



Hastings District Council

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OPEN MINUTES

TEMPORARY ROAD CLOSURES SUBCOMMITTEE

Meeting Date: **Thursday, 20 September 2018**

**Minutes of a Meeting of the Temporary Road Closures Subcommittee held on
Thursday, 20 September 2018 at 8.45am**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEMPORARY ROAD CLOSURES SUBCOMMITTEE HELD IN THE GREEN ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 20 SEPTEMBER 2018 AT 8.45AM

- PRESENT:** Councillor Nixon (Chair)
Councillor Watkins (Deputy Chair)
Transportation Manager – Mr J Pannu
Environmental Consents Manager – Mr M Arnold
- IN ATTENDANCE:** Transportation Operations Engineer (Mr T Bateman)
Committee Secretary (Mrs C Hilton)

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

Councillor Nixon/Councillor Watkins

That the minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 6 September 2018 be confirmed as a true and correct record and be adopted.

CARRIED

4. TEMPORARY ROAD CLOSURES - ANNUAL A&P SHOW - ELWOOD ROAD - FRIDAY 19 OCTOBER 2018 AND TOUR OF THE BAY FUN RIDE - ROMANES DRIVE - SUNDAY 21 OCTOBER 2018

(Document 18/771)

Mr Pannu/Councillor Watkins

- A) That the report of the Transportation Operations Engineer titled "Temporary Road Closures - Annual A&P Show - Elwood Road - Friday 19 October 2018 and Tour of the Bay Fun Ride - Romanes Drive - Sunday 21 October 2018" dated 20/09/2018 be received.**
- B) That, there being no submissions received, the Council approve the temporary road closures of:**

Elwood Road between Karamu Road and and Otene Road. The road closure will be from 7:00am until 6:00pm, Friday, 19 October 2018.

Romanes Drive from Napier Road to Brookvale Road. The road closure will be between 6:00am and 4:00pm, Sunday, 21 October 2018.

C) The Council approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- 1. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
- 2. The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.**
- 3. The Traffic Management Plans must be complied with including any specific conditions.**
- 4. The Event Holder shall have in place approved Public Liability Insurance for the period of the event. A copy of the relevant Public Liability Insurance policy shall be supplied to the Council prior to the event taking place.**
- 5. That the cost of all advertising is met by the event organisers.**
- 6. Emergency Services are contacted regarding the holding of these events with details of the date, locations and time frames.**
- 7. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.**
- 8. (i) The applicants are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with these activities and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.**
(ii) And, the applicants have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plan including any conditions attached in the plans.

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure by:

- i) That the use of the above listed street/roads for these short periods of**

time will not unreasonably impede traffic.

- ii) Allowing the above temporary road closures the organisers can undertake their events in a safe and controlled environment with all risks minimised and managed.**

CARRIED

5. TEMPORARY ROAD CLOSURE - PROSPECT ROAD - SATURDAY 6 OCTOBER 2018

(Document 18/822)

Councillor Nixon/Mr Arnold

- A) That the report of the Transportation Operations Engineer titled "Temporary Road Closure - Prospect Road - Saturday 6 October 2018" dated 20/09/2018 be received.**
- B) That, there being no submissions received, the Council approve the temporary road closure of Prospect Road between Royston Hospital and King Street South. The road closure will be between 6:00am and 7:00pm, Saturday, 6 October 2018.**
- C) The Council approve the above temporary road closure subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:**
- 1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
 - 2. The Traffic Management Plan including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.**
 - 3. The Traffic Management Plan must be complied with including any specific conditions.**
 - 4. A copy of the relevant liability insurance policy is received.**
 - 5. That the cost of all advertising is met by the event organisers.**
 - 6. Emergency Services are contacted regarding the holding of this event with details of the date, location and time frame.**
 - 7. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the site as required.**
 - 8. (i) The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during this temporary road closure.**

- (ii) And, the applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plan including any conditions attached in the plan.

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.
- ii) Allowing the above temporary road closure the organisers can undertake their event in a safe and controlled environment with all risks minimised and managed.

CARRIED

6. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

7. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

The meeting closed at 8.49am

Confirmed:

Chairman:

Date: