



Hastings District Council

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OPEN MINUTES

COUNCIL

Meeting Date: **Thursday, 31 January 2019**

**Minutes of a Meeting of the Council held on
31 January 2019 at 1.00pm**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 31 JANUARY 2019 AT 1.00PM

PRESENT: Mayor Hazlehurst (Chair)
Councillors Barber, Dixon, Harvey, Heaps, Kerr, Lawson, Lyons, Nixon, Poulain, Redstone, Schollum, Travers and Watkins.

IN ATTENDANCE: Acting Chief Executive (Mr N Taylor)
Group Manager: Asset Management (Mr C Thew)
Group Manager: Planning and Regulatory Services (Mr J O'Shaughnessy)
Group Manager: Economic Growth and Organisation Improvement (Mr C Cameron)
Group Manager: Human Resources (Mrs B Bayliss)
Chief Financial Officer (Mr B Allan) – (present only for Item 16)
Acting Group Manager: Community Facilities & Programmes (Ms D Elers)
Pou Ahurea Matua – Principal Advisor: Relationships, Responsiveness and Heritage (Dr James Graham)
Parks Asset Planner (Mrs J Leaf)
Parking Transportation Officer (Mr M England)
Risk and Corporate Services Manager (Mr R Smith)
Health and Safety Manager (Ms J Kuzman)
Manager: Democracy and Governance Services (Mrs J Evans)
Committee Secretary (Mrs C Hunt)

AS REQUIRED: **Petitioners:** Bernice Koenders, Wayne Taylor and Ron Ebbett
Marei Apatu, Te Taiwhenua o Heretaunga (TTOH)

1. PRAYER

The opening prayer was given by Captain Stephen Campkin, Salvation Army.

2. APOLOGIES

Councillor Lawson/Councillor Redstone

That an apology for absence from Councillor O'Keefe and an apology for lateness from Councillor Kerr be accepted.

CARRIED

LEAVE OF ABSENCE

Mayor Hazlehurst/Councillor Redstone

That leave of absence be granted as follows:

Councillor Kerr 18-27 February 2018 (advised prior to meeting)

Councillor Heaps 15-21 February 2019

Councillor Schollum

- 1-2 April
- 10-12 June
- 5-7 August
- 23-25 September
- 5-6 December

CARRIED

Councillor Kerr joined the meeting at 1.08pm

3. SEAL REGISTER

Mayor Hazlehurst/Councillor Nixon

That the Seal Register lie on the table during the meeting.

CARRIED

4. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

5. CONFIRMATION OF MINUTES

Councillor Watkins/Councillor Travers

That the minutes of the Council Meeting held Thursday, 6 December 2019, including minutes while the public were excluded, be confirmed as a true and correct record and be adopted.

CARRIED

With the agreement of the meeting Item 7 was taken out of order.

7. PETITION - OBJECT TO EBBETT PARK BEING SOLD

(Document 19/56)

The lead petitioners Bernice Koenders and Wayne Taylor, accompanied by Ron Ebbett (grandson of the Ebbetts who gifted Ebbett Park) spoke to their petition.

Councillor Heaps/Councillor Poulain

- A) That the report of the Parks Asset Planner titled "Petition - Object to Ebbett Park being Sold" be received.**
- B) That the tabled "Petition - Object to Ebbett Park being Sold" be**

received.

- C) That the “Object to Ebbett Park being sold” Petition be addressed as part of the Reserves Management Plan (Raureka Park) hearing process, and the Lead Petitioners, Barry and Bernice Koenders be invited to speak at the Hearing of submissions of the Raureka Parks Reserves Management Plan Meeting on 12 February 2019.

CARRIED

6. NAMING OF THE NEW ARTERIAL LINK IN WHAKATŪ
(Document 19/28)

The Pou Ahurea Matua - Principal Advisor: Relationships, Responsiveness and Heritage advised the proposed name recognised indigenous local culture and this was the first instance in Hawke’s Bay where “Te Ara”, which meant path, had been used.

Mr Apatu from Te Taiwhenua o Heretaunga (TTOH), had facilitated the process and responded to questions from the meeting.

Councillor Redstone/Councillor Heaps

- A) That the report of the Pou Ahurea Matua - Principal Advisor: Relationships, Responsiveness and Heritage titled “Naming of the new arterial link in Whakatū” dated 31/01/2019 be received.
- B) That Council resolve to name the new road between State Highway 2 and Pākōwhai Road as “Te Ara Kahikatea”.

With the reasons for this decision being that the objective of the decision will contribute to good quality local infrastructure in a way that is most cost-effective for households and business by:

- i) Providing the name Te Ara Kahikatea to this new road clearly resonates with a sense of place, a sense of history, and the empowerment of the wider community on a collaborative journey that has linked Council, mana whenua and other key stakeholders throughout the project including the enablement of both business’ and households to better access and travel throughout this area.

CARRIED

*COUNCILLORS DIXON, NIXON AND WATKINS RECORDED THEIR VOTES
AGAINST THE MOTION*

8. PARKING CONTROLS
(Document 19/20)

Councillor Kerr/Councillor Lawson

- A) That the report of the Parking Transportation Officer titled “Parking Controls” dated 31/01/2019 be received.
- B) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Consolidated Bylaw 2016, that 3

carpark spaces in Southern Carpark, be resolved to have a 5 minute time limit (REG-22-03-12-19-446).

With the reasons for this decision being that the objective of the decision will contribute to performance of regulatory functions in a way that is efficient and effective and appropriate to present and future circumstances by:

- **Providing parking spaces in relevant places within the district that are safe and readily available to motorists.**

CARRIED

9. ANNUAL RISK MANAGEMENT REVIEW 2018

(Document 19/44)

Councillor Nixon/Councillor Dixon

- A) That the report of the Risk and Corporate Services Manager titled “Annual Risk Management Review 2018” dated 31/01/2019 be received.**
- B) That Council adopt the updated Hastings District Council Enterprise Risk Management Framework and Policy Version 3.4 (PMD-03-81-19-168), and revised Strategic Risk Register (PMD-03-81-19-171) including Governance Risk dated 23 January 2019.**

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure and local public services in a way that is most cost-effective for households and business by:

- i) Providing a robust framework that promotes effective and efficient core business processes through comprehensive risk management practices.**

CARRIED

10. HEALTH & SAFETY QUARTERLY REPORT

(Document 18/1178)

Councillor Kerr/Councillor Poulain

- A) That the report of the Health and Safety Manager titled “Health & Safety Quarterly Report” dated 31/01/2019 be received.**

CARRIED

11. TRANSFER OF LOCAL PURPOSE RESERVE (UTILITY), STATE HIGHWAY 50, MARAEKAKAHO

(Document 19/13)

Mayor Hazlehurst/Councillor Lyons

- A) That the report of the Senior Projects Engineer titled “Transfer of Local**

Purpose Reserve (Utility), State Highway 50, Maraekakaho” dated 31/01/2019 be received.

- B) That the report titled “Transfer of Local Purpose Reserve (Utility), State Highway 50, Maraekakaho lie on the table with the reason being that the Hearings Commissioner Decision regarding the Russell Roads Limited application was only released this week and it was intended to defer this matter until the appeal period had expired.**

CARRIED

12. CHANGES TO MEMBERSHIP AND TERMS OF REFERENCE FOR THE HEARINGS COMMITTEE AND THE HASTINGS DISTRICT PLAN REVIEW SUBCOMMITTEE

(Document 18/1107)

Councillor Kerr/Councillor Dixon

- A) That the report of the Manager: Democracy and Governance Services titled “Changes to membership and Terms of Reference for the Hearings Committee and the Hastings District Plan Review Subcommittee” dated 31/01/2019 be received.**

- B) That the Terms of Reference for the Hearings Committee (CG-14-1-00572) be amended as follows:**

Membership

Chairman appointed by the Council from the membership of 6 Councillors

Deputy Chairman appointed by the Council from the membership of 6 Councillors

4 other Councillors

1 externally appointed member with relevant qualifications and experience

- C) That the Terms of Reference for the Hastings District Plan Review Subcommittee (CG-14-29-00001) be amended as follows:**

Membership

A core group of 7 members, (being 5 councillors including the Chairs of the Hearings and Strategy Planning & Partnerships Committees)

1 externally appointed member with relevant qualifications and experience

1 member from the HDC: Maori Joint Committee (not being a councillor)

One additional councillor member as an alternate

- D) That Councillor Wendy Schollum be appointed as member of the Hearings Committee.**

- E) That Mr Peter Kay be appointed as an external member of both the**

Hearings Committee and the Hastings District Plan Review Subcommittee.

- F) That the Hastings District Council Committees and Rural Community Board Delegations Register (CG-08-9-18-291) and the Register of Appointments to Committees, Subcommittees and other Organisations (CG-08-9-18-280) be accordingly updated to include the amendments to the respective Terms of Reference and membership for the Hearings Committee and the Hastings District Plan Review Subcommittee.

CARRIED

13. SUMMARY OF RECOMMENDATIONS OF THE HASTINGS DISTRICT RURAL COMMUNITY BOARD HELD ON 17 DECEMBER 2018

(Document 18/308)

Councillor Nixon/Councillor Lyons

- A) That the report of the Group Manager: Asset Management titled “Summary of Recommendations of the Hastings District Rural Community Board held on 17 December 2018” be received.
- B) The following recommendations of the Hastings District Rural Community Board meeting held 6 December 2018 be ratified:

“5. REVISED TERMS OF REFERENCE – HASTINGS DISTRICT RURAL COMMUNITY BOARD

- A) *That the report of the Democratic Support Manager titled “Revised Terms of Reference - Hastings District Rural Community Board” dated 17/12/2018 be received.*
- B) *That Council adopt the revised Terms of Reference for the Hastings District Rural Community Board (CG-14-26-00085).*
- C) *That the Hastings District Council Committees and Rural Community Board Delegations Register be amended to include the amended Terms of Reference for the Hastings District Rural Community Board (CG-08-9-18-291)”.*

CARRIED

14. UPDATED 2019 MEETING SCHEDULE CHANGES

(Document 18/1308)

It was noted that the Reserve Management Plan Subcommittee would remain at the original start time of 9.00am and did not need to change to 10.00am.

Councillor Lyons/Councillor Harvey

- A) That the report of the Manager, Democracy and Governance Services titled “Updated 2019 Meeting Schedule Changes” dated 31/01/2019 be received.
- B) That the 2019 Meeting Schedule be amended as follows:-

Committee	Date	Time	Venue
Tenders	15 February (was 14 February)	9.00am	Landmarks Room
HDC: Maori Joint	6 March 2018 (was 27 February)	10.00am	Council Chamber
Community Grants	23 May 2019	9.00am	Council Chamber
Risk & Audit	17 June 2019 (was 24 June)	10.00am	Council Chamber
Risk & Audit	6 May 2019 (was 29 April)	10.00am	Council Chamber

Joint Councils Waste Project Steering	22 March 2019	9.00am	Council Chamber
Joint Councils Waste Project Steering	21 June 2019	9.00am	Council Chamber
Joint Councils Waste Project Steering	20 September 2019	9.00am	Council Chamber
Works and Services	16 May 2019 (was 20 June)	10.30am	Council Chamber

CARRIED

15. REQUESTS RECEIVED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT (LGOIMA) MONTHLY UPDATE)
(Document 18/267)

Councillor Watkins/Councillor Nixon

- A) That the report of the Democratic Support Manager titled “Requests Received under the Local Government Official Information and Meetings Act (LGOIMA) Monthly Update” dated 31/01/2019 be received.**
- B) That the LGOIMA requests received in November and December 2018 as set out in Attachment 1 (IRB-2-01-18-1485) of the report in (A) above be noted.**

CARRIED

16. MONTHLY FINANCIAL REPORT - DECEMBER 2018
(Document 18/1267)

With the agreement of the meeting this item would be addressed at the conclusion of the Public Excluded session, to enable the Chief Financial Officer the opportunity to be present at the meeting to speak to the report.

17. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

18. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

19. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 20

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND

MEETINGS ACT 1987

Mayor Hazlehurst/Councillor Kerr

THAT the public now be excluded from the following parts of the meeting, namely;

20. Summary of Recommendations of the Omarunui Refuse Landfill Joint Committee meeting held 7 December 2018 while the Public were Excluded

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
20. Summary of Recommendations of the Omarunui Refuse Landfill Joint Committee meeting held 7 December 2018 while the Public were Excluded	As stated in the minutes	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

CARRIED

The meeting resumed in Open Session at 2.20pm.

16. MONTHLY FINANCIAL REPORT - DECEMBER 2018
(Document 18/1267)

Councillor Nixon/Councillor Travers

A) That the report of the Chief Financial Officer titled "Monthly Financial Report - December 2018" dated 31/01/2019 be received.

CARRIED

The meeting closed at 2.50pm.

Confirmed:

Chairman:

Date: