



# *Hastings District Council*

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**OPEN**

# **MINUTES**

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## **HASTINGS DISTRICT RURAL COMMUNITY BOARD**

Meeting Date: **Monday, 27 February 2017**

**Minutes of a Meeting of the Hastings District Rural Community Board held on  
27 February 2017 at 2.00pm**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE HASTINGS DISTRICT RURAL COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON MONDAY, 27 FEBRUARY 2017 AT 2.00PM

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**PRESENT:** Mr P Kay  
Mr N Dawson, Mr M Lester, Mrs S Maxwell  
Councillors Kerr and Lyons

**IN ATTENDANCE:** Chief Executive (Mr R McLeod)  
Group Manager: Asset Management (Mr C Thew)  
Chief Financial Officer: (Mr B Allan)  
Transportation Manager (Mr J Pannu)  
Transportation Operations Manager (Mr L Glock)  
Graduate Civil Engineer (Ms A Ileperuma)  
Democratic Support Manager (Mrs J Evans)  
Transportation Asset Manager (Mr M van Niekerk)  
Executive Advisor/Manager: Office of the Chief executive (Mr M Maguire)  
Community Safety Manager (Mr J Payne)  
Parks and Property Services Manager (Mr C Hosford)  
Committee Secretary (Mrs C Hunt)

#### 1. APOLOGIES

There were no apologies.

#### 2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

#### 3. CONFIRMATION OF MINUTES

Mr Dawson/Councillor Kerr

**That the minutes of the Hastings District Rural Community Board held Monday 5 December 2016 be confirmed as a true and correct record and be adopted.**

**CARRIED**

#### 4. ADOPTION OF STANDING ORDERS

(Document 17/100)

The Democratic Support Manager, Mrs Evans advised that the purpose of the report was for the Rural Community Board to decide whether to adopt a new set of Standing Orders as revised by Local Government New Zealand which took into account legislative change and also to adopt best practice for meeting management.

The new Standing Orders had been structured to reflect the flow of the meeting process. The proposed new Standing Orders were practically the same as the old Standing Orders with addition of a new clause which allowed the Chair to accept a new motion to progress discussion.

Councillor Kerr/Councillor Lyons

- A) That the report of the Democratic Support Manager titled “Adoption of Standing Orders” dated 27/02/2017 be received.**
- B) That pursuant to Clause 27 of Schedule 7 of the Local Government Act 2002 the Hastings District Rural Community Board Standing Orders 2017 be adopted as attached to the report at (A) above.**
- C) That the Hastings District Rural Community Board Standing Orders adopted on 30 May 2011 be revoked.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for (good quality local infrastructure) by:**

- i) Having transparent and open governance processes**

**CARRIED**

## **5. DUST MITIGATION POLICY**

(Document 16/315)

The Transportation Asset Manager, Mr van Niekerk spoke to the report and responded to questions in regard to establishing a dust mitigation policy.

Currently there were two existing applications for road sealing due to dust. However, under the proposed new Dust Mitigation Policy they would not meet the criteria to have this undertaken by Council.

Councillor Lyons/Mr Lester

- A. That the report of the Transportation Asset Manager titled “Dust Mitigation Policy” dated 27/02/2017 be received.**
- B. That the Hastings District Rural Community Board recommends to Council that the Dust Mitigation Policy as set out in Attachment 1 (PMD-02-15-17-26) be adopted.**
- C. That funding of \$48,600 be included in the 2017/18 Draft Annual Plan targeted at funding the existing two approved applications.**
- D. That any future applications be considered under the Dust Mitigation policy adopted on 27 February 2017.**
- E. That funding to support the Dust Mitigation Policy be reviewed during the Long Term Plan considerations.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for performance of regulatory functions in a way that is most cost-**

**effective for households and business by:**

**I. Ensuring appropriate dust mitigation is achieved.**

**CARRIED**

**6. RURAL FIRE & CIVIL DEFENCE CHANGES - IMPLICATIONS FOR HASTINGS DISTRICT**

(Document 16/315)

The Executive Advisor/Manager: Office of the Chief Executive, Mr Maguire updated the Board on changes that had taken place in civil defence structures and the implications of changes to rural fire management that would have implications for the Hastings District.

As a consequence of the introduction of Fire and Emergency New Zealand there would be significant direct rate savings that would accrue.

Following discussion the Board agreed that additional expenditure be included in the Draft Annual Plan and that a workshop be held for the Long Term Plan identify how the savings could be utilised in the future.

The Rural Community Board in past set a rating increase limit and if the limit not reached the surplus would go to the flood reserve.

Councillor Kerr/Councillor Lyons

- A) That the report of the Executive Advisor/Manager: Office of the Chief Executive titled "Rural Fire & Civil Defence Changes - Implications for Hastings District" dated 27/02/2017 be received.**
- B) That provision for additional Civil Defence expenditure be included in the 2017/18 Annual Plan.**
- C) That the Hastings District Rural Community Board recommend to Council a rate increase of no more than 2.5% for District Rating Area 2 for the 2017/18 with the unallocated funds available as a consequence of the change of responsibility for fire from the Council to Fire and Rescue New Zealand being used to create an Infrastructure Reserve.**
- D) That a workshop be held for the Long Term Plan on how the Infrastructure Reserve may be funded and utilized in the future.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for local public services in a way that is most cost-effective for households and business by:**

- i) Ensuring appropriate resources are available to meet the Council's obligations towards civil defence.**

**CARRIED**

**7. DOG REGISTRATION FEES**

(Document 17/26)

The Community Safety Manager, Mr John Payne, spoke to the report advising that it was recommended that the dog registration fees remain at the same level for 2017/2018.

Councillor Lyons/Mr Dawson

- A) That the report of the Community Safety Manager titled “Dog Registration Fees” dated 27/02/2017 be received.**
- B) That the Rural Community Board support the existing fee calculation model.**

**With the reasons for this decision being that the objective of the decision will contribute to the performance of regulatory functions in a way that is most cost-effective for households and business by:**

- **Ensuring that fees and charges reflect the costs of providing a dog control programme that is resourced at a level that meets compliance and enforcement obligations under the Dog Control Act 1996 and Councils Dog Control Bylaw.**

**CARRIED**

**8. RURAL TRANSPORTATION PROGRAMME UPDATE**

(Document 17/44)

Officers addressed the agenda report. The Transportation Operations Manager, Mr Glock updated the Board on progress with the works programme and other activities.

Graduate Civil Engineer, Ms A Ileperuma, spoke to the agenda report in regard to the Vista Bridge on Waitara Road. Following a slip and damage to the bridge it was recommended that supplementary piles could be used for stabilisation to the bridge.

The estimated cost of the remedial work was \$790,000 and staged over two financial years.

Councillor Lyons/Councillor Kerr

- A. That the report of the Transportation Operations Manager titled “Rural Transportation Programme Update” dated 27/02/2017 be received**
- B. That officers prioritise the bridge maintenance work programme to enable the remedial works on Vista Bridge to be undertaken within the current budget provision for 2016/17 and 2017/18.**

**CARRIED**

**9. 2017/18 ANNUAL PLAN**  
(Document 17/52)

The Chief Financial Officer, Mr Allan advised that the flood reserve was set at \$2m not \$1.5m as stated in the agenda report.

As previously discussed in Agenda Item 6 with the merging of the Fire Service with the National Rural Fire Authority to create Fire and Emergency New Zealand which has meant that the Fire Levy would be recovered via various insurance as opposed from rates.

The Board had agreed earlier in the meeting that the a rate increase of no more than 2.5% for District Rating Area 2 for the 2017/18.

Mr Lester/Ms Maxwell

- A) That the report of the Strategy Manager titled "2017/18 Annual Plan" dated 27/02/2017 be received.**

**CARRIED**

**10. PROPOSED GIFTING OF LAND TO EXTEND THE KAIWAKA HALL PROPERTY**  
(Document 17/158)

The Parks and Property Services Manager, Mr Hosford spoke to the report and advised that this proposal was a result of a local landowner wishing to gift an area of land to the Hastings District Council for public use.

Mr Lester/Ms Maxwell

- A) That the report of the Parks and Property Services Manager titled "Proposed Gifting of land to extend the Kaiwaka Hall Property" dated 27/02/2017 be received.**
- B) That the Hastings District Rural Community Board supports the proposal to acquire by gift, additional local purpose reserve land adjacent to the Kaiwaka Community Hall.**
- C) That if acquired, the proposed new allotment be amalgamated to the existing local purpose reserve and be similarly classified as a local purpose reserve.**

**CARRIED**

**11. ADDITIONAL BUSINESS ITEMS**

There were no additional business items.

**12. EXTRAORDINARY BUSINESS ITEMS**

There were no extraordinary business items.

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The meeting closed at 3.50pm

Confirmed:

Chairman:

Date: