



# *Hastings District Council*

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**OPEN**

## **A G E N D A**

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### **TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING**

Meeting Date: **Thursday, 12 March 2015**

Time: **8.45am**

Venue: **Green Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

<b>Subcommittee Members</b>	Chair: Councillor Watkins Councillor Lyons (Deputy Chair) Transportation Manager – Mr J Pannu Acting Environmental Consents Manager – Mr M Arnold
<b>Officer Responsible</b>	Group Manager: Asset Management – Mr C Thew
<b>Committee Secretary</b>	Mrs C Hilton (Ext 5633)

## Temporary Road Closures Subcommittee

A subcommittee of the Works and Services Committee

### **Fields of Activity**

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

### **Membership**

Chairman appointed by the Council (who shall be an elected member)

Deputy Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

**Quorum** – 2 members of whom one shall be the Chairman or the Deputy Chairman

### **Delegated Powers**

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Works and Services Committee.

**HASTINGS DISTRICT COUNCIL**  
**TEMPORARY ROAD CLOSURES SUBCOMMITTEE**  
**MEETING**

**THURSDAY, 12 MARCH 2015**

**VENUE:** Green Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings

**TIME:** 8.45am

**A G E N D A**

**1. Apologies**

An apology from Councillor Watkins has been received.

At the close of the agenda no requests for leave of absence had been received.

**2. Conflict of Interest**

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Group Manager Corporate & Customer Services (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

**3. Confirmation of Minutes**

Minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 26 February 2015.  
*(Previously circulated)*

4. **Temporary Road Closure - Karanema Drive - 4 April 2015** **5**
5. **Additional Business Items**
6. **Extraordinary Business Items**

**REPORT TO:           TEMPORARY ROAD CLOSURES SUBCOMMITTEE**

**MEETING DATE:      THURSDAY 12 MARCH 2015**

**FROM:                TRANSPORTATION OFFICER  
LYNN HARDYMENT**

**SUBJECT:             TEMPORARY ROAD CLOSURE - KARANEMA DRIVE - 4  
APRIL 2015**

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## **1.0 SUMMARY**

- 1.1 The purpose of this report is to obtain a decision from the Committee on the temporary road closure requested by:

### **Sport Hawke's Bay – 4 April 2015**

Karanema Drive – between Napier Road and Te Mata Road – being 169m of sealed road. The road closure will be from 6:00am – 11:00am on Saturday, 4 April 2015.

- 1.2 This request arises from the need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily close the above road.
- 1.3 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.4 The objective of this decision relevant to the purpose of Local Government is to allow for the performance of a regulatory function in a way that will ensure the proposed event takes place in a controlled environment with the temporary road closure provisions providing safety measures for residents and road users in the particular area while the activity is being undertaken.
- 1.5 This report concludes by recommending that the above temporary road closure be approved.

## **2.0 BACKGROUND**

- 2.1 The above event is being undertaken by the following organisation:
- Sport Hawke's Bay - Karanema Drive – between Napier Road and Te Mata Road. This is the first temporary closure of this road during this calendar year. This section of road is being closed from 6:00am until 11:00am to provide a safe environment for the phased start and conclusion of The Big Easy fun cycle ride.
- 2.2 The Temporary Road Closure checklist (**Attachment 1**) details the necessary items that the organiser needs to submit as part of their application for the

above proposed road closure. A GIS map showing the area of the temporary road closure is also attached – as **Attachment 2: Karanema Drive**.

### **3.0 CURRENT SITUATION**

- 3.1 The temporary road closure will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM).
- 3.2 A detailed Traffic Management Plan will be submitted to the Hastings District Council and the Plan will be approved for implementation subject to the temporary road closure application being approved.

### **4.0 OPTIONS**

- 4.1 **Option A: Approve** the temporary road closure detailed above.
- 4.2 **Option B: Do not approve** the temporary road closure detailed above.

### **5.0 SIGNIFICANCE AND ENGAGEMENT**

- 5.1 The temporary road closure has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on:
- i. Thursday, 12 February 2015 for the temporary closure of Karanema Drive with the period for objections/submissions of support closing at 4:00pm, Thursday, 26 February 2015.
- 5.2 No submissions had been received by the closing date of Thursday, 26 February 2015.
- 5.3 Ivan Aplin on behalf of Sport's Hawke's Bay has advised of the following: There are no property entrances on this section of Karanema Drive (between Napier Road and Te Mata Road). Property entrances are located instead on Napier Road, Te Mata Road or Bennelong Place. Ivan has not undertaken any resident visiting due to this.
- 5.4 As per the requirements of schedule 10, section 11, Emergency services including Police, St John Ambulance, Ministry of Transport (MoT), New Zealand Transport Agency (NZTA) and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closure. Council has received not received any submissions from either NZTA or the NZ Police. Details advising of this temporary road closure have also been sent to the MoT.
- 5.5 If the temporary road closure is approved final formal notification will be published in the Hawke's Bay Today newspaper on:
- i. Saturday, 28 March 2015 for the temporary closure of Karanema Drive.

### **6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)**

- 6.1 The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

*“11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic).”*

*“(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:*

*Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.”*

## **7.0 PREFERRED OPTION/S AND REASONS**

- 7.1 Option A: Approve the temporary road closure detailed above.
- 7.2 This option will ensure that the above activities can proceed and are undertaken in a safe and controlled environment. The risks associated with this closure can then be minimised and managed.

## **8.0 RECOMMENDATIONS AND REASONS**

**A) That the report of the Transportation Officer titled “Temporary Road Closure - Karanema Drive - 4 April 2015” dated 12/03/2015 be received.**

**B) That, there being no submissions received, the Temporary Road Closures Subcommittee approve the following temporary road closure:**

**Karanema Drive – between Napier Road and Te Mata Road – being 169m of sealed road. The road closure will be from 6:00am – 11:00am on Saturday, 4 April 2015.**

**C) That, there being no submissions received, the Temporary Road Closures Subcommittee approve the above temporary road closure subject to the conditions to be complied with to the satisfaction of the Group Manager: Asset Management:**

- 1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM).**
- 2. The supplied Traffic Management Plan containing appropriate signage is approved.**
- 3. A separate copy of the relevant liability insurance policy is received.**
- 4. That the cost of all advertising and signage is to be met by**

**the event organiser.**

- 5. Emergency Services are contacted regarding the holding of this event.**

**With the reasons for this decision being that the objective of the decision will contribute to the performance of regulatory functions by:**

- i) Ensuring that the use of the above listed road for the short period of time will not unreasonably impede traffic.**
- ii) Allowing the above temporary road closure the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.**

**Attachments:**

- 1 Checklist - Temporary Road Closure - Karanema Drive - 4 April 2015 CG-13-16-100
- 2 Map - Temporary Road Closure - Karanema Drive - 4 April 2015 CG-13-16-099



1. **Temporary Road Closure:** Karanema Drive – between Napier Road and Te Mata Road – being 169m of sealed road. The road closure will be from 6:00am – 11:00am on Saturday, 4 April 2015.

✓	<b>Items Received:</b>	
✓	Temporary Road Closure Application form	✓
✓	Traffic Management Plan	✓
✓	Road Bond	✓ N/R
✓	Event Safety Plan	✓
✓	Copy of Resident Visiting form	✓ N/R



Karanema Drive - 4 April 2015

DATA SOURCE: Cadastral information derived from the Land Information New Zealand Core Record System (CRS) GROW (COPYRIGHT RESERVED)  
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Map Produced Using Intramaps

5/03/2015

1:1230 on A4