



Hastings District Council

*Civic Administration Building
Lyndon Road East, Hastings 4156*

Phone: (06) 871 5000

Fax: (06) 871 5100

www.hastingsdc.govt.nz

OPEN MINUTES

COUNCIL

Meeting Date: **Thursday, 30 August 2018**

**Minutes of a Meeting of the Council held on
Thursday, 30 August 2018 at 1.00pm**

Table of Contents

<u>Item</u>	<u>Page No.</u>
1. Prayer	1
2. Apologies	2
3. Seal Register	2
4. Conflicts of Interest	2
5. Confirmation of Minutes	2
6. Tongan Hawke's Bay Community and Council's donation to the victims of Cyclone Gita	2
7. Joint Waste Management and Minimisation Plan	2
8. Business Improvement District Model - Draft Policy Framework and Engagement Plan	3
9. Pilcher Road Renaming	4
10. Health and Safety Quarterly Report	4
11. Terms of Reference - Te Tira Toitū Te Whenua : Hastings District Plan Cultural Values Subcommittee	4
12. Updated 2018 Meeting Schedule Changes	5
13. Requests Received under the Local Government Official Information and Meetings Act (LGOIMA) Monthly Update	5
14. Additional Business Items	5
15. Extraordinary Business Items	5
16. Recommendation to Exclude the Public from Item 17	6

HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 30 AUGUST 2018 AT 1.00PM

PRESENT: Mayor Hazlehurst (Chair)
Councillors Barber, Dixon, Harvey, Heaps, Kerr, Lawson, Lyons, Nixon, Poulain, Redstone and Travers.

IN ATTENDANCE: Acting Chief Executive (Mr N Taylor)
Group Manager: Asset Management (Mr C Thew)
Group Manager: Planning and Regulatory Services (Mr J O'Shaughnessy)
Group Manager: Economic Growth and Organisation Improvement (Mr C Cameron)
Group Manager: Human Resources (Mrs B Bayliss)
Chief Financial Officer (Mr B Allan)
Group Manager: Community Facilities & Programmes (Mrs A Banks)
General Counsel (Mr S Smith)
Waste & Data Services Manager (Mr M Jarvis)
Waste Minimisation Officer (Mrs A Atkins)
Strategic projects Manager (Mr R Oosterkamp)
Economic Development Manager (Mr L Neville)
Environmental Consents Manager (Mr M Arnold)
Team Leader Environmental Consents/Subdivision (Mr C Sutton)
Principal Advisor: Relationships, Responsiveness & Heritage (Dr J Graham)
Health & Safety Manager (Ms J Kuzman)
Project Advisor (Ms A Hilton)
Democratic Support Manager (Mrs J Evans)
Committee Secretary (Mrs C Hilton)

ALSO PRESENT: Councillor A Brosnan (Napier City Council)
Councillor A Tapine (Napier City Council)
Mr J Kingsford, Director of Infrastructure (Napier City Council)
Mr R van Veldhuizen, Waste Minimisation Lead (Napier City Council)

A number of representatives from the Hastings City Business Association were in the gallery as observers.

1. PRAYER

The opening prayer was given by Major Bruce Aldersley, Salvation Army, Hastings.

A waiata was then led by Councillor Barber.

2. APOLOGIES

Councillor Kerr/Councillor Heaps

That apologies for absence from Councillors O'Keefe, Schollum and Watkins be accepted.

CARRIED

3. SEAL REGISTER

Mayor Hazlehurst/Councillor Kerr

That the seal register lie on the table.

CARRIED

4. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

5. CONFIRMATION OF MINUTES

Councillor Heaps/Councillor Travers

That the minutes of the Council Meeting held Thursday 2 August 2018 be confirmed as a true and correct record and be adopted.

CARRIED

6. TONGAN HAWKE'S BAY COMMUNITY AND COUNCIL'S DONATION TO THE VICTIMS OF CYCLONE GITA

(Document 18/632)

This item was deferred to a later Council meeting as the representatives from the Tongan Hawke's Bay Community Governance Group were unable to attend today's meeting due to illness.

7. JOINT WASTE MANAGEMENT AND MINIMISATION PLAN

(Document 18/690)

Considerable work had been undertaken by the Joint Council Waste Futures Project Steering Committee (the steering committee) and the council officers involved.

The Napier City Council representatives on the steering committee were invited to comment on the process that had been followed and the recommendations that would be addressed by both councils. Napier City Council would consider the recommendations at a meeting on 18 September 2018.

Councillor Kerr/Mayor Hazlehurst

- A) That the report of the Waste Minimisation Officer titled “Joint Waste Management and Minimisation Plan” dated 30/08/2018 be received.
- B) That the Council adopt the Joint Waste Management and Minimisation Plan 2018-24 in accordance with section 43 of the Waste Minimisation Act 2008 without further amendment which revokes the previous Joint Waste Management and Minimisation Plan 2012-2018.
- C) That the Council delegate to the Joint Council Waste Futures Project Steering Committee the authority to implement updates and changes that may be required due to wider environmental factors, while keeping within the intent of the strategy.
- D) That Council acknowledge the recommendation from the Joint Council Waste Futures Project Steering Committee that additional resource is urgently required to implement the Waste Management and Minimisation Plan.

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost-effective for households and business.

CARRIED

COUNCILLORS HEAPS, REDSTONE, HARVEY, DIXON AND NIXON EACH WANTED THEIR VOTE **AGAINST** THE MOTION RECORDED IN THE MINUTES.

8. BUSINESS IMPROVEMENT DISTRICT MODEL - DRAFT POLICY FRAMEWORK AND ENGAGEMENT PLAN

(Document 18/631)

Councillor Nixon/Councillor Dixon

- A) That the report of the Strategic Projects Manager titled “Business Improvement District Model - Draft Policy Framework and Engagement Plan” dated 30/08/2018 be received.
- B) That Council adopt the Draft Hastings District Council - Business Improvement District Policy, Management and Reporting Framework for consultation purposes.
- C) That Council authorise officers to implement the Business Improvement District Consultation and Engagement Plan over the month of September 2018.

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for local public services in a way that is most cost-effective

for households and business by:

- **Achieving the outcomes for a vibrant and productive Hastings City Centre.**

CARRIED

9. PILCHER ROAD RENAMING

(Document 18/528)

This item was left to lie on the table until a later Council meeting so that consultation with local mana whenua could be undertaken.

Mayor Hazlehurst/Councillor Barber

That the report of the Team Leader Environmental Consents/ Subdivision titled “Pilcher Road Renaming” dated 30/08/2018 be left to lie on the table to be uplifted at a later council meeting once consultation with local mana whenua had been undertaken and that officers report back to that meeting on the outcome of that consultation.

CARRIED

10. HEALTH AND SAFETY QUARTERLY REPORT

(Document 18/601)

Councillor Lyons/Councillor Lawson

That the report of the Health and Safety Manager titled “Health and Safety Quarterly Report” dated 30/08/2018 be received.

CARRIED

11. TERMS OF REFERENCE - TE TIRA TOITŪ TE WHENUA : HASTINGS DISTRICT PLAN CULTURAL VALUES SUBCOMMITTEE

(Document 18/793)

A sheet (CG-14-1-00941) was circulated at the meeting showing further suggested amendments to the Terms of Reference for the Te Tira Toitū Te Whenua : Hastings District Plan Cultural Values Subcommittee. Some additional minor changes were also agreed to at the meeting.

Councillor Kerr/Councillor Redstone

- A) That the report of the Pou Ahurea Matua - Principal Advisor: Relationships, Responsiveness and Heritage titled “Terms of Reference - Te Tira Toitū Te Whenua : Hastings District Plan Cultural Values Subcommittee” dated 30/08/2018 be received.**
- B) That Council adopt the proposed Terms of Reference for the Te Tira Toitū Te Whenua : Hastings District Plan Cultural Values Subcommittee (CG-14-1-00941).**

- C) That the Hastings District Council Committees and Rural Community Board Delegations Register be amended to include the amendment of the Terms of Reference for the Te Tira Toitū Te Whenua : Hastings District Plan Cultural Values Subcommittee (CG-08-9-18-282).**

CARRIED

12. UPDATED 2018 MEETING SCHEDULE CHANGES

(Document 18/713)

Councillor Nixon/Councillor Dixon

- A) That the report of the Democratic Support Manager titled “Updated 2018 Meeting Schedule Changes” dated 30/08/2018 be received.**
- B) That the 2018 Meeting Schedule be amended as follows:-**

Committee	Date	Time	Venue
Council	20 November 2018 (was 22 November 2018)	9.00am	Council Chamber

CARRIED

13. REQUESTS RECEIVED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT (LGOIMA) MONTHLY UPDATE

(Document 18/750)

Councillor Harvey/Councillor Nixon

- A) That the report of the Democratic Support Manager titled “Requests Received under the Local Government Official Information and Meetings Act (LGOIMA) Monthly Update” dated 30/08/2018 be received.**
- B) That the LGOIMA requests received in July and August 2018 as set out in Attachment 1 (IRB-2-1-18-1378) of the report in “A)” above be noted.**

CARRIED

14. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

15. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

16. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 17

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Mayor Hazlehurst/Councillor Barber

THAT the public now be excluded from the following parts of the meeting, namely;

17 Parking Facility for Opera House & Municipal Building

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
17 Parking Facility for Opera House & Municipal Building	<p>Section 7 (2) (i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>To enable Council to continue negotiations.</p>	<p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

CARRIED

The meeting closed at 2.55pm

Confirmed:

Chairman:

Date: