



Hastings District Council

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OPEN

A G E N D A

TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING

Meeting Date: **Thursday, 31 January 2019**

Time: **8.45am**

Venue: **Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Councillor Nixon Deputy Chair: Councillor Watkins Ex Officio: Mayor Hazlehurst Transportation Manager – Mr J Pannu Environmental Consents Manager – Mr M Arnold
Officer Responsible	Group Manager: Asset Management – Mr C Thew
Committee Secretary	Mrs C Hilton (Ext 5633)

Temporary Road Closures Subcommittee

A subcommittee of the Works and Services Committee

Fields of Activity

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

Membership

Chairman appointed by the Council (who shall be an elected member)

Deputy Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

Quorum – 2 members of whom one shall be the Chairman or the Deputy Chairman.

DELEGATED POWERS

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Works and Services Committee.

HASTINGS DISTRICT COUNCIL
TEMPORARY ROAD CLOSURES SUBCOMMITTEE
MEETING

THURSDAY, 31 JANUARY 2019

VENUE: Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 8.45am

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Democratic Support Manager (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 15 November 2018.
(Previously circulated)

4. Temporary Road Closures - Lyndhurst Road and Percival Road - 12 February 2019

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5. Additional Business Items

6. Extraordinary Business Items

REPORT TO: TEMPORARY ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 31 JANUARY 2019

**FROM: TRANSPORTATION OFFICER
LYNN BURDEN**

**SUBJECT: TEMPORARY ROAD CLOSURES - LYNDHURST ROAD
AND PERCIVAL ROAD - 12 FEBRUARY 2019**

1.0 SUMMARY

1.1 The purpose of this report is to obtain a decision from the Committee for the temporary road closure requested by:

1.2 SMC Events

- **Lyndhurst Road** between Pakowhai Road and the end of the road.
- **Percival Road** between Lyndhurst Road and first entrance into the Sports Park.

The road closures will be between 6:00am and 3:00pm, Tuesday, 12 February 2019. The purpose of these road closures is to hold the Weet-bix Kids Tryathlon.

1.3 These requests arise from need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily close the above roads.

1.4 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.

1.5 The objective of this decision relevant to the purpose of Local Government is to provide for good quality local public services by allowing the proposed events to take place in a controlled environment with the temporary road closure provisions providing safety measures for residents and road users in the particular areas while the activities are being undertaken.

1.6 This report concludes by recommending the above temporary road closures be approved, subject to conditions.

2.0 BACKGROUND

2.1 SMC Events

- **Lyndhurst Road** between Pakowhai Road and the end of the road.
- **Percival Road** between Lyndhurst Road and first entrance into the Sports Park.

This will be the first temporary road closures of Lyndhurst Road and Percival Road during the 2019 calendar year. The sections of road will be closed from 6:00am until 3:00pm to provide a safe and controlled environment to hold the Weet-bix Kids Tryathlon.

- 2.2 The temporary road closure checklist and map (**Attachment 1**) details the necessary items that the organiser need to submit as part of their application for the above proposed road closures. The GIS map showing the area of the temporary road closures is also included.
- 2.3 At the time of writing this report the Lyndhurst Development project is currently in operation. This includes roading and off road building work. Jeanette Cooper a representative of SMC Events has been in contact with those involved with the above project. Ms Cooper has advised that the temporary road closure will not have an impact on these ongoing works.

3.0 CURRENT SITUATION

- 3.1 The temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 3.2 A detailed Traffic Management Plan is to be submitted to the Hastings District Council and the Plans will be approved for implementation, subject to the temporary road closure application being approved.

4.0 OPTIONS

- 4.1 **Option A: Approve** the temporary road closures detailed above.
- 4.2 **Option B: Do not approve** the temporary road closures detailed above.
- 4.3 **Option C: Approve** only one of the two temporary road closures detailed above.

5.0 SIGNIFICANCE AND ENGAGEMENT

- 5.1 The organiser of the above event has been in contact with affected parties/residents which also includes the parties involved in the Lyndhurst Development project. Jeanette Cooper a representative of SMC Events has been in contact with those involved with the above project. Ms Cooper has advised that no issues have been raised regarding the above temporary road closures.
- 5.2 The temporary road closures of **Lyndhurst Road** and **Percival Road** have been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on: Saturday, 15 December 2018.
- 5.3 The closing date for submissions was Monday, 31 December 2018. No submissions were received.
- 5.4 If the road closures are approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Saturday, 9 February 2019.

- 5.5 The average daily traffic count for **Lyndhurst Road** is: 2500 vehicles per day and **Percival Road** is: 1100 vehicles per day.
- 5.6 As per the requirements of schedule 10, section 11 of the Local Government Act, Emergency Services including NZ Police, St John Ambulance, Ministry of Transport (MoT), New Zealand Transport Agency (NZTA) and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closures. Council has not received any submissions from MoT, NZTA or Emergency Services.

6.0 HEALTH AND SAFETY

- 6.1 As per the requirements of the Health and Safety at Work Act 2015, the applicant is required to include a Health and Safety Plan with their temporary road closure application. Additionally, conditions drawing the applicant's attention to their obligations have been provided in the recommendations.

7.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 7.1 The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)."

"(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."

8.0 PREFERRED OPTION/S AND REASONS

- 8.1 **Option A** is the preferred option. It recommends the Committee approve the temporary road closures detailed above, subject to conditions that will ensure public safety is maintained.
- 8.2 Given that there are no submissions in opposition to the closures and that subject to the recommended conditions the activity can proceed and be undertaken in a safe and controlled environment, the risks associated with these closures can then be minimised and safely managed to Council's satisfaction.

9.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Transportation Officer titled "Temporary Road Closures - Lyndhurst Road and Percival Road - 12 February 2019"**

dated 31/01/2019 be received.

B) That, there being no submissions received, the Council approve the following temporary road closures:

1. SMC Events - Lyndhurst Road between Pakowhai Road and the end of the road. Percival Road between Lyndhurst Road and first entrance into the Sports Park. The road closures will be between 6:00am and 3:00pm, Tuesday, 12 February 2019.

C) The Council approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).

2. The Traffic Management Plan including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.

3. The Traffic Management Plan must be complied with including any specific conditions.

4. A copy of the relevant liability insurance policy is received.

5. That the cost of all advertising is met by the event organiser.

6. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.

7. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the site(s) as required.

8. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Form including any conditions attached.

9. The applicant is entirely responsible for any injury, harm or damage of any kind caused to any person, vehicles, property or business that occurs within or outside the road corridor arising from the closure of the road corridor and any activities within it for which no liability is accepted by the Council.

With the reasons for this decision being that the objective of the decision will contribute to good quality local infrastructure by:

i) That the use of the above listed street/roads for these short periods

of time will not unreasonably impede traffic.

- ii) Allowing the above temporary road closures the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.**

Attachments:

- 1 Temporary Road Closures - Checklist and Map - CG-14-16-00303
Lyndhurst Road and Percival Road - 12 February
2019

**Checklist and Map - Temporary Road Closure:
SMC Events – 12 February 2019**

1. **Lyndhurst Road** between Pakowhai Road and the end of the road.
2. **Percival Road** between Lyndhurst Road and first entrance in to the Sports Park.

The road closures will be between 6:00am and 3:00pm, Tuesday, 12 February 2019.

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	✓
Resident Visiting Form / Letter	✓

