

# *Hastings District Council*



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## OPEN MINUTES

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### COMMUNITY GRANTS SUBCOMMITTEE

Meeting Date: **Monday, 2 December 2013**

**Minutes of a Meeting of the Community Grants Subcommittee held on  
2 December 2013 at 9.00am**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE COMMUNITY GRANTS SUBCOMMITTEE HELD IN THE LANDMARKS ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON MONDAY, 2 DECEMBER 2013 AT 9.00AM

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**PRESENT:** Councillor Hazlehurst (Chair)  
Councillors Bradshaw, Dixon, Heaps, Pierce and Poulain

**ALSO PRESENT:** Group Manager: Strategy and Development (Mr D Morgan)  
Economic and Social Development Coordinator (Ms V Berkahn)  
Committee Secretary (Mrs C Hunt)

**1. APOLOGIES**

No apologies were received.

**2. CONFLICTS OF INTEREST**

Councillor Dixon declared a conflict of interest in the Hawke's Bay Racing (Spring Carnival).

*Councillor Poulain joined the meeting at 9.05am*

**3. MINUTES OF COMMITTEE MEETING FOR CONFIRMATION**

There were no minutes to confirm.

**4. REVIEW OF 2013/2014 CONTESTABLE FUNDING ROUND**

The Economic and Social Development Coordinator, Ms V Berkahn advised that the purpose of the report was to obtain a decision from the Subcommittee on the recommendations from the Review of the 2013/2014 Contestable Funding round.

The request arose following a review of the 2013/2014 Annual Contestable Funding Round. The review identified several areas for improvement around operational processes and outcomes from implementation of Council's Revised Funding Model for Community Grants & Contracts for Service (13 February 2012).

The meeting considered that no recommendations should be made to the District Development Committee to vary the contracts for service for the Citizens Advice Bureau, Budget Advisory Service, The Environment Centre, Creative Hastings (Blossom Festival), Hawke's Bay Racing (Spring Carnival), Waiata Maori Awards and the Hastings Citizens Band, and instead the status quo remain in place.

Following lengthy discussion the subcommittee agreed that a workshop would be held in April 2014 to discuss the following:

- Background paper to explain rationale for current funding model.
- Length of term for contestable grants.
- \$400,000 funding cap.
- Categorisation of applications
- Change of status for Discretionary Events to Operational Events Budget
- Revise application form to include 1, 2 or 3 years and reason for length of term.
- Provide feedback on application form and scoring matrix including weightings.
- Determine what is a clear Council service and how the three categories relate.

Following the outcome of the workshop the Subcommittee would then consider whether to make a submission to the Annual Plan that would address some issues related to allocations of funding and the quantum of funding.

Councillor Bradshaw/Councillor Dixon

- A) That the report of the Economic & Social Development Co-ordinator titled “Review of 2013/2014 Contestable Funding Round” dated 2/12/2013 be received.**
- B) That the Community Grants Subcommittee not make any changes to the 2013/14 contestable funding round process and outcomes.**
- C) That a workshop for the Community Grants Subcommittee be held on 7 April 2014 to discuss and review the funding model and that following the workshop recommendations be presented to the District Development Committee.**

**CARRIED CGS/1**

## **5. ADDITIONAL BUSINESS ITEMS**

There were no Additional Business Items.

## **6. EXTRAORDINARY BUSINESS ITEMS**

There were no Extraordinary Business Items.

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The meeting closed at 10.30am

Confirmed:

Chairman:

Date: