



Hastings District Council

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OPEN

A G E N D A

TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING

Meeting Date: **Thursday, 14 January 2016**

Time: **8.45am**

Venue: **Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Councillor Watkins Councillor Lyons (Deputy Chair) Transportation Manager – Mr J Pannu Acting Environmental Consents Manager – Mr M Arnold
Officer Responsible	Group Manager: Asset Management – Mr C Thew
Committee Secretary	Mrs C Hilton (Ext 5633)

Temporary Road Closures Subcommittee

A subcommittee of the Works and Services Committee

Fields of Activity

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

Membership

Chairman appointed by the Council (who shall be an elected member)

Deputy Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

Quorum – 2 members of whom one shall be the Chairman or the Deputy Chairman

Delegated Powers

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Works and Services Committee.

HASTINGS DISTRICT COUNCIL
TEMPORARY ROAD CLOSURES SUBCOMMITTEE
MEETING

THURSDAY, 14 JANUARY 2016

VENUE: Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 8.45am

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Group Manager Corporate & Customer Services (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Temporary Road Closures Subcommittee Meeting held
Monday 30 November 2015.
(Previously circulated)

**4. Temporary road closure - Heretaunga Street East - 24 January
2016**

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5. Additional Business Items

6. Extraordinary Business Items

REPORT TO: TEMPORARY ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 14 JANUARY 2016

FROM: TRANSPORTATION OFFICER
LYNN HARDYMENT

SUBJECT: TEMPORARY ROAD CLOSURE - HERETAUNGA STREET
EAST - 24 JANUARY 2016

1.0 SUMMARY

- 1.1 The purpose of this report is to obtain a decision from the Committee on the temporary road closure applied for by:
- 1.2 Aspyre Fitness – 24 January 2016 – Heretaunga Street East from the intersection of Warren Street to the intersection of Karamu Road South – being 111m of sealed road. The road closure will be between 7:00am until 3:00pm, Sunday, 24 January 2016. The purpose of this road closure is to hold a charity sport event.
- 1.3 This request arises from a need to inform and gain Hastings District Council ('the Council') approval in order to comply with legal process to temporarily close the above road.
- The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.4 The objective of this decision relevant to the purpose of Local Government is to allow for the proposed events to take place in a controlled environment with the temporary road closure requirements providing safety measures for residents and road users in the particular areas while the activities are being undertaken.
- 1.5 This report concludes by recommending that the above temporary road closure be approved.

2.0 BACKGROUND

- 2.1 The above event is being undertaken by the following organisation:
- 2.2 Aspyre Fitness - Heretaunga Street East from the intersection of Warren Street to the intersection of Karamu Road South. This will be the first temporary closure of this road during **the 2016 calendar year**. The section of road will be closed from 7:00am until 3:00pm to provide a safe and controlled environment to hold a charity sport event.

- 2.3 **In the 2015 calendar year** Heretaunga Street East was approved to be temporarily closed for:
1. The Growers Market (31 January 2015 – 4 July 2015) – Warren Street – Russell Street – twenty three occasions
 2. ANZAC Day (25 April 2015) – Karamu Road – Russell Street – one occasion
 3. The Blossom Parade (12 September 2015) – Hastings Street – Russell Street) – one occasion
- 2.4 Attached as Appendix A, **Attachment 1** is the Temporary Road Closure check list detailing the necessary items that the organiser needs to submit as part of their application for the proposed road closure. A GIS map showing the area of the temporary road closure is also attached – **Attachment 2**: Heretaunga Street East.
- 2.5 At the time of writing this report there will not be any road works that will affect or impact the above temporary road closure.

3.0 CURRENT SITUATION

- 3.1 The temporary road closure will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (COPTTM).
- 3.2 A detailed Traffic Management Plan (TMP) has been submitted to the Hastings District Council and the TMP will be approved for implementation subject to the temporary road closure application being approved.

4.0 OPTIONS

- 4.1 **Option A: Approve** the temporary road closure detailed above.
- 4.2 **Option B: Do not approve** the temporary road closure detailed above.

5.0 SIGNIFICANCE AND ENGAGEMENT

- 5.1 Aspyre Fitness has been in contact with affected residents and businesses and has supplied a Completed Resident Visiting form to Council. The Hastings Business Association is aware of, and is fully supportive of this charity sporting event.
- 5.2 No objections or submissions of support have been received, regarding the event application by Aspyre Fitness for the above temporary road closure.
- 5.3 The temporary road closure of Heretaunga Street East has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on:
- 5.4 Friday, 11 December 2015 for the temporary closure of Heretaunga Street East with the period for objections closing at 4:00pm, Friday, 18 December 2015.
- 5.5 If the closure is approved final formal public notification will be published in the Hawke's Bay Today newspaper on Saturday, 16 January 2016.

5.6 The traffic count for Heretaunga Street East between Warren Street and Karamu Road South is: 3700, with 98% cars, 1% Light Commercial Vehicles and 1% Heavy vehicles.

5.7 The following crash statistics are provided for Heretaunga Street East which has been applied to be temporarily closed:

Heretaunga Street East (Warren – Karamu) 1 Injury, 11 Non-injury
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(Statistics from RAMM for the previous 5 years)

5.8 The Council will not accept any liability for damage of any kind caused to any person, vehicle, property or business that occurs within or outside the road corridor arising from the closure of the road corridor and any activities within it.

5.9 As per the requirements of schedule 10, section 11, Emergency Services including Police, St John Ambulance, Ministry of Transport (MoT), New Zealand Transport Agency (NZTA) and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closures. Council has not received any submissions from MoT, NZTA or the NZ Police.

6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

“11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic).”

“(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.”

6.1 By allowing the above temporary road closure the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.

7.0 PREFERRED OPTION/S AND REASONS

7.1 **Option A: Approve** the temporary road closure detailed above.

7.2 This option will ensure that the activities are undertaken in a safe and controlled environment. The risks associated with these closures can then be minimised and managed.

8.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Transportation Officer titled "Temporary road closure - Heretaunga Street East - 24 January 2016" dated 14/01/2016 be received.
- B) That, there being no submissions received, the Temporary Road Closures Subcommittee approves the following temporary road closure: Heretaunga Street East from the intersection of Warren Street to the intersection of Karamu Road South – being 111m of sealed road. The road closure will be between 7:00am until 3:00pm, Sunday, 24 January 2016.
- C) That, there being no submissions received, the Temporary Road Closures Subcommittee approve the above temporary road closures subject to the conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
 2. The supplied Traffic Management Plan containing appropriate signage is approved.
 3. A separate copy of the relevant liability insurance policy is received.
 4. That the cost of all advertising is met by the event organiser.
 5. Emergency Services are contacted regarding the holding of this event.

(Note): As per the Traffic Management Plan provisions – all emergency services will be accommodated and access provided through the site as required.

With the reasons for this decision being that the objective of the decision will contribute to good quality local infrastructure by:

- i) That the use of the above listed roads for this short period of time will not unreasonably impede traffic.
- ii) By allowing the above temporary road closure the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.

Attachments:

- 1 Checklist - Temporary Road Closure - Heretaunga CG-10-3-14-00164

- Street East - 24 January 2016
- 2 Map - Temporary Road Closure - Heretaunga Street East - 24 January 2016 CG-10-3-14-00165

1. **Temporary Road Closure:** Heretaunga Street East from the intersection of Warren Street to the intersection of Karamu Road South. The road closure will be between 7:00am until 3:00pm, Sunday, 24 January 2016.

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	Still to be received
Copy of Resident Visiting Form	✓
Copy of Health and Safety Plan	N/A

