



*Hastings District Council*

[www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)



[www.napier.govt.nz](http://www.napier.govt.nz)

---

# OPEN MINUTES

---

## JOINT COUNCIL WASTE FUTURES PROJECT STEERING COMMITTEE

Meeting Date: **Thursday, 14 September 2017**

**Minutes of a Meeting of the Joint Council Waste Futures Project Steering  
Committee held on Thursday, 14 September 2017 at 10.00am**

**Table of Contents**

<b><u>Item</u></b>	<b><u>Page No.</u></b>
1. Apologies	1
2. Conflicts of Interest	1
3. Consideration of General Business Items	1
4. Confirmation of Minutes	1
6. Recommendation to Exclude the Public from Items 7 and 8	2
5. Waste Assessment	2
6. Recommendation to Exclude the Public from Items 7 and 8... <i>Continued</i>	3

## HASTINGS DISTRICT COUNCIL

**MINUTES OF A MEETING OF THE JOINT COUNCIL WASTE FUTURES  
PROJECT STEERING COMMITTEE  
HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION  
BUILDING, LYNDON ROAD EAST, HASTINGS ON  
THURSDAY, 14 SEPTEMBER 2017 AT 10.00AM**

---

**PRESENT:** Chair: Councillor Kerr  
Councillors Heaps and Lyons (HDC)  
Councillors Brosnan (Deputy Chair) and Dallimore (NCC)

**IN ATTENDANCE:** Waste and Data Services Manager (Mr M Jarvis) (HDC)  
Waste Minimisation Officer (Mrs A Atkins) (HDC)  
Waste Minimisation Planner (Ms H Ludlow) (HDC)  
Solid Waste Engineer (Mr P Doolan) (HDC)  
Waste Minimisation Lead (Mr R van Veldhuizen) (NCC)  
Committee Secretary (Mrs C Hilton)

### 1. APOLOGIES

Councillor Kerr/Councillor Dallimore

**That an Apology for absence from Councillor Tapine be accepted.**

**CARRIED**

Councillor Kerr noted that Cr Tapine (NCC) had been unable to attend this meeting. She felt it was necessary to follow up and identify which days of the week may suit Cr Tapine for meetings so that as many members as possible were able to attend future meetings.

### 2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

### 3. CONSIDERATION OF GENERAL BUSINESS ITEMS

There were no items of General Business.

### 4. CONFIRMATION OF MINUTES

Councillor Lyons/Councillor Heaps

**That the minutes of the Joint Council Waste Futures Project Steering Committee held Wednesday 2 August 2017 be confirmed as a true and correct record and be adopted.**

**CARRIED**

At this point the meeting agreed to go into Public Excluded Session to address Item 7 “Kerbside Collection Options” as Officers felt this contains information that needs to be considered prior to addressing Open Item 5 “Waste Assessment”. The remaining Public Excluded Item 8 “Waste Management and Minimisation Plan” would then be addressed later in the meeting.

**6. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 7 AND 8**

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Heaps/Councillor Brosnan

**THAT the public now be excluded from the following parts of the meeting, namely;**

**7 Kerbside Collection Options**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
7 Kerbside Collection Options	<p><b>Section 7 (2) (h)</b></p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>The information contained in the report is commercially sensitive.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

**CARRIED**

After the meeting addressed Item 7, it then continued in Open Session to address Item 5.

**5. WASTE ASSESSMENT**

(Document 17/880)

Officers addressed the Agenda report and noted the extensive attachments. The

Waste Minimisation Lead, Mr R van Veldhuizen (NCC), spoke to his Supplementary Waste Assessment Paper which had been circulated under separate cover, as Attachment 5 to this item.

It was noted that there were three organisations (Hawk Packaging, BioRich Ltd and Pan Pac) that would benefit from local recovered materials.

Councillor Dallimore/Councillor Lyons

- A) That the report of the Waste Minimisation Officer titled "Waste Assessment" dated 14/09/2017 be received.**
- B) That the documents comprising the Waste Assessment, as set out in Attachments 1 to 5 of the report in "A" above, be received.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure and local public services in a way that is most cost-effective for households and business by:**

- i) Providing fit for purpose solid waste services and facilities.**

**CARRIED**

As had been agreed earlier in the meeting, Public Excluded Item 8 was then addressed.

**6. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 7 AND 8  
*CONTINUED***

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Heaps/Councillor Brosnan

**THAT the public now be excluded from the following parts of the meeting, namely;**

**8 Waste Management and Minimisation Plan**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</b>

**8 Waste Management and  
Minimisation Plan**

**Section 7 (2) (h)**

The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

The information in the report is in draft form for the consideration of the Steering Committee.

**Section 48(1)(a)(i)**

Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

**CARRIED**

---

The meeting closed at 10.38am

Confirmed:

Chairman:

Date: