



# *Hastings District Council*

*Civic Administration Building  
Lyndon Road East, Hastings*

*Phone: (06) 871 5000*

*Fax: (06) 871 5100*

*WWW.hastingsdc.govt.nz*

---

**OPEN**

## **A G E N D A**

---

### **TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING**

Meeting Date: **Thursday, 14 July 2016**

Time: **8.45am**

Venue: **Green Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

<b>Subcommittee Members</b>	Chair: Councillor Watkins Councillor Lyons (Deputy Chair) Transportation Manager – Mr J Pannu Environmental Consents Manager – Mr M Arnold
<b>Officer Responsible</b>	Group Manager: Asset Management – Mr C Thew
<b>Committee Secretary</b>	Mrs C Hilton (Ext 5633)

## Temporary Road Closures Subcommittee

A subcommittee of the Works and Services Committee

### **Fields of Activity**

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

### **Membership**

Chairman appointed by the Council (who shall be an elected member)

Deputy Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

**Quorum** – 2 members of whom one shall be the Chairman or the Deputy Chairman

### **Delegated Powers**

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Works and Services Committee.

**HASTINGS DISTRICT COUNCIL**  
**TEMPORARY ROAD CLOSURES SUBCOMMITTEE**  
**MEETING**

**THURSDAY, 14 JULY 2016**

**VENUE:** Green Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings

**TIME:** 8.45am

**A G E N D A**

**1. Apologies**

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

**2. Conflict of Interest**

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Executive Advisor: Governance and Emergency Management(preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

**3. Confirmation of Minutes**

Minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 2 June 2016.  
*(Previously circulated)*

4. **Temporary road closure - Waikoau Road - 24 July 2016** **5**
5. **Additional Business Items**
6. **Extraordinary Business Items**

**REPORT TO:           TEMPORARY ROAD CLOSURES SUBCOMMITTEE**

**MEETING DATE:       THURSDAY 14 JULY 2016**

**FROM:                 TRANSPORTATION OFFICER**  
**LYNN BURDEN**

**SUBJECT:             TEMPORARY ROAD CLOSURE - WAIKOAU ROAD - 24**  
**JULY 2016**

---

## **1.0   SUMMARY**

- 1.1   The purpose of this report is to obtain a decision from the Committee on proposed temporary road closure requested by **The Hawke's Bay Car Club** – Waikoau Road from rapid number 43 to the intersection with Mokamoka Road. The road closure will be between 9:00am and 5:00pm, Sunday, 24 July 2016.
- 1.2   This request arises from the need to inform and gain Hastings District Council ('the Council') approval in order to comply with legal process to temporarily close the above road.
- 1.3   The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.4   The objective of this decision relevant to the purpose of Local Government is to allow for the proposed events to take place in a controlled environment with the temporary road closure provisions providing safety measures for residents and road users in the particular area while the activity is being undertaken.
- 1.5   This report concludes by recommending subject to conditions, the above temporary road closure be approved.

## **2.0   BACKGROUND**

- 2.1   The above event is being held by the following organisation:
- 2.2   **The Hawke's Bay Car Club** – Waikoau Road from rapid number 43 to the intersection with Mokamoka Road. The road closure will be between 9:00am and 5:00pm, Sunday, 24 July 2016. This is the first temporary road closure of this section of road this calendar year.
- 2.3   The purpose of the above temporary road closure is to hold a motorsport event. The section of Waikoau Road to be closed has been chosen specifically for its suitability for holding this particular type of event.
- 2.4   The temporary closure check list (**Attachment 1**) details the necessary items that the organiser need to submit as part of their application for the above

proposed road closure. A GIS map showing the area of the temporary road closure is also attached – as **Attachment 2: Waikoau Road**.

- 2.5 At the time of writing this report there will not be any road works that will affect or impact the above temporary road closure.

### **3.0 CURRENT SITUATION**

- 3.1 The temporary road closure will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).

- 3.2 A detailed Traffic Management Plan has been submitted to the Hastings District Council and the Plan will be approved for implementation subject to the temporary road closure application being approved.

### **4.0 OPTIONS**

- 4.1 **Option A: Approve** the temporary road closure detailed above.
- 4.2 **Option B: Do not approve** the temporary road closure detailed above.

### **5.0 SIGNIFICANCE AND ENGAGEMENT**

- 5.1 Organisers of the above event have been in contact with affected parties/residents. No issues have been raised regarding the above temporary road closure.
- 5.2 The temporary road closure of Waikoau Road has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on: Tuesday, 31 May 2016.
- 5.3 The closing date for submissions was Tuesday, 14 June 2016. No submissions were received.
- 5.4 If the road closure is approved final formal public notification will be published in the Hawke's Bay today newspaper on Saturday, 23 July 2016.
- 5.5 The traffic count for Waikoau Road is: 74 with 82% cars, 2% Light Commercial Vehicles and 16% Heavy Vehicles.
- 5.6 The Council will not accept any liability for damage of any kind caused to any person, vehicles, property or business that occurs within or outside the road corridor arising from the closure of the road corridor and any activities within it.
- 5.7 As per the requirements of schedule 10, section 11, Emergency Services including Police, St John Ambulance, Ministry of Transport (MoT), New Zealand Transport Agency (NZTA) and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closures. Council has not received any submissions from MoT, NZTA or the NZ Police.

### **6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)**

- 6.1 The above temporary road closure will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

*“11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic).”*

*“(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:*

*Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.”*

## **7.0 PREFERRED OPTION/S AND REASONS**

7.1 **Option A: Approve** the temporary road closure detailed above.

7.2 This option will ensure that the activity can proceed and is undertaken in a safe and controlled environment. The risks associated with this closure can then be minimised and managed.

## **8.0 RECOMMENDATIONS AND REASONS**

- A) That the report of the Transportation Officer titled “Temporary road closure - Waikoau Road - 24 July 2016” dated 14/07/2016 be received.**
- B) That, there being no submissions received, the Council approve the following temporary road closure:**
- C) The Hawke’s Bay Car Club – Waikoau Road from rapid number 43 to the intersection with Mokamoka Road. The road closure will be between 9:00am and 5:00pm, Sunday, 24 July 2016.**
- D) That, there being no submissions received, the Council approve the temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:**
  - 1. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
  - 2. The supplied Traffic Management Plan containing appropriate signage is approved.**
  - 3. A separate copy of the relevant liability insurance policy is received.**
  - 4. That the cost of all advertising is met by the event organisers.**

5. **Emergency Services are contacted regarding the holding of these events.**
6. **(Note): As per the Traffic Management Plan provisions – all emergency services will be accommodated and access provided through the sites as required.**
7. **The Council will not accept any liability for damage of any kind caused to any person, vehicles, property or business that occurs within or outside the road corridor arising from the closure of the road corridor and any activities within it.**
8. **The Hawke's Bay Car Club event shall be conducted in accordance with the requirements of the Motor Sport New Zealand Motor Sport manual, National Sporting Code and Appendices.**

**With the reasons for this decision being that the objective of the decision will contribute to good quality local infrastructure by:**

- i) **That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.**
- ii) **By allowing the road closures the organisers can undertake their events in a safe and controlled environment with all risks minimised and managed.**

**Attachments:**

- |   |  |                |
|---|--|----------------|
| 1 | Checklist - Temporary Road Closure - Waikoau Road - 24 July 2016 | CG-13-16-00236 |
| 2 | Map - Temporary Road Closure - Waikoau Road - 24 July 2016       | CG-13-16-0235  |



1. **Temporary Road Closure:** Waikoau Road from rapid number 43 to the intersection with Mokamoka Road. The road closure will be between 9:00am and 5:00pm, Sunday, 24 July 2016.

<b>Items Received:</b>	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	✓
Health and Safety Plan	✓
Copy of Resident Visiting Form	✓



