



Hastings District Council

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OPEN

A G E N D A

TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING

Meeting Date: **Thursday, 20 June 2019**

Time: **8.45am**

Venue: **Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Councillor Nixon Deputy Chair: Councillor Watkins Transportation Manager – Mr J Pannu Environmental Consents Manager – Mr M Arnold Ex Officio: Mayor Hazlehurst
Officer Responsible	Group Manager: Asset Management – Mr C Thew
Committee Secretary	Mrs A Murdoch (Ext 5631)

Temporary Road Closures Subcommittee

A subcommittee of the Works and Services Committee

Fields of Activity

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

Membership

Chairman appointed by the Council (who shall be an elected member)

Deputy Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

Quorum – 2 members of whom one shall be the Chairman or the Deputy Chairman.

DELEGATED POWERS

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Works and Services Committee.

HASTINGS DISTRICT COUNCIL
TEMPORARY ROAD CLOSURES SUBCOMMITTEE
MEETING

THURSDAY, 20 JUNE 2019

VENUE: Green Room
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Lyndon Road East
Hastings

TIME: 8.45am

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

Leave of Absence had previously been granted to Councillor Watkins

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Democratic Support Manager (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 9 May 2019.
(Previously circulated)

**4. Temporary Road Closures - Glenross Road - 22 June 2019,
Waikoau Road - 23 June 2019, Otene Road - 30 June 2019 -
Hawke's Bay Car Club**

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5. Additional Business Items

6. Extraordinary Business Items

REPORT TO: TEMPORARY ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 20 JUNE 2019

**FROM: TRANSPORTATION OFFICER
LYNN BURDEN**

**SUBJECT: TEMPORARY ROAD CLOSURES - GLENROSS ROAD - 22
JUNE 2019, WAIKOAU ROAD - 23 JUNE 2019, OTENE
ROAD - 30 JUNE 2019 - HAWKE'S BAY CAR CLUB**

1.0 SUMMARY

- 1.1 The purpose of this report is to obtain a decision from the Committee for the temporary road closures requested by:
- The Hawke's Bay Car Club (HBCC)** to hold a series of motorsport events:
- 1.2 **Glenross Road** - from outside Rapid Number 336 to the end of the road. Access to Rapid Numbers 382, 384 and 386 will be retained. The road closure will be between 9:00am to 5:00pm, Saturday, 22 June 2019.
- 1.3 **Waikoau Road** - from outside Rapid Number 43 to the intersection with Mokamoka Road. The road closure will be between 9:00am and 5:00pm, Sunday, 23 June 2019.
- 1.4 **Otene Road** - between Ruahapia Road and Elwood Road. The road closure will be between 9:00am and 5:00pm, Sunday, 30 June 2019.
- 1.5 These requests arise from the need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily close the above roads.
- 1.6 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.7 The objective of this decision relevant to the purpose of Local Government is to provide for good quality local public services by allowing the proposed events to take place in a controlled environment with the temporary road closure provisions providing safety measures for residents and road users in the particular areas while the activities are being undertaken.
- 1.8 This report concludes by recommending the above temporary road closures be approved, subject to conditions.

2.0 BACKGROUND

- 2.1 The above events are being undertaken by the following organisation:

- 2.2 The HBCC - **Glenross Road, Waikoau Road and Otene Road**. This will be the first temporary closure of the above roads during the 2019 calendar year. The above roads have all been chosen specifically for their suitability for holding motorsport events.
- 2.3 The temporary road closure checklist (**Attachment 1**) details the necessary items that the organisers need to submit as part of their application for the above proposed road closures. GIS maps showing the area of the temporary road closures are also attached – as part of **Attachment 1: Glenross Road, Waikoau Road and Otene Road**.
- 2.4 At the time of writing this report there were no planned road works that will affect or impact the above temporary road closures. Additionally, traffic that would once have used Ruahapia Road and Otene Road is now travelling along the recently opened Te Ara Kahikatea (Whakatu Arterial) route.

3.0 CURRENT SITUATION

- 3.1 The temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 3.2 Detailed Traffic Management Plans are to be submitted to the Hastings District Council and the Plans will be approved for implementation, subject to the temporary road closure applications being approved.

4.0 OPTIONS

- 4.1 **Option A: Approve** the temporary road closures detailed above.
- 4.2 **Option B: Do not approve** the temporary road closures detailed above.
- 4.3 **Option C: Approve only** one, two or three of the temporary road closures detailed above.

5.0 SIGNIFICANCE AND ENGAGEMENT

- 5.1 The organisers of the above events have been in contact with affected parties/residents. They advise that no issues have been raised regarding the above temporary road closures. The HBCC has been requested to make contact with the forestry harvesting companies operating out of Glenross Road to advise them of this event and manage any potential issues.
- 5.2 The temporary road closures of **Glenross Road, Waikoau Road and Otene Road** has been posted on the Council website and formal public notification was published in the Hawke's Bay today newspaper on: Thursday, 9 May 2019 (**Glenross Road and Waikoau Road**) and Friday, 24 May 2019 (**Otene Road**)
- 5.3 The closing date for submissions for: **Glenross Road and Waikoau Road** was 4:00pm, Thursday, 23 May 2019. No submissions were received. The closing date for submissions for **Otene Road** was 4:00pm, Friday, 7 June 2019. No submissions were received.
- 5.4 The average daily traffic count for **Glenross Road** is: 36 vehicles per day, **Waikoau Road** is: 83 vehicles per day and **Otene Road** is: 530 vehicles per day

- 5.5 If the road closures are approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Friday, 21 June 2019.
- 5.6 As per the requirements of schedule 10, section 11 of the Local Government Act, Emergency Services including NZ Police, St John Ambulance, Ministry of Transport (MoT), New Zealand Transport Agency (NZTA) and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closures. Council has not received any submissions from emergency services, MoT or NZTA.

6.0 HEALTH AND SAFETY

- 6.1 As per the requirements of the Health and Safety at Work Act 2015, the applicant is required to include a Health and Safety Plan with their temporary road closure application. Additionally, conditions drawing the applicant's attention to their obligations have been provided in the recommendations.

7.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 7.1 The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)."

"(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."

8.0 PREFERRED OPTION/S AND REASONS

- 8.1 **Option A** is the preferred option. It recommends the Committee approve the temporary road closures detailed above, subject to conditions that will ensure public safety is maintained.
- 8.2 Given that there are no submissions in opposition to the closures and that subject to the recommended conditions the activity can proceed and be undertaken in a safe and controlled environment, the risks associated with this closures can then be minimised and safely managed to Council's satisfaction.

9.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Transportation Officer titled "Temporary Road Closures - Glenross Road - 22 June 2019, Waikoau Road - 23 June 2019, Otene Road - 30 June 2019 - Hawke's Bay Car Club" dated**

20/06/2019 be received.

- B) That, there being no submissions received in respect of the Hawke's Bay Car Clubs temporary road closure applications, the Council approve the following temporary road closures:
- Glenross Road - from outside Rapid Number 336 to the end of the road. Access to Rapid Numbers 382, 384 and 386 will be retained. The road closure will be between 9:00am to 5:00pm, Saturday, 22 June 2019.
 - Waikoau Road - from outside Rapid Number 43 to the intersection with Mokamoka Road. The road closure will be between 9:00am and 5:00pm, Sunday, 23 June 2019.
 - Otene Road - between Ruahapia Road and Elwood Road. The road closure will be between 9:00am and 5:00pm, Sunday, 30 June 2019.
- C) The Council approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
1. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
 2. The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.
 3. The Traffic Management Plans must be complied with including any specific conditions.
 4. Copies of the relevant liability insurance policies are received.
 5. That the cost of all advertising is met by the event organisers.
 6. Emergency Services are contacted regarding the holding of these events with details of the dates, locations and time frames.
 7. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
 8. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.

- 9. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.**

- 10. These Hawke's Bay Car Club events shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.**

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.**

- ii) Allowing the above temporary road closure the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.**

Attachments:

- 1 Temporary Road Closures - Checklist and Maps - CG-14-16-00327
Motorsport events - Glenross Road - 22 June 2019,
Waikoau Road - 23 June 2019 and Otene Road - 30
June 2019

**Checklist and Maps - Temporary Road Closures:
Motorsport Events – Hawke’s Bay Car Club**

1. **Glenross Road** - from outside Rapid Number 336 to the end of the road. Access to Rapid Numbers 382, 384 and 386 will be retained. The road closure will be between 9:00am to 5:00pm, Saturday, 22 June 2019.
2. **Waikoau Road** - from outside Rapid Number 43 to the intersection with Mokamoka Road. The road closure will be between 9:00am and 5:00pm, Sunday, 23 June 2019.
3. **Otene Road** - between Ruahapia Road and Elwood Road. The road closure will be between 9:00am and 5:00pm, Sunday, 30 June 2019.

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	✓
Event Safety Plan	✓
Resident Visiting Form / Letter	✓





