



Hastings District Council

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OPEN NO ATTACHMENTS

A G E N D A

TENDERS SUBCOMMITTEE MEETING

Meeting Date: **Thursday, 27 April 2017**

Time: **9.00am**

Venue: **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Councillor Kerr Mayor Yule Councillors Lyons, Nixon, Redstone and Watkins (Deputy Chair) Chief Executive, Mr R McLeod, and Group Manager: Asset Management, Mr C Thew
Officer Responsible	Executive Advisor/Manager: Office of the Chief Executive (Mr M Maguire) (Quorum = 4)
Committee Secretary	Carolyn Hunt (Extn 5634)

Tenders Subcommittee – Terms of Reference

A Subcommittee of the Works and Services Committee

Fields of Activity

The Tenders Subcommittee is responsible for assisting council in its general overview of procurement and tender activity by accepting tenders which exceed the Chief Executive's delegated authority to approve, for projects previously approved by Council or a Standing Committee within the delegated authority.

Membership

Chairman appointed by the Council
4 members appointed by the Council
Chief Executive
Group Manager: Asset Management

For the avoidance of doubt the references in this delegation to the 'Chief Executive' and 'Group Manager: Asset Management' extends to include any persons from time to time appointed in writing to those roles in an acting capacity.

Quorum – Any four members.

Delegated Powers

Authority to accept tenders for individual projects previously approved by the Council or a Standing Committee of the Council up to a value of \$8,000,000

Responsibility to provide oversight and direction on tendering processes in general and/or specific issues relating to a particular project

The Committee reports to the Works and Services Committee

HASTINGS DISTRICT COUNCIL
TENDERS SUBCOMMITTEE MEETING

THURSDAY, 27 APRIL 2017

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Hastings

TIME: 9.00am

A G E N D A

1. Apologies

An apology from Mr McLeod has been received.

At the close of the agenda no requests for leave of absence had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the Chief Executive or Executive Advisor/Manager: Office of the Chief Executive (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Tenders Subcommittee Meeting held Thursday 13 April 2017, including minutes while the Public were excluded.
(Previously circulated)

4. Additional Business Items

5. **Extraordinary Business Items**
6. **Recommendation to Exclude the Public from Items 7, 8 and 9** **5**
7. **Contract Term Extensions for: CON2012033 Manual Condition Rating; CON2012035 High Speed Road Condition Surveys; CON2012036 Short Duration Automatic Traffic Count Surveys and CON2012037 Pavement Strength FWD Data Collection**
8. **Contract No. CON2016093 - Te Mata Road Water Services**
9. **Contract No. CON2016097 - Heretaunga Street West Watermain Upgrade**

**HASTINGS DISTRICT COUNCIL
TENDERS SUBCOMMITTEE MEETING
THURSDAY, 27 APRIL 2017**

RECOMMENDATION TO EXCLUDE THE PUBLIC

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT the public now be excluded from the following part of the meeting, namely:

- 7. Contract Term Extensions for: CON2012033 Manual Condition Rating; CON2012035 High Speed Road Condition Surveys; CON2012036 Short Duration Automatic Traffic Count Surveys and CON2012037 Pavement Strength FWD Data Collection**
- 8. Contract No. CON2016093 - Te Mata Road Water Services**
- 9. Contract No. CON2016097 - Heretaunga Street West Watermain Upgrade**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
7. Contract Term Extensions for: CON2012033 Manual Condition Rating; CON2012035 High Speed Road Condition Surveys; CON2012036 Short Duration Automatic Traffic Count Surveys and CON2012037 Pavement Strength FWD Data Collection	Section 7 (2) (i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). To enable Council to enter into negotiations.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

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|----|---|-----------------|--------------------------|---|---|
| 8. | Contract
CON2016093 - Te Mata
Road Water Services | No.
- | Section 7 (2) (i) | <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
To enable Council to continue negotiations.</p> | Section 48(1)(a)(i)
Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act. |
| 9. | Contract
CON2016097
- Heretaunga Street West
Watermain Upgrade | No.
- | Section 7 (2) (i) | <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
To enable Council to continue negotiations.</p> | Section 48(1)(a)(i)
Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act. |