

# Hastings District Youth Council



Civic Administration Building  
Lyndon Road East, Hastings

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## OPEN AGENDA

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### HASTINGS DISTRICT YOUTH COUNCIL MEETING

Meeting Date: **Wednesday, 4 July 2018**

Time: **3.45pm**

Venue: **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

<b>Committee Members</b>	<b>Chair:</b> Ella Hoogerbrug, (Havelock North) Councillor Dixon Rytasha Sekhon, Pelerosse Vaima'a, Kate Allen, Caroline Jones, Hena Dugh and Emilee Scarborough (HGHS); Cameron Young ( <i>Deputy Chair</i> ), Abigail Masengi and Hope McClelland (Karamu High); Matekairoa Butler (Flaxmere College); Gurjas Sekhon and Cairo Smith (St Johns College); Connor Molloy (Napier Boys); Oscar Malpas (HBHS); Xinyi Chen (Iona); Charlotte Frogley (Woodford); Kaikohe Hutana (Te Aute); Samantha Anderson (Sacred Heart); Max Sharp (EIT); and Eleanor Matich
<b>Officer Responsible</b>	Youth Co-ordinator – Ryan Gardiner (Extn 5029)
<b>Secretary:</b>	Christine Hilton (Extn 5633)

## **Hastings District Youth Council – Terms of Reference 2018**

### **Fields of Activity**

The Hastings District Youth Council is established to be advocating and implementing the voice of youth for the Hastings District.

### **Membership**

Chairman

Deputy Chairperson

1 Councillor appointed by the Council

Maximum of 22 young people between the ages of 15-19 who live or go to school in the Hastings District.

**Quorum** – 13 members Majority rules, but in the event of a tie, the Chairperson has the casting vote.

### **Meeting Frequency**

Monthly meetings on the first Wednesday of each month from 3:45 – 5.30pm during the school term or when required.

### **Meeting Protocols**

There is no texting or using of cell phones during meetings. All phones must be on silent.

A Chair and Deputy Chair will be elected for 2018.

Members are not allowed to speak out of order or over the meeting Chairperson.

All members should treat each with respect and use appropriate language.

### **Issues Raised**

Issues raised at Hastings Youth Council meetings can be brought to Council through the Youth Co-ordinator.

### **Reporting Requirements**

Minutes will be distributed within 7 days of the Hastings District Youth Council meeting.

### **General Procedures**

Apologies go to the Youth Co-ordinator, the Chair or the Deputy Chair.

Missing more than 2 meetings without notice will mean forfeiting your place on the Youth Council.

### **Delegated Powers**

To make recommendations to the Council on issues affecting youth in the Hastings District.

**HASTINGS DISTRICT COUNCIL**  
**HASTINGS DISTRICT YOUTH COUNCIL MEETING**  
**WEDNESDAY, 4 JULY 2018**

**VENUE:** Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings

**TIME:** 3.45pm

**A G E N D A**

**1. Apologies**

Apologies from Cameron Young and Eleanor Matich have been received.

At the close of the agenda no requests for leave of absence had been received.

**2. Confirmation of Minutes**

Minutes of the Hastings Youth Council Meeting held Wednesday 6 June 2018.

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**3. Facebook Page Update**

**4. General Business**

**5. Youth Council Annual Plan**

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**6. Youth Mental Health – Hawke’s Bay**

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# *Hastings District Youth Council*



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## OPEN MINUTES

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# HASTINGS DISTRICT YOUTH COUNCIL

Meeting Date: **Wednesday, 6 June 2018**

**Minutes of a Meeting of the Hastings District Youth Council held on  
6 June 2018 at 3.45pm**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE HASTINGS DISTRICT YOUTH COUNCIL HELD IN THE LANDMARKS ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON WEDNESDAY, 6 JUNE 2018 AT 3.45PM

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**PRESENT:** **Chair:** Ella Hoogerbrug, (Havelock North)  
Kate Allen, Caroline Jones, Hena Dugh and Emilee Scarborough (HGHS); Cameron Young (*Deputy Chair*), Abigail Masengi and Hope McClelland (Karamu High); Gurjas Sekhon and Oscar Malpas (HBHS); Xinyi Chen (Iona); Charlotte Frogley (Woodford); Max Sharp (EIT); and Eleanor Matich

**IN ATTENDANCE:** Youth Co-ordinator (Ryan Gardiner)  
Team Leader Youth Development (Paddy Steffert)  
Committee Secretary (Annette Murdoch)

#### 1. APOLOGIES

Miss Dugh/ Miss Frogley

**That apologies for absence from Councillor Dixon, Pelerosse Vaima'a, Rytasha Sekhon, Samantha Anderson, Connor Molloy, Cairo Smith and Matekairoa Butler be accepted.**

**CARRIED**

#### 2. CONFIRMATION OF MINUTES

Mr Sharp/ Miss Chen

**That the minutes of the Hastings Youth Council Meeting held Wednesday 2 May 2018 be confirmed as a true and correct record and be adopted.**

**CARRIED**

#### 3. FACEBOOK PAGE UPDATES

- Advertising on Facebook for the Youth Potential Awards would be beneficial.
- To post on Facebook when the university open days are being held – to advise Ella when dates are known.

## 5. YOUTH COUNCIL ANNUAL PLAN

(Document 18/478)

- Work groups update – Charlotte Frogley tabled the Youth Council’s letter that will go out to businesses requesting financial assistance for grants to support youth trips, tuition, events and conferences.  
A spreadsheet needs to be completed stating the amounts and how the money will be distributed. Money will be coded to the Youth Council budget. After discussion it was decided to keep the amounts open and it was up to the businesses to decide on what they were prepared to donate.
- Harcourt’s Night Market being held next Thursday night – would be good to have a Youth stall present to advertise the Youth Grants and the work Youth Councillors do in the community. A small group of Youth Councillors to attend to meet and greet people.
- Skate Park competition – it was agreed to run a Basketball Tournament rather than a skate park competition. New courts had been completed in Camberley and would be ideal for a tournament. To allocate the money from the skate park competition to a basketball tournament. Money raised from the tournament will go towards Youth Grants.
- Paddy Steffert to facilitate with Ella to lead and Cameron, Kate, Gurjas, Max, Ellie and Emilee to assist. Basketball meeting to be held Wednesday 13 June at 3.45pm, Ryan to organise a room. Paddy to liaise with the basketball academy regarding partnership of the tournament. Possible date for the tournament was the Friday before or the first Saturday of the July holidays.
- Colour Run – scheduled for 22 September 2018. Directions Youth Health Centre has been chosen as the charity for the colour run. Youth Council organising group to meet with Billy of Directions. Paddy advised to be clear on the details on how the money will be utilised by the charity and to check on the charitable status if the organisation.

Miss Scarborough/ Miss Masengi

**That the report of the Youth Co-ordinator titled “Youth Council Annual Plan” dated 6 June 2018 be received.**

**CARRIED**

## 4. GENERAL BUSINESS

- To watch out for the Amazing Face Race details.
- Ryan advised that Zeal were going to run a free Event Management Course.
- Festival for the Future – potential funding for travel and accommodation for approximately 6 people to attend 27-29 July in Wellington. Convention is for aspiring leaders, Ryan to send members the link and to check on the eligibility of Youth Councillors attending, as there may be an age limit of 18 years and over.
- Youth Potential Awards 2018 flyers distributed at the meeting.



- Attending the July Youth Council meeting will be representatives from the Hawke's Bay District Health Board to present on mental health.
- The business letter to be checked by Council's Communications Team prior to being distributed.

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The meeting closed at 4.50pm

Confirmed:

Chairman:

Date:



**REPORT TO:** HASTINGS DISTRICT YOUTH COUNCIL  
**MEETING DATE:** WEDNESDAY 4 JULY 2018  
**FROM:** YOUTH CO-ORDINATOR  
RYAN GARDINER  
**SUBJECT:** YOUTH COUNCIL ANNUAL PLAN

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**1.0 SUMMARY**

- 1.1 The purpose of this report is to provide an update on the Youth Council Annual Plan 2018.
- 1.2 Any updates from project leads or working group will be reported to the Youth Council.

**2.0 RECOMMENDATION**

**That the report of the Youth Co-ordinator titled “Youth Council Annual Plan” dated 4 July 2018 be received.**

**Attachments:**

- 1 Community Groups, Programmes, Funding or Events - Youth - Youth Council - Hastings District Youth Council Annual Plan 2018 (draft) COP-09-02-18-892

COP-09-02-18-892



# HASTINGS DISTRICT YOUTH COUNCIL ANNUAL PLAN 2018

March 2018



Item 5

Attachment 1

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Item 5

Attachment 1

## Introduction

This is the Annual Plan that the 2018 members of the Hastings District Youth Council hope to achieve over the year.

On 22 February 2018, members of the Youth Council attended a full day planning session to develop actions for the Hastings District Youth Council Annual Plan 2018.

In the lead-up to the workshop, all members were asked to familiarise themselves with the Youth Strategy and its themes and think of an activity or an event that they would either like to or would benefit the Youth of Hastings. As part of identifying activities or events the Youth Council were asked to focus on outcomes and results to identify realistic and feasible activities and actions for the Annual Plan 2018.

## The Role of Youth Council

The Youth Council's role is to:

- support the delivery of Councils Youth Strategy
- advocate to Council on behalf of the districts young people
- act as youth ambassadors both in their community and schools on behalf of Council
- promote and encourage youth involvement in planning and developing Council services
- make sure the views of young people are canvassed and passed on to the Council, particularly relating to any direct impact on young people

## Youth Council 2018 Themes

Four key theme from the Youth strategy were presented at the planning session. In identifying actions to achieve the Youth Council were told to show alignment to the themes. The 4 themes are:

- 1) **Pathways to educations and employment**
- 2) **Engaging young people in leadership**
- 3) **Services for young people to increase resilience's**
- 4) **Fun activities for young people**

## Youth Council 2018 Members

- Rytasha Sekhon
- Peleroose Vaima'a
- Kate Allen
- Caroline Jones
- Hena Dugh
- Emiliee Scarborough
- Cameron Young
- Abigail Masengi
- Hope McClelland
- Charlotte Frogley
- Kaikohe Hutana
- Eleanor Matich
- Ella Hoogerbrug
- Dylan Bishop
- Samantha Anderson
- Max Sharp
- Matekairoa Butler
- Gurjas Sekhon
- Cairo Smith
- Connor Molloy
- Oscar Malpas
- Xinyi Chen

## Process: Getting Input into the Plan

**Step 1: At the start of the session asked them to think about the youth strategy, its themes and activities they might like to do**

- The point of this exercise was to get members thinking about what they wanted to achieve from their time on Youth Council and the outcomes they wanted to achieve for Hastings.

**Step 2: The Youth Council were then introduced to Paora Winitana who spoke about his journey and motivation.**

- This was to encourage them to think of things that they are passionate about or motivated to do.
- How can your passion serve your community and our young people?

**Step 3: List the activities that Youth Council members are already committed to participating in were mapped into the plan**

- MYTFJ Graduation Evening
- Youth Potential Awards

**Step 4: Full group planning**

- Members discussed what's important for young people
- Members identified key themes
- The whole group will identify their preferred theme from the Youth Strategy.

**Step 5: Small group planning**

- Members identified actions and activities that would help them achieve the goals.
- Members linked the actions to the key themes

**Step 6: Agreement to Key Actions and Activities**

- Members discuss each group's input
- Key themes, actions and activities are identified and agreed

**Step 6: Draft Annual Plan & finalise**

- A draft plan will be circulated at the first meeting to confirm activities, responsibilities, timeframes, resourcing, success measures and monitoring and reporting.
- An updated draft will be presented at the second meeting which will include the key activities under appendix a, outlining the steps to deliver each action including leads, timeframes, key partners and budget.

## 2018 Planned Activities

### Youth Council Led Projects

Activity	Project Lead/s	Working Group	Event Date
Colour Run	Cameron Young Sam Anderson Max Sharp	Abigail Masengi, Xinyi Chen, Charlotte Frogley, Rose Vaima'a, Matekairoa Butler, Gurjas Sekhon, Caroline Jones, Kate Allen, Hope McClelland, Cairo Smith, Rytasha Sekhon, Ellie Matich, Hena Dugh	September 22 <sup>nd</sup>
Basketball Comp	Kate Allen Ella Hoogerbrug	Hope McClelland, Rytasha Sekhon, Caroline Jones, Gurjas Sekhon, Connor Molloy, Oscar Malpas, Rose Vaima'a, Cameron Young, Hena Dugh	TBC
Youth Grants	Charlotte Frogley Caroline Jones Hena Dugh	Sam Anderson, Oscar Malpas, Matekairoa Butler, Connor Molloy, Cairo Smith, Cameron Young, Emilee Scarborough, Abigail Masengi, Xinyi Chen.	July
Facebook/ Civic Pride	Ella Hoogerbrug	Abigail Masengi	Ongoing

### Council Led Projects

Activity	Project Lead/s	Working Group	Event Date
Council Committees	Ryan Gardiner	All	Ongoing
MTfJ: Trades Training Graduation	Paddy Steffert	All	May 2 <sup>nd</sup>
Youth Potential Awards	Paddy Steffert Ryan Gardiner	All	July 11 <sup>th</sup>

## Activity Responsibilities

Project leads to be identified for all activities and, all Youth Council members will be involved in and contribute to every activity. Responsibilities are set out below:

**Project Leads:** These people have the responsibility of ensuring that the proposed activity is completed:

- Responsible for the team in activity meetings
- Must report directly to the Youth Coordinator on the activity and on behalf of other team members
- All communications (emails) must be directed to the Project Leads.

**Working Party:** Consists of all other Youth Council members who are not the Project Leads:

- To provide support and assistance to the Project Leads to complete the project
- Members must do all they can to ensure they attend activity meetings and events.

## Monitoring and Reporting

The Youth Coordinator will review the Annual Plan after every Youth Council meeting. Project Leads will enter details into the 'evaluation' section of their activity once it is completed. They will describe the



successes and/or challenges of each activity and refer to the performance measures. This information will be reviewed by the Youth Coordinator before being finalised in the plan.

<b>Activity 1</b>	<b>Civic Pride Event</b>
Theme	Pathways to employment and education
Budget	nil
Working Group	Ella, Abi, Max & Emily
Event Date	Ongoing throughout the year
Potential Partners	YC members will take part or help out with (volunteer work) that promotes, serves or helps our district.
Description	Events that YC members have been involved in to date:
Performance Measures	Number of activities involving YC members and FB likes. <ul style="list-style-type: none"> <li>• Max, Abi &amp; Ella involved in the Waitangi res beach clean-up – March 4</li> <li>• Paint Party – March 9</li> <li>• Relay for life – March 11</li> <li>• Cam at the Mayfair/Census community Day – March 4</li> </ul>
Updates	<b>This is currently being incorporated through our facebook updates, using #hastingsproud on relevant posts. Hastings Youth Councillors have also been attending community events where possible.</b>

<b>Activity 2</b>	<b>Council Committees</b>
Theme	Engaging young people in leadership
Budget	Nil
Project Lead	Ryan
Event Date	ongoing
Potential Partners	Council committees, Councillors
Description	YC members be assigned to the different committees within Council as guest at the meetings to observe (no speaking rights).
Performance Measures	YC members are allocated a committee and attend the meetings.
Updates	<b>Ella and Cam have monthly meetings with Mayor Hazlehurst where ideas and issues are shared.</b>

<b>Activity 3</b>	<b>Mayor's Task force for jobs: trade training graduates evening.</b>
Theme	Pathways to employment and education
Budget	nil
Project Leads	HDC officers
Event date	May 2
Potential Partners	<ul style="list-style-type: none"> <li>Napier Youth Council</li> <li>Napier City Council</li> <li>ITO's (trade training providers)</li> </ul>
Description	Helping run things on the night and welcoming in guests etc.
Performance Measures	Number of YC members there on the night Number of people attending
Updates	<b>Completed: Max, Abi, and Cam all supported at this event. Max was used as a hair model as part of the presentation.</b>

<b>Activity 4</b>	<b>Youth Potential Awards</b>
Theme	Services for young people to increase resilience
Budget	\$5,000 to come from the Youth Potential budget
Project Lead	Paddy
Event Date	Leadership week July 7 -14. Exact day to be confirmed via the YP awards working group.
Potential Partners	Youth Potential Forum
Description	Support the delivery of the Youth Potential Awards
Performance Measures	YC members in attendance on the night
Updates	<b>YC members given Youth Potential flyers at meeting held on 6/6. Awards being held on July 11<sup>th</sup></b>

<b>Activity 5</b>	<b>Colour Run</b>
Theme	Fun activities for young people
Budget	\$1500
Working group	Cam, Sam & Max
Event Date	<b>September 22<sup>nd</sup></b>
Potential Partners	Zeal, NCC Youth Council, Environmental Youth Council. Possible locations: Tomoana showgrounds and/or the Regional Sports Park.
Description	<b><i>Deliver an event targeting young people and organised by young people that supports better awareness of the LGBTQ+ community. Any funds made from the event will go towards a local charity group.</i></b>
Performance Measures	<ul style="list-style-type: none"> <li>Youth Participation at the event (numbers attended).</li> <li>Contribution to a charity (money made)</li> <li>Increased awareness around LGBTQ+</li> </ul>
Updates	<b>Date, Venue, and Sponsor has been set. Advertising and ticket sales have started (8/11).</b>

<b>Activity 6</b>	<b>Youth Grants</b>
Theme	Pathways to employment and education
Budget	\$1500
Working Group	Gurjas, Caroline, Abi, Emily, Connor, Charlotte, Cam & Rytasha
Event Date	July - Aug
Potential Partners	none

Description	Allocate a number of grants to assist Hastings Youth pursue an activity or take part in an event that is unique and/or extraordinary and that they would not be able to do without funding support from outside their own family income.
Performance Measures	<ul style="list-style-type: none"> <li>• Funding request received</li> <li>• Number of grants given</li> <li>• Recipients whose achievements make the news</li> </ul>
Updates	<b>Cam and Charlotte have spoken to the Business Association. A letter for potential sponsors has also been developed and is currently with Comms.</b>

<b>Activity 7</b>	<b>Basketball comp</b>
Theme	Fun activities for young people
Budget	\$2,000
Project Leads	Ella & Kate
Event Date	October 20 <sup>th</sup>
Potential Partners	Zeal, street and surf wear stores & local skate groups.
Description	TBC
Performance Measures	<ul style="list-style-type: none"> <li>• Youth participation at the event (numbers attended).</li> <li>• Contribution to a charity (money made)</li> </ul>
Updates	<b>The decision was made at June meeting to change the event from a Skate competition to a Basketball competition. This was partly due to one of the previous leads lack of attendance and partly because of Basketballs growing popularity. The new working group are meeting at Council on 13/06 to discuss further details.</b>



**REPORT TO:** HASTINGS DISTRICT YOUTH COUNCIL  
**MEETING DATE:** WEDNESDAY 4 JULY 2018  
**FROM:** YOUTH CO-ORDINATOR  
RYAN GARDINER  
**SUBJECT:** YOUTH MENTAL HEALTH – HAWKE’S BAY

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## **1.0 SUMMARY**

- 1.1 Following discussion from a previous Youth Council meeting, it was decided that this meeting would be dedicated to conversation around Youth Mental Health in our region.
- 1.2 Representatives from the DHB and Directions have been invited to present to the Youth Council about their roles in the Mental Health area, and to also add a professional perspective to any discussion.
- 1.3 Caitlyn Jonassen has also been invited to be involved in this meeting. Caitlyn started a petition, which gained significant traction on Social Media, for a Youth Mental Health Unit in Hawke’s Bay. The petition can be viewed via the following link - <https://www.change.org/p/hawkes-bay-district-health-board-youth-mental-health-unit-needed-urgently-in-hawkes-bay>.

## **2.0 RECOMMENDATION**

**That the report of the Youth Co-ordinator titled “Youth Mental Health – Hawke’s Bay” dated 4 July 2018 be received.**

**Attachments:**

There are no attachments for this report.