



Hastings District Council

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OPEN MINUTES

FINANCE AND MONITORING COMMITTEE

Meeting Date: **Tuesday, 3 December 2013**

**Minutes of a Meeting of the Finance and Monitoring Committee held on
3 December 2013 at 2.00pm**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FINANCE AND MONITORING COMMITTEE HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON TUESDAY, 3 DECEMBER 2013 AT 2.00PM

- PRESENT:** **Chair:** Councillor Kerr
Mayor Yule
Councillors Bowers (Deputy Chair), Bradshaw, Dixon,
Hazlehurst, Heaps, Henderson, Lyons, Nixon, O'Keefe,
Pierce, Poulain, Roil and Watkins
- IN ATTENDANCE:** Chief Executive (Mr R McLeod)
Principal Advisor: Infrastructure (Mr C Thew)
Group Manager: Community Facilities & Programmes (Ms
A Heather)
Group Manager: Planning and Regulatory Services (Mr J
O'Shaughnessy)
Acting Chief Financial Officer (Mr B Allan)
Committee Secretary (Mrs C Hunt)
- ALSO PRESENT:** Chief Executive (Mr J Mackintosh) Hawke's Bay
Regional Sports Park Trust – Item 4
Chair (Mrs B Arnott) Hawke's Bay Museums Trust – Item
6
Chair (Mr C O'Reilly) Hawke's Bay Opera House Limited
– Item 7 Chair
Chair (Mr C Waterhouse) HB LASS Limited – Item 8
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1. **APOLOGIES**

Councillor Kerr/Councillor Hazlehurst

That apologies for absence from Councillor Lester be accepted and apologies for lateness from Councillors Bradshaw, O'Keefe and Poulain be received.

CARRIED FM/47

2. **CONFLICTS OF INTEREST**

Councillor Kerr (Chair) and Bowers (Deputy Chair) declared conflicts of interest in the following agenda items:

- Item 5 - Hastings District Holdings Limited 2013 Annual Report
- Item 7 – Hawke's Bay Opera House Limited 2013 Annual Report

Mayor Yule declared a conflict of interest in Item 4 – Hawke's Bay Regional Sports Park Annual Report 2013

Councillor Watkins/Councillor Hazlehurst

That Mayor Yule be appointed to Chair the Finance and Monitoring Committee meeting for Items 5 and 7 due to conflicts of interest that the Chair and Deputy Chair had declared.

CARRIED FM/48

3. MINUTES OF COMMITTEE MEETING FOR CONFIRMATION

There were no minutes to confirm.

Having previously declared a conflict of interest in Items 5 and 7 Councillors Bowers and Kerr withdrew from the Council table and did not participate in discussion or voting on these items.

Mayor Yule assumed the role of Chair at 2.05pm.

5. HASTINGS DISTRICT HOLDINGS LTD 2013 ANNUAL REPORT

Councillor Watkins/Councillor Hazlehurst

- A) That the report of the Strategic Financial Advisor titled "Hastings District Holdings Ltd 2013 Annual Report" dated 3/12/2013 be received.**
- B) That the Hastings District Holdings Ltd 2013 Annual Report be received.**

CARRIED FM/49

7. HAWKE'S BAY OPERA HOUSE LTD 2013 ANNUAL REPORT

Mr O'Reilly, Chair of the Hawke's Bay Opera House Limited spoke to the Annual Report and responded to questions.

Councillor Roil/Councillor Dixon

- A) That the report of the Strategic Financial Advisor titled "Hawke's Bay Opera House Ltd 2013 Annual Report" dated 3/12/2013 be received.**
- B) That the Hawke's Bay Opera House Limited Annual Report for the Year ended 30 June 2013 be received.**

CARRIED FM/50

Councillor Kerr resumed the role of Chair at 2.10pm and Councillor Bowers rejoined the Council table.

Councillor Bradshaw joined the meeting at 2.11pm.

Having previously declared a conflict of interest Mayor Yule withdrew from the Council table at 2.14pm and took no part in discussion or voting on this item.

4. HAWKE'S BAY REGIONAL SPORTS PARK TRUST ANNUAL REPORT JUNE 2013

Councillors O'Keefe and Poulain joined the meeting at 2.14pm.

Mr Mackintosh, Chief Executive, Hawke's Bay Regional Sports Park Trust spoke briefly at the meeting regarding the Annual Report and responded to questions.

Councillor Lyons/Councillor Dixon

- A) That the report of the Strategic Financial Advisor titled "Hawkes Bay Regional Sports Park Trust Annual Report June 2013" dated 3/12/2013 be received.**
- B) That the Hawkes Bay Regional Sports Park Trust Annual Report June 2013 be received.**

CARRIED FM/51

Mayor Yule rejoined the Council table at 2.16pm.

6. HAWKE'S BAY MUSEUMS TRUST 2013 ANNUAL REPORT

Mrs Arnott, Chair of the Hawke's Bay Museums Trust spoke to the report and responded to questions from the Committee.

Councillor Lyons/Councillor Watkins

- A) That the report of the Strategic Financial Advisor titled "Hawke's Bay Museums Trust 2013 Annual Report" dated 3/12/2013 be received.**
- B) That the Hawke's Bay Museums Trust 2013 Annual Report be received.**

CARRIED FM/52

8. HB LASS LIMITED ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2013

Mr Waterhouse, Chair of HB LASS was present to answer any queries.

Mayor Yule/Councillor Kerr

- A) That the report of the Strategic Financial Advisor titled "HB LASS Limited Annual Report and Accounts for the year ended 30 June 2013" dated 3/12/2013 be received.**
- B) That the HB LASS Limited Annual Report and Accounts for the year ended 30 June 2013 be received.**

CARRIED FM/53

9. NEW ZEALAND LOCAL GOVERNMENT FUNDING AGENCY LIMITED - ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2013

Councillor Watkins/Councillor O'Keefe

- A) That the report of the Strategic Financial Advisor titled "New Zealand Local Government Funding Agency Limited - Annual Report for the year ended 30 June 2013" dated 3/12/2013 be received.
- B) That the New Zealand Local Government Funding Agency Limited Annual Report for the 12 months ended 30 June 2013 be received.

CARRIED FM/54

10. FINANCIAL QUARTERLY REPORT FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2013

The Accounting Manager, Ms Guilford displayed a powerpoint presentation (CG-13-3-008) providing an overview of the financial report for the quarter ended 30 September 2013 and responded to questions from the committee.

Councillor Watkins/Councillor Heaps

That the report of the Accounting Manager titled "Financial Quarterly report for the three months ended 30 September 2013" dated 3/12/2013 be received.

CARRIED FM/55

11. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

12. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

The meeting closed at 2.50pm

Confirmed:

Chairman:

Date: