



# Hastings District Council

Civic Administration Building  
Lyndon Road East, Hastings

Phone: (06) 871 5000

Fax: (06) 871 5100

[WWW.hastingsdc.govt.nz](http://WWW.hastingsdc.govt.nz)

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## OPEN AGENDA

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### COMMUNITY GRANTS SUBCOMMITTEE MEETING

Meeting Date: **Monday, 2 December 2013**

Time: **9.00am**

Venue: **Landmarks Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

<b>Subcommittee Members</b>	Chair: Councillor Hazlehurst Councillors Bradshaw, Dixon, Heaps, Pierce, Poulain and Watkins
<b>Officer Responsible</b>	Economic and Social Development Coordinator – Vicki Berkhan
<b>Committee Secretary</b>	Carolyn Hunt (Ext 5634)

## **Community Grants Subcommittee**

A Subcommittee of the District Development Committee

### **Fields of Activity**

The Community Grants Subcommittee is responsible for assisting Council in the allocation of Community Grants by:

- Reviewing applications for Community Grants
- Setting appropriate performance measures to assist in the measurement of delivery of activities funded from grants
- Allocation of grant funding within the budget allocation

### **Membership**

Chairman appointed by the Council

6 members appointed by the Council

**Quorum** – any 4 members

### **Delegated Powers**

All matters not specifically delegated to any other Committee and Council Officers concerning or involving the following:

Authority to exercise all Council's powers, functions and authorities (except where prohibited by law or otherwise delegated) in relation to all matters within the Field of Activity including:

- The allocation of grant funding within the budget allocation.

The subcommittee reports to the District Development Committee.

**HASTINGS DISTRICT COUNCIL**  
**COMMUNITY GRANTS SUBCOMMITTEE MEETING**  
**MONDAY, 2 DECEMBER 2013**

**VENUE:** Landmarks Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings

**TIME:** 9.00am

**A G E N D A**

**1. Apologies**

At the close of the agenda no apologies had been received.

**2. Conflict of Interest**

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Group Manager Corporate & Customer Services (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

**3. Confirmation of Minutes**

There are no minutes to confirm.

**4. Review of 2013/2014 Contestable Funding Round**

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**5. Additional Business Items**

**6. Extraordinary Business Items**



**REPORT TO:** COMMUNITY GRANTS SUBCOMMITTEE

**MEETING DATE:** MONDAY 2 DECEMBER 2013

**FROM:** ECONOMIC & SOCIAL DEVELOPMENT CO-ORDINATOR  
VICKI BERKAHN

**SUBJECT:** REVIEW OF 2013/2014 CONTESTABLE FUNDING ROUND

Item 4

## 1.0 SUMMARY

- 1.1 The purpose of this report is to obtain a decision from the Subcommittee on the recommendations from the Review of the 2013/2014 Contestable Funding round.
- 1.2 This request arises following a review of the 2013/2014 Annual Contestable Funding Round. The review identified several areas for improvement around operational processes and outcomes from implementation of Council's Revised Funding Model for Community Grants & Contracts for Service (13 February 2012).
- 1.3 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.4 The objective of this decision relevant to the purpose of Local Government is to allow for sustainable funding of good quality community services and projects that are efficient and effective and appropriate to the anticipated future circumstances of the community.
- 1.5 This report concludes by recommending that the Community Grants Subcommittee recommends to the District Development Committee that the following contracts for service are varied for a further 2 years, to make the contract for service 3 years total, and the contestable fund is reduced by \$187,500 for 2014 -2016.

Citizen's Advice Bureau	\$45,000
Budget Advisory Service	\$40,000
The Environment Centre	\$20,000
Creative Hastings (Blossom Festival)	\$43,500
Hawke's Bay Racing (Spring Carnival)	\$20,000
Waiata Maori Awards	\$15,000
Hastings Citizen's Band	\$4,000
Total	\$187,500

## 2.0 BACKGROUND

2.1 In June 2012 Council resolved to adopt a revised Funding Model for Community Grants & Contracts for Service, as part of its Long Term Plan 2012-2022. The revised model identified 3 categories of funding as follows:

Funding Category	Definition	Management
Core Council Service	Ongoing service required by Council. No other organisation/facility can deliver equivalent service.	Moved to relevant operational budget and maintained on a contract for service.
Discretionary Service	Council required service able to be delivered by more than one provider.  Council has ability to decide ongoing funding via LTP process.	Maintained on a maximum 3 year contract for service.
Contestable Grants	Organisations compete for a finite annual allocation of funding which is awarded to projects or services which best align with Council's strategic objectives.	Application via annual contestable funding round.

2.2 The organisations listed in 1.5 were allocated to the contestable grants category, meaning they have to apply to Council each year to obtain further funding. The contestable fund has a fixed budget of up to \$400k per annum, and this fund is open to any charitable trust, incorporated society or not-for-profit organisation which contests that it can assist Council to achieve its strategic objectives and Community Outcomes.

2.3 The contestable grants category was set up to address the following issues:

- 2.3.1 Council's growing community funding commitment;
- 2.3.2 The need for a more sustainable approach to fundraising by organisations;
- 2.3.3 Consistency in application processes and accountability requirements;
- 2.3.4 Reinforcement of the need for collaboration among similar providers;
- 2.3.5 Opportunity to fund emerging projects or services which better align to Council's strategic objectives for a given year;
- 2.3.6 Opportunity to reduce, increase, or not fund, projects or services on an annual basis.

2.4 The first contestable funding round was held in the 2013/2014 year. There was considerable feedback around the operational processes and outcomes of

the funding round, and this has led to a review with recommendations for improvements.

2.5 The annual contestable funding round is as follows:

2.5.1 Applications open December 10. The funding round is widely advertised and interested organisations complete an application form (**Attachment 1**).

2.5.2 The funding round closes February 15. Officer comment is obtained via an application scoring matrix (**Attachment 2**), and a summary report is prepared for the Community Grants Subcommittee.

2.5.3 Applicants are invited to present to the Community Grants Subcommittee prior to the Subcommittee making recommendations for the allocation of the annual contestable fund.

### **3.0 CURRENT SITUATION**

3.1 A review of the first contestable funding round was conducted and has identified the following:

3.1.1 A number of grants awarded (see 1.5) were to organisations whom Council has worked with over a number of years, and who are regarded as providing either good quality services to the Hastings community, or events which from a marketing perspective, Council should continue to support into the future.

3.1.2 The ability to award these grants on a 3 year contract for service would be of benefit to the community because it would support continuity and consistency of service to a wide range of end users. It would also alleviate time and resource pressure on the contestable grants process, and allow for continuity of funding for a 3 year period to these organisations.

3.1.3 Applicants are to be informed on the Application Form (**Attachment 1**), of the fact that Council conducts its business in public therefore information about applications and decisions may appear in the media before applicants are formally notified.

3.1.4 The quality and direction of officer comments is to be consistent so it provides guidance to the Community Grants Subcommittee. Utilisation of a framework provided by the Application Scoring Matrix (**Attachment 2**) to assess applications against Community Outcomes, will be completed.

### **4.0 OPTIONS**

4.1 Option One – Do not make any changes to the contestable funding round process and outcomes.

4.2 Option Two – Implement the recommendations in 1.5.

### **5.0 SIGNIFICANCE AND CONSULTATION**

5.1 The matters within this report do not trigger the thresholds within Council's significance policy.

**6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)**

- 6.1 Option One would mean that the issues identified in the review of the first contestable funding round would continue to interfere with the efficiency and effectiveness of the contestable grants process.
- 6.2 Option Two would mean that the issues identified in the review of the first contestable funding round are able to be addressed, therefore the efficiency and effectiveness of the contestable grants process would be improved.
- 6.3 The budget for the contestable funding round has been set in the Long Term Plan 2012-2022. The Community Grants Subcommittee has delegation for this \$400,000 annual budget.

**7.0 PREFERRED OPTION/S AND REASONS**

- 7.1 Option Two is the preferred option because it would enable the second contestable funding round to be more effective and efficient in its delivery.

**8.0 RECOMMENDATIONS**

- A) That the report of the Economic & Social Development Co-ordinator titled "Review of 2013/2014 Contestable Funding Round" dated 2/12/2013 be received.
- B) That the Community Grants Subcommittee recommend to the District Development committee that the following contracts for service are varied for a further 2 years, to make the contract for service 3 years total, and the contestable fund is reduced by \$187,500 for 2014 -2016.

Citizen's Advice Bureau	\$45,000
Budget Advisory Service	\$40,000
The Environment Centre	\$20,000
Creative Hastings (Blossom Festival)	\$43,500
Hawke's Bay Racing (Spring Carnival)	\$20,000
Waiata Maori Awards	\$15,000
Hastings Citizen's Band	\$4,000
<b>Total</b>	<b>\$187,500</b>

**Attachments:**

- |   |                            |                   |
|---|----------------------------|-------------------|
| 1 | Application Form           | COP-01-3-1-13-143 |
| 2 | Application Scoring Matrix | COP-01-02-12-773  |



## HDC Annual Contestable Grants Fund

### Application Form

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#### Background Context

The Contestable Grants Fund supports local community groups and organisations by assisting to build their capacity to deliver a project or service that will assist Hastings District Council to achieve its Community Outcomes.

Our Community Outcomes aim to meet the current and future needs of Hastings District community for good quality, efficient and effective local public services. We require local public services which help meet the needs of young or old, people in need, visitors and locals, businesses and households.

Our current and future needs are identified as:

- **Assisting youth in education, skill development and employment**
  - **Supporting and attracting business, building a resilient and job rich local economy**
  - **Assistance for people in need**
  - **Creating a strong district identity**
  - **Effective working relationships with mana whenua**
  - **Services and facilities for an aging population**
  - **Community involvement in planning**
  - **Creating safe communities**
  - **Services to meet recreational, arts, and cultural needs**
-

## Open and Closing Dates

### Applications open 10 December and close 15 February each year

Joint applications from one or more agency working in the same client/activity space are encouraged.

Late or incomplete applications will not be accepted.

Send to: Vicki Berkahn  
Economic & Social Development Coordinator  
Hastings District Council  
Private Bag 9002  
Hastings 4156

Or [vickib@hdc.govt.nz](mailto:vickib@hdc.govt.nz)

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## Important information

- Please read the eligibility criteria before completing this form.
- Please put your answers on the application form or refer to clearly marked attachments where applicable for specific questions.
- For clarity please type or print in black ink as applications will be copied.
- If you have questions please contact Vicki Berkahn, Economic & Social Development Coordinator at Hastings District Council (871-5048, [vickib@hdc.govt.nz](mailto:vickib@hdc.govt.nz)).
- Successful grant recipients will be published on our website as soon as practicable following the Community Grants Subcommittee meeting in March.
- You will also be formally advised of the result of this application in writing.

### ***Please Note:***

***The Community Grants Subcommittee conducts its business in public. Therefore information about applications, and funding decisions, may sometimes be published before applicants are formally notified.***

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## PART ONE

### Eligibility Criteria

#### **A. Your group must be a legal entity, either:**

- i. An Incorporated Society, or

- ii. Registered Charitable Trust, or
- iii. Formal not-for-profit organisation

**B. Your group must have:**

- i. Clearly defined goals, purpose, and objectives
- ii. A bank account in the name of the group
- iii. A governance structure in place

**C. Your organisation/group:**

- i. Is encouraged to apply to additional sources of funding to support this project/activity or service.
- ii. Must have accounted for any funding previously received from Council

**D. Exclusions for funding include:**

- i. Any project that will have started before 1 July in the applicable funding year
- ii. Building or renovation costs
- iii. The purchase of a motor vehicle or other capital assets
- iv. Activities that promote political goals
- v. Sponsorship of individuals
- vi. Limited liability companies

*Information on other sources of funding for your project may be obtained from the Funding Information Service website: ([www.fundview.org.nz](http://www.fundview.org.nz))*

## Part Two – APPLICATION FORM

### Section A - Tell us about your organisation

#### i. Organisation details

Organisation Name: .....

Postal Address: .....

City and Postcode: .....

Phone: ..... Mobile Phone: .....

Email: ..... Website: .....

#### ii. Organisation legal status

Is your organisation a legally constituted trust or incorporated society and registered with the Companies Office and/or Charities Commission?  Yes\*\*  No

\*\*If yes, please enclose a copy of the certificate/s

#### iii. Key people in the organisation/s details

List your organisation's key contact people:

Name	Position	Email	Phone (day)

#### iv. Please indicate if you would like to present a brief summary of your application to the Community Grants Subcommittee.

**These hearings will be held in March each year**

YES \_\_\_ I /we wish to present to the Community Grants Subcommittee

NO \_\_\_ I /we do not wish to present to the Community Grants Subcommittee











**Please work out below the amount of funding requested.**

The total cost of the project/service (A) minus total funds available for the project/service (B) will usually equal the amount requested from the Hastings District Council Contestable Fund.

Income Source	Amount
<b>A. Total cost of project / service</b>	\$
<b>B. Less total funds available</b>	\$
<b>C. Difference</b>	\$
<b>D. Annual Amount requested</b>	\$

**iv. Financial background** - tell us about any other funding you have applied for or received for this project or service.

Date applied: .....

Source of Funding: .....

Type of Funding (e.g. a loan, grant):.....

What it will be used for:.....

Amount requested: .....

Is funding confirmed? .....

If yes, state how much: .....

If you are still waiting for response, when will you know the result? .....

.....

Tell us about any other grants you have previously received through the Hastings District Council:

Date:.....

Project/service name: .....

.....

Have you completed an annual report and financial accounts for this project or service?       Yes\*       No

Amount of funding received?      \$.....

**\*Please include a copy of your latest annual report and financial accounts with your application.**

If you are a registered group or organisation (such as a charitable trust or incorporated society), provide a copy of your latest set of audited annual accounts.

**Declaration**

I/we declare that the information supplied here is correct.

If the application is successful, I/we agree to:

- Commence the service/project at the beginning of the financial year (1 July),  
Or complete the project within one year
- Enter into a Contract for Service with Hastings District Council which will identify agreed deliverables for the funding awarded
- Complete and return six monthly and annual reports, and a set of financial accounts (audited accounts are required for grants of \$15,000 or more)
- Participate in any funding audit of your organisation or project conducted by Hastings District Council, or an appointed contractor, if required
- Inform the Hastings District Council of any public event or issue arising out of your project or service
- Acknowledge the assistance of Hastings District Council verbally at events
- Use the Hastings District Council logo in publicity for the project/service.

We understand that the Hastings District Council is bound by the Local Government Official Information and Meetings Act 1987.

We consent to it recording the personal contact details provided in this application, retaining and using these details.

We understand that our name and brief details about the project or service may be released to the media or appear in public material.

We undertake that we have obtained the consent of all people involved to provide these details. We understand that we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993.

Name: .....

Signature:..... Date: .....

Position in organisation: .....

Attachment 1

Item 4

## Contestable Fund - Application Scoring Matrix

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There are 8 assessment areas. Please assess the application against the current and future needs of the Community (listed below), and how well the project, service or event's measure of success (Part 2, Section B, ii, b.) will contribute to addressing these needs.

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Our current and future needs are identified as:

- **Assisting youth in education, skill development and employment**
  - **Supporting and attracting business, building a resilient and job rich local economy**
  - **Assistance for people in need**
  - **Creating a strong district identity**
  - **Effective working relationships with mana whenua**
  - **Services and facilities for an aging population**
  - **Community involvement in planning**
  - **Creating safe communities**
  - **Services to meet recreational, arts, and cultural needs**
-

**Area 1:****Our Community's current and future needs:****How well does the application address one or more of our current and future needs?**

- 4 The application strongly supports one or more of Council's current/future needs.
- 3 The application adequately supports one or more of Council's current/future needs.
- 2 It is not clear how the application supports one or more of Council's current/future needs.
- 1 The application does not support one or more of Council's current/future needs.

**Area 2:****The idea / kaupapa – What is it the applicant wants to do/provide?****Allocate a mark based on your assessment of the strength and development of the idea behind the proposed project, event, or service.**

- 4 The idea/kaupapa is extremely strong and well developed.
- 3 The idea/kaupapa is generally strong and well developed.
- 2 The idea/kaupapa is under-developed.
- 1 The idea/kaupapa is not developed.

**Area 3:****The benefits – How well will the project/event/service benefit the community as outlined in the measures of success? (See Part 2, Section B, ii, b.)**

- 4 Significant benefits to the community.
- 3 Some benefits to the community.
- 2 Very limited benefits to the community.
- 1 No identifiable benefits to the community.

**Area 4:**

**The process – Is it clear how the applicant will carry out the project/event/service, including what, where and when?**

**Allocate a mark based on your assessment of the viability of the process, including creativity, collaboration, practical planning, and timeline that was put forward for the project/service in the application.**

- 4 The process, planning and timeline are extremely well conceived and convincing.
- 3 The process, planning and timeline are mostly well conceived and credible.
- 2 Some aspects of the process, planning for timeline are well conceived.
- 1 The process, planning and timeline are poorly conceived and not convincing, and/or key elements of the process, planning and timeline are incomplete.

**Area 5:**

**The people – Who is involved?**

**Allocate a mark based on your assessment of the relevant experience of the individual or group and their ability to deliver the project/service.**

- 4 The ability and experience of the individual or group involved in the delivery of the project/service is exceptional.
- 3 The ability and experience of the individual or group involved in the delivery of the project/service is strong.
- 2 The ability and experience of the individual or group involved in the delivery of the project/service is below average or unproven.
- 1 The ability and experience of the individual or group involved in the delivery of the project/service is unknown or not credible.

**Area 6:**

**Collaboration:**

**Does the application demonstrate existing or potential collaboration with individuals/organisations relevant to the project/service?**

- 4 The application strongly demonstrates existing or potential collaborative opportunities.
- 3 The application adequately demonstrates existing or potential collaborative opportunities.
- 2 It is not clear how the application demonstrates existing or potential collaborative opportunities.

- 1 The application does not demonstrate existing or potential collaborative opportunities.

**Area 7:**

**The budget – How much will the project/service cost?**

**Allocate a mark based on your assessment of the strength of the proposed project/service's financial information and the reliability of the budget.**

- 4 The financial information including the budget is realistic, complete and accurate.
- 3 The financial information including the budget is mostly complete and accurate.
- 2 The financial information including the budget is incomplete and only partly realistic and accurate.
- 1 The financial information including the budget is unrealistic and/or incomplete and/or inaccurate.

**Area 8:**

**Previous Results\*:**

**Where the organisation has previously received a grant from Hastings District Council in recent years, has the organisation met its key performance indicators?**

- 4 The organisation met all its key performance indicators in the most recent KPI report.
- 3 The organisation met most of its key performance indicators in the most recent KPI report.
- 2 The organisation met some of its key performance indicators in the most recent KPI report.
- 1 The organisation did not meet its key performance indicators in the most recent KPI report.

\*This question will only apply to previously funded organisations.

Scores will be converted to a percentage score so that new applicants will not be penalised.

For each of the above eight questions, please give a mark between 1 and 4 by circling the relevant mark. Please circle one number only. You may include comments at the bottom of this sheet (and on the back) if you need to raise any issues or draw attention to particular aspects of the project/service application.

	Applicant	Amount Requested	(1) Community Needs	(2) The idea/ kaupapa	(3) The benefits	(4) The process	(5) The people	(6) Collaboration	(7) The budget	(8) Previous results	Total Mark
1			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
2			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
3			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
4			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
5			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
6			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
7			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
8			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
9			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
10			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
11			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
12			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
13			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
14			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	

Item 4

Attachment 2

Attachment 2

Item 4

	Applicant	Amount Requested	(1) Community Needs	(2) The idea/ kaupapa	(3) The benefits	(4) The process	(5) The people	(6) Collaboration	(7) The budget	(8) Previous results	Total Mark
15			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
16			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
17			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
18			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
19			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
20			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
21			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
22			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
23			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
24			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
25			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
26			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
27			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
28			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
29			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	



	Applicant	Amount Requested	(1) Community Needs	(2) The idea/ kaupapa	(3) The benefits	(4) The process	(5) The people	(6) Collaboration	(7) The budget	(8) Previous results	Total Mark
30			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
31			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
32			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
33			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
34			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
35			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
36			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
37			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
38			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
39			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
40			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	
41			1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	

Item 4

Attachment 2

Based on the results of your assessment score, and available budget, please allocate a recommended funding level for 2014/2015, bearing in mind the budget cap of \$400,000.

Attachment 2

Item 4

	Applicant	Amount Requested	Total Mark	%age score	Recommended Grant	Comments
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						

	Applicant	Amount Requested	Total Mark	%age score	Recommended Grant	Comments
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						

Item 4

Attachment 2

Attachment 2

Item 4

29						
	<b>Applicant</b>	<b>Amount Requested</b>	<b>Total Mark</b>	<b>%age score</b>	<b>Recommended Grant</b>	<b>Comments</b>
30						
31						
32						
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