



Hastings District Council

*Civic Administration Building
Lyndon Road East, Hastings 4156*

Phone: (06) 871 5000

Fax: (06) 871 5100

www.hastingsdc.govt.nz

OPEN MINUTES

TENDERS SUBCOMMITTEE

Meeting Date: **Thursday, 28 July 2016**

**Minutes of a Meeting of the Tenders Subcommittee held on
28 July 2016 at 9.00am**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TENDERS SUBCOMMITTEE HELD IN THE LANDMARKS ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 28 JULY 2016 AT 9.00AM

PRESENT: Councillor Kerr (Chair)
Councillors Lyons, Lester, Nixon and Watkins (Deputy
Chair).
Chief Executive, Mr R McLeod and Acting Group
Manager: Asset Management, Mr M Jarvis

ALSO PRESENT: Executive Advisor/Manager: Office of the Chief Executive
(Mr M Maguire)
Business Support Manager (Mr R Smith)
Parks and Property Services Manager (Mr C Hosford)
Senior Project Manager (Ms A Botha)
Wastewater Manager (Mr D James)
Group Manager: Group Manager: Economic Growth &
Organisation Improvement (Mr C Cameron)
Procurement Manager (Ms S O'Toole)
Development and Systems Advisor (Mr K Gray)
Team Leader Infrastructure (Mr K Dresser)
Committee Secretary (Mrs C Hunt)

AS REQUIRED: Mr D Bensemman, Project Manager (MWH)
Mr N Cottier, Project Manager (MWH)

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

Councillor Watkins/Councillor Lyons

That the minutes of the Tenders Subcommittee Meeting held Thursday 14 July 2016 be confirmed as a true and correct record and be adopted.

CARRIED

4. MOBILE AND LANDLINE TELECOMMUNICATIONS SERVICE CONTRACT
(Document 16/762)

Councillor Lester/Councillor Kerr

- A) That the report of the Business Services Manager titled "Mobile and Landline Telecommunications Service Contract" dated 28 July 2016 be received.
- B) That Council sign the Memorandum of Understanding to participate in the Government Telecommunications as a Service contract.
- C) That Spark Digital is selected as the initial panel supplier to provide mobile voice and data and landline voice services under the contract for the period ending on or before 30 June 2017.
- D) That a secondary procurement process to establish the most appropriate mobile voice and data, and landline voice services panel supplier to be completed by the end of the 2016/2017 financial year.
- E) That authority to enter Telecommunications as a Service Contract on behalf of Council be delegated to the Group Manager: Economic Growth and Organisation Improvement.

CARRIED

5. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

6. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

7. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 8, 9, 10 AND 11
SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Lester/Mr McLeod

THAT the public now be excluded from the following parts of the meeting, namely;

- 8. CON2016048 - Village Exchange Project**
- 9. Progress report for the Information Technology (IT) infrastructure and backup solution**
- 10. CON2015063 Hastings Wastewater Outfall Diffuser Replacement - Tender Recommendation**
- 11. Professional Services for the Seismic Strengthening of the Hawke's Bay Opera House and Municipal Building**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION
8. CON2016048 - Village Exchange Project	<p>Section 7 (2) (i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>To enable Council to continue negotiations.</p>	<p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
9. Progress report for the Information Technology (IT) infrastructure and backup solution	<p>Section 7 (2) (h)</p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7 (2) (i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>The information on the suppliers that have been shortlisted has not yet been made public.</p>	<p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
10. CON2015063 Hastings Wastewater Outfall Diffuser Replacement - Tender Recommendation	<p>Section 7 (2) (h)</p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7 (2) (i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>Commercially sensitive material and Contract Negotiations.</p>	<p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

11. Professional Services for the Seismic Strengthening of the Hawke's Bay Opera House and Municipal Building

Section 7 (2) (i)

The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Ongoing negotiations with the Consultants.

Section 48(1)(a)(i)

Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

CARRIED

The meeting closed at 10.10am

Confirmed:

Chairman:

Date: