



Hastings District Council

Civic Administration Building
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OPEN

ADDENDUM REPORT

RURAL HALLS SUBCOMMITTEE MEETING

Tutira Hall 2016 Rural Halls Application

Meeting Date: **Monday, 5 September 2016**

Time: **1.30pm**

Venue: **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Mr P Kay Mr N Dawson, Mr B Barber, Mrs S Maxwell Councillors, Heaps, Kerr, Lester and Lyons (<i>Quorum=4</i>)
Officer Responsible	Group Manager: Asset Management – Craig Thew
Committee Secretary	Carolyn Hunt (Ext 5634)

REPORT TO: RURAL HALLS SUBCOMMITTEE
MEETING DATE: MONDAY 5 SEPTEMBER 2016
FROM: COMMUNITY GRANTS ADVISOR
VICKI BERKAHN
SUBJECT: TUTIRA HALL 2016 RURAL HALLS APPLICATION

- 1.1 This report includes the application from the Tutira Hall Committee, which due to unforeseen circumstances of the applicant, had not been able to be ready for inclusion in Item 4 of the agenda for this meeting.
- 1.2 On page 51 (Item 4) of the Rural Halls Subcommittee Agenda information regarding budget costs for strengthening of this hall had been included, pending receipt of the attached application.
- 1.3 Recommendations in relation to the 2016 Annual Funding Round are included in Item 4, page 8 of the Agenda.

Attachments:

- | | |
|---------------------------------|------------------|
| 1 Tutira Halls 2016 application | COP-01-9-1-16-17 |
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HASTINGS DISTRICT COUNCIL

Application No. _____
(For office use only)

RURAL HALLS MAINTENANCE FUND
Annual Funding Round (closes 31 August)

APPLICATION FOR FINANCIAL ASSISTANCE

GENERAL DETAILS:

1. Name of Hall Tutira

2. Name of Applicant/Organisation Tutira Hall Committee

3. Postal Address P.O Box 71,
Tutira 4162

4. Street Address 3847 Statehighway 2, Tutira
4162.

5. Contact names of two people in your organisation to assist with further information if required:

(i) Name (Mr/Mrs/Miss/Other) Cherise Mackintosh
Address 1238 Matahorua Road
Tutira 4162
Telephone 06 8397726 (day) → _____ (night)
Email Address alex.emmett@hotmail.com

(ii) Name (Mr/Mrs/Miss/Other) Toni Pullar
Address 7c Tutira Store
Tutira 4162.
Telephone 06 8397901 (day) → _____ (night)
Email Address _____

6. Is your organisation registered for GST? Yes No

If so, please advise GST number:

cfm-11-21-10-175

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Item 4

Attachment 1

- 7. Please outline the usage of the hall over the last twelve month period. Any further information you can give on usage of the hall during the last 3 - 5 years would also be of assistance in considering this application:

- The hall is used for the community run early childhood centre.

- Tutira School use it for school events

Community uses it for social engagements, weddings & community fundraisers.

DETAILS OF THE PROJECT ITSELF:

- 8. The full details of the project are:

To re-pile the local community Hall so that it is safe for future use for the Tutira community, & children.

This will help towards making it earthquake safe.

12. Please attach to this application a copy of your committee's latest annual accounts, or, if not available, copies of recent bank statements.

13. Duration of project:

STARTING DATE	<i>As soon as money has been fundraised</i>
FINISHING DATE	

14. Are you applying to any other organisation/s for funding assistance for this project?

Yes No

If yes, please list the organisation/s, indicate the amount of money you are applying for, and when you will know the result/s of your application/s:

ORGANISATION/S	\$ REQUESTED	RESULT DATE/S
<i>/</i>	<i>/</i>	<i>/</i>
<i>/</i>	<i>/</i>	<i>/</i>

15. Please advise why this project should be funded. What is the need for this project and how will it benefit your organisation and/or the community at large? In particular how will it contribute to the usage of the hall in the future?

To make our community Hall safe for our community and future generation

16. Please advise details of insurance cover for the hall, including type of cover, annual premium, and expiry date:

FMG Insurance - expiry September 2016

DECLARATION:

17. **DECLARATION:**

This declaration relates to information in this application that the Hastings District Council may hold about me/us now or in the future.

- I/We hereby declare that I am/we are authorised to submit this application and that any funding received will be used for the project for which it was approved.
- I/We authorise the Hastings District Council to use this information for the purposes of administration of this application.
- I/We authorise the Hastings District Council to seek such information as they may require to complete the consideration of this application.
- I/We hereby declare that the information provided is correct.

9. The full costs of this project are: *(If your affiliated organisation is GST registered please do not include GST in these costs. Otherwise GST should be included.)*

PROJECT COSTS:	
	\$ 31,000
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL COST OF PROJECT IS:	\$ 31,000
	(TOTAL A)

10. Please indicate your contribution to this project:

INCOME:	
SPONSORSHIP	\$
USER FEES	\$
FUNDRAISING	\$
LOANS/MORTGAGE/DEBENTURES	\$
\$ ALREADY SPENT ON THIS PROJECT	\$
HAVE AVAILABLE AND EARMARKED FOR THIS PROJECT	\$
DONATED MATERIALS	\$
VOLUNTARY EFFORT	\$
OTHER	\$
OTHER	\$
YOUR TOTAL CONTRIBUTION IS:	\$ 15,500
	(TOTAL B)

Note: Please include copies of all receipts/quotes for work as supporting documentation for this application.

11. Therefore this application for funding assistance is for:

TOTAL APPLICATION FOR FUNDING: (TOTAL A - TOTAL B) =	\$31,000 x 50% (TOTAL C) \$15,500
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Note: As a general rule, the Rural Halls Maintenance Fund Subcommittee requires 50% of the total cost of the project to be met by the applicants. This can include voluntary labour and donated materials, provided details of an assessed value are included with the application.

Vicki Berkahn

From: cherie mackintosh <alex.emmett@hotmail.com>
Sent: Monday, 22 August 2016 9:16 a.m.
To: Vicki Berkahn
Subject: Fw: Tutira Hall Strengthening - budget cost

This is the quote..

From: cherie mackintosh <alex.emmett@hotmail.com>
Sent: Monday, 22 August 2016 9:03 a.m.
To: cherie mackintosh
Subject: Fw: Tutira Hall Strengthening - budget cost

From: John Jiang <johnj@hdc.govt.nz>
Sent:
To: alex.emmett@hotmail.com
Cc: Colin Hosford
Subject: Tutira Hall Strengthening - budget cost

Good morning Cherie

I have received a budget cost for strengthening the Hall as per the following:

- Construction costs, \$20,000+GST
- Engineers fees design \$2500 +GST
- Engineers supervision and project management + PS4 \$3500 +GST
- Contingency \$3000
- Building consent \$2000

Total = \$31,000 +GST

Please let me if further assistance required



JOHN JIANG
PROPERTY ASSETS & PROJECTS MANAGER

Phone 06 871 5110 ext 5520 Fax 06 871 5105
Email johnj@hdc.govt.nz Web hastingsdc.govt.nz
Hastings District Council, Private Bag 9002, Hastings 4156, New Zealand

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Item 4

Attachment 1

- I/We acknowledge that any decision made by the Hastings District Council is final and that no further correspondence will be entered into.
- I/We hereby declare that the enclosed annual accounts were presented at our most recent Annual General Meeting.

Name of Committee Chairman:

Full Name (Please Print): Toni Pullar

Signed: T. Pullar

Date: 26-8-16

Please return to –
Ms Vicki Berkahn
Community Grants Advisor,
Hastings District Council, Private Bag 9002, Hastings 4156

APPLICATIONS CLOSE 31 August each year

