



Hastings District Council

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OPEN MINUTES

TENDERS SUBCOMMITTEE

Meeting Date: **Thursday, 23 August 2018 and
reconvened on Tuesday,
28 August 2018**

**Minutes of a Meeting of the Tenders Subcommittee held on
Thursday, 23 August 2018 at 9.00am
and reconvened on Tuesday, 28 August 2018**

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HASTINGS DISTRICT COUNCIL

**MINUTES OF A MEETING OF THE TENDERS SUBCOMMITTEE
HELD IN THE GUILIN ROOM, GROUND FLOOR, CIVIC ADMINISTRATION
BUILDING, LYNDON ROAD EAST, HASTINGS ON
THURSDAY, 23 AUGUST 2018 AT 9.00AM
AND RECONVENED ON TUESDAY, 28 AUGUST 2018**

PRESENT: Councillor Travers (Chair)
Councillors Nixon, Redstone and Watkins (Deputy Chair)
Acting Chief Executive, Mr N Taylor

ALSO PRESENT: Director: Major Capital Projects Delivery (Mr G Hansen)
Senior Projects Engineer (Mr S Cave)
Economic Development Manager (Mr L Neville)
Procurement Manager (Mrs S O'Toole)
Strategic Projects Manager (Mr R Oosterkamp)
Chief Information Officer (Mr A Smith)
Democratic Support Manager (Mrs J Evans)
Committee Secretary (Mrs C Hilton)

1. APOLOGIES

Councillor Watkins/Councillor Nixon

That an apology for absence from the Group Manager: Asset Management, Mr C Thew, be accepted.

CARRIED

Leave of Absence had previously been granted to Councillor Lawson.

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

Councillor Redstone/Councillor Watkins

That the minutes of the Tenders Subcommittee Meeting held Thursday 26 July 2018, including minutes while the public were excluded, be confirmed as a true and correct record and be adopted.

CARRIED

4. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

5. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

6. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 7, 8 AND 9 SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Redstone/Councillor Watkins

THAT the public now be excluded from the following parts of the meeting, namely;

7 Procurement Plan for Clifton Revetment

8 Professional Services to conduct a Feasibility Study into a Hawke's Bay Food Innovation Hub

9 Microsoft Enterprise Agreement - Contract Renewal

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

| GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED | REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED | GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION |
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| 7 Procurement Plan for Clifton Revetment | <p>Section 7 (2) (i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p> |
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| <p>8 Professional Services to conduct a Feasibility Study into a Hawke's Bay Food Innovation Hub</p> | <p>Section 7 (2) (b) (ii)</p> <p>The withholding of the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7 (2) (h)</p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Contains commercially sensitive and confidential information.</p> | <p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p> |
| <p>9 Microsoft Enterprise Agreement - Contract Renewal</p> | <p>Section 7 (2) (b) (ii)</p> <p>The withholding of the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7 (2) (h)</p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Pricing provided through the supplier's submissions is confidential.</p> | <p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p> |

CARRIED

The meeting then continued in Public Excluded Session on Thursday, 23 August 2018 and adjourned at 9.27am

and was reconvened and continued, in Public Excluded Session on Tuesday, 28 August 2018 and subsequently closed on that date at 8.47am

Confirmed:

Chairman:

Date: