



Hastings District Council

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OPEN MINUTES

TEMPORARY ROAD CLOSURES SUBCOMMITTEE

Meeting Date: **Thursday, 27 April 2017**

**Minutes of a Meeting of the Temporary Road Closures Subcommittee
held on 27 April 2017 at 8.45am**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEMPORARY ROAD CLOSURES SUBCOMMITTEE HELD IN THE GREEN ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 27 APRIL 2017 AT 8.45AM

PRESENT: Councillor Watkins (Chair)
Councillor Lyons (Deputy Chair)
Transportation Manager – Mr J Pannu
Environmental Consents Manager – Mr M Arnold

IN ATTENDANCE: Transportation Operations Engineer (Mr T Bateman)
Transportation Officer (Mrs L Burden)
Committee Secretary (Mrs C Hunt)

1. APOLOGIES

Councillor Lyons/Councillor Watkins

That an apology for lateness from Mr Arnold be accepted.

CARRIED

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

Councillor Watkins/Mr Pannu

That the minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 13 April 2017 be confirmed as a true and correct record and be adopted.

CARRIED

4. TEMPORARY ROAD CLOSURES - ORMOND ROAD, EVENDEN ROAD, RAUPARE ROAD, TROTTER ROAD, NICHOLL ROAD, EVANS ROAD, TWYFORD ROAD, CURTIS ROAD, AND HILL ROAD - 13 MAY 2017 (Document 17/391)

Mr Arnold joined the meeting at 8.50am

It was noted that a review of the "Transportation Policy and Procedures Manual" was to be undertaken which would provide clarity on a number of issues for applications being made.

Councillor Lyons/Mr Pannu

- A) That the report of the Transportation Officer titled “Temporary Road Closures - Ormond Road, Evenden Road, Raupare Road, Trotter Road, Nicholl Road, Evans Road, Twyford Road, Curtis Road, and Hill Road - 13 May 2017” dated 27/04/2017 be received.**
- B) That, there being no submissions received, the temporary Road Closures Subcommittee approves the following temporary road closures, subject to an approved Health & Safety Plan and Resident Visiting form being received five working days prior to the event being held:**
- 1. Ormond Road - from Evenden Road to the end of the road (river end)**
 - 2. Evenden Road – from Ormond Road to Raupare Road**
 - 3. Raupare Road – from Trotter Road to Nicholl Road**
 - 4. Trotter Road – from Raupare to Nicholl Road**
 - 5. Nicholl Road – from Raupare Road to Evans Road**
 - 6. Evans Road – from Nicholl Road to Twyford Road**
 - 7. Twyford Road –from Evans Road to Curtis Road**
 - 8. Curtis Road – the entire length**
 - 9. Hill Road – the entire length**
- C) The Council approve the following temporary road closures subject to the conditions to be complied with to the satisfaction of the Group Manager: Asset Management:**
- 1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
 - 2. The Traffic Management Plan including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.**
 - 3. The Traffic Management Plan must be complied with including any specific conditions.**
 - 4. A separate copy of the relevant liability insurance policy is received.**
 - 5. That the cost of all advertising is met by the event organiser.**
 - 6. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.**
 - 7. As per the Traffic Management Plan provisions – all emergency services will be accommodated and access provided through the sites as required.**
 - 8. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to**

ensure the safety of all persons during this temporary road closure.

- 9. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plan including any conditions attached.**

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.**
- ii) Allowing the above temporary road closures the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.**

CARRIED

5. TEMPORARY ROAD CLOSURES - TARGA RALLY - SUBMISSIONS RECEIVED - 20 - 21 MAY 2017

(Document 17/394)

The Transportation Officer, Mrs Burden advised that additional information had been requested at the Temporary Road Closures meeting on 13 April 2017 in regard to the Targa Rally application.

Five written and one verbal submission were received after the submission closing date of 3 April 2017.

Ms Burden advised that Club Targa had contacted the submitters and offered the following mitigation:

- **Nick Vial** - An escort from the Targa Rally organisers to travel in to Havelock North from Maraetotara Road.
- **Yvonne Tripp** - Provision of the Targa Rally 0800 number if she required medical assistance as they would have an ambulance on site.
- **Bruce Nimon** - An escort from the Targa Rally organisers to access Kokako Farms, Ohiti Road during the road closure period.

It was noted that Rachael Nimon's property (located at 976 Matapiro Road) would not be closed and she would have access along Matapiro Road in to Otamauri Road on to Taihape Road.

Concern was expressed by the Subcommittee that Club Targa had not co-ordinated the residence visiting and rally route at the same time, which had created issues. Mr Bateman advised that following discussion with Club Targa that for the 2018 Silver Fern Rally they would undertake the residence visiting when the Rally was notified. It was also intended that Club Targa would discuss with Council officers the option of a five year plan which included the Targa Rally routes.

Councillor Watkins/Councillor Lyons

- A) That the report of the Transportation Officer, titled “Temporary Road Closures – Targa Rally – Submissions Received 20-21 May 2017” dated 27/04/2017 be received.**
- B) That the written submission from Bruce Nimon; Rachael Nimon; Yvonne Tripp; and Nick Vial be accepted as late submissions in regard to the application by Targa to hold a rally event on 20 and 21 May 2017.**
- C) That subject to confirmation from late submissions of Yvonne Tripp, Bruce Nimon and Nick Vial and acceptance of mitigation offered by Targa Rally, the Council approve the temporary road closures for the Targa Rally, being:**
- 1. Saturday, 20 May 2017 – 7:00am – 11:00am
Okaihau Road from Waimarama Road to Maraetotara Road
Maraetotara Road from Okaihau Road to Waimarama Road**
 - 2. Saturday, 20 May 2017 – 8:00am – 2:00pm
Ohiti Road from Taihape Road to Matapiro Road
Matapiro Road from Ohiti Road Road to Crownthorpe Settlement Road
Crownthorpe Settlement Road from Matapiro Road to Taihape Road**
 - 3. Saturday, 20 May 2017 - 9:40am – 1:40pm
Apley Road from Dartmoor Road to Puketitiri Road
Puketitiri Road from from Apley Road to Glengarry Road
Glengarry Road from Puketuitiri Road to SH5**
 - 4. Saturday, 20 May 2017 – 1:15pm – 5:15pm
Whakapirau Road from SH50 to Raukawa Road
Raukawa Road from Whakapirau Road to Te Onepu Road**
 - 5. Saturday, 20 May 2017 – 2:45pm – 6:45pm
Middle Road from Te Aute Trust Road to Endsleigh Road (southern end)**
 - 6. Saturday, 20 May 2017 – 3:30pm – 7:30pm
Napier Road from Karanema Drive to Porter Drive**
 - 7. Saturday, 20 May 2017 – 3:30pm – 5:30pm
Napier Road from the central roundabout to Treachers Lane**
 - 8. Sunday, 21 May 2017 – 6:40am – 10:40am
Tuki Tuki Road from Moore Road to Waimarama Road**
 - 9. Sunday, 21 May 2017 – 7:00am – 11:00am
Kahuranaki Road from Waimarama Road to Central Hawke’s Bay District boundary**
 - 10. Sunday, 21 May 2017 – 4:30pm – 7:00pm**

Napier Road from the central roundabout to Treachers Lane

11. **Sunday, 21 May 2017 – 4:30pm – 7:00pm**
Treachers Lane car park – the entire length from Napier Road

D) That, there being no submissions received, the Council approve the temporary road closure of Te Aute Road between Porter Drive and the central roundabout on:

1. **Friday, 19 May 2017 from 2:00pm to 6:00pm**
2. **Saturday, 20 May 2017 from 12:00noon to 5:30pm**
3. **Sunday, 21 May 2017 from 4:30pm to 7:00pm**

E) The Council approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

1. **These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
2. **The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.**
3. **The Traffic Management Plans must be complied with including any specific conditions.**
4. **Copies of the relevant liability insurance policies are received.**
5. **That the cost of all advertising is met by the event organisers.**
6. **Emergency Services are contacted regarding the holding of these events with details of the dates, locations and time frames.**
7. **As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.**
8. **The applicants are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.**
9. **The applicants have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plan including any conditions attached.**

- 10. The Club Targa Incorporated event shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.**

With the reasons for this decision being that the objective of the decision will contribute to the good quality infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.**
- ii) Allowing the above temporary road closures the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.**

CARRIED

6. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

7. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

The meeting closed at 9.05am

Confirmed:

Chairman:

Date: