



Hastings District Council

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OPEN

A G E N D A

TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING

Meeting Date: **Friday, 16 September 2016**

Time: **9.15am**

Venue: **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Councillor Watkins Councillor Lyons (Deputy Chair) Transportation Manager – Mr J Pannu Environmental Consents Manager – Mr M Arnold
Officer Responsible	Group Manager: Asset Management – Mr C Thew
Committee Secretary	Mrs C Hilton (Ext 5633)

Temporary Road Closures Subcommittee

A subcommittee of the Works and Services Committee

Fields of Activity

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

Membership

Chairman appointed by the Council (who shall be an elected member)

Deputy Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

Quorum – 2 members of whom one shall be the Chairman or the Deputy Chairman

Delegated Powers

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Works and Services Committee.

HASTINGS DISTRICT COUNCIL
TEMPORARY ROAD CLOSURES SUBCOMMITTEE
MEETING

FRIDAY, 16 SEPTEMBER 2016

VENUE: Landmarks Room
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Lyndon Road East
Hastings

TIME: 9.15am

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Executive Advisor/Manager: Office of the Chief Executive (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Temporary Road Closures Subcommittee Meeting held
Thursday 8 September 2016.
(Previously circulated)

**4. Temporary Road Closure - Mangaroa Road - 18 September
2016**

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5. Additional Business Items

6. Extraordinary Business Items

REPORT TO: TEMPORARY ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: FRIDAY 16 SEPTEMBER 2016

**FROM: TRANSPORTATION OFFICER
LYNN BURDEN**

**SUBJECT: TEMPORARY ROAD CLOSURE - MANGAROA ROAD - 18
SEPTEMBER 2016**

1.0 SUMMARY

- 1.1 The purpose of this report is to obtain a decision from the Committee for the temporary road closure requested by:
- 1.2 **The Hawke's Bay Car Club** – Mangaroa Road from rapid number 186 to the intersection with Maraekakaho Road – 9:00am – 5:00pm, Sunday, 18 September 2016. The purpose of this temporary road closure is to hold a motorsport event.
- 1.3 This request arises from the need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily close the above road.
- 1.4 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.5 The objective of this decision relevant to the purpose of Local Government is to provide for good quality local public services by allowing the proposed events to take place in a controlled environment with the temporary road closure provisions providing safety measures for residents and road users in the particular areas while the activities are being undertaken.
- 1.6 This report concludes by recommending subject to conditions, the above temporary road closure be approved.

2.0 BACKGROUND

- 2.1 The above event is being held by the Hawke's Bay Car Club - Mangaroa Road from rapid number 186 to the intersection with Maraekakaho Road – 9:00am – 5:00pm, Sunday, 18 September 2016. This is the first temporary road closure of this section of road this calendar year.
- 2.2 The purpose of the above temporary road closure is so that the Hawke's Bay Car Club can hold a motorsport event. Mangaroa Road has been chosen specifically for its suitability for holding this particular type of event.
- 2.3 The temporary road closure checklist (**Attachment 1**) details the necessary items that the organisers need to submit as part of their application for the

above proposed road closure. A GIS map showing the area of the temporary road closure is also attached – as **Attachment 2: Mangaroa Road**.

- 2.4 At the time of writing this report there will not be any road works that will affect or impact the above temporary road closures.

3.0 CURRENT SITUATION

- 3.1 The temporary road closure will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 3.2 A detailed Traffic Management Plan is to be submitted to the Hastings District Council and the Plan will be approved for implementation, subject to the temporary road closure application being approved.

4.0 OPTIONS

- 4.1 **Option A: Approve** the temporary road closure detailed above.
- 4.2 **Option B: Do not approve** the temporary road closure detailed above.

5.0 SIGNIFICANCE AND ENGAGEMENT

- 5.1 Organisers of the above event have been in contact with affected parties/residents. No issues have been raised regarding the above temporary road closure.
- 5.2 The temporary road closure of Mangaroa Road has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on: Saturday, 13 August 2016.
- 5.3 The closing date for submissions was 4:00pm, Monday, 29 August 2016. No submissions were received.
- 5.4 As the Mangaroa Cemetery is located on Mangaroa Road, the Hawke's Bay Car Club has been requested to contact Council's cemetery management to ensure that there are no concerns in relation to the proposed temporary road closure. It is noted that an alternative access to the cemetery is available via SH50A.
- 5.5 From an engineering assessment any potential damage to any road surfaces or street furniture is covered by a \$10,000 bond. The section of road being used is checked prior to and after the temporary road closure.
- 5.6 The Hawke's Bay Car Club has also been advised that due to recent Hastings District Council work in the berm area (southern side) of Mangaroa Road, that this area is not be used for driving over, or parking on, due to the top soil having been recently replaced. Doing so would potentially result in damage to the swale (a shallow area designed to drain water away).
- 5.7 If the road closure is approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Saturday, 17 September 2016
- 5.8 The average daily traffic count for Mangaroa Road is: 800 vehicles per day

- 5.9 The Council will not accept any liability of any kind caused to any person, vehicles, property or business that occurs within or outside the road corridor arising from the closure of the road corridor and any activities within it.
- 5.10 As per the requirements of schedule 10, section 11, Emergency Services including NZ Police, St John Ambulance, Ministry of Transport (MoT), New Zealand Transport Agency (NZTA) and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closures. Council has not received any submissions from MoT, NZTA or the NZ Police.

6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 6.1 The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

“11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic).”

“(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.”

7.0 PREFERRED OPTION/S AND REASONS

- 7.1 **Option A** is the preferred option. It recommends the Committee approve the temporary road closures detailed above.
- 7.2 Given that there are no submissions in opposition to the closure and that subject to the recommended conditions the activity can proceed and be undertaken in a safe and controlled environment, the risks associated with this closure can then be minimised and safely managed to Council's satisfaction.

8.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Transportation Officer titled “Temporary Road Closure - Mangaroa Road - 18 September 2016” dated 16/09/2016 be received.**
- B) That, there being no submissions received, the Council approve the following temporary road closure:**

The Hawke's Bay Car Club – Mangaroa Road from rapid number 186 to the intersection with Maraekakaho Road – 9:00am – 5:00pm, Sunday, 18 September 2016.

C) That, there being no submissions received, the Council approve the following temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- 1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
- 2. The supplied Traffic Management Plan containing appropriate signage is approved.**
- 3. A copy of the relevant liability insurance policy is received.**
- 4. That the cost of all advertising is met by the event organisers.**
- 5. That the berm area (southern side) of Mangaroa Road not be used for driving over, or parking on, due to the top soil having been recently replaced. This would result in damage to the swale.**
- 6. Emergency Services are contacted regarding the holding of this event.**

(Note): As per the Traffic management Plan provisions - all emergency services will be accommodated and access provided through the site as required.

- 7. The Council will not accept any liability of any kind caused to any person, vehicles, property or business that occurs within or outside the road corridor arising from the closure of the road corridor and any activities within it.**
- 8. The Hawke's Bay Car Club event shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.**

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.**
- ii) Allowing the above temporary road closures the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.**

Attachments:

- 1 Checklist - Temporary Road Closure - Mangaroa Road - 18 September 2016 CG-13-16-00306
- 2 Map - Temporary Road Closure - Mangaroa Road - 18 September 2016 CG-13-16-00307

1. **Temporary Road Closure:** Mangaroa Road from rapid number 186 to the intersection with Maraekakaho Road – 9:00am – 5:00pm, Sunday, 18 September 2016.

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	✓
Health and Safety Plan	✓
Copy of Resident Visiting Form	✓

