



Hastings District Council

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OPEN MINUTES

TEMPORARY ROAD CLOSURES SUBCOMMITTEE

(Mangaroa Road)

Meeting Date: Friday, 16 September 2016

**Minutes of a Meeting of the Temporary Road Closures Subcommittee held on
Friday, 16 September 2016 at 9.15am**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEMPORARY ROAD CLOSURES SUBCOMMITTEE HELD IN THE LANDMARKS ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON FRIDAY, 16 SEPTEMBER 2016 AT 9.15AM

- PRESENT:** Councillor Watkins (Chair)
Councillor Lyons (Deputy Chair)
Transportation Manager – Mr J Pannu
Environmental Consents Manager – Mr M Arnold
- IN ATTENDANCE:** Transportation Operations Engineer (Mr T Bateman)
Transportation Officer (Mrs L Burden)
Committee Secretary (Mrs C Hilton)
- ALSO PRESENT:** Mrs D Elder, Secretary, HB Car Club

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

(Document CG-13-16-00310)

Councillor Watkins/Councillor Lyons

That the minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 8 September 2016 be confirmed as a true and correct record and be adopted.

CARRIED RCS/16/27

4. TEMPORARY ROAD CLOSURE - MANGAROA ROAD - 18 SEPTEMBER 2016

(Document 16/946)

At the meeting a copy of the email conversation between Mrs D Elder, of the HB Car Club and the Transportation Officer, Mrs L Burden, was circulated (CG-13-16-00335).

A copy of a statement setting out the timeframes that had been involved, in regard to the receiving and processing of the HB Car Club's application was also circulated (CG-13-16-00321). This had been prepared by Mrs Burden in response to Mrs Elder's queries regarding the short time frame between the meeting date and the date of the temporary road closure that had been sought.

Mrs Elder explained that the HB Car Club had originally intended to use Otene Road. After receiving some negative feedback from local residents following their resident visiting phase, and discussion with Council Officers, the Car Club then

submitted their application on the basis of using Mangaroa Road.

This delay, meant that the application was not actually submitted until 10 August 2016, leaving a much shortened timeframe in which Council Officers had to process this application. The details were outlined in the circulated timeframe statement.

The Chair acknowledged the situation that had developed in this case regarding the timing of the application. However, he emphasised that the required timeframe set out under the Local Government Act was there for a reason (applications need to be made a minimum of two months prior to the proposed road closure date) and applicants needed to be aware of and comply with this timeframe. The issues that had arisen in regard to the application being addressed at today's meeting, had highlighted the importance of having that two month minimum lead-in time.

Mrs Elder acknowledged the points made by the Chair and that that she was aware of the timeframe requirements. She reiterated that in this case, she felt there had been extenuating circumstances. Officers advised that they would send her the link to the Council's website which set out the requirements for those making an application for a temporary road closure. They would also send her details of the link to the Local Government Act – the part which relates to temporary road closures.

The Officers drew the Subcommittee's attention to Paragraph 5.6 of the report, which referred to the recent works in Mangaroa Road and that topsoil had recently been replaced on the berm. Therefore, the Car Club were advised not to drive over or park on the southern side of Mangaroa Road, as this could result in damage to the swale. This matter had been addressed in the proposed conditions – under Proposed Condition (C) 5).

Councillor Lyons/Mr Pannu

- A) That the report of the Transportation Officer titled "Temporary Road Closure - Mangaroa Road - 18 September 2016" dated 16/09/2016 be received.**
- B) That, there being no submissions received, the Council approve the following temporary road closure:**

The Hawke's Bay Car Club – Mangaroa Road from rapid number 186 to the intersection with Maraekakaho Road – 9:00am – 5:00pm, Sunday, 18 September 2016.
- C) That, there being no submissions received, the Council approve the following temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:**
 - 1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
 - 2. The supplied Traffic Management Plan containing appropriate signage is approved.**

3. A copy of the relevant liability insurance policy is received.
4. That the cost of all advertising is met by the event organisers.
5. That the berm area (southern side) of Mangaroa Road not be used for driving over, or parking on, due to the top soil having been recently replaced. This would result in damage to the swale.
6. Emergency Services are contacted regarding the holding of this event.

(Note): As per the Traffic management Plan provisions - all emergency services will be accommodated and access provided through the site as required.

7. The Council will not accept any liability of any kind caused to any person, vehicles, property or business that occurs within or outside the road corridor arising from the closure of the road corridor and any activities within it.
8. The Hawke's Bay Car Club event shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.
- ii) Allowing the above temporary road closures the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.

CARRIED RCS/16/28

5. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

6. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

The meeting closed at 9.20am

Confirmed:

Chairman:

Date: