

Hastings District Council



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OPEN MINUTES

TENDERS SUBCOMMITTEE

Meeting Date: **Thursday, 14 September 2017**

**Minutes of a Meeting of the Tenders Subcommittee held on
Thursday, 14 September 2017 at 9.00am**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TENDERS SUBCOMMITTEE HELD IN THE LANDMARKS ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 14 SEPTEMBER 2017 AT 9.00AM

PRESENT: Councillor Travers (Chair)
Councillors Lyons, Nixon and Redstone.
Chief Executive, Mr R McLeod

ALSO PRESENT: Executive Advisor/Manager: Office of the Chief Executive (Mr M Maguire)
Group Manager: Community Facilities & Programmes (Ms A Banks)
Transportation Manager (Mr J Pannu)
Project Manager (Mrs A Botha)
Transportation Operations Manager (Mr A Jackson)
Stormwater Manager (Mr M Kneebone)
Wastewater Treatment Manager (Mr B McWilliams)
Committee Secretary (Mrs C Hilton)

1. APOLOGIES

There were no apologies.

Leave of Absence had previously been granted to Councillor Watkins (Deputy Chair).

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

Councillor Redstone/Councillor Lyons

That the minutes of the Tenders Subcommittee Meeting held Thursday 31 August 2017 be confirmed as a true and correct record and be adopted.

CARRIED

4. LED INSTALLATION - CON2014001 HASTINGS DISTRICT NETWORK MAINTENANCE AND RENEWALS - STREET LIGHTING AND TRAFFIC SIGNALS 2014-2017

(Document 17/718)

Councillor Nixon/Councillor Redstone

- A) That the report of the Transportation Operations Manager titled “LED Installation - CON2014001 Hastings District Network Maintenance and Renewals – Street Lighting and Traffic Signals 2014-2017” dated 14/09/2017 be received.**
- B) That the installation of up to 1576 LED lights in accordance with the P Cat Rate is awarded to Pope Electrical Ltd as a variation to CON2014001 Hastings District Network Maintenance and renewals - Street lighting and Traffic Signals for the amount of up to \$256,967 be approved.**
- C) That the procurement of the installation of the remaining P and V category LED lights by open tender be approved.**

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure and local public services by:

- **Electricity savings can be realised as soon as LED lights have been installed**
- **Improved light levels will positively impact on amenity and security of the community.**

CARRIED

5. PROFESSIONAL SERVICE ENGAGEMENT APPROVALS FOR THE PLAZA REDEVELOPMENT PROJECT

(Document 17/874)

It was confirmed that delegating authority to the Chief Executive to award professional services contracts on behalf of Council, as in “B” below, was in line with the procurement policy.

Councillor Lyons/Councillor Nixon

- A) That the report of the Project Manager titled “Professional Service Engagement Approvals for the Plaza Redevelopment Project” dated 14/09/2017 be received.**
- B) That the authority to award professional services contracts on behalf of Council, relating to the Plaza Redevelopment project within the authorised financial allocation for the project, be delegated to the Chief Executive.**

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure in a way that is most cost-effective for households and business by:

- i) Providing a consistent approach for all professional service engagements for the Hawke’s Bay Opera House Precinct project.**
- ii) Enabling professional service engagements to be approved in a timely**

manner to ensure that design work is progressing as required to deliver within the tight timeframes of the Precinct project.

CARRIED

6. CON2017065 – ROAD RECONSTRUCTION - MARAEKAKAHO ROAD (SOUTHAMPTON STREET TO FRANCIS HICKS AVENUE), WINDSOR AVENUE (ADA STREET TO GROVE ROAD) AND RAILWAY ROAD/STATE HIGHWAY 2 INTERSECTION

(Document 17/877)

The meeting was advised that this item had had to be withdrawn from the agenda, for two reasons. The figure for the NZTA Contribution (100%) in the table in 7.4 was still not available. Also, work needed to be undertaken on the water pipe in Windsor Avenue and it was not practical to be reconstructing the road while this was being done.

7. CON2017091 - WASTEWATER TREATMENT PLANT DOMESTIC SCREENS DIRECT ENGAGEMENT REPORT

(Document 17/911)

Councillor Lyons/Councillor Redstone

- A) That the report of the Wastewater Manager titled “CON2017091 - Wastewater Treatment Plant Domestic Screens Direct Engagement Report” dated 14/09/2017 be received.**
- B) That the Tenders Subcommittee approves the direct engagement of Brickhouse Technology Ltd and acceptance of the quotation of \$137,000 excluding GST for the supply of a Centre-Flo Band Screen.**

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure.

CARRIED

8. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

9. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

The meeting closed at 9.15am

Confirmed:

Chairman:

Date: