



# *Hastings District Council*

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## **OPEN MINUTES**

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## **COMMUNITY DEVELOPMENT COMMITTEE**

Meeting Date: **Thursday, 19 July 2018**

**Minutes of a Meeting of the Community Development Committee  
held on 19 July 2018 at 1.00pm**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 19 JULY 2018 AT 1.00PM

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**PRESENT:** **Chair:** Councillor Dixon  
Mayor Hazlehurst  
Councillors Barber, Harvey (Deputy Chair), Heaps, Lyons,  
Kerr, O'Keefe, Poulain and Schollum

**IN ATTENDANCE:** Acting Chief Executive (Mr N Taylor)  
Group Manager: Economic Growth and Organisational  
Improvement (Mr C Cameron)  
Group Manager: Community Facilities & Programmes  
(Mrs A Banks)  
Team Leader Strategy & Projects (Ms L Stettner)  
Manager, Emergency Readiness & Response and  
Libraries (Ms P Murdoch)  
Community Grants & Projects Advisor (Ms V Berkahn)  
Manager Strategic Finance (Mr B Chamberlain)  
Democratic Support Manager (Mrs J Evans)  
Committee Secretary (Mrs C Hunt)

**IN ATTENDANCE:** Kerry Gilbert (Mental Health Co-ordinator) and Penny  
Rongotoa (Suicide Prevention Co-ordinator), Hawke's Bay  
District Health Board

*Karakia: Paula Murdoch*

#### 1. APOLOGIES

Councillor Kerr/Councillor Heaps

**That apologies for absence from Councillors Lawson, Redstone and Travers and an apology for lateness from Mayor Hazlehurst be accepted.**

**CARRIED**

Leave of Absence had previously been granted to Councillor Watkins and Councillor Nixon.

#### 2. CONFLICTS OF INTEREST

The following Conflicts of Interest were declared:

- Councillor Lyons      Item 11 – Trusthouse Funding Report
- Councillor Harvey      Public Excluded Item 14 – Hawke's Bay Airport Terminal Expansion

#### 3. CONFIRMATION OF MINUTES – There were no minutes to confirm.

**4. HAWKE'S BAY SUICIDE PREVENTION PLAN**

(Document 18/576)

Kerry Gilbert, Mental Health Co-ordinator together with Penny Rongotoa from the Hawke's Bay District Health Board displayed a powerpoint presentation (CG-14-73-00009) providing an overview of the three year suicide prevention plan.

Councillor O'Keefe/Councillor Lyons

- A) That the report of the Team Leader Strategy & Projects titled "Hawke's Bay Suicide Prevention Plan" dated 19/07/2018 be received.**
- B) That the Hawke's Bay Suicide Prevention Plan be endorsed by the Committee.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for local public services in a way that is most cost-effective for households and business by enabling a collaborative plan of action to address the high rates of suicide in the region.**

**CARRIED**

**5. EMERGENCY MANAGEMENT OVERVIEW**

(Document 18/472)

The Manager, Emergency Readiness & Response and Libraries, Ms Murdoch displayed a powerpoint presentation (EMG-01-7-3-18-55) summarising recent developments in emergency management.

Councillor Heaps/Councillor Schollum

**That the presentation from the Manager, Emergency Readiness & Response and Libraries be accepted.**

**CARRIED**

**6. DONATION TO LIBRARIES**

(Document 18/332)

Councillor Kerr/Councillor Dixon

- A) That the report of the Manager, Emergency Readiness & Response and Libraries titled "Donation to Libraries" dated 19/07/2018 be received.**
- B) That officers investigate options to provide services that support the target user group to access facilities and resources.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local public services in a way that is most cost-effective for households and business by providing:**

- i) Community infrastructure for recreational, arts and cultural**

**opportunity;**

- ii) Services to meet recreational, arts and cultural needs;**
- iii) Services and facilities for an ageing population.**

**CARRIED**

## **7. ETHNICITY DATA & LIBRARY USE**

(Document 18/584)

Councillor Harvey/Councillor Schollum

- A) That the report of the Manager, Emergency Readiness & Response and Libraries titled “Ethnicity data & library use” dated 19/07/2018 be received.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for high quality library services in a way that is most cost-effective for households and business by:**

- i) Community infrastructure for recreational, arts and cultural opportunity;**
- ii) Services to meet recreational, arts and cultural needs.**

**CARRIED**

## **8. COMMUNITY GRANTS - PROCESS, ALLOCATIONS AND OUTCOMES FOR THE 2017 AND 2018 FUNDING ROUNDS**

(Document 18/476)

Councillor Dixon/Councillor Kerr

- A) That the report of the Community Grants & Projects Advisor titled “Community Grants - Process, Allocations and Outcomes for the 2017 and 2018 Funding Rounds” dated 19/07/2018 be received.**

- B) That future plans for Contestable Grants be considered for feedback, e.g.:**

- i. Moving groups with established relationships and performance to 3 year contracts;**
- ii. Assigning proportions of the annual contestable grants budget to transactional grants and transformational contracts which address identified priorities; and**
- iii. Providing forums for similar organisations to demonstrate their success; and**
- iv. Providing an annual forum to inform grant applicants of process and options around fundraising; and**

*(for clarification this excludes the Rural Halls and Creative Communities Arts Funding)*

- C) That if future plans are to be explored then this takes place via a Community Grants Subcommittee workshop prior to the 2019 Contestable Funding Round.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for sustainable funding of good quality community services and projects that help meet the Current and Future Needs of the community.**

**CARRIED**

*Mayor Hazlehurst joined the meeting at 2.20pm.*

**9. SAFER HASTINGS - RE-ACCREDITATION**

(Document 18/581)

Mayor Hazlehurst/Councillor Lyons

- A) That the report of the Team Leader Strategy & Projects titled “Safer Hastings - Re-accreditation” dated 19/07/2018 be received.**
- B) That the Committee support the Safer Hastings re-accreditation process.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for local public services in a way that is most cost-effective for households and business by continuing to support the accreditation of Safer Hastings; a coalition focused on the improvement of safety in the Hastings community.**

**CARRIED**

**10. LATE ITEM - MATTER OF URGENCY**

Councillor Harvey/Councillor Lyons

**That Item No. 13 in relation to Trust House Funding be considered as a matter of urgency due to the Trust House Foundation requesting a Council resolution that supports the funding application for \$25,000 for Learn to Swim and Survive Education Programme being provided.**

**CARRIED**

*Councillor Lyons declared a conflict of interest in Item 11 and withdrew from the meeting table.*

**11. TRUSTHOUSE FUNDING REPORT**

(Document 18/665)

Councillor Harvey/Councillor Kerr

- A) That the report of the Manager Flaxmere Aquatics titled “Application for Trusthouse Foundation Funding” dated 19/07/2018 be received.**
- B) That Council support the funding application to Trusthouse Foundation**

for \$25,000 that will support Flaxmere Primary, Irongate, Peterhead and Kimi Ora Community schools to participate in the Learn to Swim and Survive Education programme.

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for local public services by:

- Teaching our children these skills whilst still in primary school, so they carry those skills throughout their adult lives and hopefully pass on those skills to their own families and children.

**CARRIED**

*Councillor Lyons rejoined the meeting table.*

**12. ADDITIONAL/EXTRAORDINARY BUSINESS ITEMS**

**13. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 14**

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Kerr/Councillor Schollum

**THAT the public now be excluded from the following parts of the meeting, namely;**

**14. Hawke's Bay Airport Terminal Expansion**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</b>
<b>14. Hawke's Bay Airport Terminal Expansion</b>	<b>Section 7 (2) (h)</b> The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. For reasons of commercial sensitivity.	<b>Section 48(1)(a)(i)</b> Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

**CARRIED**

*Councillor Harvey declared a conflict of interest in the Public Excluded Item 14 and withdrew from the meeting table.*

The meeting closed at 2.30pm

Confirmed:

Chairman:

Date: