



# *Hastings District Council*

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## **OPEN MINUTES**

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## **COUNCIL**

Meeting Date: **Thursday, 1 February 2018**

**Minutes of a Meeting of the Council held on  
1 February 2018 at 1.00pm**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 1 FEBRUARY 2018 AT 1.00PM

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**PRESENT:** Mayor Hazlehurst (Chair)  
Councillors Barber, Dixon, Harvey, Heaps, Lyons, Nixon,  
O’Keefe, Poulain, Redstone, Schollum, Travers and  
Watkins.

**IN ATTENDANCE:** Chief Executive (Mr R McLeod)  
Acting Group Manager: Asset Management (Mr N Taylor)  
Group Manager: Planning and Regulatory Services (Mr J  
O’Shaughnessy)  
Group Manager: Economic Growth and Organisation  
Improvement (Mr C Cameron)  
Group Manager: Human Resources (Mrs B Bayliss)  
Chief Financial Officer (Mr B Allan)  
Group Manager: Community Facilities & Programmes  
(Mrs A Banks)  
Project Advisor: Office of the Chief Executive (Ms A  
Hilton)  
Risk and Corporate Services Manager (Mr R Smith)  
District Customer Services Manager (Mr G Brittin)  
Financial Policy Advisor (Mr A Humphrey)  
Manager Strategic Finance (Mr B Chamberlain)  
Business Analyst (Mr C Thorsen)  
Water Services Manager (Mr B Chapman)  
Health and Safety Advisor (Ms J Kuzman)  
Strategic Projects Manager (Mr R Oosterkamp)  
Project Manager (Mrs J Bainbridge)  
Democratic Support Manager (Mrs J Evans)  
Committee Secretary (Mrs C Hunt)

Members of the public were present in the gallery.

#### 1. PRAYER

The opening prayer was given by Reverend David van Oeveren, Regional Dean in Hawke’s Bay Region, Anglican Diocese of Waiapu.

#### 2. APOLOGIES

Councillor Watkins/Councillor Dixon

**That an apology for absence, while on Council business, from Councillor Kerr be accepted.**

**CARRIED**

**3. SEAL REGISTER**

Mayor Hazlehurst/Councillor Redstone

**That the seal register lie on the table.**

**CARRIED**

**4. CONFLICTS OF INTEREST**

There were no declarations of conflicts of interest.

**5. CONFIRMATION OF MINUTES**

Mayor Hazlehurst/Councillor O'Keefe

**That the minutes of the Council Meeting held Thursday 14 December 2017, including minutes while the public were excluded, be confirmed as a true and correct record and be adopted.**

**CARRIED**

**6. PETITION - NEW DEVELOPMENT ON KIRKWOOD ROAD**

(Document 18/27)

The Mayor and Councillors would meet with petitioners at the Kirkwood Road site at the conclusion of the Council meeting on 1 February 2018.

Councillor Watkins/Councillor Schollum

- A) That the report of the Chief Financial Officer titled "Petition - New Development on Kirkwood Road" be received.**
- B) That the tabled "Petition - New Development on Kirkwood Road" be received.**
- C) That consideration of the petitioner's concerns be incorporated into a report on the potential development at Kirkwood Road to be presented at the Council meeting on 22 February 2018.**
- D) That the lead petitioners, Barry and Wendy Cooze be invited to speak to their petition at the Council meeting to be held on 22 February 2018.**

**CARRIED**

**7. PETITION - WATER BOOSTER PUMP STATION, BENNELONG PLACE, HAVELOCK NORTH**

(Document 17/1382)

Councillor Dixon/Councillor Redstone

- A) That the report of the Group Manager: Asset Management titled "Petition - Water Booster Pump Station, Bennelong Place, Havelock North" be received.**

- B) That the tabled “Petition - Water Booster Pump Station, Bennelong Place, Havelock North” be received.**
- C) That officers prepare a report on options as soon as possible for a future Council meeting on “Water Booster Pump Station, Havelock North”.**
- D) That the lead petitioners Barry Jones, Graeme Putt and Dianne Vesty be invited to speak to the petition, at the future meeting referred to in “C” above.**

**CARRIED**

## **8. ENTERPRISE RISK MANAGEMENT UPDATE**

(Document 17/1156)

Councillor Harvey/Councillor Travers

- A) That the report of the Risk and Corporate Services Manager titled “Enterprise Risk Management Update” dated 1/02/2018 be received.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure and local public services in a way that is most cost-effective for households and business by:**

- i) Ensuring strategic risks to the Council are effectively managed.**

**CARRIED**

## **9. RECOMMENDATIONS OF THE RATING REVIEW WORKING PARTY MEETING HELD 8 NOVEMBER 2017**

(Document 17/1156)

Councillor Lyons/Councillor Nixon

- A) That the report of the Chief Financial Officer titled “Summary of Recommendations of the Rating Review Working Party meeting held 8 November 2017” be received.**
- B) The following recommendations of the Rating Review Working Party meeting held 8 November 2017 be ratified:**

**That the Council:**

- i) retain the status quo approach and continue to set and recover its general rate on a land value basis, set differentially based on the location of the land within the district, and the use to which the land is put,**
- ii) retain the status quo approach and continue to recover the Uniform Annual General Charge, Community Services and Resource Management Rate, Recycling, Refuse, Water,**

**Sewage Disposal and Wastewater Treatment Rate on a per Separately Used or Inhabited Part of a Rating Unit basis,**

- iii) **retain the status quo approach and continue to recover the Waimarama Sea Wall Rate differentially per Separately Used or Inhabited Part of a Rating Unit within each individual zone,**
  - iv) **retain the status quo approach to recover the costs of Sewage Disposal and Wastewater Treatment from non-residential properties on a differential basis per water closet/pan,**
  - v) **retain the Status Quo approach of recovering the Hastings and Havelock North Security Patrol, Hastings and Havelock North Central Business District Upgrades Targeted Rate and Havelock North Promotion Rate, on a land value basis,**
  - vi) **endorses the review into the Hastings City Marketing Rate which will review the scope of the targeted rate and alignment with the Council's strategic goals, and requests that the Working Party be advised of the findings so that it can undertake further consideration as to how this targeted Rate is recovered.**
  - vii) **amend its Remission Policy criteria to replace 'direct family member' with 'dependent person', with amendments to the application form.**
- C) **That resumption of the general rate differential changes for Rating Areas 1 & 2 implemented in 2012 be deferred to allow a more in-depth review of the level of service underpinning the proposed differential change. This will be reflected in the 2018-28 Long Term Plan consultation document.**

**With the reasons for this decision being the raising of funds from ratepayers in a fair and equitable way required to support the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost effective to households and businesses.**

**CARRIED**

**10. HEALTH AND SAFETY MONTHLY REPORT**  
(Document 18/58)

Councillor Dixon/Councillor Travers

- A) **That the report of the Health and Safety Advisor titled "Health and Safety Monthly Report " dated 1/02/2018 be received.**

**CARRIED**

**11. APPROVAL FOR DELEGATED AUTHORITY TO APPOINT COMMISSIONERS FOR DEVELOPMENT CONTRIBUTION OBJECTIONS**  
(Document 17/1176)

Councillor Watkins/Councillor Harvey

- A) That the report of the Financial Policy Advisor titled “Approval for Delegated Authority to Appoint Commissioners for Development Contribution Objections” dated 1/02/2018 be received.
- B) That where an objection has been raised to a development contributions assessment under Section 199C of the Local Government Act 2002, delegated authority to appoint Commissioners be given to the Chief Executive.
- C) That this delegated authority be added to the Hastings District Council Register of Statutory Delegations and Warrants.

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for performance of regulatory functions in a way that is most cost-effective for households and business.

**CARRIED**

**12. SUMMARY OF RECOMMENDATIONS FROM RISK AND AUDIT SUBCOMMITTEE MEETING HELD ON 28 NOVEMBER 2017**  
(Document 17/1145)

An updated Treasury Management Policy document (PMD-02-06-03-18-35) was circulated with some amendments.

Councillor Lyons/Councillor Heaps

- A) That the report of the Manager Strategic Finance titled “Summary of Recommendations from Risk and Audit Subcommittee Meeting held on 28 November 2017” dated 1/02/2018 be received.
- B) That following discussions with the Chair of the Risk and Audit Subcommittee, PricewaterhouseCoopers and officers the changes to the Treasury Management Policy document (as shown in the marked up version PMD-02-06-03-18-35) be approved.

**CARRIED**

**13. UPDATED 2018 MEETING SCHEDULE CHANGES**  
(Document 17/1362)

Councillor Watkins/Councillor Redstone

- A) That the report of the Democratic Support Manager titled “Updated 2018 Meeting Schedule Changes” dated 1/02/2018 be received.

**B) That the 2018 Meeting Schedule be amended as follows:-**

<b>Committee</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
<b>Risk and Audit Subcommittee</b>	<b>Monday, 12 February 2018 Monday, 25 June 2018 Monday, 3 September 2018 Monday, 5 November 2018</b>	<b>10.00am (instead of 9.00am)</b>	<b>Landmarks Room</b>
<b>Rural Community Board</b>	<b>Monday, 5 March 2018 (instead of 19 February 2018)</b>	<b>2.00pm</b>	<b>Landmarks Room</b>
<b>Rural Halls Subcommittee</b>	<b>Monday, 10 September 2018 (previously 3 December 2018)</b>	<b>1.00pm</b>	<b>Landmarks Room</b>
<b>Council</b>	<b>Thursday, 22 March 2018</b>	<b>1.00pm (instead of 9.00am)</b>	<b>Council Chamber</b>
<b>Council</b>	<b>Thursday, 26 April 2018 (previously 19 April 2017)</b>	<b>1.00pm</b>	<b>Council Chamber</b>

**CARRIED****14. REQUESTS RECEIVED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT (LGOIMA) MONTHLY UPDATE**  
(Document 18/39)

Councillor Lyons/Councillor Dixon

- A) That the report of the Democratic Support Manager titled “Requests Received under the Local Government Official Information and Meetings Act (LGOIMA) Monthly Update” dated 1/02/2018 be received.**
- B) That the LGOIMA requests received in December 2017 as set out in Attachment 1 (IRB-2-01-18-1153) of the report in (A) above be noted.**

**CARRIED****15. ADDITIONAL BUSINESS ITEMS**

There were no additional business items.

**16. EXTRAORDINARY BUSINESS ITEMS**

There were no extraordinary business items.

**17. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 18 AND 19**  
**SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987**



Councillor Heaps/Councillor Travers

**THAT the public now be excluded from the following parts of the meeting, namely;**

**18. Irongate Industrial Zone Update**

**19. Term Contract Extensions**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
<p><b>18 Irongate Industrial Zone Update</b></p>	<p><b>Section 7 (2) (b) (ii)</b></p> <p>The withholding of the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>To protect commercial interests of third parties.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
<p><b>19 Term Contract Extensions</b></p>	<p><b>Section 7 (2) (i)</b></p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>Contractual negotiations to be completed subject to the approval to offer an extension and enter into negotiations.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

**CARRIED**

The meeting closed at 2.15pm

Confirmed:

Chairman:

Date: