



Hastings District Council

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OPEN MINUTES

TEMPORARY ROAD CLOSURES SUBCOMMITTEE

Meeting Date: **Thursday, 17 August 2017**

**Minutes of a Meeting of the Temporary Road Closures Subcommittee
held on 17 August 2017 at 8.45am**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEMPORARY ROAD CLOSURES SUBCOMMITTEE HELD IN THE GUILIN ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 17 AUGUST 2017 AT 8.45AM

PRESENT: Councillor Watkins (Chair)
Transportation Manager (Mr J Pannu)
Environmental Consents Manager (Mr M Arnold)

IN ATTENDANCE: Transportation Officer (Mrs L Burden)
Committee Secretary (Mrs C Hunt)

1. APOLOGIES

Leave of Absence had previously been granted to Councillor Lyons.

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

Mr Pannu/Mr Arnold

That the minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 6 July 2017 be confirmed as a true and correct record and be adopted.

CARRIED

4. TEMPORARY ROAD CLOSURES - ANNUAL BLOSSOM PARADE - 16 SEPTEMBER 2017, THOMPSON ROAD (TWYFORD) - 16 SEPTEMBER 2017 (Document 17/764)

Councillor Watkins/Mr Pannu

- A) That the report of the Transportation Officer titled "Temporary Road Closures - Annual Blossom Parade - 16 September 2017, Thompson Road (Twyford) - 16 September 2017 " dated 17/08/2017 be received.**
- B) That, there being no submissions received, the Council approve the temporary road closures for the annual Blossom Parade.**

Parade Set-up Area

6:00am – 3:00pm

Russell Street South from Eastbourne Street East to Lyndon Road East
Lyndon Road East from Russell Street South to Hastings Street South
Warren Street South from Lyndon Road East to the entrance to the Library

car park

Parade Route

7:00am – 1:00pm

Heretaunga Street West from Nelson Street South to Market Street South
Heretaunga Street East from Russell Street North to Hastings Street South

10:00am – 1:00pm

Eastbourne Street West from Market Street South to Russell Street South
Hastings Street South from Lyndon Road East to Heretaunga Street East
Russell Street North from Heretaunga Street East to Queen Street West
Queen Street West from Russell Street North to Nelson Street South
Nelson Street South from Queen Street West to Heretaunga Street West
Market Street South from Heretaunga Street West to Eastbourne Street West

10:00am – 3:00pm

Karamu Road North from Heretaunga Street East to Eastbourne Street East
Eastbourne Street East from Russell Street to Warren Street South

- C) **That, there being no submissions received, the Council approve the temporary road closure of Thompson Road between Twyford Road and Jarvis Road. The road closure will be between 7:00am and 5:00pm, Saturday, 16 September 2017.**
- D) **The Council approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:**
1. **These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
 2. **The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.**
 3. **The Traffic Management Plans must be complied with including any specific conditions.**
 4. **Copies of the relevant liability insurance policies are received.**
 5. **That the cost of all advertising is met by the event organisers.**
 6. **Emergency Services are contacted regarding the holding of these events with details of the date, locations and time frames.**
 7. **As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.**
 8. **(i) The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to**

ensure the safety of all persons during this temporary road closure.

- (ii) And, the applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plan including any conditions attached to that Plan.

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.
- ii) Allowing the above temporary road closures the organisers can undertake their events in a safe and controlled environment with all risks minimised and managed.

CARRIED

5. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

6. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

The meeting closed at 8.48am

Confirmed:

Chairman:

Date: