



# *Hastings District Council*

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## **OPEN MINUTES**

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## **TENDERS SUBCOMMITTEE**

Meeting Date: **Thursday, 22 September 2016**

**Minutes of a Meeting of the Tenders Subcommittee held on  
22 September 2016 at 9.00am**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE TENDERS SUBCOMMITTEE HELD IN THE LANDMARKS ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 22 SEPTEMBER 2016 AT 9.00AM

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**PRESENT:** Councillor Kerr (Chair)  
Councillors Lyons, Lester, Nixon and Watkins (Deputy Chair).  
Chief Executive, Mr R McLeod and Acting Group Manager: Asset Management, Mr D Fraser

**ALSO PRESENT:** Executive Advisor/Manager: Office of the Chief Executive (Mr M Maguire)  
Group Manager: Planning and Regulatory Services (Mr J O'Shaughnessy)  
Parks and Projects Officer (Mr T McHannigan)  
Parks and Property Services Manager (Mr C Hosford)  
Procurement Manager (Mrs S O'Toole)  
Wastewater Manager (Mr D James)  
Water Services Manager (Mr B Chapman)  
Democratic Support Manager (Mrs J Evans)

#### 1. APOLOGIES

Councillor Lyons/Councillor Kerr

**That apologies for absence from Councillor Lester be accepted.**

**CARRIED TSC/16/22**

#### 2. CONFLICTS OF INTEREST

Councillor Kerr declared an interest in Item 4 of the agenda.

#### 3. CONFIRMATION OF MINUTES

Councillor Kerr/Councillor Watkins

**That the minutes of the Tenders Subcommittee Meeting held Thursday 11 August 2016 be confirmed as a true and correct record and be adopted.**

**CARRIED TSC/16/23**

*Due to the availability of Officers, Item 6 was taken out of order*

#### 6. CON2016039 - IRONGATE BULK WATER SERVICES (WATER SUPPLY AND WASTEWATER)

(Document 16/1005)

Councillor Lyons/Councillor Nixon

- A) That the Wastewater Manager's report titled "CON2016039 - Irongate Bulk Water Services (Water Supply and Wastewater)" dated 22/09/2016 be received.
- B) That Contract No. CON2016039 – Irongate Bulk Water Services be awarded to Fulton Hogan Ltd at the price of \$2,542,875.41 (excl. GST).
- C) That authority to enter into Contract No. CON2016039 – Irongate Bulk Water Services on behalf of Council be delegated to the Chief Executive when he is satisfied that appropriate developer commitment within the Irongate Industrial Development exists.

**CARRIED** TSC/16/24

**4. CON2016004 HAWKE'S BAY CREMATORIUM DEVELOPMENT - ENGAGEMENT OF CONTRACTOR**

(Document 16/940)

*Having previously declared an interest, Councillor Kerr left the meeting table during discussion and voting in this item. Councillor Lyons took the Chair.*

Councillor Watkins/Councillor Lyons

- A) That the report of the Parks and Building Projects Officer titled "CON2016004 Hawke's Bay Crematorium Development - Engagement of contractor" dated 22/09/2016 be received.
- B) That the tender from Gemco Construction Ltd for Contract No – CON2016004 Hawke's Bay Crematorium Development - Engagement of contractor, at the revised scope and for the sum of \$842,000 plus GST.
- C) That the revised scope of the contract include the design and build of the new facility for the sum of \$842,000 plus GST, be approved.
- D) That the Group Manager, Asset Management be authorised to spend the remaining \$62,000 (excl GST) that is available, for the costs of all consents, engineering fees and a project contingency, be approved.
- E) That the Decision be released to the Public in respect of the tender for CON2016004 Hawke's Bay Crematorium Development - Engagement of contractor."

**CARRIED** TSC/16/25

*Councillor Kerr returned to the meeting table and resumed the Chair*

**5. PROVISION OF PROFESSIONAL SERVICES TO SUPPORT ASPECTS OF THE DISTRICT PLAN**

(Document 16/993)

Councillor Lyons/Councillor Nixon

- A) That the report of the Procurement Manager titled “Provision of professional services to support aspects of the district plan” dated 22/09/2016 be received.
- B) That the direct engagement of Sage Planning HB Limited for the “Provision of professional services to support aspects of the district plan” in the sum of up to \$194,400 (plus GST) over the twelve month maximum term of the contract be accepted and approved.
- C) That authority to enter into “Provision of professional services to support aspects of the district plan” services be delegated to the Group Manager: Planning and Regulatory.
- D) That authority to award contract variations in regard to the Contract renewal periods on behalf of the Council be delegated to the Group Manager: Planning and Regulatory.

**CARRIED** TSC/16/26

**7. ADDITIONAL BUSINESS ITEMS**

There were no additional business items.

**8. EXTRAORDINARY BUSINESS ITEMS**

There were no extraordinary business items.

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The meeting closed at 9.30am

Confirmed:

Chairman:

Date: