

Hastings District Youth Council



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OPEN

A G E N D A

HASTINGS DISTRICT YOUTH COUNCIL MEETING

Meeting Date: **Wednesday, 6 June 2018**

Time: **3.45pm**

Venue: **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Committee Members	Chair: Ella Hoogerbrug, (Havelock North) Councillor Dixon Rytasha Sekhon, Pelerosse Vaima'a, Kate Allen, Caroline Jones, Hena Dugh and Emilee Scarborough (HGHS); Cameron Young (<i>Deputy Chair</i>), Abigail Masengi and Hope McClelland (Karamu High); Matekairoa Butler (Flaxmere College); Gurjas Sekhon and Cairo Smith (St Johns College); Connor Molloy (Napier Boys); Oscar Malpas (HBHS); Xinyi Chen (Iona); Charlotte Frogley (Woodford); Kaikohe Hutana (Te Aute); Samantha Anderson (Sacred Heart); Max Sharp (EIT); and Eleanor Match
Officer Responsible	Youth Co-ordinator – Ryan Gardiner (Extn 5029)
Secretary:	Christine Hilton (Extn 5633)

Hastings District Youth Council – Terms of Reference 2018

Fields of Activity

The Hastings District Youth Council is established to be advocating and implementing the voice of youth for the Hastings District.

Membership

Chairman

Deputy Chairperson

1 Councillor appointed by the Council

Maximum of 22 young people between the ages of 15-19 who live or go to school in the Hastings District.

Quorum – 13 members Majority rules, but in the event of a tie, the Chairperson has the casting vote.

Meeting Frequency

Monthly meetings on the first Wednesday of each month from 3:45 – 5.30pm during the school term or when required.

Meeting Protocols

There is no texting or using of cell phones during meetings. All phones must be on silent.

A Chair and Deputy Chair will be elected for 2018.

Members are not allowed to speak out of order or over the meeting Chairperson.

All members should treat each with respect and use appropriate language.

Issues Raised

Issues raised at Hastings Youth Council meetings can be brought to Council through the Youth Co-ordinator.

Reporting Requirements

Minutes will be distributed within 7 days of the Hastings District Youth Council meeting.

General Procedures

Apologies go to the Youth Co-ordinator, the Chair or the Deputy Chair.

Missing more than 2 meetings without notice will mean forfeiting your place on the Youth Council.

Delegated Powers

To make recommendations to the Council on issues affecting youth in the Hastings District.

HASTINGS DISTRICT COUNCIL
HASTINGS DISTRICT YOUTH COUNCIL MEETING
WEDNESDAY, 6 JUNE 2018

VENUE: Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 3.45pm

A G E N D A

1. Apologies

An apology from Councillor Dixon has been received.

At the close of the agenda no requests for leave of absence had been received.

2. Confirmation of Minutes

Minutes of the Hastings Youth Council Meeting held Wednesday 2 May 2018.

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3. Facebook Page Update

4. General Business

5. Youth Council Annual Plan

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MINUTES

HASTINGS DISTRICT YOUTH COUNCIL

Meeting Date: **Wednesday, 2 May 2018**

**Minutes of a Meeting of the Hastings District Youth Council held on
Wednesday, 2 May 2018 at 3.45pm**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE HASTINGS DISTRICT YOUTH COUNCIL HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON WEDNESDAY, 2 MAY 2018 AT 3.45PM

PRESENT: **Chair:** Ella Hoogerbrug, (Havelock North)
Councillor Dixon
Rytasha Sekhon, Pelerosse Vaima'a, Kate Allen, Caroline Jones, Hena Dugh and Emilee Scarborough (HGHS); Cameron Young (*Deputy Chair*), Abigail Masengi and Hope McClelland (Karamu High); Matekairoa Butler (Flaxmere College); Cairo Smith (St Johns College); Connor Molloy (Napier Boys); Oscar Malpas (HBHS); Xinyi Chen (Iona); Charlotte Frogley (Woodford); Samantha Anderson (Sacred Heart); Max Sharp (EIT); and Eleanor Matich (Employed)

IN ATTENDANCE: Youth Co-ordinator (Ryan Gardiner)
Strategy Manager (Lex Verhoeven)
Communications Manager (Diane Joyce)
Committee Secretary (Christine Hilton)

1. APOLOGIES

Abigail Masengi/Max Sharp

That apologies for absence from Dylan Bishop; Gurjas Sekhon and Kaikohe Hutana be accepted.

CARRIED

2. CONFIRMATION OF MINUTES

Charlotte Frogley/ Oscar Malpas

That the minutes of the Hastings Youth Council Meeting held Wednesday 4 April 2018 be confirmed as a true and correct record and be adopted.

CARRIED

3. FACEBOOK PAGE UPDATES

There was nothing specific to address under this item.

Ella Hoogerbrug asked that members continue to send her items or information that could be posted on the Youth Council Facebook page.

Cairo Smith/Hope McClelland

That the verbal report on the Facebook Page Updates be received.

CARRIED

4. GENERAL BUSINESS

This item would be addressed later in the meeting.

5. YOUTH COUNCIL ANNUAL PLAN

(Document 18/314)

The Youth Co-Ordinator, Ryan Gardiner, spoke to his report. The Project Leads or someone from each Working Group reported back on progress on each of the Annual Plan groups. The main points that were reported, included:

Activity 5: Colour Run

- Working with Napier Youth Council and will meet and discuss with them - perhaps meet with Napier next Wednesday?
- Working Group needs to meet after today's Youth Council meeting.
- At last meeting it was agreed Colour Run to be in the July School holidays.
- Contact to be made with the charity the Youth Council wants to support, once they have had discussions with Napier Youth Council.

Activity 7: Skate Park comp/charity event

- Had tried to meet in school holidays – wanting to get group chat going.
- Currently obtaining ideas and contacts details.
- Eleanor Matich to also be a project lead – she wasn't at last Youth Council meeting.
- Need to have regular working group meetings – to meet next Friday, 11 May at Council building at 3.45pm. Connor Molloy not available. Ryan Gardiner will organise a room and will email the group members.

Emilee Scarborough was not at the last meeting and so not on any working groups. She will join the Colour Run; Youth Grants; and Civic Pride Working Groups and will also help Abigail Masengi and Ella Hoogerbrug with the Facebook Page.

Activity 6: Youth Grants

- Members were going to approach local businesses. If a letter was prepared it can be given out to all businesses they approach, to explain what they are doing. Cameron Young and Hena Dugh to work on wording of the letter.
- The Business Hub in Ahuriri was noted.
- Cr Dixon explained that the Hastings City Business Association was separate from the Business Hub. It was suggested that the group members could approach both organisations. Cr Dixon was attending the Hastings City Business Association meeting being held at 5.30pm that evening. If the Youth Council was interested, he could ask if representatives from the Association would speak at the next Youth Council meeting on 6 June.
- Caroline Jones happy to help out any of the working groups in the lead up to their events, as she will not be here at all in July.

- Project Leads for Youth Grants – Cameron Young, Caroline Jones and Hena Dugh.

Max Sharp/ Caroline Jones

That the report of the Youth Co-ordinator titled “Youth Council Annual Plan” dated 2 May 2018 and the verbal reports from the Working Groups be received.

CARRIED

6. LONG TERM PLAN - LEX VERHOEVEN (STRATEGY MANAGER)

(Document 18/320)

The Strategy Manager, Mr Verhoeven, joined the meeting and noted the three pages that had been circulated (*Council Records Document CG-14-33-00061*). These pages set out the Long Term Plan (LTP) questions he had circulated to members prior to this meeting and his summary of the feedback received to those questions and his observations/comments he had added in colour at the end of each section. He also circulated a copy of the LTP 2018-2028 Consultation Document.

Extensive discussion took place and Mr Verhoeven said he wanted to check that he had summarised the responses accurately. He thanked the Youth Council members for the time they had spent responding to the questions. He intended to take the responses back to the Council as part of the Long Term Plan process to try and make the Long Term Plan more relevant for young people.

The Youth Council members generally agreed with the feedback summary points that Mr Verhoeven had prepared but expanded on some main points by way of clarification, including:

City Centre:

- Needs to be a place of fun and enjoyment that can transition from day to night (e.g. night markets. Encourage existing businesses/restaurants to stay open longer).
- Definition of the extent of CBD – this is not clear. Should model on Havelock North as a “cluster”.
- “Eat Street” and new green area around water feature/fountain.
- Youth focussed activities in the central precinct area.
- Do not feel safe in Hastings “after hours”.
- Night-time safety and transport will affect how long people stay in town and where they go.
- **Transport** – having no public transport between Napier and Hastings in weekends affected the enjoyment of life for youth in HB who not have licences.
- Go Bus – seats not strong enough and quality of buses needed improvement..
- Do not feel safe travelling by themselves and concerned about younger siblings using the bus to Havelock North. Suggested cameras for safety when getting the off buses.
- Having more discounted rates for students would help.
- Smaller buses and more frequent services. Run by HBRC – Ryan to approach Regional Council and see if someone will come to speak at a future meeting.

Recreation Time:

- Establish venues that were a destination in their own right.
- Aquatic recreation – clean water and reserve spaces around rivers and beaches.
- Clustered activities that were safe.

The Talent War:

- Creation of new jobs in competition with other areas to attract and keep strong base here.
- Innovation hub.
- Need to grow a more “artsy” sector with a diversity of cultural lifestyles and vibes.
- Hastings needs its own culture and not just copy e.g. Wellington.
- Have EIT for study opportunities but need better social life here.
- Benefits of having more student rates.

Key Priorities:

- Mental Health is a big issue in HB and needs to be addressed.
- Hastings Youth Council shared a petition for funding a mental health unit in HB which has 4,000 signatures.
- Cairo Smith was on National Suicide Prevention Board and this was a much wider topic as well as affecting HB. He will approach Mike King.
- Suggestion of asking someone from DHB to talk to Youth Council and making them aware of the petition and bring the petition to people’s attention (e.g. TV1 news).
- Will ask the person who started the petition if they would be prepared to come to the Youth Council meeting when the DHB representative attends.
- Should support “Directions”.

Abigail Masengi/Xinyi Chen

That the report of the Youth Co-ordinator titled “Long Term Plan – Lex Verhoeven (Strategy Manager)” dated 2 May 2018 be received.

CARRIED

4. GENERAL BUSINESS...CONTINUED...

Connor Molloy noted that as he travelled from Napier Boys High, he would always be arriving slightly late to the Youth Council meetings.

It was noted that Dylan Bishop had advised the Youth Co-ordinator, Ryan Gardiner, that unfortunately he would not be able to continue as a Youth Council member due to the number of other commitments that he had. It was noted that this was the third year that Dylan had been a member of the Youth Council. On behalf of the members, Ryan would write a letter to Dylan, acknowledging and thanking him for all his hard work on the Youth Council during that time and wishing him well for the future.

Diane Joyce, Council’s Communications Manager, was introduced to the members. She advised that she was writing an article on the Youth Council.

Road Works – The disruption caused by the large number of road works around

Hastings/Havelock North was noted, particularly when several streets close together were unexpectedly closed resulting in considerable detours and traffic congestion before and after school – it was making some students late for school.

Information about road closures needed to be conveyed in a better way to the public and to the schools – suggested methods were via the HDC Facebook page; letters to advise schools near the closed roads; newspaper and pamphlet drops.

Diane advised that Council did use a number of methods to convey this information, including radio, and they had asked Karamu High School to put information about the road works into their school newsletter. Installing the water pipework from Hastings to Havelock North was also having an impact.

Ella Hoogerbrug (Chair) and Cameron Young (Deputy Chair) had met with Mayor Hazlehurst the previous day to discuss issues that affected youth in Hastings. They had discussed transport issues facing young people.

They had also discussed the train station, advising that the exterior would be used for a mural showing the story of Watties and an eatery/café was planned for the interior. Max Sharp and Abigail Masengi would work on a written submission supporting this on behalf of the Youth Council.

A suggestion was also made for a train service between CHB and Hastings.

Jake Brookie, who facilitates the Youth Environment Council, was keen to meet the Youth Council on Wednesday, 23 May 2018 at the Napier Aquarium. There would be a free tour first, at 3.30pm, then a meeting. Ryan would advise Jake that the Youth Council members were keen to attend on 23 May.

Bruce Morgan, from Skills Org, wanted to introduce a “Work Ready Passport” project in HB and to speak at a meeting. This is aimed at helping students show they are “work ready”. Ryan would include further details about this in an email to the Youth Council.

Cairo Smith/Connor Molloy

- A) That the verbal reports given under General Business, regarding upcoming events and speakers at future Youth Council meetings be received.**
- B) That the Youth Council accept the resignation from Dylan Bishop, and that the Youth Co-ordinator write a letter to Dylan, acknowledging and thanking him for all his hard work on the Youth Council during the past three years and wishing him well for the future.**

CARRIED

The meeting closed at 4.52pm

Confirmed:

Chairman:

Date:

REPORT TO: HASTINGS DISTRICT YOUTH COUNCIL
MEETING DATE: WEDNESDAY 6 JUNE 2018
FROM: YOUTH CO-ORDINATOR
RYAN GARDINER
SUBJECT: YOUTH COUNCIL ANNUAL PLAN

1.0 SUMMARY

- 1.1 The purpose of this report is to provide an update on the Youth Council Annual Plan 2018.
- 1.2 Any updates from project leads or working group will be reported to the Youth Council.

2.0 RECOMMENDATION

That the report of the Youth Co-ordinator titled “Youth Council Annual Plan” dated 6 June 2018 be received.

Attachments:

- 1 Community Groups, Programmes, Funding or Events - Youth - Youth Council - Hastings District Youth Council Annual Plan 2018 (draft) COP-09-02-18-892

COP-09-02-18-892



HASTINGS DISTRICT YOUTH COUNCIL ANNUAL PLAN 2018

March 2018



Item 5

Attachment 1

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Item 5

Attachment 1

Introduction

This is the Annual Plan that the 2018 members of the Hastings District Youth Council hope to achieve over the year.

On 22 February 2018, members of the Youth Council attended a full day planning session to develop actions for the Hastings District Youth Council Annual Plan 2018.

In the lead-up to the workshop, all members were asked to familiarise themselves with the Youth Strategy and its themes and think of an activity or an event that they would either like to or would benefit the Youth of Hastings. As part of identifying activities or events the Youth Council were asked to focus on outcomes and results to identify realistic and feasible activities and actions for the Annual Plan 2018.

The Role of Youth Council

The Youth Council's role is to:

- support the delivery of Councils Youth Strategy
- advocate to Council on behalf of the districts young people
- act as youth ambassadors both in their community and schools on behalf of Council
- promote and encourage youth involvement in planning and developing Council services
- make sure the views of young people are canvassed and passed on to the Council, particularly relating to any direct impact on young people

Youth Council 2018 Themes

Four key theme from the Youth strategy were presented at the planning session. In identifying actions to achieve the Youth Council were told to show alignment to the themes. The 4 themes are:

- 1) **Pathways to educations and employment**
- 2) **Engaging young people in leadership**
- 3) **Services for young people to increase resilience's**
- 4) **Fun activities for young people**

Youth Council 2018 Members

- Rytasha Sekhon
- Peleroose Vaima'a
- Kate Allen
- Caroline Jones
- Hena Dugh
- Emiliee Scarborough
- Cameron Young
- Abigail Masengi
- Hope McClelland
- Charlotte Frogley
- Kaikohe Hutana
- Eleanor Matich
- Ella Hoogerbrug
- Dylan Bishop
- Samantha Anderson
- Max Sharp
- Matekairoa Butler
- Gurjas Sekhon
- Cairo Smith
- Connor Molloy
- Oscar Malpas
- Xinyi Chen

Process: Getting Input into the Plan

Step 1: At the start of the session asked them to think about the youth strategy, its themes and activities they might like to do

- The point of this exercise was to get members thinking about what they wanted to achieve from their time on Youth Council and the outcomes they wanted to achieve for Hastings.

Step 2: The Youth Council were then introduced to Paora Winitana who spoke about his journey and motivation.

- This was to encourage them to think of things that they are passionate about or motivated to do.
- How can your passion serve your community and our young people?

Step 3: List the activities that Youth Council members are already committed to participating in were mapped into the plan

- MYTFJ Graduation Evening
- Youth Potential Awards

Step 4: Full group planning

- Members discussed what's important for young people
- Members identified key themes
- The whole group will identify their preferred theme from the Youth Strategy.

Step 5: Small group planning

- Members identified actions and activities that would help them achieve the goals.
- Members linked the actions to the key themes

Step 6: Agreement to Key Actions and Activities

- Members discuss each group's input
- Key themes, actions and activities are identified and agreed

Step 6: Draft Annual Plan & finalise

- A draft plan will be circulated at the first meeting to confirm activities, responsibilities, timeframes, resourcing, success measures and monitoring and reporting.
- An updated draft will be presented at the second meeting which will include the key activities under appendix a, outlining the steps to deliver each action including leads, timeframes, key partners and budget.

2018 Planned Activities

Youth Council Led Projects

Activity	Project Lead/s	Working Group	Event Date
Colour Run	Cameron Young Sam Anderson Max Sharp	Abigail Masengi, Xinyi Chen, Charlotte Frogley, Rose Vaima'a, Matekairoa Butler, Gurjas Sekhon, Caroline Jones, Kate Allen, Hope McClelland, Cairo Smith, Rytasha Sekhon, Ellie Matich, Hena Dugh	Term 2 School Holidays
Skate Comp	Kaikohe Hutana Ella Hoogerbrug	Kate Allen, Hope McClelland, Rytasha Sekhon, Caroline Jones, Gurjas Sekhon, Connor Molloy, Oscar Malpas, Rose Vaima'a, Cameron Young, Hena Dugh	Term 3 School Holidays
Youth Grants	Charlotte Frogley Caroline Jones Hena Dugh	Sam Anderson, Oscar Malpas, Matekairoa Butler, Connor Molloy, Cairo Smith, Cameron Young, Emilee Scarborough, Abigail Masengi, Xinyi Chen.	July
Facebook/ Civic Pride	Ella Hoogerbrug	Abigail Masengi	Ongoing

Council Led Projects

Activity	Project Lead/s	Working Group	Event Date
Council Committees	Ryan Gardiner	All	Ongoing
MTfJ: Trades Training Graduation	Paddy Steffert	All	May 2 nd
Youth Potential Awards	Paddy Steffert Ryan Gardiner	All	July 11 th

Activity Responsibilities

Project leads to be identified for all activities and, all Youth Council members will be involved in and contribute to every activity. Responsibilities are set out below:

Project Leads: These people have the responsibility of ensuring that the proposed activity is completed:

- Responsible for the team in activity meetings
- Must report directly to the Youth Coordinator on the activity and on behalf of other team members
- All communications (emails) must be directed to the Project Leads.

Working Party: Consists of all other Youth Council members who are not the Project Leads:

- To provide support and assistance to the Project Leads to complete the project
- Members must do all they can to ensure they attend activity meetings and events.

Monitoring and Reporting

The Youth Coordinator will review the Annual Plan after every Youth Council meeting. Project Leads will enter details into the 'evaluation' section of their activity once it is completed. They will describe the

successes and/or challenges of each activity and refer to the performance measures. This information will be reviewed by the Youth Coordinator before being finalised in the plan.

Activity 1	Civic Pride Event
Theme	Pathways to employment and education
Budget	nil
Working Group	Ella, Abi, Max & Emily
Event Date	Ongoing throughout the year
Potential Partners	YC members will take part or help out with (volunteer work) that promotes, serves or helps our district.
Description	Events that YC members have been involved in to date:
Performance Measures	Number of activities involving YC members and FB likes. <ul style="list-style-type: none"> • Max, Abi & Ella involved in the Waitangi res beach clean-up – March 4 • Paint Party – March 9 • Relay for life – March 11 • Cam at the Mayfair/Census community Day – March 4
Evaluation	

Activity 2	Council Committees
Theme	Engaging young people in leadership
Budget	Nil
Project Lead	Ryan
Event Date	ongoing
Potential Partners	Council committees, Councillors
Description	YC members be assigned to the different committees within Council as guest at the meetings to observe (no speaking rights).
Performance Measures	YC members are allocated a committee and attend the meetings.
Evaluation	

Activity 3	Mayor's Task force for jobs: trade training graduates evening.
Theme	Pathways to employment and education
Budget	nil
Project Leads	Paddy
Event date	May 2
Potential Partners	<ul style="list-style-type: none"> • Napier Youth Council • Napier City Council • ITO's (trade training providers)
Description	Helping run things on the night and welcoming in guests etc.
Performance Measures	Number of YC members there on the night Number of people attending
Evaluation	

Activity 4	Youth Potential Awards
Theme	Services for young people to increase resilience

Budget	\$5,000 to come from the Youth Potential budget
Project Lead	Ryan
Event Date	Leadership week July 7 -14. Exact day to be confirmed via the YP awards working group.
Potential Partners	Youth Potential Forum
Description	Support the delivery of the Youth Potential Awards
Performance Measures	YC members in attendance on the night
Evaluation	

Activity 5	Colour Run
Theme	Fun activities for young people
Budget	\$1500
Working group	Cam, Sam & Max
Event Date	July (School Holidays)
Potential Partners	Zeal, NCC Youth Council, Environmental Youth Council. Possible locations: Tomoana showgrounds and/or the Regional Sports Park.
Description	<i>Deliver an event targeting young people and organised by young people that supports better awareness of the LGBTQ+ community. Any funds made from the event will go towards a local charity group.</i>
Performance Measures	<ul style="list-style-type: none"> Youth Participation at the event (numbers attended). Contribution to a charity (money made) Increased awareness around LGBTQ+
Evaluation	

Activity 6	Youth Grants
Theme	Pathways to employment and education
Budget	\$1500
Working Group	Gurjas, Caroline, Abi, Emily, Connor, Charlotte, Cam & Rytasha
Event Date	July - Aug
Potential Partners	none
Description	Allocate a number of grants to assist Hastings Youth pursue an activity or take part in an event that is unique and/or extraordinary and that they would not be able to do without funding support from outside their own family income.
Performance Measures	<ul style="list-style-type: none"> Funding request received Number of grants given Recipients whose achievements make the news
Evaluation	

Activity 7	Skate Park comp/charity event
Theme	Fun activities for young people
Budget	\$2,000
Project Leads	Kaikohe & Ella
Event Date	October (School Holidays)
Potential Partners	Zeal, street and surf wear stores & local skate groups.
Description	Hold an event at William Nelson Park with a gold coin entry donation to go towards a charity.
Performance Measures	<ul style="list-style-type: none"> Youth participation at the event (numbers attended).

	<ul style="list-style-type: none">• Contribution to a charity (money made)
Evaluation	