne Lynette Pierce, Jacoby Poulain, John Alan Roil, Kevin Victor Watkins and Malcolm John Dixon. The declarations were also witnessed by the Chief Executive.

At the conclusion of the declarations the Frimley Primary School Choir sang three songs at the meeting.

Mayor Yule/Councillor Bowers

That the report of the Legal Officer titled "Making and Attesting of Declarations of Members" dated 31/10/2013 be received.

CARRIED 13/52

3. ADDRESS BY HIS WORSHIP THE MAYOR

Mayor Yule welcomed Councillors, staff, family and friends to the meeting. He acknowledged the newly elected members (Councillors Dixon, Lyons and Pierce) and the new Rural Community Board members Mr Dawson and Mr Barber.

Mayor Yule also thanked the people of Hastings for their support during the election campaign and acknowledged the two Mayoral candidates (Councillors Bradshaw and Nixon) who were unsuccessful and looked forward to working with them.

Mayor Yule considered that the main challenges for politicians in this triennium would be the issues of amalgamation and the Ruataniwha Dam.

6. STANDING ORDERS

(13/246 and CG-08-9-11-148)

Councillor Lester/Councillor Watkins

That the report of the Legal Officer titled "Standing Orders" dated 31/10/2013 be received.

CARRIED 13/53

7. CONFLICTS OF INTEREST
(13/245)

Councillor Lester/Councillor Roil

That the report of the Legal Officer titled “Conflicts of Interest” dated 31/10/2013 be received.

CARRIED 13/54

8. LEGISLATION AFFECTING MEMBERS
(13/244 and CG-10-1-315)

Councillor Kerr/Councillor Heaps

That the report of the Legal Officer titled “Legislation Affecting Members ” dated 31/10/2013 be received.

CARRIED 13/55

9. ELECTED MEMBERS REMUNERATION
(13/257)

Mayor Yule/Councillor Bowers

A) That the report of the Group Manager: Corporate and Customer Services titled “Elected Members Remuneration” dated 31/10/2013 be received.

B) That an application be made to the Remuneration Authority for a revised determination authorising the payment to the Chairperson and Members of the District Plan Hearings Committee of \$120.00 and \$100.00 respectively for each day, or part day, during which the Committee sits to hear or consider submissions to the Review of the District Plan.

CARRIED 13/56

10. DELEGATIONS TO COMMITTEES AND RURAL COMMUNITY BOARD
(13/575 and CG-08-9-13-172)

An updated version of the 2013 Committee and Rural Community Board Delegations Register was circulated at the meeting.

Mayor Yule/Councillor Lyons

A) That the report of the Group Manager: Corporate and Customer Services titled “Delegations to Committees and Rural Community Board” dated 31/10/2013 be received.

B) That the Committee Structure and Principles contained in Schedule 1 are adopted, with the following amendments:

Page 19 Economic Development Subcommittee membership change

from 2 to 3 Councillors

Page23 Chairmen's Committee – Delete Chairman of the Hearings Committee and Chairman of HDC : Maori Joint Committee

- C) That the Powers, Duties and Functions set out in Schedule 1, Hastings District Council Committees and Rural Community Board Delegations Register 31 October 2013 are delegated to the Committees, Subcommittees and Working Parties identified in the Schedule**

With the reasons for this decision being that the objective of the decision will contribute to fulfilling of the council obligations the local government act 2002 in a way that is most cost-effective for households and business by:

- i) Ensuring the Council has in place appropriate delegations to enable timely decisions decision making.**

CARRIED 13/57

**11. VOTING SYSTEMS FOR CERTAIN APPOINTMENTS
(13/255)**

Councillor Roil/Councillor Nixon

- A. That the report of the Legal Officer titled “Voting Systems for Certain Appointments” dated 31/10/2013 be received.**
- B. That, for the election of the Deputy Mayor, the election of the Chairpersons and Deputy Chairpersons of committees, and the election or appointment of representatives of the Council to other positions, the Council use the system called in this report System A, as provided for by the Local Government Act 2002.**

CARRIED 13/58

**12. ELECTION OF DEPUTY MAYOR, COMMITTEE CHAIRPERSON AND DEPUTY COMMITTEE CHAIRPERSONS FOLLOWING 2013 TRIENNIAL ELECTIONS
(13/243)**

Mayor Yule/Councillor Kerr

That the report of the Legal Officer titled “Election of Deputy Mayor, Committee Chairperson and Deputy Committee Chairpersons following 2013 Triennial Elections” dated 31/10/2013 be received.

CARRIED 13/59

**13. COUNCIL APPOINTMENTS TO COMMITTEES, SUBCOMMITTEES, JOINT COMMITTEES AND EXTERNAL ORGANISATIONS
(13/422 and CG-01-02-13-129)**

The Mayor's recommendations for the proposed appointments of Chairs and Deputy Chairs and other positions to Council Committees, subcommittees and other organisations were circulated.

Councillor O'Keefe/Councillor Poulain

That Councillor Bradshaw be appointed to the Social Development Subcommittee and the Delegations Register be amended to include three councillors to this subcommittee.

The Motion was PUT with 7 FOR and 7 AGAINST
The Chair exercised his CASTING VOTE AGAINST
The Motion was **LOST**

Councillor Nixon/Mayor Yule

That Councillor Nixon be appointed to the Economic Development Subcommittee and the Delegations Register be amended from two councillors to three councillors.

CARRIED

Mayor Yule/Councillor Heaps

- A) That the report of the Democratic Support Manager titled "Council appointments to Committees, subcommittees, joint committees and external organisations" dated 31/10/2013 be received.**
- B) That the following Committee and Subcommittee arrangement is adopted and the persons named are elected to the identified positions.**

Appointment/ Committee/ Subcommittee/ Organisation	Membership	Appointments 2013
Deputy Mayor		Councillor Bowers
Council	Mayor & All Councillors	Mayor Yule (Chair) Deputy Mayor: Councillor Bowers All Councillors
District Development	Mayor & All Councillors	Councillor Hazlehurst (Chair) Councillor Lyons (Deputy) All Councillors
Finance and Monitoring	Mayor & All Councillors	Councillor Kerr (Chair) Councillor Bowers (Deputy) All Councillors
Planning and Regulatory	Mayor & All Councillors	Councillor Lester (Chair) Councillor Heaps (Deputy) All Councillors
Works and Services	Mayor & All Councillors	Councillor Watkins (Chair) Councillor Roil (Deputy) All Councillors
Audit and Risk Subcommittee	Chair appointed by the Council Deputy Mayor Chairs of District Development, Finance & Monitoring, Planning & Regulatory, Hearings and Works & Services Committees	Councillor Bowers (Chair) Councillor Kerr Councillor Lester Councillor Watkins Councillor Hazlehurst

Tenders Subcommittee	5 Councillors Chief Executive Group Manager Asset Management	Councillor Kerr (Chair) Councillor Watkins (Deputy) Councillor Lester Councillor Nixon Councillor Lyons
Community Grants Subcommittee	Chair appointed by Council 6 Councillors	Councillor Hazlehurst (Chair) Councillor Bradshaw Councillor Heaps Councillor Pierce Councillor Poulain Councillor Watkins Councillor Dixon
Reserve Management Plan Subcommittee	Chair appointed by Council 6 Councillors	Councillor Bradshaw (Chair) Councillor Heaps Councillor Lester Councillor Watkins Councillor Hazlehurst Councillor Poulain Councillor Kerr
Temporary Road Closures Subcommittee	1 Councillor (Chair) 1 Councillor (Deputy Chair) Transportation Manager Environmental Manager Consents	Councillor Watkins (Chair) Councillor Lyons (Deputy Chair) Transportation Manager Environmental Manager Consents
Civic Awards Subcommittee	Chair appointed by Council 3 Members appointed by Council	Councillor Watkins (Chair) Councillor Hazlehurst Councillor Heaps Councillor O'Keefe
Bylaws Working Party	Chair appointed by Council 3 Councillors	Councillor Bradshaw (Chair) Councillor Lester Councillor Poulain Councillor Lyons
Economic Development Subcommittee of District Development	Chair Portfolio Leader Economic Development Deputy Chair appointed by Council 3 Councillors	Councillor Roil (Chair) Councillor Pierce (Deputy) Councillor Lyons Councillor Hazlehurst Councillor Nixon
Social Development Sub Committee of District Development	Chair Portfolio Leader Social Sector Deputy Chair appointed by Council 3 Councillors	Councillor O'Keefe (Chair) Councillor Dixon (Deputy) Councillor Poulain Councillor Bowers Councillor Hazlehurst
Appointments Committee	Chair appointed by Council 3 Councillors Up to 2 others co-opted by the Committee from time to time	Councillor Lester (Chair) Councillor Watkins Councillor Poulain Councillor Bradshaw
HDC-Tangata Whenua Wastewater Joint Committee	3 Reps nominated by Heretaunga Maori Executive 2 Reps nominated by Ahuriri Maori Executive 5 Hastings District Councillors (Chair appointed by Committee)	Councillor Heaps Councillor Roil Councillor Watkins Councillor Bradshaw Councillor Lyons

HDC : Maori Joint Committee	Mayor & 5 Councillors 6 Maori Members	Mayor Yule Councillor Bradshaw Councillor Hazlehurst Councillor Lester Councillor O'Keefe Councillor Pierce Barney Tihema Bayden Barber Te Rangihau Gilbert Toro Waaka Robin Hape Tracee Te Huia Kaumatua Jerry Hapuku
Omarunui Joint Refuse Landfill Committee	4 Councillors HDC Alternate Councillor HDC 2 Councillors NCC Alternate Councillor NCC (Chair appointed by Committee)	Councillor Bradshaw (Recommended Chair) Councillor Heaps Councillor Lyons Councillor Roil Alternate - Councillor Kerr
Heretaunga Plains Urban Development Strategy Implementation Committee	2 Councillors	Councillor Lester Councillor Roil
Chairmen's Committee	The Mayor, Deputy Mayor, Chairs of the 4 Standing Committees	Mayor Yule Deputy Mayor Bowers Councillor Lester Councillor Kerr Councillor Watkins Councillor Hazlehurst
HB Crematorium Committee	2 Hastings District Councillors 2 Napier City Councillors 1 CHB District Councillors (Chair appointed by Committee)	Councillor Watkins Councillor Dixon
Hearings	4 Councillors plus a member from the Rural Community Board	Councillor Lester (Chair) Councillor Kerr Councillor Lyons (Deputy Chair) Councillor Heaps Community Board Member Barber
District Plan Hearings Committee	Chair of Hearings Committee 4 members appointed by Council Rural Community Board member HDC/Maori Joint Cttee. member	Councillor Lester (Chair) Councillor Bowers Councillor Bradshaw Councillor Kerr Councillor Heaps Community Board Member Kay To be advised
Rural Community Board	2 Rural Councillors	Councillor Kerr Councillor Lester
Rural Community Board Rural Halls Subcommittee	Rural Community Board 2 Heretaunga Ward Councillors	Messrs Kay, Barber, Dawson and Mrs Maxwell, Councillor Kerr and Councillor Lester Councillor Heaps Councillor Lyons (Appointed by Rural Community Board)

Landmarks Advisory Group	5 Councillors Chair of Landmarks Trust 3 others nominated by Landmarks Trust	Councillor Lyons (Chair) Councillor Watkins Councillor Hazlehurst Councillor Bowers Councillor Dixon
Tender Awards Panel	Chair of Tenders Subcommittee Chief Executive Group Manager: Asset Management Any other elected member of the Tenders Subcommittee	Councillor Kerr (Chair) One of either Councillors Lester or Nixon or Watkins or Pierce Chief Executive Group Manager: Asset Management Chairman of the Tenders Subcommittee
Earthquake Prone Building Working Party	4 Councillors Chair appointed by Working Party	Councillor Dixon Councillor Heaps Councillor Nixon Councillor Watkins
Rating Review Working Party	Chair appointed by Council 6 Councillors Rural Community Board Member	Councillor Bowers (Chair) Councillor Roil Councillor Lester Councillor Pierce Councillor Kerr Councillor Lyons Councillor Bradshaw Community Board Member Kay
Portfolio Leader Economic Development		Councillor Roil
Portfolio Leader Social Development		Councillor O'Keefe
Camberley Planning Committee	1 Hastings Ward Councillor	Councillor Dixon
Civic Square Governance Group	Chair appointed by Council 3 Councillors The Mayor	Councillor Bowers (Chair) Councillor Hazlehurst Councillor Dixon Councillor Lyons Mayor Yule
Clifton Reserve Society	1 Councillor	Councillor Lyons
Clive Community Group	1 Heretaunga Ward Councillor	Councillor Heaps
Coastal Environment Strategy Working Party	Chair Appointed by Council 3 Councillors	Councillor Roil (Chair) Councillor Heaps Councillor Bowers Councillor Lyons
Community Arts Council (Creative Hastings)	1 Councillor	Councillor Pierce
Community Liaison Group – HB Prison	1 Councillor	Councillor Lester
Creative Communities Local Funding Assessment Committee	1 Councillor Community Representatives	Councillor Hazlehurst
Crime Prevention Governance Group	1 Councillor	Councillor O'Keefe
Disability Working Party	1 Councillor Community Reps	Councillor Watkins

Farndon Park Domain Committee of Management	1 Heretaunga Councillor	Councillor Lyons
Flaxmere Planning Committee	2 Flaxmere Ward Councillors	Councillor O'Keefe Councillor Poulain
Hastings City Art Gallery	To be developed	
Hastings City Business Association	2 Hastings Councillors	Councillor Roil Councillor Bowers
Hastings District Holdings Ltd Director & Chair	1 Councillor Appointment is to 4/11/2016	Councillor Kerr
Havelock North Business Assn	1 Havelock North Councillor	Councillor Bradshaw
Havelock North Village Pool Trust	1 Havelock North Councillor	Councillor Pierce
HB Museum Trust	1 HDC appointee	Councillor Lyons
Heavy Traffic Forum	2 Hastings District Councillors	Councillor Nixon Councillor Roil
Heritage Trails Committee	2 Councillors	Councillor Pierce Councillor Bradshaw
International Advisory Group	Chair appointed by Council 2 Councillors The Mayor	Councillor Watkins (Chair) Councillor Pierce Councillor Dixon Mayor Yule
Positive Ageing Forum	2 Councillors	Councillor Pierce Councillor Hazlehurst
Positive Aging Trust Hawke's Bay	Mayor's Representative	Councillor Hazlehurst
Regional Sports Council	1 Councillor	Councillor Kerr
Regional Sports Park Appointments & Advisory Panel	2 Councillors Chief Executive	Councillor Bowers Councillor Poulain
Regional Transport Committee	1 Hastings District Councillor & 1 Substitute	Councillor Kerr Councillor Roil (Substitute)
Solid Waste Management Joint Committee	3 Councillors	Councillor Bradshaw Councillor Kerr Councillor Bowers
Te Mata Park Trust Board	2 Councillors	Councillor Hazlehurst Councillor Bradshaw
Whakatu Action Group	1 Heretaunga Ward Councillor	Councillor Lyons
Youth Council	1 Councillor	Councillor Dixon

- C) That it be noted that the Mayor is a member of all Council committees and subcommittees except the Hearings Committee and Hastings District Plan Hearings Committee.
- D) That the Chair of the HDC : Maori Joint Committee receive remuneration of an annual salary of \$13,000.00 per annum plus expenses in accordance with the Elected Members Expenses Policy approved by the Remuneration Authority.
- E) That the members and kaumatua of the HDC : Maori Joint Committee be paid remuneration of \$6,500.00 per annum plus expenses in accordance with the Elected Members Expenses Policy approved by the Remuneration Authority.

With the reasons for this decision being that the it will enable the Council to give effect to the purposes of local government and to its responsibilities and obligations under the Local Government Act 2002 and any other legislation in the most effective and efficient manner.

CARRIED 13/60

14. PROPOSED SCHEDULE OF COUNCIL AND STANDING COMMITTEE MEETINGS FOR NOVEMBER/DECEMBER 2013
(13/248)

Mayor Yule/Councillor Watkins

- A. That the report of the Group Manager: Corporate and Customer Services titled “Proposed Schedule of Council and Standing Committee Meetings for November/December 2013” dated 31/10/2013 be received.**
- B. That the Council adopt the meeting schedule for November/December 2013 as outlined below:**

MEETING	DAY	TIME	DATE
Planning & Regulatory Committee	Thurs	2.00pm	7/11/13
Temporary Road Closures Subcommittee	Thurs	8.45am	14/11/13
Tenders Subcommittee	Thurs	9.00am	14/11/13
District Development Committee	Thurs	9.00am	19/11/13
COUNCIL	Tues	2.30pm	19/11/13
Temporary Road Closures Subcommittee	Thurs	8.45am	28/11/13
Tenders Subcommittee	Thurs	9.00am	28/11/13
Audit & Risk Subcommittee	Thurs	10.00am	28/11/13
Works & Services Committee	Thurs	2.00pm	28/11/13
Rural Halls Subcommittee	Mon	1.30pm	2/12/13
Rural Community Board	Mon	2.00pm	2/12/13
Finance & Monitoring Committee	Tues	2.00pm	3/12/13
Community Grants Subcommittee	Tues	9.00am	3/12/13
Omarunui Refuse Landfill Joint Committee	Fri	1.00pm	6/12/13
International Advisory Group	Mon	2.30pm	9/12/13
Temporary Road Closures Subcommittee	Thurs	8.45am	12/12/13
Tenders Subcommittee	Thurs	9.00am	12/12/13
HDC Tangata Whenua Wastewater Joint Committee	Fri	1.00pm	13/12/13

COUNCIL	Thurs	2.00pm	19/12/13
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CARRIED

LEAVE OF ABSENCE

Mayor Yule/Councillor Kerr

That leave of absence be granted as follows:

Councillor Lester - 07-19 November 2013

Councillor Bowers - 20-21 November 2013

CARRIED 13/61

15. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

16. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

Karakia: Kamatua Jerry Hapuku

The meeting closed at 3.30pm

Confirmed:

Chairman:

Date: