



Hastings District Council

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OPEN

MINUTES

**TEMPORARY ROAD CLOSURES
SUBCOMMITTEE**

Meeting Date: **Thursday, 13 April 2017**

**Minutes of a Meeting of the Temporary Road Closures Subcommittee
held on Thursday, 13 April 2017 at 8.45am**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEMPORARY ROAD CLOSURES SUBCOMMITTEE HELD IN THE GREEN ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 13 APRIL 2017 AT 8.45AM

PRESENT: Councillor Watkins (Chair)
Councillor Lyons (Deputy Chair)
Environmental Consents Manager – Mr M Arnold

IN ATTENDANCE: Executive Advisor/Manager: Office of the Chief Executive
(Mr M Maguire)
Transportation Operations Engineer (Mr T Bateman)
Transportation Officer (Mrs L Burden)
Committee Secretary (Mrs C Hilton)

1. APOLOGIES

Councillor Watkins/Mr Arnold

That an apology for absence from Transportation Manager, Mr J Pannu be accepted.

CARRIED

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

Councillor Lyons/Mr Arnold

That the minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 30 March 2017 be confirmed as a true and correct record and be adopted.

CARRIED

4. TEMPORARY ROAD CLOSURES - TARGA RALLY - 20 - 21 MAY 2017, TARGA RALLY SUPPORT EVENT - 19 - 21 MAY 2017

(Agenda and Supplementary Agenda were circulated prior to meeting – these contained Report Documents 17/322 and 17/387 respectively) (An additional email, from Nick Vial (CG-14-16-00065), was circulated at the meeting)

Council Officers advised the Temporary Road Closures Subcommittee of the following points in regard to the Targa Rally application:-

- A note outlining verbal comments that had been conveyed to the Reporting Officer, on 11 April 2017, in a phone call with Marek Plesner (CG-14-16-00057)

- had been included in the Supplementary Agenda for this meeting.
- Three written submissions that had been received attached to an email from Anita Greenland, Event Co-ordinator, Ultimate Rally Group (URG) (GC-14-16-00058), who was the contact for the application made in regard to this Targa Rally. These submissions noting the concerns of the following people, in opposition to the proposed rally, were from:
 - Bruce Nimon (GC-14-16-00059),
 - Rachael Nimon (GC-14-16-00060),
 - Yvonne Tripp (GC-14-16-00061).
 - A further email had been received that morning, from Nick Vial (CG-14-16-00065) which raised concerns regarding the proposed rally and its timing.

The Subcommittee addressed the Agenda report and attachments, the Supplementary Agenda report and attachments, as well as the further additional email from Nick Vial. The main points that were raised and addressed included:

- Whether the verbal comments noted from Mr Plesner should be received.
- Whether the three written submissions attached to the email from URG (from Bruce Nimon; Rachael Nimon and Yvonne Tripp) should be received and accepted as late submissions.
- Whether the email from Nick Vial should be received and accepted as a late submission.
- The alternative routes that were available for the above parties to use to travel to and from their respective properties and approximately how much longer (timewise) the alternative route(s) could add to a journey.
- Whether it was reasonable to require Rachael Nimon to use the longer alternative route to transport her horse in the horse float – as she had outlined.

Following discussion undertaken by the Subcommittee, the Council Officers were asked to follow up certain aspects and to report back to the next scheduled meeting of the Temporary Road Closures Subcommittee, on 27 April 2017. At that meeting the Subcommittee would then consider the feedback from the Officers' enquiries and decide whether or not a hearing needed to be held to address the application for the proposed Targa Rally on 20 and 21 May 2017.

The points and aspects that the Council Officers were asked to follow up on, included:

- The timing as to when the Applicant had undertaken its door to door resident visiting (i.e. the Resident Visiting Forms that had been completed and the dates involved with these visits) – i.e. to inform those living in that area about the proposed Targa Rally.
- Whether the Applicant had left a note/leaflet in letter boxes when a resident had not been home when the door to door resident visiting had been undertaken.
- The fact that the submitters had each stated that they had just received notification of the proposed rally – the closing date for submissions in relation to the proposed rally had been 3 April 2017.
- The date of the respective emails that had been received from Bruce Nimon (8/4/17); Rachael Nimon and Yvonne Tripp (11/4/17); and Nick Vial (12/4/17) – in which each stated that they had just received notice of the proposed rally.
- Whether the Applicant had advised the residents that submissions can be made to the Council, in regard to the proposed rally.
- Whether the notice that the Applicant prepares in regard to the proposed rally, includes the closing date for any submissions.
- Whether due process had been followed in respect of notification of the proposed rally.

- Whether the timing of the rally stage using Maraetotara Road could be moved to accommodate the request made by Nick Vial.
- The actual physical address where each submitter lived and their postal address (to be used in regard to any resultant hearing).
- The time at which Rachael Nimon would need to leave her house with her horse float and when she would need to return.

At this point, the Temporary Road Closures Subcommittee adjourned discussion on this item and reconfirmed that Council Officers had been asked to follow up certain aspects and to report back to the next meeting, on 27 April 2017.

As noted earlier, the Subcommittee would then decide at the 27 April meeting whether or not a hearing needed to be held to address the application for the proposed Targa Rally on 20 and 21 May 2017. Anita Greenland and the other parties would be notified of the outcome of the 27 April meeting.

It was agreed that a date be set, on **Friday, 5 May 2017 at 9.00am**, to be used for a hearing if the Subcommittee decides that one is needed.

When contacting Anita Greenland, URG, and the other parties involved, Council Officers will advise them that a hearing date has been set aside to be used for a hearing if it is needed. Advising the parties, at this stage, that a hearing date had been set aside in light of the proposed rally date, also served to give them adequate notice of the hearing date.

Councillor Watkins/Councillor Lyons`

That a Decision on the “Temporary Road Closures - Targa Rally - 20 - 21 May 2017, Targa Rally Support Event - 19 - 21 May 2017”, be deferred to the Temporary Road Closure Subcommittee meeting on 27 April 2017, pending additional information being provided.

CARRIED

5. TEMPORARY ROAD CLOSURES - ANZAC DAY SERVICES - HASTINGS AND HAVELOCK NORTH - 25 APRIL 2017

(Document 17/339)

Councillor Lyons/Mr Arnold

- A) That the report of the Transportation Officer titled “Temporary Road Closures - ANZAC Day Services - Hastings and Havelock North - 25 April 2017” dated 13/04/2017 be received.**
- B) That, there being no submissions received, the Council approve the temporary road closures for the ANZAC Day commemorative services is Hastings and Havelock North:**

Hastings

- 1. Eastbourne Street East - Karamu Road to Russell Street South - 5:15am until 6:15am**
- 2. Russell Street South – Eastbourne Street East to Lyndon Road East**

- 5:15am until 6:15am

Havelock North

- 1. Middle Road from the bank corner to the central roundabout - 9:30am until 11:15am**
 - 2. Te Aute Road from Porter Drive to the central roundabout - 9:30am until 11:15am**
 - 3. Havelock Road from the motel entrance (remains open) to the central roundabout - 9:30am until 11:15am**
 - 4. Napier Road from Porter Drive to the central roundabout - 9:30am until 11:15am**
 - 5. Te Mata Road from Columba Way to the central roundabout - 9:30am until 11:15am**
 - 6. Joll Road from the movie theatre entrance to the central roundabout - 9:30am until 11:15am**
 - 7. The central roundabout - 9:30am until 11:15am**
- C) The Council approve the above temporary road closure subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:**
- 1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
 - 2. The Traffic Management Plan including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.**
 - 3. The Traffic Management Plan must be complied with including any specific conditions.**
 - 4. A copy of the relevant liability insurance policy is received.**
 - 5. That the cost of all advertising is met by the event organisers.**
 - 6. Emergency Services are contacted regarding the holding of this events with details of the dates, locations and time frames.**
 - 7. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the site as required.**
 - 8. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during this temporary road closure.**
 - 9. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but**

not limited to) any measures provided for in the submitted Health and Safety Plan including any conditions attached.

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.
- ii) Allowing the above temporary road closures the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.

CARRIED

6. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

7. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

The meeting closed at 9.05am

Confirmed:

Chairman:

Date: