



# *Hastings District Council*

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## **OPEN MINUTES**

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## **COUNCIL - EXTRAORDINARY**

Meeting Date: **Thursday, 3 August 2017**

**Minutes of a Meeting of the Council - Extraordinary held on  
3 August 2017 at 10.00am**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE COUNCIL EXTRAORDINARY HELD IN COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 3 AUGUST 2017 AT 10.00AM

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**PRESENT:** Acting Mayor Hazlehurst (Chair)  
Councillors Barber, Dixon, Harvey, Heaps, Kerr, Nixon,  
O'Keefe, Pierce, Redstone, Travers and Watkins.

**IN ATTENDANCE:** Chief Executive (Mr R McLeod)  
Group Manager: Asset Management (Mr C Thew)  
Group Manager: Planning and Regulatory Services (Mr J  
O'Shaughnessy)  
Chief Financial Officer (Mr B Allan)  
Group Manager: Community Facilities & Programmes  
(Mrs A Banks)  
Executive Advisor/Manager: Office of the Chief Executive  
(Mr M Maguire)  
Democratic Support Manager (Mrs J Evans)  
Committee Secretary (Mrs C Hunt)

#### 1. APOLOGIES & LEAVE OF ABSENCE

Councillor Kerr/Councillor Watkins

**That apologies for absence from Councillor Lyons and an apology for lateness from Councillor Heaps be accepted.**

**CARRIED**

Leave of Absence had previously been granted to Councillor Pierce and Mayor Yule from 23 June to 28 August 2017.

#### 2. REGIONAL DRINKING WATER JOINT COMMITTEE

(Document 17/712)

The version of the Hawke's Bay Drinking Water Governance Joint Committee Terms of Reference attached to the Agenda for this meeting (CG-14-42-00001) was replaced by version (CG-14-42-00014) prior to the meeting, due to minor errors in the original. (CG-14-42-00014) is referred to in Part C) of the resolution below.

At the meeting a further revised version of the Terms of Reference was circulated (CG-14-42-00006) following a meeting between council and District Health Board representatives, which was referred to in Part D) of the resolution below and which showed tracked changes by the Hastings District Council's Chief Executive.

Acting Mayor Hazlehurst/Councillor Nixon

- A) That the report of the Chief Executive titled “Regional Drinking Water Joint Committee” dated 3/08/2017 be received.
- B) That Council resolve to establish the Hawke’s Bay Drinking Water Governance Joint Committee.
- C) That the tabled Terms of Reference for the Hawke’s Bay Drinking Water Governance Joint Committee (CG-14-42-00014) be adopted.
- D) That further to C) above, subject to the agreement of other participating agencies Council agree to the track change amendments to the Hawke’s Bay Drinking Water Governance Joint Committee Terms of Reference tabled by the Chief Executive and attached to these minutes (CG-14-42-00006).
- E) That the Chief Executive be delegated authority to make such further minor amendments as he sees fit if necessary to gain the agreement of the other participating agencies.
- F) That the Acting Mayor Hazlehurst and Councillor Watkins (as Chairman of Works and Services Committee) be appointed representatives, and Councillor Nixon (Acting Deputy Mayor) as alternate, be appointed to the Hawke’s Bay Drinking Water Governance Joint Committee, upon its establishment.

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure in a way that is most cost-effective for households and business by:

Providing for effective Governance oversight and regional collaboration over activities that contribute to safe and adequate

**CARRIED**

**3. HASTINGS URBAN WATER SUPPLY STRATEGY REVISION**  
(Document 17/752)

Councillor Dixon/Councillor Travers

- A) That the report of the Group Manager: Asset Management titled “Hastings Urban Water Supply strategy revision” dated 3/08/2017 be received.
- B) That Council endorse the strategy and programme of works set out in the Water Supply Strategy Summary, July 2017 (WAT-20-20-17-456) attached to the report in (A) above.
- C) That Council adopt the position that water currently supplied from Brookvale 3 will be replaced by new pipe connections between Havelock North and Hastings and new water sources in Hastings.

- D) That Council approves to progress the investigations, consent applications, and detail design work required to enable the closure of Brookvale 3.
- E) That Council instruct the Chief Executive to obtain approval to enable the continued usage of Brookvale 3 in the short-term if the identified new works are not completed in time to service the 2018/19 summer demand.

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure in a way that is most cost-effective for households and business by:

- i) Enabling the faster progression of works to improve the delivery of safe drinking water and meet consenting requirements.

**CARRIED**

#### 4. AFFIXING OF THE SEAL

(Document 17/748)

Councillor Heaps/Councillor Travers

- A) That the report of the Executive Advisor/Manager: Office of the Chief Executive titled "Affixing of the Seal" dated 3/08/2017 be received.
- B) That the Council alter its resolution regarding the common seal passed on 16 July 2009 to read as follows:
- i) That, prior to the affixing of the Council's common seal to any documents, they must first be verified as being in order by either:
- The Executive Advisor/Manager: Office of the Chief Executive
  - The Democratic Support Manager;
  - Or the Chief Executive, in which case the Chief Executive cannot sign under seal.
- ii) That, when documents are executed under seal by the Council, the seal be affixed in the presence of any two of the following:
- The Mayor
  - The Chief Executive
  - The Deputy Mayor
  - Any Chairman of a Council Committee comprising the Mayor and all Councillors
  - The Executive Advisor/Manager: Office of the Chief Executive
  - Group Manager: Economic Growth and Organisation Improvement
  - The Chief Financial Officer.

- iii) That the seal register showing documents that have had the Council's common seal affixed be laid on the table for the information of councillors at each ordinary Council meeting.

**CARRIED**

The meeting closed at 11.00am

Confirmed:

Chairman:

Date: