



Hastings District Council

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Lyndon Road East, Hastings*

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OPEN A G E N D A

COUNCIL MEETING

Meeting Date: Thursday, 22 August 2019

Time: 10.30am

**Venue: Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Council Members	Chair: Mayor Hazlehurst Councillors Barber, Dixon, Harvey, Heaps, Kerr, Lawson, Lyons, Nixon, O'Keefe, Poulain, Redstone, Schollum, Travers and Watkins
Officer Responsible	Chief Executive – Mr N Bickle
Democracy & Governance Advisor	Mrs C Hunt (Extn 5634)

HASTINGS DISTRICT COUNCIL

COUNCIL MEETING

THURSDAY, 22 AUGUST 2019

VENUE: Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 10.30am

A G E N D A

1. Prayer

2. Apologies & Leave of Absence

At the close of the agenda no apologies had been received.

Leave of Absences had previously been granted to Councillor Watkins and Councillor Dixon

3. Seal Register

4. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

5. Confirmation of Minutes

Minutes of the Council Meeting held Thursday 15 August 2019,
including minutes while the Public were excluded.
(Previously circulated)

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REPORT TO: COUNCIL

MEETING DATE: THURSDAY 22 AUGUST 2019

**FROM: PROJECT ADVISOR
ANNETTE HILTON**

SUBJECT: PRESENTATION BY LINDISFARNE COLLEGE

1.0 PURPOSE AND SUMMARY - *TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA*

- 1.1 The purpose of this report is to provide an opportunity for Lindisfarne College to update Council on their football tour to Dubai earlier this year.
- 1.2 The college's football team toured the UAE with Sporta Tours, from 10 to 20 of April 2019. During the tour, the team had four wins and one draw.

2.0 BACKGROUND

- 2.1 Over the past 20 years, Lindisfarne College has embarked on tours to Australia, the United States and more recently competed in China.
- 2.2 The players benefit greatly from meeting and playing against teams from around the world and provides the students with an opportunity to broaden horizons and deepen their awareness and understanding of other nations and cultures.
- 2.3 Mayor Sandra Hazlehurst provided a letter of support on behalf of Hastings District Council for the team's tour of Dubai.
- 2.4 They have come to Council today to provide an update on their tour and to do presentation on their experience.

3.0 RECOMMENDATIONS - *NGĀ TŪTOHUNGA*

- A) That Council receives the report titled Presentation by Lindisfarne College**

Attachments:

There are no attachments for this report.

REPORT TO: COUNCIL

MEETING DATE: THURSDAY 22 AUGUST 2019

**FROM: PARKING TRANSPORTATION OFFICER
MEL ENGLAND**

SUBJECT: PARKING CONTROLS

1.0 EXECUTIVE SUMMARY - *TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA*

- 1.1 The purpose of this report is to obtain a decision from Council on changes to parking controls on King Street North, Frimley Avenue, McLeod Street, Karamu Road North, Orchard Road and Lyndhurst Road.
- 1.2 This report contributes to the purpose of local government by primarily promoting economic wellbeing and more specifically through Council's strategic objectives of:
- Reducing public nuisance and threats to public health and safety
 - Moving people and goods around safely and efficiently
- 1.3 This proposal arises from a number of requests for new parking controls in and around Hastings, and concludes by recommending a number of changes in parking controls and time limits.

2.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

- A) That Council receives the report titled Parking Controls.
- B) That Council resolve pursuant to Clause 5.3.1(a)(iii) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing parking space on the western side of King Street North commencing approximately 50.5 metres from the intersecting line with Heretaunga Street West and extend 4.5 metres in a northerly direction be resolved to become a mobility carpark as set out in Attachment 1 (REG-22-03-12-19-471):
- C) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing parking spaces on the eastern side of King Street North commencing approximately 39 metres north of the intersecting kerbline with St Aubyn Street West and heading 41 metres in a northerly direction be resolved to have a 120 time limit as set out in Attachment 2 (REG-22-03-12-19-470):
- D) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing parking space on the eastern side of King Street North commencing approximately 86.5 metres north of the intersecting line with St Aubyn Street West be resolved to have a P5 time limit as set out in Attachment 2 (REG-22-03-12-19-470):
- E) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing parking spaces on the eastern side of Frimley Avenue commencing approximately 16 metres north of the intersecting kerbline with Omahu Road and heading 43 metres in a northerly direction be resolved to have a P60 time limit between 8am and 5pm week days as set out in Attachment 3 (REG-22-03-12-19-473):
- F) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing parking spaces on the western side of McLeod Street commencing approximately 107 metres south of the intersecting kerbline with Omahu Road and heading 26 metres in a southerly direction be resolved to have a P60 time limit between 8am and 5pm week days as set out in Attachment 4 (REG-22-03-12-19-472):
- G) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council

Consolidated Bylaw 2016, that the existing parking spaces on the western side of Karamu Road North commencing approximately 47 metres north of the intersecting kerbline with Duchess Crescent and heading 22 metres in a northerly direction be resolved to have a P5 time limit as set out in Attachment 5 (REG-22-03-12-19-474):

- H) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing 4 parking spaces on the northern side of Orchard Rd commencing approximately 140 metres east of the intersecting kerbline with Canning Road and heading 24 metres in a easterly direction be resolved to have a P5 time limit from 8-30am to 9-30am and 2-30pm to 3-30pm during school days as set out in Attachment 6 (REG-22-03-12-19-475):**
- I) That Council resolve pursuant to Clause 5.3.1(a)(iii) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016 as set out in Attachment 7 (REG-22-03-12-19-478):**
- a. That the parking space on the southern side of Lyndhurst Road, commencing approximately 483 metres west from the intersecting kerbline of Pakowhai Road be resolved to become a mobility carpark.**
 - b. That the parking space on the southern side of Lyndhurst Road, commencing approximately 100 metres east from the intersecting kerbline of Hart Drive be resolved to become a mobility carpark.**
- J) That Council considers a School Traffic Management Plan for the Heretaunga Intermediate School on Orchard Road.**

With the reasons for these decisions being that the objective of the decisions will contribute to performance of regulatory functions in a way that is efficient, effective and appropriate to present and future circumstances by:

- Providing parking spaces in relevant places within the district that are safe and readily available to motorists.**

3.0 BACKGROUND – TE HOROPAKI

- 3.1 From time to time it is necessary to introduce parking controls and or amend those that are already in place.
- 3.2 In order that the changes are legally established these need to be formally resolved by Council.
- 3.3 The following information provides the background and current situation relevant to the change being proposed.

4.0 DISCUSSION - TE MATAPAKITANGA

4.1 King Street North – Mobility Car Park

Grey Power Hastings approached Hastings District Council to investigate the feasibility of putting in another mobility park in King Street North close to the Care Pharmacy and Specsavers Hastings. This is to provide an additional parking option dedicated to mobility permit holders, which is within close proximity of the specified businesses.

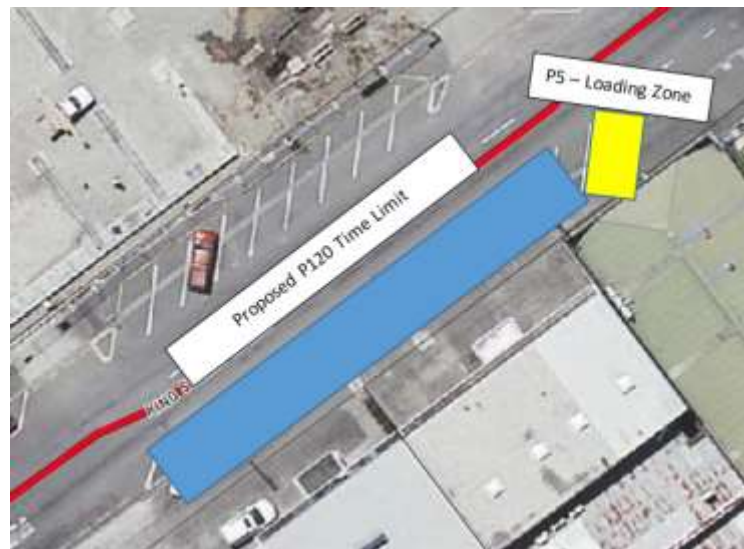


Consultation was carried out with the businesses in the area, with the majority of respondents (75%) in support of the mobility car park.

This will provide an additional parking option dedicated to mobility permit holders which is within close proximity to the specified businesses in the area. This will also provide a safe area when vacating their vehicles.

4.2 King Street North – P120 and P5 Time Limited Parking

Tim Masters (Masters Plumbing) requested time limited parking outside ten businesses, 403 to 407 King Street North, located opposite the Hastings Health Centre. Since the Centre has opened, vehicles are parking all day, leaving no available spaces for clients visiting the area.



An occupancy study was carried out. The results support the request which found that traffic was static with an occupancy rate over the national standard of 85%, which is a good indication that time limits need to be introduced.

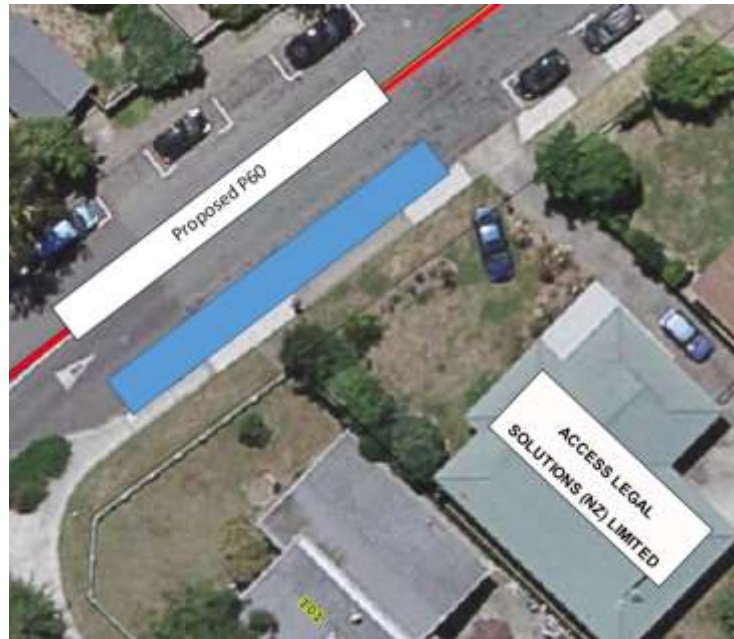
Consultation was carried out with the businesses in the area, all were in favour of the Time Limited Parking.

A majority of the respondents requested a P5 Time Limited Parking area, making it easier for couriers and other vehicles to drop off goods, hence recommendation (D).

4.3 **Frimley Avenue – P60 Time Limited Parking**

Access Legal Solutions (NZ) Limited approached Hastings District Council to request P60 time limited parking.

This business operates from a private residence, and due to the high demand for parking in the streets surrounding the hospital, vehicles are parking all day, leaving no available spaces for clients visiting the business.



An occupancy study was carried out. The results support the request which found that traffic was static with an occupancy rate over the national standard of 85%, which is a good indication that time limits need to be introduced.

Consultation was carried out with the residents in the area, the majority of respondents (87%) were in favour of the Time Limited Parking.

This will provide a convenient area for clients to park without having to park on the businesses lawn.

The time limit will be enforced between 8.00am and 5.00pm weekdays only.

4.4 **McLeod Street – P60 Time Limited Parking**

A new midwifery business opening in McLeod Street have requested P60 time limited parking for the spaces outside 111–113 McLeod Street. This is to allow clients easy access the business.

At present, due to high demand for parking in the streets surrounding the hospital, vehicles are parking all day, leaving no available spaces for clients visiting the business.



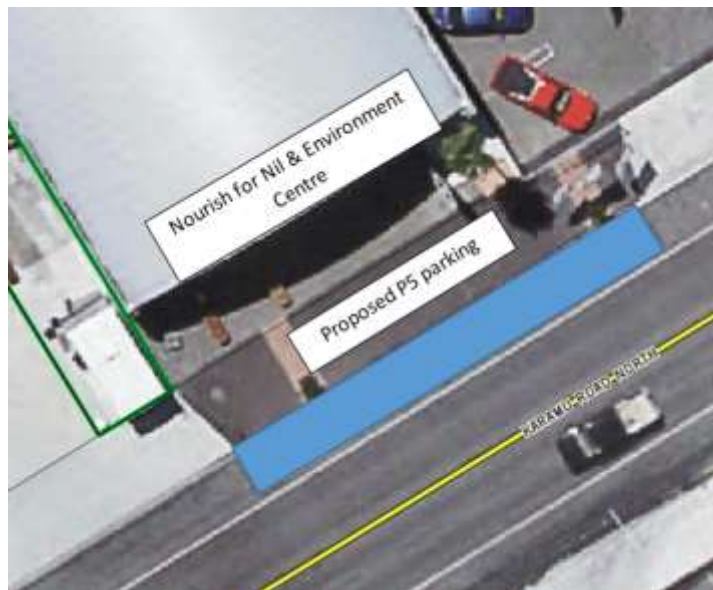
An occupancy study was carried out. The results support the request which found that traffic was static with an occupancy rate over the national standard of 85%, which is a good indication that time limits need to be introduced.

Consultation was carried out with the residents in the area, the majority of respondents (80%) were in favour of the Time Limited Parking.

The time limit will be enforced between 8am and 5pm weekdays only.

4.5 **Karamu Road North – P5 Time Limited Parking**

Nourished for Nil requested P5 time limited parking. Currently vehicles are parking all day, leaving no available spaces for clients visiting the businesses in the area.



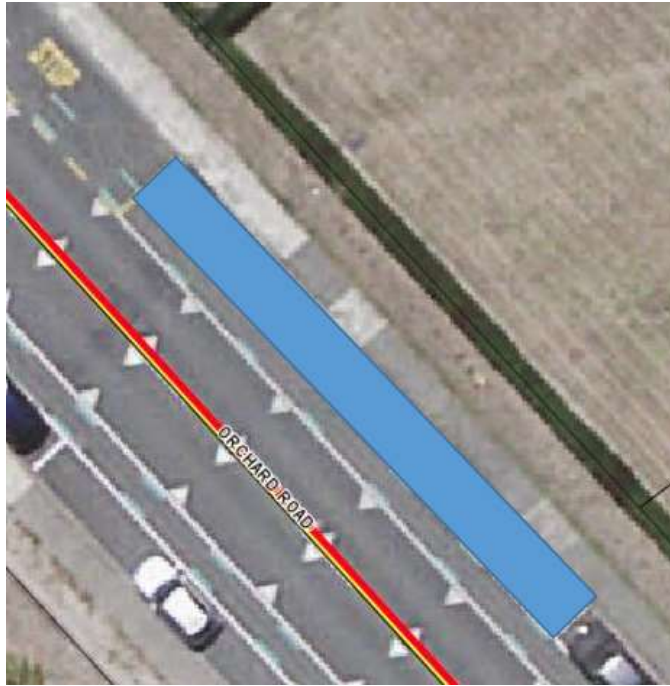
Consultation was carried out with businesses in the area, all were in favour of the Time Limited Parking.

This will encourage traffic turnover allowing the public equal opportunity to gain access to Nourished for Nil and other businesses in the area and allow easier access to the public wanting to drop off goods to the Environment Centre.

4.6 Orchard Road – P5 Time Limited Parking

Heretaunga Intermediate approached Hastings District Council to install additional P5 time limited parking on Orchard Road.

The school role has doubled in the last five years which has increased the demand for parking during drop off and pick up times. Furthermore, the hospital introduced paid parking within the hospital grounds which has also increased the demand for parking in the area. With parking along Orchard Road at a premium some parents are parking in the nearby cemetery while waiting to collect their children from school.



A meeting was held with Heretaunga Intermediate School, Hastings DHB and Hastings District Council to discuss the current parking issues and the future going forward. A recommendation was made to install another 4 car parks with P5 time limited parking, during 8:30am – 9:00am and 2:30pm – 3:30pm Monday to Friday.

This will help ease the congestion during school drop off and pick up times by freeing up spaces for parents/caregivers, however this will remove 4 “all-day” parking spaces which will result in a displacement to somewhere else.

4.7 **Lyndhurst Road – 2 Mobility Carparks**

A recommendation was made to install mobility carparks on Lyndhurst Road as there are none presently. Mobility card holders are identified as having an impairment which requires their need to have closer access to facilities and with the carparks typically full during the sporting season, the mobility permit holders either have to park long distances away or not attend.



No consultation was required, as there are no neighbouring properties.

This will greatly aid mobility permit holders accessing the sport park easily.

5.0 OPTIONS - NGĀ KŌWHIRINGA

Option One - Recommended Option - *Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga*

5.1 King Street North – Mobility Car Park

This will help mobility permit holders by making access to the nearby businesses easier.

5.2 King Street North – P120 and P5 Time Limited Parking

Time limits be introduced to support the businesses by allowing traffic turnover and encouraging clients to visit the businesses.

Parking Officers will incorporate this area into their beat to maintain traffic turnover.

5.3 Frimley Avenue – P60 Time Limited Parking

Time limits be introduced to support the business by providing parking for clients and visitors to the area.

Support from the neighbours as they see this as a way to allow visitors into the area.

The time limit will be between 8:00am and 5:00pm weekdays only.

5.4 McLeod Street – P60 Time Limited Parking

Time limits be introduced to support the business by providing parking for clients and visitors to the area.

Support from the neighbours as they see this as a way to allow visitors into the area.

The time limit will be between 8:00am and 5:00pm weekdays only.

5.5 Karamu Road North – P5 Time Limited Parking

Time limits be introduced to support the businesses by allowing traffic turnover and encouraging clients to visit the businesses.

5.6 Orchard Road – P5 Time Limited Parking

The P5 will only be in effect from 8:30am to 9:30am and 2:30pm to 3:30pm during school days.

Provide a safe area for parents/caregivers to drop off and pick up children.

Will help move parents from the cemetery which is upsetting visitors to the cemetery.

5.7 Lyndhurst Road – 2 Mobility Carparks

This will greatly aid mobility users in accessing the sport park easily.

Provide safe areas for mobility users to park.

6.0 NEXT STEPS - TE ANGA WHAKAMUA

- 6.1 If the changes are approved the bylaws will be amended to enable the changes to be made to the parking limits as set out above.

Attachments:

1	102 King Street North - Mobility Car Park	REG-22-03-12-19-471
2	King Street North - P120 & P5 Time Limits	REG-22-03-12-19-470
3	103 Frimley Avenue - P60 Time Limited Parking	REG-22-03-12-19-473
4	111 - 113 McLeod Street - P60 Time Limited Parking	REG-22-03-12-19-472
5	Karamu Road North - Nourish for Nil - P5 Time Limited Parking	REG-22-03-12-19-474
6	Heretaunga Intermediate P5 Parking - Orchard Road	REG-22-03-12-19-475
7	Lyndhurst Road - 2 Mobility Parks	REG-22-03-12-19-478

SUMMARY OF CONSIDERATIONS - HE WHAKARĀPOOTO WHAIWHAKAARO
Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-rohe

Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

This proposal promotes the social and economic well-being of communities in the present and for the future

Link to Council's Community Outcomes - E noho hāngai pū ai ki te rautaki matua

- Reducing public nuisance and threats to public health and safety
- Moving people and goods around safely and efficiently

Māori Impact Statement - Te Tauākī Kaupapa Māori

N/A

Sustainability - Te Toitūtanga

N/A

Financial considerations - Ngā Whaiwhakaaro Ahumoni

None

Significance and Engagement - Te Hiranga me te Tūhonotanga

This decision does not trigger the threshold of the Significance and Engagement Policy.

Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto, ā-waho

Local businesses affected have been consulted.

Risks: Legal/ Health and Safety - Ngā Tūrarū: Ngā Ture / Hauora me te Haumarū

N/A

Rural Community Board - Ngā Poari-ā-hapori

N/A

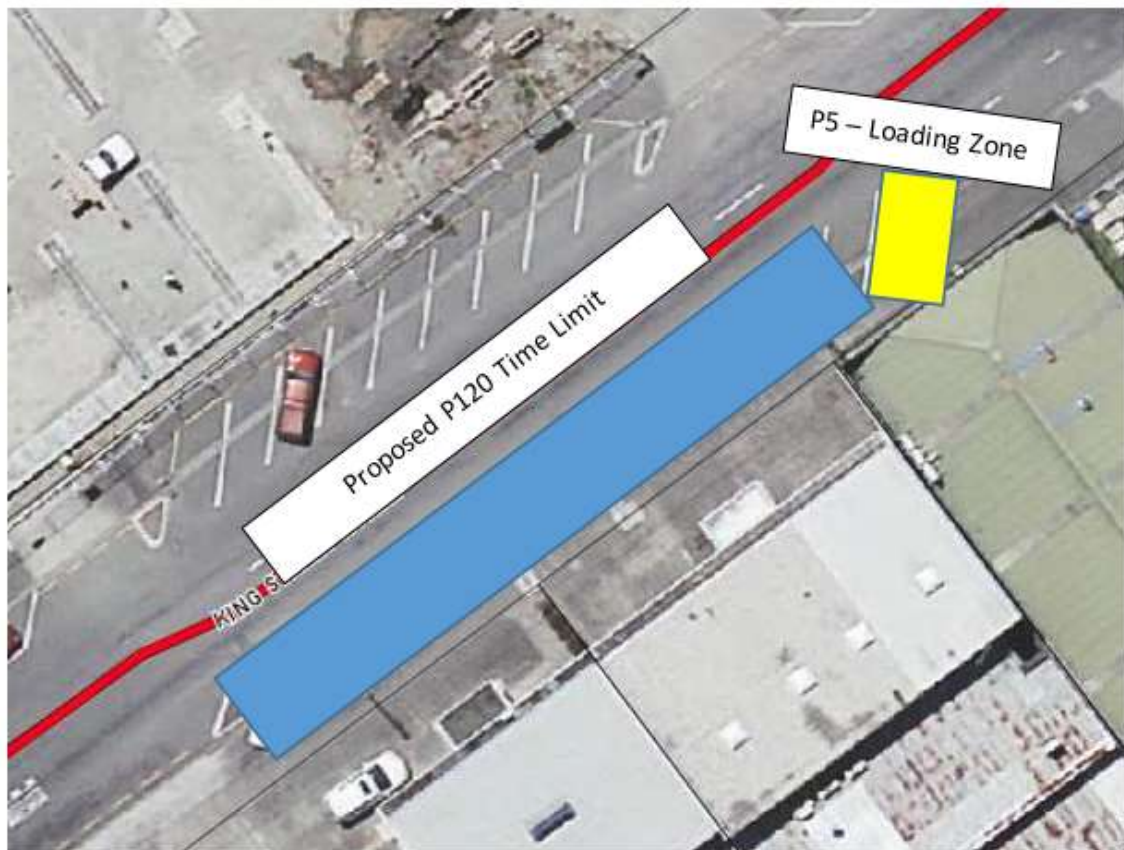
King Street Mobility Park



Item 7

Attachment 1

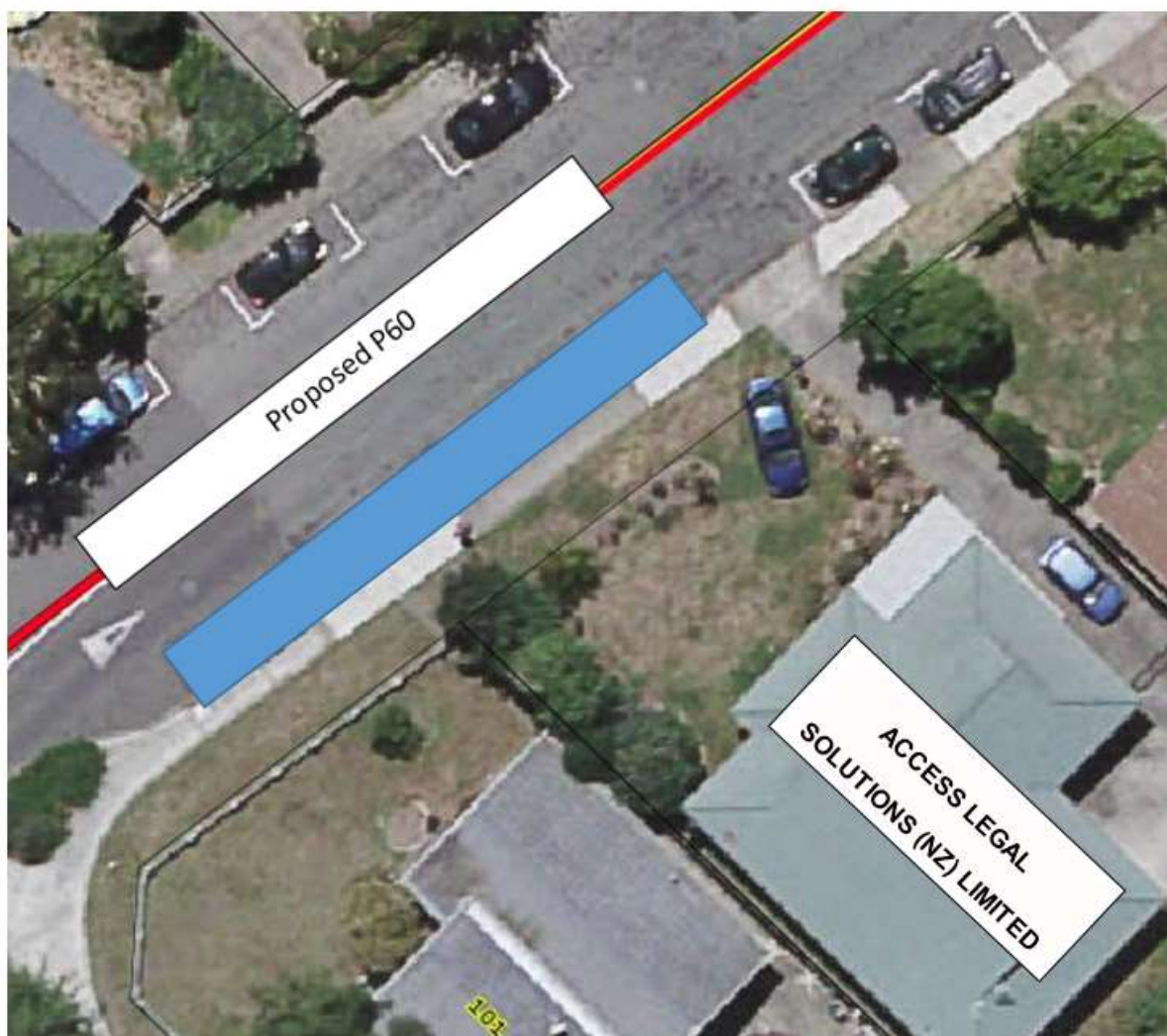
King Street North Eastern Side



Item 7

Attachment 2

103 Frimley Avenue – Access Legal Solutions (NZ) Limited – P60 Time Limited Parking



Item 7

Attachment 3

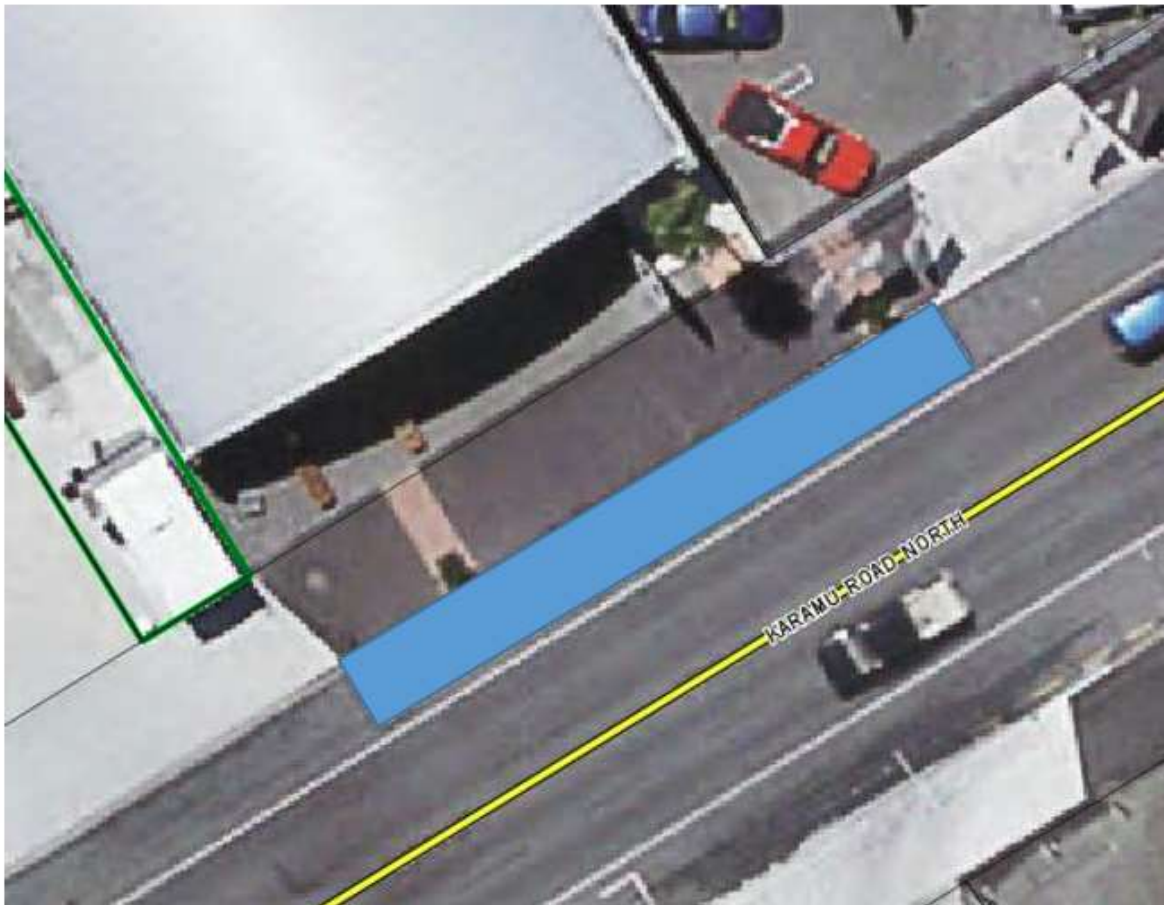
111 - 113 McLeod Street – P60 Time Limited Parking



Item 7

Attachment 4

Nourish For Nil - P5 Parking



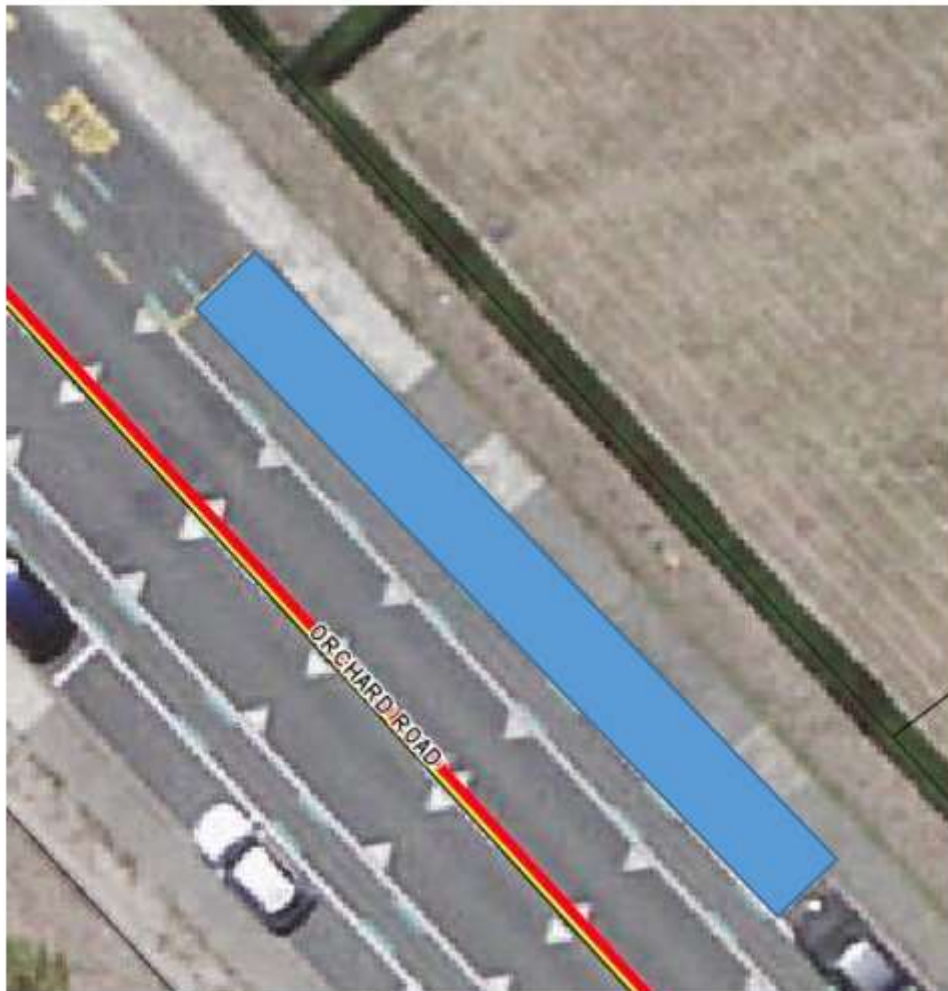
Item 7

Attachment 5

Orchard Road – Heretaunga Intermediate

P5 Time Limited Parking

(8am-9am & 2.30pm-3.30pm - School days only)



Lyndhurst Road – 2x Mobility Parks



Item 7

Attachment 7

REPORT TO: COUNCIL

MEETING DATE: THURSDAY 22 AUGUST 2019

**FROM: THE ELECTORAL OFFICER
JACKIE EVANS**

**SUBJECT: REQUESTS RECEIVED UNDER THE LOCAL
GOVERNMENT OFFICIAL INFORMATION AND MEETINGS
ACT (LGOIMA) MONTHLY UPDATE**

1.0 EXECUTIVE SUMMARY - *TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA*

- 1.1 The purpose of this report is to inform the Council of the number of requests under the Local Government Official Information Act (LGOIMA) 1987 received in July 2019.
- 1.2 This issue arises from the provision of accurate reporting information to enable effective governance.
- 1.3 This is an administrative report to ensure that the Council is aware of the number and types of information requests received and to provide assurance the Council meeting its legislative obligations in relation to the Local Government Official Information and Meetings Act (LGOIMA).
- 1.4 This report concludes by recommending that the report be noted.

2.0 RECOMMENDATIONS - *NGĀ TŪTOHUNGA*

- A) **That the Council receives the report titled Requests Received Under the Local Government Official Information and Meetings Act (LGOIMA) Monthly Update**
- B) **That the LGOIMA requests received in July 2019 as set out in Attachment 1 (IRB-2-01-19-1647) of the report be noted.**

3.0 BACKGROUND – TE HOROPAKI

- 3.1 The LGOIMA allows people to request official information held by local government agencies. It contains rules for how such requests should be handled, and provides a right to complain to the Ombudsman in certain situations. The LGOIMA also has provisions governing the conduct of meetings.

Principle of Availability

- 3.2 The principle of whether any official information is to be made available shall be determined, except where this Act otherwise expressly requires, in accordance with the purposes of this Act and the principle that the information shall be made available unless there is good reason for withholding it.

3.3 Purpose of the Act

- 3.4 The key purposes of the LGOIMA are to:

- Progressively increase the availability of official information held by agencies, and promote the open and public transaction of business at meetings, in order to:
- enable more effective public participation in decision making; and
- promote the accountability of members and officials; and
- so enhance respect for the law and promote good local government; and
- protect official information and the deliberations of local authorities to the extent consistent with the public interest and the preservation of personal privacy.
- City, district and regional councils, council controlled organisations and community boards are subject to LGOIMA and official information means any information held by an agency subject to the LGOIMA.
- It is not limited to documentary material, and includes material held in any format such as:
- written documents, reports, memoranda, letters, notes, emails and draft documents;
- non-written documentary information, such as material stored on or generated by computers, including databases, video or tape recordings;
- information which is known to an agency, but which has not yet been recorded in writing or otherwise (including knowledge of a particular matter held by an officer, employee or member of an agency in their official capacity);
- documents and manuals which set out the policies, principles, rules or guidelines for decision making by an agency;
- the reasons for any decisions that have been made about a person.

- 3.5 It does not matter where the information originated, or where it is currently located, as long as it is held by the agency. For example, the information

could have been created by a third party and sent to the agency. The information could be held in the memory of an employee of the agency.

3.6 What does a LGOIMA request look like?

3.7 There is no set way in which a request must be made. A LGOIMA request is made in any case when a person asks an agency for access to specified official information. In particular:

- a request can be made in any form and communicated by any means, including orally;
- the requester does not need to refer to the LGOIMA; and
- the request can be made to any person in the agency.

3.8 The Council deals with in excess of 14,000 service requests on average each month from written requests, telephone calls and face to face contact. The LGOIMA requests dealt with in this report are specific requests for information logged under formal LGOIMA procedure, which sometimes require collation of information from different sources and/or assessment about the release of the information requested.

Key Timeframes

3.9 An agency must make a decision and communicate it to the requester 'as soon as reasonably practicable' and no later than 20 working days after the day on which the request was received.

3.10 The agency's primary legal obligation is to notify the requester of the decision on the request 'as soon as reasonably practicable' and without undue delay. The reference to 20 working days is not the de facto goal but the maximum unless it is extended appropriately in accordance with the Act. Failure to comply with time limit may be the subject of a complaint to the ombudsman.

3.11 The Act provides for timeframes and extensions as there is a recognition that organisations have their own work programmes and that official information requests should not unduly interfere with that programme.

4.0 DISCUSSION - TE MATAPAKITANGA

Current Situation

4.12 Council has requested that official information requests be notified via a monthly report.

5.0 OPTIONS - NGĀ KŌWHIRINGA

Not applicable

Attachments:

1 [LGOIMA - Monthly Report to Council July 2019](#)

IRB-2-01-19-1647

SUMMARY OF CONSIDERATIONS - HE WHAKARĀPOPOTO WHAIWHAKAARO

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future

N/A

Link to the Council's Community Outcomes - *E noho hāngai pū ai ki te rautaki matua*

N/A

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

<Enter text> :

Sustainability - *Te Toitūtanga*

N/A:

Financial considerations - *Ngā Whaiwhakaaro Ahumoni*

N/A:

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

N/A.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto, ā-waho*

N/A:

Risks: Legal/ Health and Safety - *Ngā Tūrarū: Ngā Ture / Hauora me te Haumarū*

N/A:

Rural Community Board - *Ngā Poari-ā-hapori*

N/A:

LGOIMA – Monthly Report to Council – July 2019

	Requests Received	Responses to requests	Responses with information fully released	Responses with information partially withheld	Responses with information fully withheld	Average number of working days to respond	Requests resulting in a complaint to Ombudsman
July 2019	15	10	8	2	0	7	0

Requests - received since those last reported to Council

Completed			
Outstanding			
Month	From	Subject	Total
July	Individual	Chlorination of Havelock North Water Supply	
	Individual	Water restrictions in region/district for past 50 years	
	HB Today	Number and cost of claims against HDC for defective or faulty buildings	
	Policy Works	Service Agreement with Hastings Community Arts Centre	
	Individual	Monitoring pH Levels Hastings	
	Individual	Incident reports Keirunga Gardens Fire 2016	
	HB Today	Councillor Attendances 2016-2019 Triennium	
	Radio NZ	Trips by Mayor to China in past 5 years	

	NZ Taxpayers Union	Consultant & Legal Services Expenses 1 July 2016 - 30 June 2019	15
	Auckland University	Class 4 Gambling Policies	
	Individual	Waterway from Culvert	
	HB Today	Encroachments	
	Individual	Rates Invoices	
	HB Today	Resource Consents	
	Rowe Property Ltd	Email query	

Item 8

Attachment 1

REPORT TO: COUNCIL

MEETING DATE: THURSDAY 22 AUGUST 2019

**FROM: MANAGER: DEMOCRACY AND GOVERNANCE
JACKIE EVANS**

SUBJECT: GENERAL UPDATE REPORT AND STATUS OF ACTIONS

1.0 EXECUTIVE SUMMARY - *TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA*

- 1.1 The purpose of this report is to update the Committee on various matters including actions raised at previous meetings.
- 1.2 The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.
- 1.3 This report concludes by recommending that the report titled “General Update Report and Status of Actions” from the Manager Strategic Projects & Partnerships be received.

2.0 RECOMMENDATIONS - *NGĀ TŪTOHUNGA*

- A) That the Council/Committee receives the report titled General Update Report and Status of Actions**

3.0 BACKGROUND – *TE HOROPAKI*

3.1 Elected members requested that officer's report back at Council meetings with progress that has been made on actions that may have arisen.

3.2 Attached is a copy of Status Actions Attachment 1.

Attachments:

1 [↓](#) Status of Actions

CG-14-1-01439

Hastings District Council Council Meeting – 22 August 2019 Status of Actions Sheet

Item 9

Attachment 1

Item No.	Meeting Date	Action	Reporting Officer	Progress as at 22 August 2019
17	2/5/19	Protocols for Live Streaming <ul style="list-style-type: none"> Develop a process when appropriate verbal notice is provided by the Chair before live streaming begins. Investigate and report back on appropriate procedures for moving presenters who are concerned about safety into Public Excluded. Investigate and report back on appropriate copyright notices to be included with live streamed content. Consideration as to whether Council can control the use permission around this content. 	Jackie Evans/ Scott Smith	<p>Council meetings being recorded from 22 August 2019.</p> <p>Following a workshop, the Council on 10 October 2019 will be asked to decide whether they wish to proceed with livestreaming. The outstanding legal issues will be addressed as part of the report</p>
6	11/7/19	Waipatu Community Plan The Chief Executive requested to report back to Council on how the following Actions of the Waipatu Community would be delivered with timeframes to the community: <ul style="list-style-type: none"> Identity and Culture Water Traffic and Safety; Development and Leadership 	CE	Incorporated into CE information report

6	11/7/19	That the Waipatu Community Plan be extended to go beyond Bennett Road to encompass Waipatu Settlement Road.	Louise Stettner	
8	11/7/19	Strike the Rates Investigate options to increase ratepayer awareness around rate due dates I.e sending reminders for those who have not paid yet or increased publicity, and report back to the Rating Review Working Party.	Ashley Humphrey	Investigations will be undertaken and reported back to the Rating Review Working Party once they reconvene after the triennial elections.
18 PX	11/7/19	Hawke's Bay Museum Trust Regional Collection The Chief Executive report back regarding timeframes for the feasibility study.		Incorporated into CE information report

Item 9

Attachment 1

REPORT TO: COUNCIL

MEETING DATE: THURSDAY 22 AUGUST 2019

FROM: CHIEF FINANCIAL OFFICER
BRUCE ALLAN

SUBJECT: FINANCIAL SUMMARY FOR THE 12 MONTHS TO JUNE 2019

1.0 PURPOSE AND EXECUTIVE SUMMARY - *TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA*

- 1.1 Attached as **Attachment 1** is the monthly financial report year to date June 2019.
- 1.2 The report provides Council with a direct link back to the Long Term Plan. The strategic framework of the 2018-28 Long Term Plan has 6 broad areas of focus and this new report is designed to link back to those 6 areas of focus which are:
1. Our Environment
 2. Moving Around
 3. Our Economy
 4. Where we Live
 5. Things to Do
 6. Our People

Key Areas of Future Focus and Investment



- 1.3 The one page report on each area of focus concentrates on a programme of work rather than individual projects with each graph focussing on the current year expenditure. Included in the right hand column are some high level commentary. It is important to note that the scale of each programme of work varies significantly and this needs to be considered when analysing the impact of any programme spend against budget.

2.0 RECOMMENDATION - *NGĀ TŪTOHUNGA*

That the Council receives the report titled Financial Summary for the 12 months to June 2019

Attachments:

1 [Financial Summary June 2019](#)

CP-01-23-2-19-51

FINANCIAL SUMMARY AS AT 30-June-2019

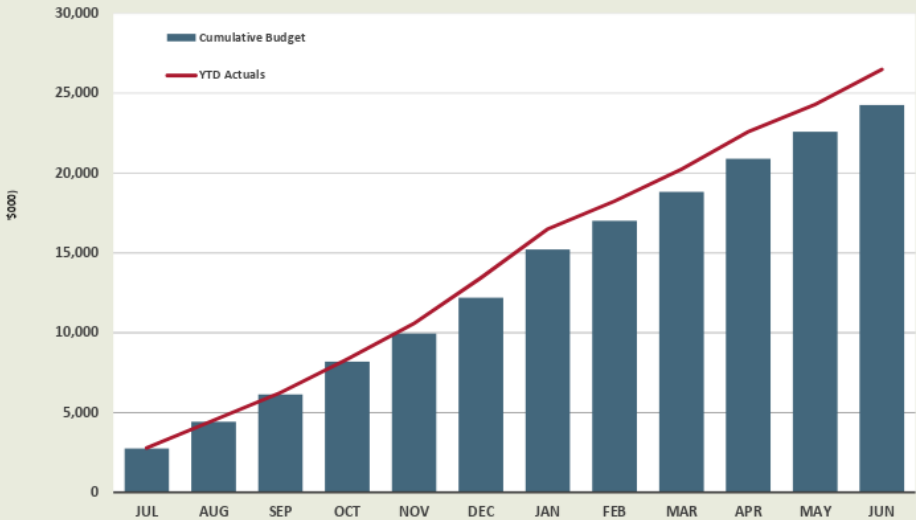
Total Fees and Charges
Total Operational costs
Total Financing Costs
Total Capital

2018/19 Actual	2018/19 YTD Budget	2018/19 Revised Budget	Percent to Full Year Budget
26,487,161	24,271,793	24,271,793	109%
87,925,609	83,908,671	83,908,671	105%
4,247,934	5,621,453	5,621,453	76%
70,206,498	116,373,834	116,373,834	60%

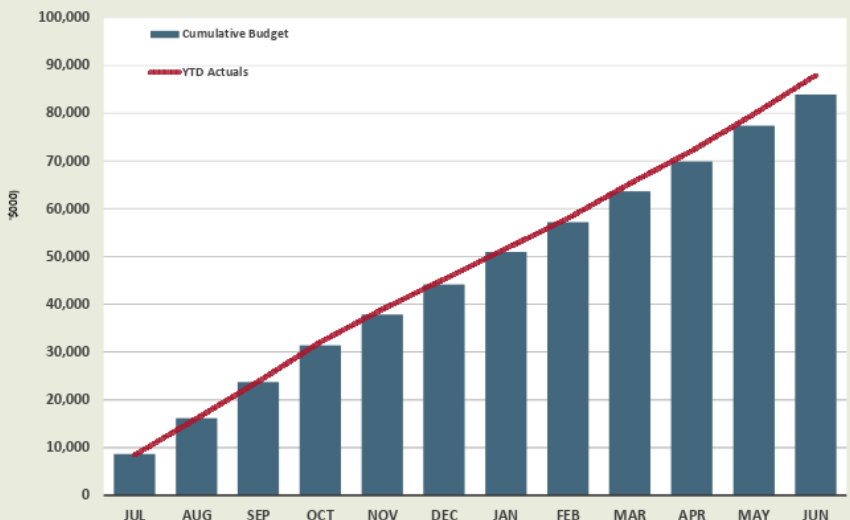
Key points

- Fees & Charges**
- Fees and Charge revenue is ahead of YTD budget mainly due to increased revenues for Parking, Building and Resource consents and revenue from GIS Imagery.
- Operational Costs**
- Key Driver for increased operational costs is depreciation on assets
- Financing Costs**
- Net Interest saving of \$1.374m YTD.

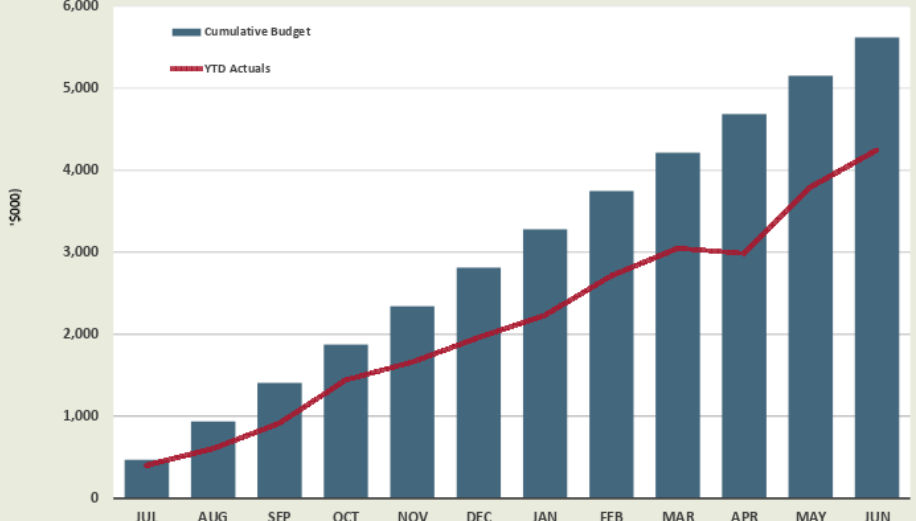
Whole of Council Fees and Charges Revenue



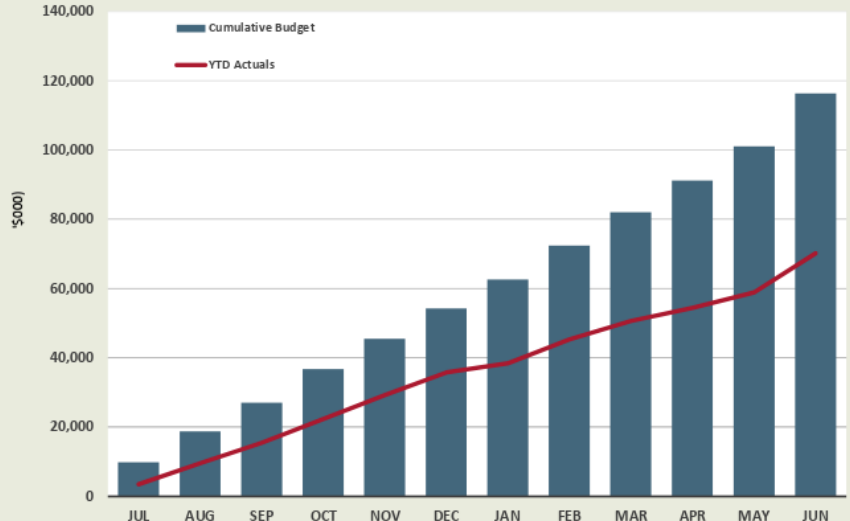
Whole of Council Operational Costs



Whole of Council Financing Costs



Whole of Council Capital Spend



Risks

- Capital Spend**
- The receipt of development contribution revenue does not reach budget, particularly with the Irongate development.
 - The delivery of the 2018-19 capital budget programme is likely to not be fully delivered.



OUR ENVIRONMENT

Safe Drinking Water
Stream Enhancements
Waste Minimisation
Water Demand management
Stormwater Quality Management
Parks Irrigation

	2018/19 Revised Budget	Percent Spent to Current Budget	LTP YEAR 2 2019-20	LTP YEAR 3 2020-21	Total Budget	Total Project Expenditure to date	Amount still to spend
2018/19 Actual	10,673,975	46%	12,505,000	4,196,000	46,545,400	17,781,904	28,763,496
Stream Enhancements	9,365	5%	51,250	52,450	278,700	9,365	269,335
Waste Minimisation	260,415	66%	318,475	325,330	1,040,424	260,415	780,009
Water Demand management	163,178	101%	123,000	104,900	389,900	163,178	226,722
Stormwater Quality Management	34,066	26%	123,000	20,980	273,980	34,066	239,914
Parks Irrigation	224,591	49%	209,510	230,351	900,861	224,591	676,270

Major Water Capital Spend



Stream Enhancements Capital Spend



Waste Minimisation spend



Water Demand Management Capital Spend



Stormwater Quality Management Capital Spend



Parks Irrigation Capital Spend



Key points

Major Water Capital project

- Booster Pump station underway and due to finish in December 2019
- Small Supplies project underway and due to finish in September 2019
- Design work for Eastbourne & Frimley underway with the Reticulation and Bore work due to be finished in Feb 2020
- \$1.45m re-forecast out to 2020-21 to match capital programme

Stream Enhancements

- \$165k carried forward for Toop Street and St Hill lane Culvert
- \$210k re-budgeted out to 2020-21 to match capital programme.

Stormwater Quality Enhancements

- Unspent budget carried forward for Lowes Pit. Initial investigation underway with Tonkin & Taylor

Parks Irrigation

- Unspent budget carried forward to complete Akina & Frimley Park irrigation projects.

Milestones

Parks Irrigation

- Parks St Leonards Park irrigation scheme now completed
- Contracts for Frimley & Cornwall parks irrigation schemes have now been let.

Risks

Major Water Capital project

- Increase in Contractor rates could impact on the Major Water Capital project budgets.

Future projects:	Amount	Start date
Stormwater quality improvements	\$2.5m over 10 years	
Wastewater Treatment Plant strategy	\$1.0m over 10 years (starting 2025-26)	



MOVING AROUND

Whakatu Arterial
Minor Safety
Footpath renewals
Emergency reinstatement (Flood damage)
LED streetlight Upgrade
Walking and Cycling
Bridges

	2018/19 Actual	2018/19 Revised Budget	Percent Spent to Current Budget	LTP YEAR 2 2019-20	LTP YEAR 3 2020-21	Total Budget	Total Project Expenditure to date	Amount still to spend
Whakatu Arterial	2,474,524	3,513,050	70%	0	0	24,630,843	24,379,958	250,886
Minor Safety	2,398,460	2,404,400	100%	2,007,208	2,039,976	11,501,276	9,704,967	1,796,309
Footpath renewals	571,943	709,500	81%	725,109	740,718	4,070,909	2,794,019	1,276,890
Emergency reinstatement (Flood damage)	2,066,300	670,999	308%	685,761	700,523	4,084,997	5,250,630	-1,165,633
LED streetlight Upgrade	2,673,586	3,543,568	75%	0	0	5,247,225	4,377,243	869,982
Walking and Cycling	446,176	980,000	46%	579,474	555,408	2,114,882	446,176	1,668,706
Bridges	1,091,542	1,050,000	104%	1,819,160	1,901,333	4,770,493	1,091,542	3,678,951

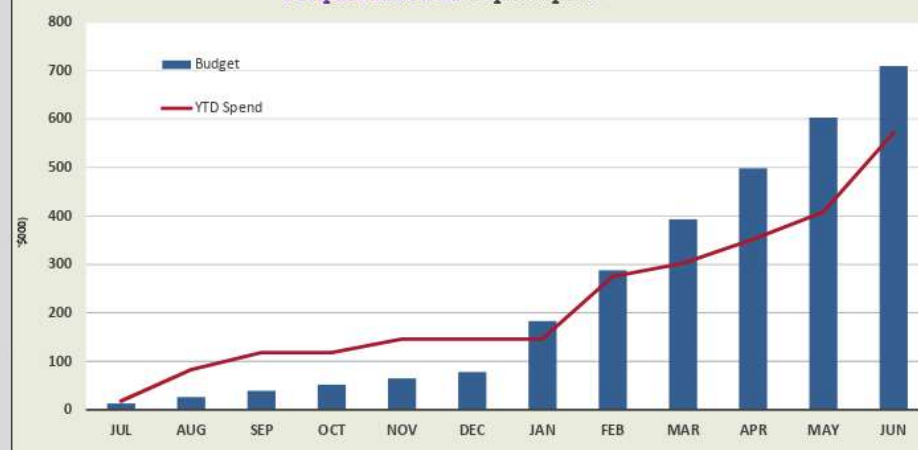
Road Safety Capital Spend



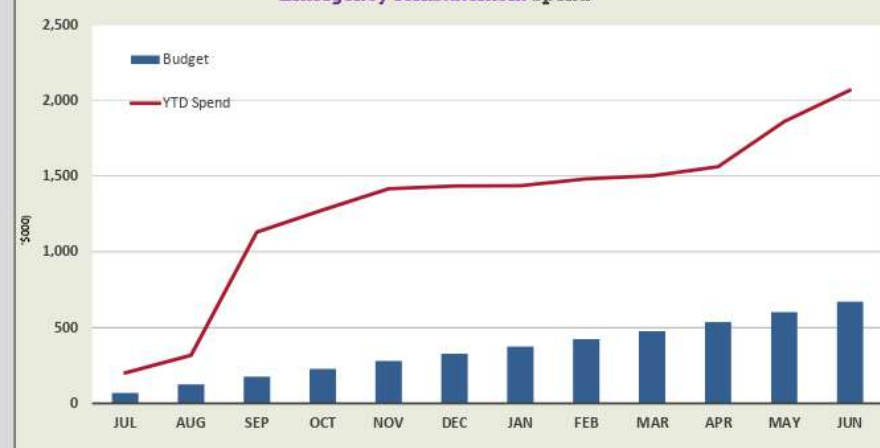
Bridges Capital Spend



Footpath Renewals Capital Spend



Emergency reinstatement Spend



LED streetlights Capital Spend



Walking and Cycling Capital Spend



Key points

Emergency reinstatement

- June and September flood events have exhausted RA 2 flood budgets, with additional response expense to be funded from reserve.
- Additional NZTA subsidy has now been made available due to high cost of June and September events.

LED Streetlights

- Budget carried forward for ongoing programme scheduled to finish Jun-21

Walking & Cycling

- NZTA have now approved the Walking and Cycling subsidy .
- Unspent budget carried forward for Napier Road Cycleway, completion of Southland Drain Cycleway and for Roundabout improvements.

Road Safety

- Major RA 1 projects include high risk RA 1 rural roads and Pedestrian improvements.
- Major RA 2 projects include high risk rural roads and high risk motorcycle routes.

Footpath renewals

- Underspend in renewals as additional footpath maintenance work undertaken.

Milestones

Whakatu Arterial

- Whakatu Arterial opened for traffic in December 2018.

Walking & Cycling

- St Georges and Pakowhai cycleways complete.
- Southland Drain Cycleway underway.

Risks

LED Streetlight implementation

LED Streetlight implementation forecasting that programme will not be completed by year end.

Future projects:

	Amount	Start date
Pakowhai Road CMP	\$1.2m	2023-24
North Eastern Area Wide CMP	\$1.5m	2021-22

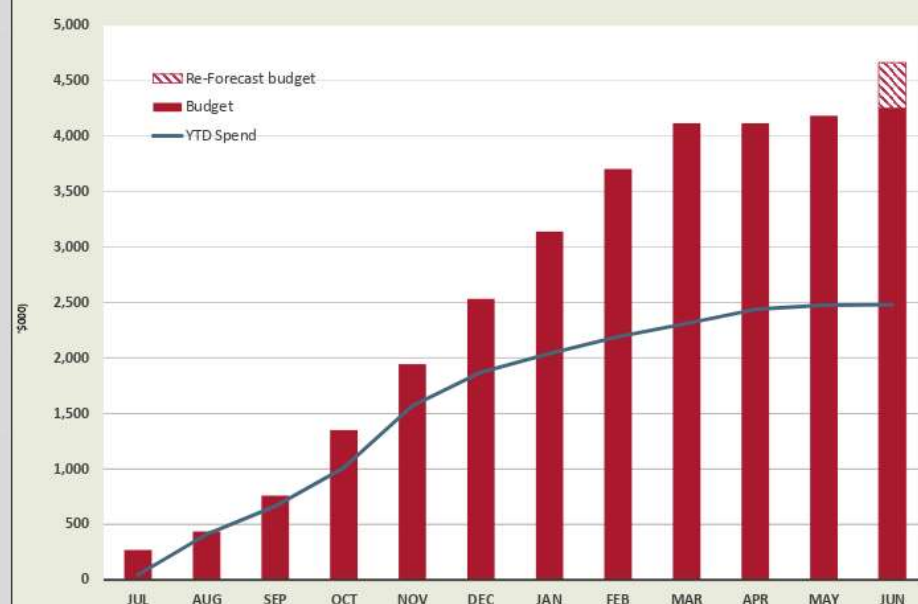


OUR ECONOMY

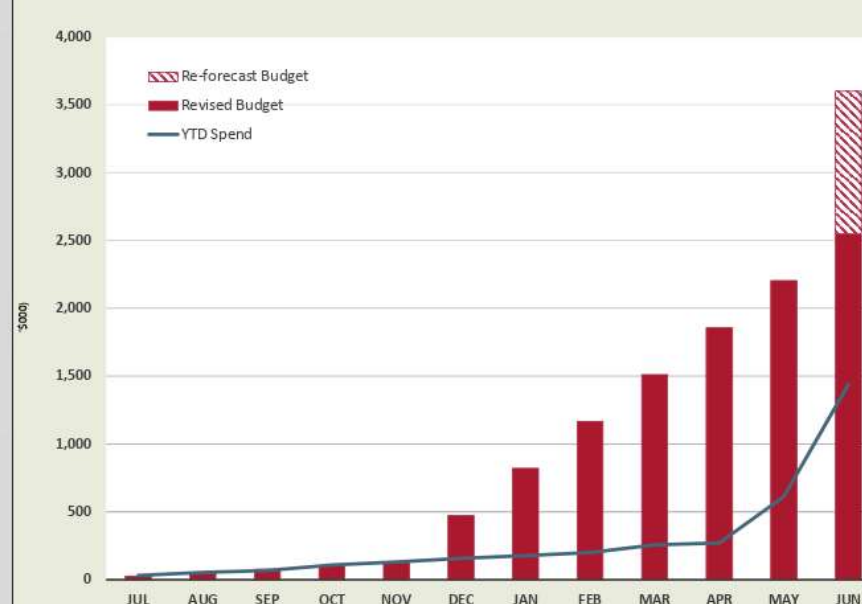
Omahu
Irongate
Economic Development
CBD Development

	2018/19 Actual	2018/19 Revised Budget	Percent Spent to Current Budget	LTP YEAR 2 2019-20	LTP YEAR 3 2020-21	Total Budget	Total Project Expenditure to date	Amount still to spend
Omahu	2,479,172	4,251,438	58%	721,955	0	4,973,393	2,479,172	2,494,221
Irongate	1,439,404	2,549,000	56%	0	0	2,549,000	1,439,404	1,109,596
Economic Development	851,807	1,031,281	83%	740,786	755,412	2,527,479	851,807	1,675,672
CBD Development	261,234	1,097,000	24%	935,130	1,226,700	3,258,830	261,234	2,997,596

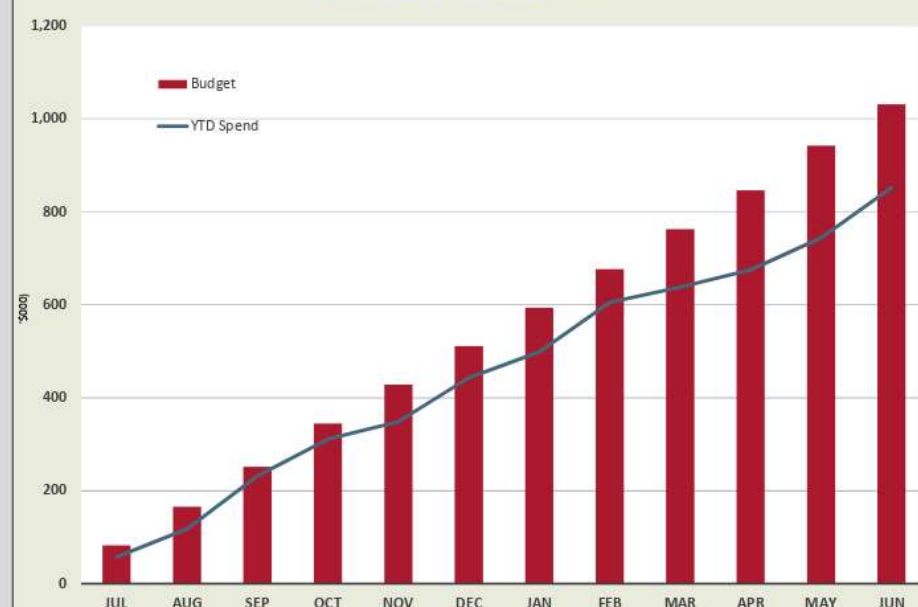
Omahu Industrial Capital Spend



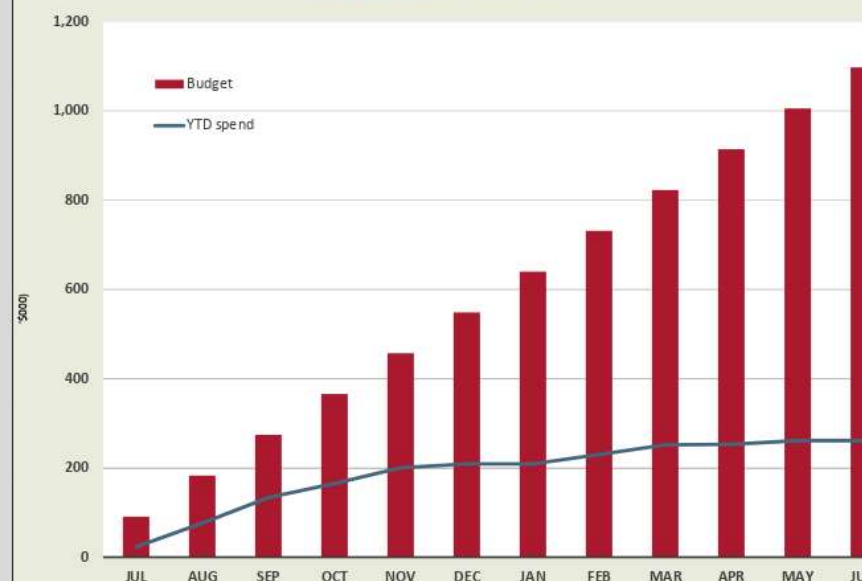
Irongate Industrial Capital Spend



Economic development Spend



CBD Centre Capital Spend



Key points

CBD centre

- CBD strategy now approved.

Omahu Industrial

- Omahu budget carried forward to complete portions 5 and 6
- \$411k for Omahu Road Roundabout rebudgeted out to 2020-21

Irongate Industrial

- Irongate Road upgrade has now commenced. \$970k carried fwd with construction due to finish Dec-2019
- \$1.05m for Irongate Road Roundabout rebudgeted out to 2020-21

CBD

- Programme underway, unspent budget carried forward for Hospitality Quarter and Landmark Square projects.

Milestones

Risks

- Development contributions for the ring fenced Irongate area may not be achieved as assumed in the 2018-19 policy.

Future projects:	Amount	Start date
Tomoana Stage 1	\$4.7m	2025-26
Whakatu Stage 2	\$1.4m	2021-22



WHERE WE LIVE

Lyndhurst
Howard Street
Iona Stage 1
Clifton Revetment

2018/19 Actual	2018/19 Revised Budget	Percent Spent to Current Budget	LTP YEAR 2 2019-20	LTP YEAR 3 2020-21	Total Budget	Total Project Expenditure to date	Amount still to spend
2,858,848	4,074,440	70%	0	156,600	4,231,040	2,858,848	1,372,192
348,159	893,000	39%	2,558,000	751,680	4,202,680	348,159	3,854,521
118,877	2,537,000	5%	614,100	1,069,780	4,220,880	118,877	4,102,003
1,270,336	1,123,374	113%	0	0	1,200,874	1,420,336	-219,462

Key points

Lyndhurst

- \$638k for Mahora Drain re-budgeted out to 2020-21
- Remainder of budget carried forward to complete portions 2 & 3 by Dec-19

Howard street

- \$1.125m re-budgeted out to 2020-21 when construction is forecast
- Remainder of budget carried forward to complete design work in 2019-20

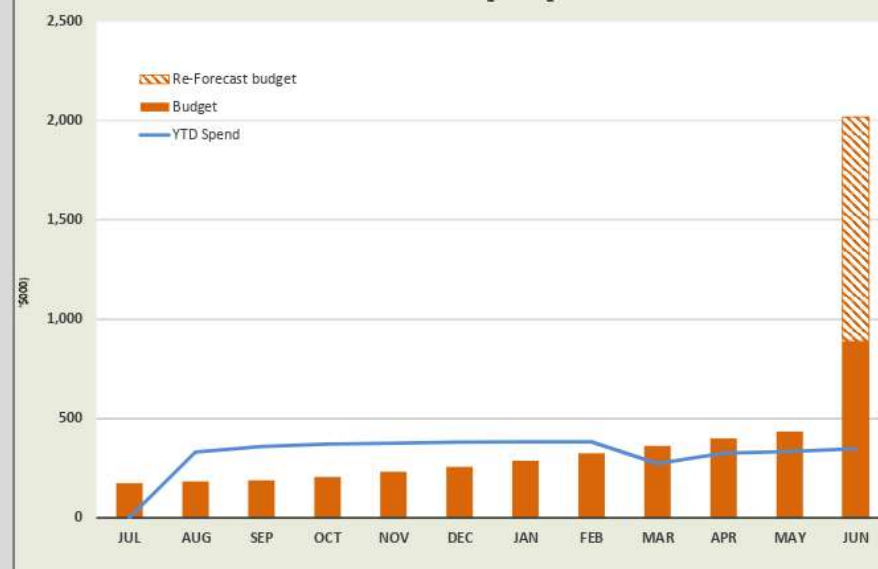
Iona/Middle

- \$1.458m re-budgeted out to 2020-21 when construction is forecast
- Remainder of budget carried forward for Breadalbane and for design work and investigations

Lyndhurst Capital Spend



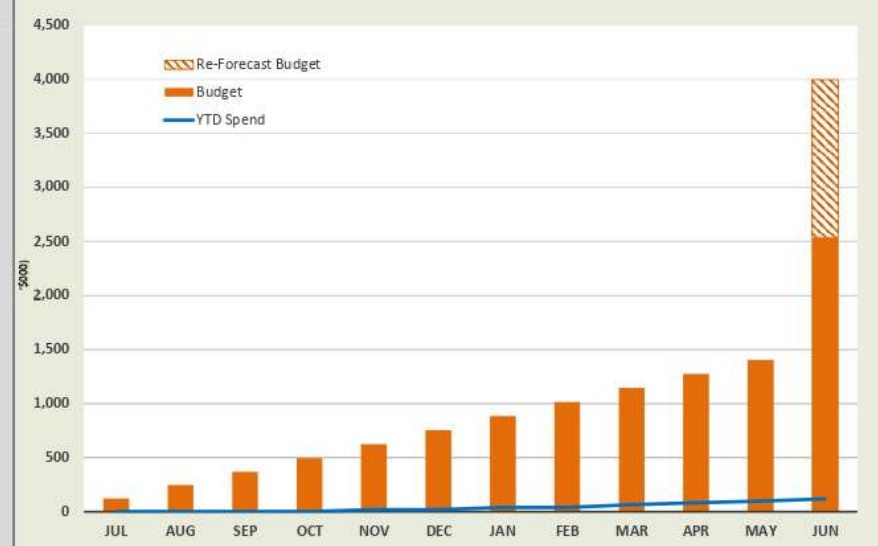
Howard Street Capital Spend



Clifton revetment project spend



Iona Stage one project spend



Milestones

- Lyndhurst Portion 1 completed. Portion 2 and 3 underway.
- Clifton Revetment project now completed.

Risks

Future projects:	Amount	Start date
Brookvale Romanes stage 1	\$5.2m	2021-22
Lyndhurst Extension	\$3.3m	2023-24
Kaipō Road stage 1	\$2.0m	2024-25
Havelock Hills	\$5.0m	2018-19
Iona Stage 2	\$1.0m	2026-27
Haumoana Coastal Infrastructure	\$3.2M	2026-27



THINGS TO DO

Opera House
Cornwall Park Premier Playground
Regional Sports Park
Park RMP's

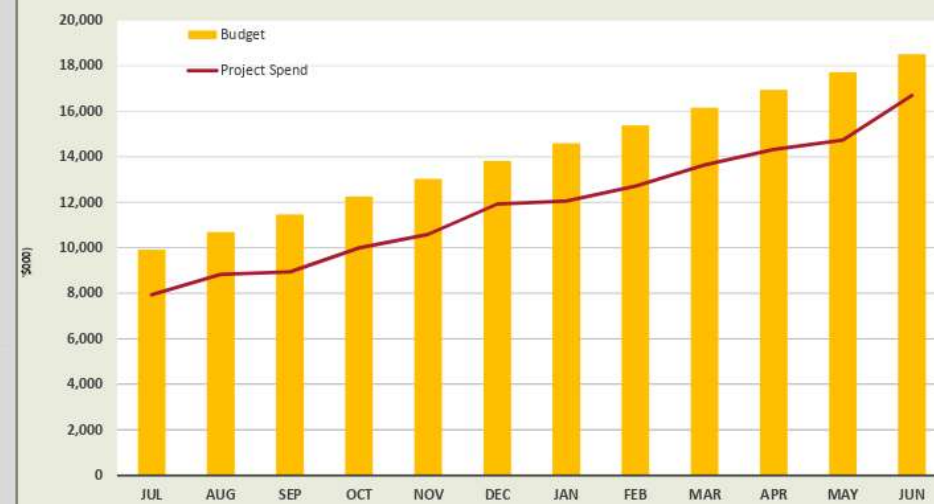
	2018/19 Revised Budget	Percent Spent to Current Budget	LTP YEAR 2 2019-20	LTP YEAR 3 2020-21	Total Budget	Total Project Expenditure to date	Amount still to spend
2018/19 Actual							
9,539,840	9,370,800	102%	6,949,600	4,176,000	29,625,600	16,693,271	12,932,329
34,374	300,000	11%	306,600	0	606,600	34,374	572,226
2,300,000	2,550,000	90%	0	0	4,000,000	3,700,000	300,000
1,261,446	1,538,900	82%	1,160,992	1,054,440	3,754,332	1,261,446	2,492,886

Key points

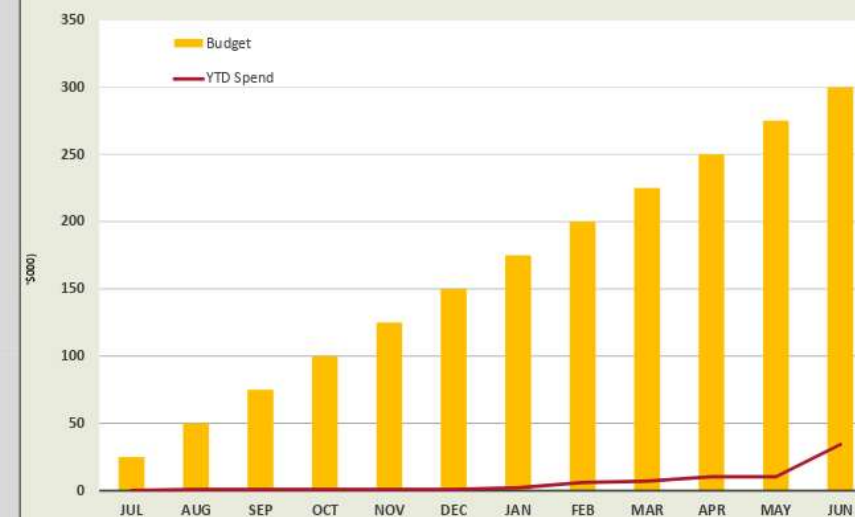
Opera House

- Opera House Strengthening, Plaza Re-development and Municipal strengthening construction continues on budget and on time.
- Cornwall Park Premier Playground.
- Currently underway with Construction to be completed by December 2019.

Opera House Capital Spend



Cornwall Park Premier Playground spend



Milestones

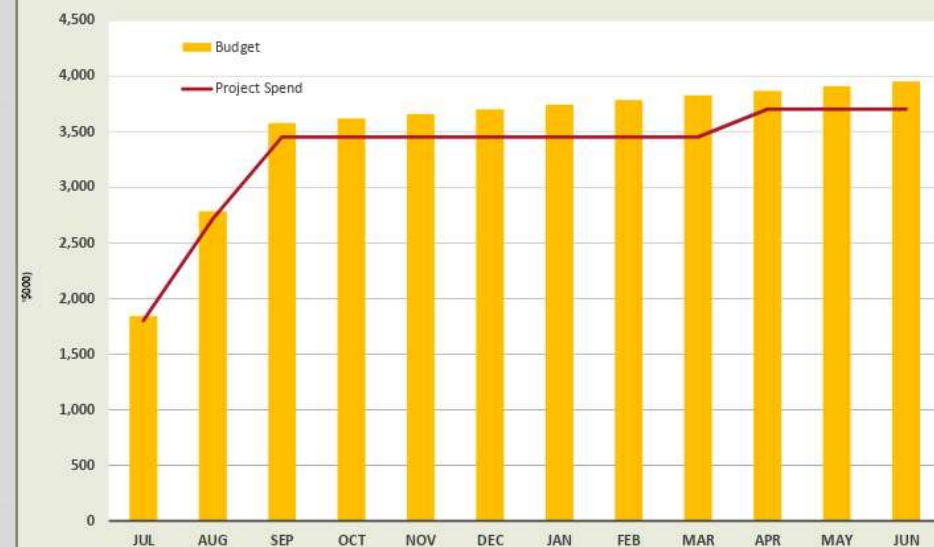
Regional Sports park

- The HBCFCT budget of \$4m is fully drawn down (\$3.45m this FY) as at 20 September and included with the Regional Sports park.
- Regional Sports park Canoe Polo facility to commence in coming months.

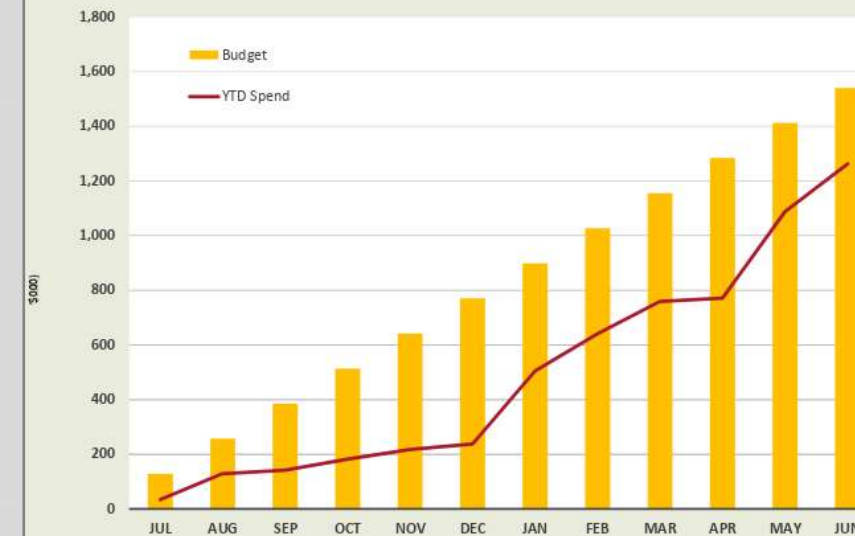
Park RMP's

Cape Coast RMP is now completed.

Regional Sports Park spend



Park RMP's Capital Spend



Risks

Future projects:

Ongoing RMP implementation

Amount

\$5.0m

Start date

2021-22



OUR PEOPLE

Youth Development

Hapu Development and Community Plans

City Assist, Kaitiaki and Skate park guardians

Community Assistance Grants

	2018/19	Percent Spent	LTP YEAR 2	LTP YEAR 3		Total Project	
2018/19 Actual	Revised Budget	to Current Budget	2019-20	2020-21	Total Budget	Expenditure to date	Amount still to spend
542,456	530,661	102%	541,432	552,318	1,024,431	542,456	1,061,974
68,156	258,000	26%	173,112	200,224	631,336	68,156	563,180
975,860	948,711	103%	964,519	980,757	2,893,988	975,860	1,918,128
672,212	696,000	97%	537,765	540,030	1,773,795	672,212	1,101,583

Key points

Youth Development

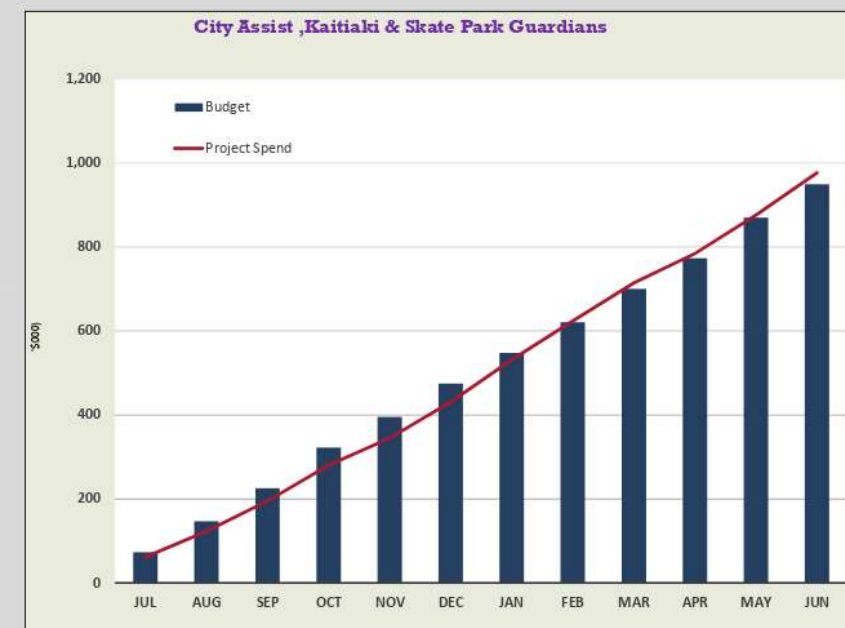
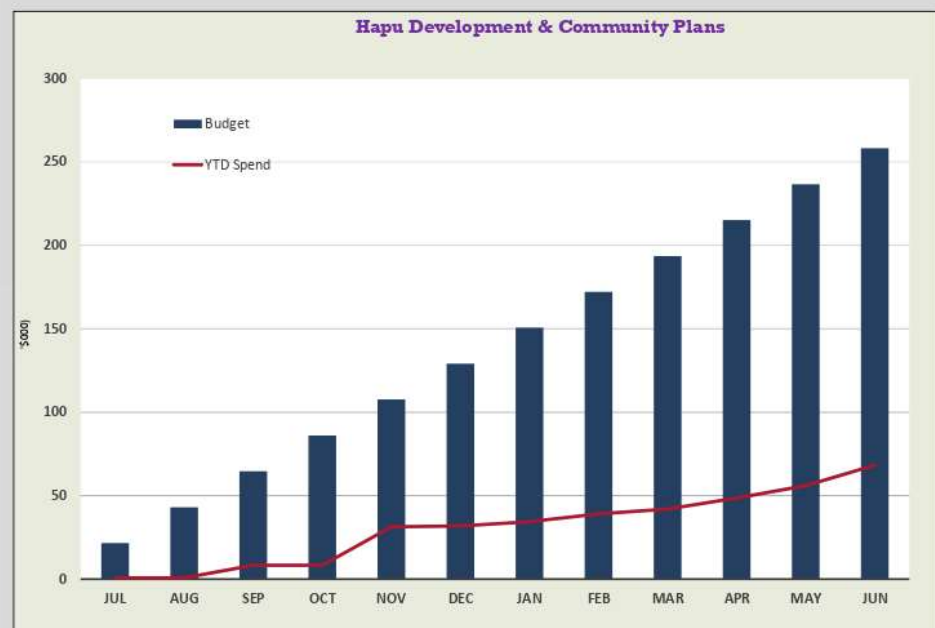
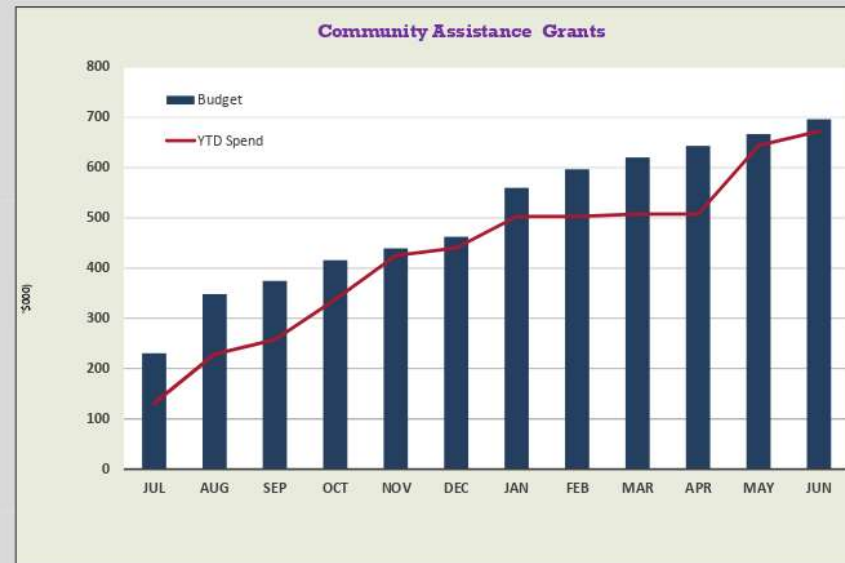
Youth Development expenditure is forecast to exceed budget by year end. This is offset by extra external funding received.

Community assistance Grants

The Raureka Community hub will not be completed in 2018-19. Therefore the grant will be paid at a later date.

Hapu development and Community plans

\$145k carried forward for Hapu Engagement and Environmental planning



Milestones

Risks

Future projects: Amount Start date

REPORT TO: COUNCIL

MEETING DATE: THURSDAY 22 AUGUST 2019

**FROM: CHIEF FINANCIAL OFFICER
BRUCE ALLAN**

**SUBJECT: SUMMARY OF RISK AND AUDIT SUBCOMMITTEE
MEETING HELD 2 JULY 2019 WHILE THE PUBLIC WERE
EXCLUDED**

1.0 PURPOSE AND SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA

- 1.1 The purpose of this report is to advise that the recommendations from the Risk and Audit Subcommittee meeting held 2 July 2019 require ratification by Council.
- 1.2 The relevant Risk and Audit Subcommittee meeting recommendations from the meeting held 2 July 2019 to be ratified are set out below.

2.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

- A) That the Council receives the report titled "Summary of Risk and Audit Subcommittee meeting held 2 July 2019 While the Public were Excluded" dated 22 August 2019.
- B) That the following recommendations of the Risk and Audit Subcommittee meeting held 2 July 2019 be ratified:

7. UPDATED BOW TIE RISK ANALYSIS FOR CIVIL DEFENCE EMERGENCY STRATEGIC RISK

- A) *That the report of the Risk and Corporate Services Manager titled "Updated Bow Tie Risk Analysis for Civil Defence Emergency Strategic Risk" dated 2/07/2019 be received.*
- B) *That the revised risk analysis for Civil Defence Emergency is reported to Council.*

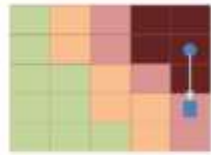
With the reasons for this decision being that the objective of the decision will contribute to enabling democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future by:

- i) *Providing comprehensive understanding of strategic risk.*

Attachments:

- | | | | |
|---|-------------------|--|------------------|
| 1 | ↓ | Civil Defence Emergency Response - 1 page | PMD-03-81-19-184 |
| 2 | ↓ | Civil Defence Emergency Revised Strategic Risk 1
Page Summary | PMD-03-81-19-185 |
| 3 | ↓ | Civil Defence Emergency Revised Strategic Risk
Bow Tie | PMD-03-81-19-186 |

Operational Risk: Ineffective Civil Defence Emergency Response



Owner: Group Manager: Community Facilities and Programmes
Stakeholders: HDC Staff, contractors and members of the public.

Risk Description

Civil Defence emergency covers major disasters or emergencies due to a natural hazard or other cause affecting community safety or damaging Council assets. A Civil Defence event exists when the safety of the public or property is endangered and a significant and coordinated response under the Civil Defence Emergency Management Act 2002 (CDEM Act) is required.

Risk Type: Hazard (can only have negative impacts). **Timescale:** Rapid onset with long term impacts.
Consequences: Unnecessary loss of life/injuries or property damage, Major on going health/safety and wellbeing issues, Compounding impacts, Delayed move into recovery, Reputational damage, Legal liability.
Previous Event: Snow Storm 2009, Havelock North Campylobacter Outbreak 2016, Ripia Stream Fires 2017, Cyclone Cook 2017.

Inherent Risk ● **Probable** × **Severe** = **Extreme (45)**

The Hawkes Bay region is exposed to a range of natural hazards including floods, severe storms or cyclones, snowstorms, earthquakes, volcanic eruptions, tsunamis, coastal hazards, landslide, droughts, wildfires, and infectious human disease pandemics, as well as animal and plant diseases; and non-natural events including lifeline utility failures such as prolonged power outage or telecommunication service disruption. These events have the potential to cause widespread damage and potential for loss of life.

Threats: Lack of readiness of partners and agencies, Poor relationships with other Councils and agencies, Lack of trained staff, Poor commitment of staff, Staff unable to deploy, Loss of response facilities, Loss of systems, Process failure (including intelligence, planning and delivery, Unanticipated events).

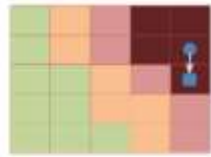
Current Risk ■ **Possible** × **Severe** = **High (20)**

Due to the nature of these events little can be done to reduce the chance of an event occurring. As a result Council's focus is on preparedness and ensuring an effective response can be mounted. This is achieved through integration with the Hawkes Bay Group CDEM team and training Council staff to manage the response and recovery for a major disaster.

Prevention: *For Civil Defence risk, prevention measures aim to ensure a coordinated and managed response is provided, and include;* Active participation in Hawkes Bay Civil Defence & Emergency Management Group, Follow CIMS structure, Large range of hazards anticipated and flexible response plans in place, Organisation and contractors have effective Business Continuity Planning, Good contracts and Service Level Agreements in place, Participate in & action initial response plans, Identify and prepare staff, Leadership support for staff development, Regular training and exercises, succession planning, Regular system testing, Multiple back up systems, Document treating and review systems, Regular facility review and maintenance, Maintenance & upgrade ITC & communications equipment, Identify & test alternate facilities, Staff resilience & readiness.

Mitigation: *For Civil Defence risk, mitigation refers to bringing a response back under control, and include;* Seek external support from Group or National level, Trigger points identified, Effective and proactive communications, Effective leadership, Joined up Government & CDEM management, Professional/specialist advice.

Strategic Risk: Civil Defence Emergency (SR02)



Owner: Group Manager: Community Facilities and Programmes
Stakeholders: HDC Staff, contractors and members of the public.

Risk Description

Civil Defence emergency covers major disasters or emergencies due to a natural hazard or other cause affecting community safety or damaging Council assets. A Civil Defence event exists when the safety of the public or property is endangered and a significant and coordinated response under the Civil Defence Emergency Management Act 2002 (CDEM Act) is required.

Risk Type:	Hazard	Timescale:	Short
Consequences:	Injury or loss of life, Degraded standard of living, Insanitary living conditions, Property damage, Adverse economic impact, Compromised financial viability, Legal liability/prosecution, Reputation damage, Lack of local incident management input.		
Previous Event:	Snow Storm 2009, Havelock North Campylobacter Outbreak 2016, Ripia Stream Fires 2017, Cyclone Cook 2017.		

Inherent Risk ● **Probable** x **Severe** = **Extreme (45)**

The Hawkes Bay region is exposed to a range of natural hazards and human-made events (including lifeline utility failures such as prolonged power outage or telecommunication service disruption) that have the potential to cause widespread damage and loss of life.

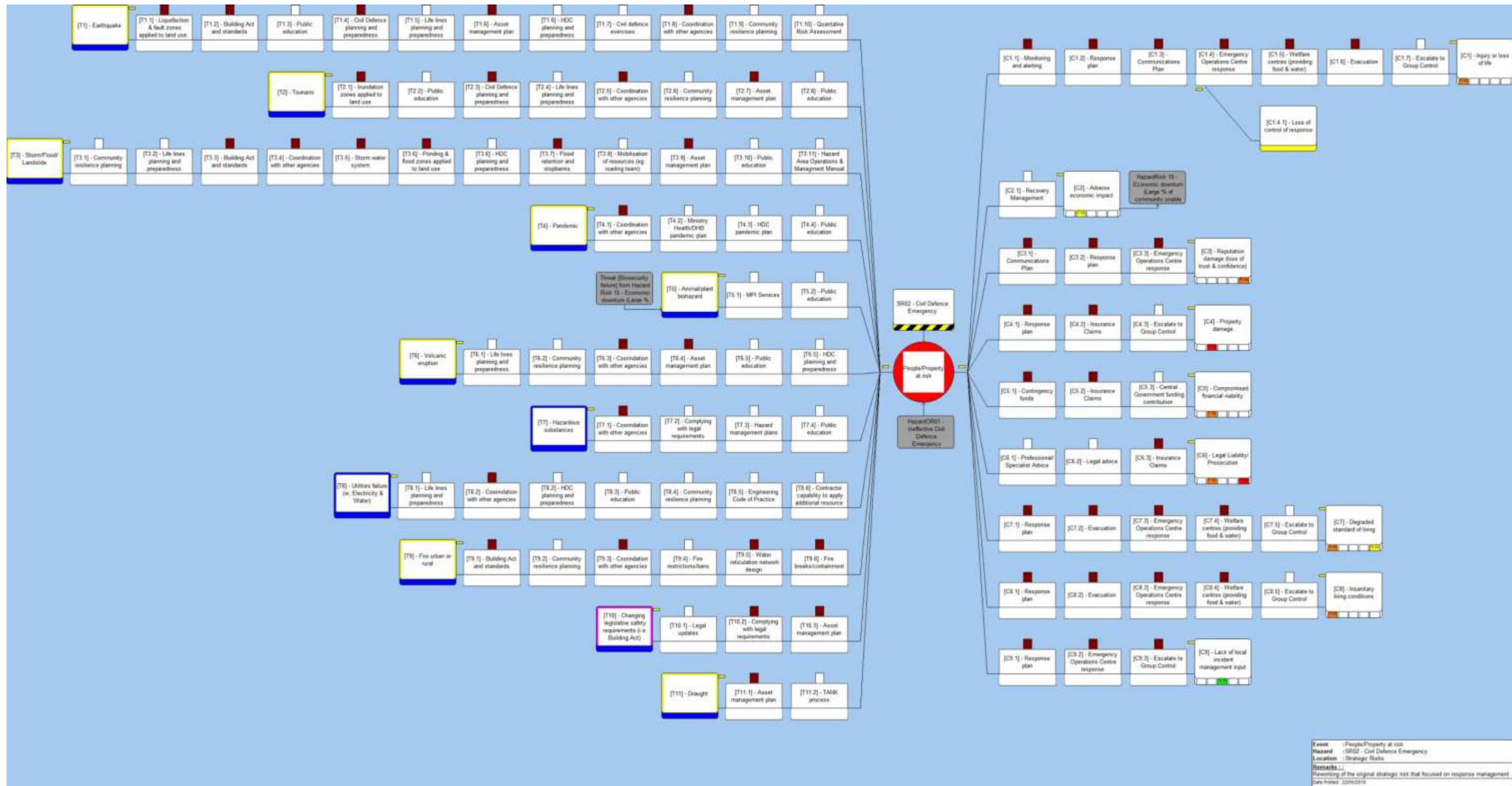
Threats: Earthquake, Tsunami, Storm/Flood/Landslide, Draught, Pandemic, Animal/Plant biohazard, Volcanic Eruption, Hazardous substances, Utilities failure, Fire - urban or rural, Changing legislative requirements.

Current Risk ■ **Likely** x **Severe** = **Extreme (30)**

For most of these events little can be done to reduce the chance of an event occurring. As a result the focus is on Community and Council preparedness and ability to mount an effective response. This is achieved through effective landuse planning to avoid known hazard zones, implementation of building standards and resilience of lifeline services, combined with robust response plans that are supported by adequate emergency management resources.

Critical Controls:	Liquefaction & fault zones applied to landuse	TBC	●
	Building Act and Standards applied	TBC	●
	Asset Management Plans	TBC	●
	Civil Defence planning & preparedness	TBC	●
	Coordination with other agencies	TBC	●
	Storm water system	TBC	●
	Water reticulation design (for firefighting)	TBC	●
	Fire breaks/containment	TBC	●
	Business Continuity & Response Plans	TBC	●
	Emergency operations centre response	TBC	●
	Insurance	TBC	●
	Contingency funds	TBC	●

Level of confidence	
●	High
●	Developing
●	Limited
●	Not assessed



REPORT TO: COUNCIL

MEETING DATE: THURSDAY 22 AUGUST 2019

**FROM: MANAGER: DEMOCRACY AND GOVERNANCE
JACKIE EVANS**

SUBJECT: UPDATED 2019 MEETING SCHEDULE CHANGES

1.0 PURPOSE AND SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA

- 1.1 The purpose of this report is to consider amendments to the schedule of Council and Committee Meetings for the 2019 Meeting Calendar which was adopted by Council 6 December 2018.
- 1.2 This report recommends that the 2019 Meeting Schedule as amended below be adopted.
- 1.3 The Local Government Act 2002, Schedule 7, Clause 19 states:
- (4) *A local authority must hold meetings at the times and places that it appoints”.*
- (5) *If a local authority adopts a schedule of meetings-*
- a) *The schedule-*
- i) *may cover any future period that the local authority considers appropriate, and*
- ii) *may be amended*
- 1.4 Although a local authority must hold the ordinary meetings appointed, it is competent for the authority at a meeting to amend the schedule of dates, times and number of meetings to enable the business of the Council to be managed in an effective way.
- 1.5 The following meetings are proposed to be included or amended in the 2019 meeting schedule:

Committee	Date	Time	Venue
Council	10 September 2019	10.30am	Council Chamber

- 1.6 Councillors will be kept informed of specific changes on a day to day basis through the centralised calendar system.

2.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

A) That the Council receives the report titled Updated 2019 Meeting Schedule Changes dated 22 August 2019.

B) That the 2019 Meeting Schedule be amended as follows:-

Committee	Date	Time	Venue
Council	10 September 2019	10.30am	Council Chamber

Attachments:

There are no attachments for this report.

REPORT TO: COUNCIL

MEETING DATE: THURSDAY 22 AUGUST 2019

**FROM: GROUP MANAGER: ASSET MANAGEMENT
CRAIG THEW**

**SUBJECT: PRESENTATION AND ACKNOWLEDGEMENT OF
SERVICE AND SUMMARY OF RECOMMENDATIONS OF
THE HDC : TANGATA WHENUA WASTEWATER JOINT
COMMITTEE MEETING HELD 2 AUGUST 2019**

1.0 PURPOSE AND SUMMARY - *TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA*

- 1.1 The purpose of this report is to:
- i) Acknowledge Gordon Paku (posthumously) and Peter Paku for their service on the Committee.
 - ii) Advise that the recommendations from the HDC–Tangata Whenua Wastewater Joint Committee held on 2 August 2019 require ratification by Council.
- 1.2 Gordon Paku, passed away on 15 October 2018, and had been a member of the HDC Tangata Whenua Joint Wastewater Committee since 2003.
- 1.3 Council would like to acknowledge the dedicated support and work Gordon had contributed for the last fifteen years, towards a solution for a sustainable waste water management system (the biological trickling filter system) installed at East Clive. Gordon would also be remembered for his great sense of humour.
- 1.4 Peter Paku had been a member of the Committee since its inception in 2000. The Committee was unique at that time as it brought together Māori and Council representatives to work on Hastings' wastewater treatment and disposal policies together.
- 1.5 The integration of the two cultural approaches had been significant which culminated in the development of the Papatuanuku Channel renamed the “Rakahore Channel” at the Wastewater Treatment Plant.
- 1.6 Peter and Gordon Paku were both integral in a collaborative process and outcome that has been recognised by many awards both nationally and internationally.
- 1.7 Mayor Hazlehurst would present a certificate of acknowledgement of long service and contribution to the HDC : Tangata Whenua Joint Wastewater Committee to Peter Paku and a family member on behalf of Gordon Paku.
- 1.8 The relevant HDC–Tangata Whenua Wastewater Joint Committee recommendations to be ratified are set out below.

2.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

- A) That the Council/Committee receives the report titled Presentation and Acknowledgement of Service and Summary of Recommendations of the HDC : Tangata Whenua Wastewater Joint Committee meeting held 2 August 2019**
- B) The following recommendations of the meeting held 2 August 2019 be ratified:**

***“4. TANGATA WHENUA APPOINTMENT PROCESS TO THE HDC :
TANGATA WHENUA WASTEWATER JOINT COMMITTEE***

- A) That the report of the Pou Ahurea Matua - Principal Advisor: Relationships, Responsiveness and Heritage titled “Tangata Whenua Appointment Process to the HDC: Tangata Whenua Wastewater Joint Committee” dated 2/08/2019 be received.***
- B) That moving forward, the two Post-Settlement Governance Entities of Heretaunga Tamatea Settlement Trust and Mana Ahuriri Trust will be responsible for appointing their respective nominations to the Committee.***
- C) That Marei Apatu and Beverley Te Huia’s nominations be accepted from Heretaunga Tamatea Development Trust as replacements for the two current Tangata Whenua vacancies on the HDC : Tangata Whenua Wastewater Joint Committee effective from 2 August 2019.***

RESIGNATION – PETER PAKU

- A) That Mr Paku’s resignation as member on the HDC : Tangata Whenua Wastewater Joint Committee be accepted.***
- B) That a nomination of a tangata whenua representative from the Heretaunga Tamatea Settlement Trust to replace Mr Paku will be considered at a future meeting”.***

Attachments:

There are no attachments for this report.

HASTINGS DISTRICT COUNCIL

COUNCIL MEETING

THURSDAY, 22 AUGUST 2019

RECOMMENDATION TO EXCLUDE THE PUBLIC

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT the public now be excluded from the following part of the meeting, namely:

17. **Hawke's Bay Opera House Branding**
18. **Municipal Building Future Use**
19. **Howard Street Development Contribution Policy**
20. **Summary of Recommendations of the Risk and Audit Subcommittee meeting held 2 July 2019 while the Public were Excluded**
21. **Chief Executive Performance Plan**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION
17. Hawke's Bay Opera House Branding	Section 7 (2) (h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. To protect the commercial sensitivities of the new name and branding until they are finalised and secured.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

- | | | | | |
|-----|--|-----------------|--|---|
| 18. | Municipal
Future Use | Building | Section 7 (2) (h)
The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.
Protect the commercial assumptions built into the Business Case and Council's negotiating position for future business ventures.. | Section 48(1)(a)(i)
Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act. |
| 19. | Howard
Development
Contribution Policy | Street | Section 7 (2) (i)
The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
Protect potential land acquisition negotiations. | Section 48(1)(a)(i)
Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act. |
| 20. | Summary of
Recommendations of the
Risk and Audit
Subcommittee meeting
held 2 July 2019 while
the Public were
Excluded | | Section 7 (2) (a)
The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.
Section 7 (2) (h)
The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.
To protect named persons and for commercial sensitivity. | Section 48(1)(a)(i)
Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act. |
| 21. | Chief Executive
Performance Plan | | Section 7 (2) (a)
The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.
To protect the privacy of an individual. | Section 48(1)(a)(i)
Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act. |