



Hastings District Council

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OPEN MINUTES

HDC–TANGATA WHENUA WASTEWATER JOINT COMMITTEE

Meeting Date: **Thursday, 1 March 2018**

**Minutes of a Meeting of the HDC–Tangata Whenua Wastewater Joint
Committee held on 1 March 2018 at 1.00pm**

Table of Contents

<u>Item</u>	<u>Page No.</u>
1. Apologies	1
2. Conflicts of Interest	1
3. Confirmation of Minutes – There were no minutes to confirm.	1
4. Election of Chairman to the HDC-Tangata Whenua Wastewater Joint Committee	2
5. HDC-Tangata Whenua Wastewater Committee Background	2
6. Annual Report	3
7. Additional Business Items	4
8. Extraordinary Business Items	4

HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE HDC–TANGATA WHENUA WASTEWATER JOINT COMMITTEE HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 1 MARCH 2018 AT 1.00PM

- PRESENT:** Chair: Councillor Heaps
Councillors Barber, Lyons, Travers and Watkins
Mr Gordon Paku Mr Peter Paku and Tania Kupa Huata
- IN ATTENDANCE:** Chief Executive (Mr McLeod)
Group Manager: Asset Management (Mr C Thew)
Water Services Manager (Mr B Chapman)
Waste Water Manager (Mr D James)
Wastewater Treatment Manager (Mr B McWilliams)
3 Waters Operations Manager (Mr L Collins)
3 Waters Service Assurance Manager (Mr W Dziubek)
Principal Advisor: Relationships, Responsiveness and
Heritage – (Dr James Graham)
Advisor: Relationships, Responsiveness and Heritage (Ms
R Smith)
Committee Secretary (Mrs C Hunt)
- AS REQUIRED:** Mark von Dadelszen, Legal Counsel
Grant Russell, Stantec

Karakia: Principal Advisor: Relationships, Responsiveness and Heritage – Dr James Graham

The meeting was opened with the 3 Waters Services Manager, Mr Chapman in the Chair. Mr Chapman remained in the Chair until the Committee had elected its Chairperson.

1. APOLOGIES

Councillor Watkins/Councillor Heaps

That an apology for absence from Mrs Evelyn Ratima and an apology for lateness from Councillor Barber be accepted.

CARRIED

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES – There were no minutes to confirm.

Councillor Barber joined the meeting at 1.10pm.

4. ELECTION OF CHAIRMAN TO THE HDC-TANGATA WHENUA WASTEWATER JOINT COMMITTEE
(Document 18/33)

The Democratic Support Manager, Mrs Evans called for nominations and as per the Terms of Reference, the Chair was to be selected from the elected members for this term.

Councillor Watkins nominated Councillor Heaps, with no other nominations put forward.

Councillor Travers/Ms Huata-Kupa

- A) That the report of the Democratic Support Manager titled Election of Chairman to the HDC-Tangata Whenua Wastewater Joint Committee dated 1/03/2018 be received.**
- B) That Councillor Heaps be appointed as Chairman of the HDC-Tangata Whenua Wastewater Joint Committee, effective from the 1 March 2018 meeting.**
- C) That the Chairman role be reviewed annually in accordance with the HDC-Tangata Whenua Wastewater Joint Committee's Terms of Reference.**

CARRIED

Mr Chapman congratulated Councillor Heaps and handed the Chairmanship over at 1.15pm

Following discussion in regard to the necessity of appointing a Deputy Chairperson, the meeting agreed that the Terms of Reference remain status quo and that no Deputy Chairperson be elected.

5. HDC-TANGATA WHENUA WASTEWATER COMMITTEE BACKGROUND
(Document 18/34)

The Water Services Manager, Mr Chapman advised that it was important to reflect on the role of the Committee, which was a Committee of Council and referenced in the current Wastewater Consent. The conditions of the consent required that Council has a Wastewater Committee to provide advice and ensure that the conditions were met both on an annual basis and at the nine yearly review.

The Wastewater Manager, Mr James advised that the role and capacity of the Committee was to provide advice to Council around the wastewater treatment. Consent 29 provided the requirement for the HDC-Tangata Whenua Wastewater Joint Committee.

A nine yearly review was a condition of the consent to review the treatment process, technology, growth patterns and community. Officers were beginning to

plan for the nine yearly review and at this point the input and perspective from this Committee became valuable. Council had been operating under new the consent conditions for last 3.5 years.

Past members of the Committee also provided a brief history on the journey of the Committee. At this point Mr von Dadelszen suggested that a compilation of an accurate record of this journey be written and that the history that could be accessed via the website and/or displayed at the East Clive Wastewater Treatment Plant.

Mr Russell advised that Stantec would be supportive in assisting with the compilation of recording the history.

Councillor Heaps/Councillor Watkins

A) That the report of the Wastewater Manager titled “HDC-Tangata Whenua Wastewater Committee Background ” dated 1/03/2018 be received.

CARRIED

6. ANNUAL REPORT
(Document 18/46)

The Wastewater Manager, Mr James advised that the purpose of the report was to present the Annual Wastewater Resource Compliance Report and provide an update on key wastewater activities. A requirement of the new consent was the preparation of an Annual Compliance Report. The purpose of Annual Compliance Report was to assess compliance with the conditions of the resource consent (CD130214W).

The Wastewater Treatment Manager, Mr McWilliams displayed a powerpoint presentation (CG-14-15-00004) highlighting the following points:

- The Current Discharge consent requires an annual inspection, which costs approximately \$3000.00 per annum.
- The consent for the installation of the new diffuser requires an inspection of the old diffuser to ensure it remains in place.
- Looking to use side scan sonar to initially plot the position of the old diffuser which will become the reference point.
- The new diffuser would also be scanned in order to be able to identify any movement.
- A scan of the outfall pipeline would be undertaken looking for leaks or debris that may foul the pipeline.

Mr James also advised that there was provision under the Resource Management Act to review the consent document. Officers were currently working through some minor consent condition revisions with the Hawke’s Bay Regional Council.

It was also proposed that the toxicity testing be changed to annual testing from quarterly testing. The testing was very expensive at \$10,000 per test.

In regard to the new Health and Safety Act a tour of the Wastewater Treatment Plant had been organised for elected members to visit the facility on 20 March 2018. Mr James advised that if members wished to have a more informed visit of

the facility this could be arranged.

Mr Paku/Councillor Watkins

A) That the report of the Wastewater Manager titled "Annual Report" dated 1/03/2018 be received.

CARRIED

7. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

8. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

Karakia: Tania Huata-Kupa

The meeting closed at 2.30pm

Confirmed:

Chairman:

Date: