



Hastings District Council

*Civic Administration Building
Lyndon Road East, Hastings*

Phone: (06) 871 5000

Fax: (06) 871 5100

WWW.hastingsdc.govt.nz

OPEN

A G E N D A

TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING

Meeting Date: **Thursday, 29 August 2019**

Time: **8.45am**

Venue: **Guilin Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Councillor Nixon Deputy Chair: Councillor Watkins Transportation Manager – Mr J Pannu Environmental Consents Manager – Mr M Arnold Ex Officio: Mayor Hazlehurst
Officer Responsible	Group Manager: Asset Management – Mr C Thew
Democracy & Governance Advisor	Mrs C Hilton (Ext 5633)

Temporary Road Closures Subcommittee

A subcommittee of the Works and Services Committee

Fields of Activity

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

Membership

Chairman appointed by the Council (who shall be an elected member)

Deputy Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

Quorum – 2 members of whom one shall be the Chairman or the Deputy Chairman.

DELEGATED POWERS

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Works and Services Committee.

HASTINGS DISTRICT COUNCIL
TEMPORARY ROAD CLOSURES SUBCOMMITTEE
MEETING

THURSDAY, 29 AUGUST 2019

VENUE: Guilin Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 8.45am

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Democratic Support Manager (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 20 June 2019.
(Previously circulated)

4. **Temporary Road Closures - Mokamoka Road - 1 September 2019, Annual Blossom Parade - 14 September 2019** **5**
5. **Additional Business Items**
6. **Extraordinary Business Items**

REPORT TO: TEMPORARY ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 29 AUGUST 2019

**FROM: TRANSPORTATION OFFICER
LYNN BURDEN**

**SUBJECT: TEMPORARY ROAD CLOSURES - MOKAMOKA ROAD - 1
SEPTEMBER 2019, ANNUAL BLOSSOM PARADE - 14
SEPTEMBER 2019**

1.0 EXECUTIVE SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA

- 1.1 The purpose of this report is to obtain a decision from the Committee in regard to the following temporary road closures as requested below. These requests arise from the need to inform and gain Hastings District Council (“the Council”) approval in order to comply with the legal process to temporarily close the roads listed below:
- The Hawke’s Bay Car Club (HBCC) – **Mokamoka Road** from RP No.1000 to RP No. 9000. The road closure will be between 9:00am and 5:00pm, on **Sunday, 1 September 2019**. The purpose of this road closure is to hold a motorsport event.
 - Creative Hastings – **Blossom Parade** on **Saturday, 14 September 2019**. The purpose of this road closure is to hold the Annual Blossom Parade. The times and roads involved are set out in detail in the recommendations.
- 1.2 This report contributes to the purpose of local government by primarily promoting the cultural and social wellbeing and specifically to the Council’s strategic objectives by promoting the appealing visitor destination wellbeing of communities in the present and for the future.
- 1.3 Given that there are no submissions in opposition to the closures and that subject to the recommended conditions the activity can proceed and be undertaken in a safe and controlled environment, the risks associated with this closures can then be minimised and safely managed to Council’s satisfaction.

RECOMMENDATIONS - NGĀ TŪTOHUNGA

A) That the Committee receives the report titled **Temporary Road Closures - Mokamoka Road - 1 September 2019, Annual Blossom Parade - 14 September 2019**

B) That the Committee approve the following temporary road closures as no submissions have been received in respect of these applications:

1. The Hawke's Bay Car Club (HBCC) - Mokamoka Road from RP No.1000 to RP No. 9000. The road closure will be between 9:00am and 5:00pm, Sunday, 1 September 2019.
2. Creative Hastings - Annual Blossom Parade to be held on Saturday, 14 September 2019.

Parade Set-up Area

6:00am – 3:00pm

Russell Street South from Eastbourne Street East to Lyndon Road East**Lyndon Road East** from Russell Street South to Hastings Street South**Warren Street South** from Lyndon Road East to the entrance to the Library car park**Parade Route**

7:00am – 1:00pm

Heretaunga Street West from Nelson Street South to Market Street South**Heretaunga Street East** from Russell Street North to Warren Street South

10:00am – 1:00pm

Eastbourne Street West from Market Street South to Russell Street South**Queen Street West** from Russell Street North to Nelson Street South**Nelson Street South** from Queen Street West to Heretaunga Street West**Market Street South** from Heretaunga Street West to Eastbourne Street West

10:00am – 3:00pm

Karamu Road North from Heretaunga Street East to Eastbourne Street East**Eastbourne Street East** from Russell Street to Warren Street South

C) The Committee approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
- ii. The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.**
- iii. The Traffic Management Plans must be complied with including any specific conditions.**
- iv. Copies of the relevant liability insurance policies are received.**
- v. That the cost of all advertising is met by the event organisers.**
- vi. Emergency Services are contacted regarding the holding of these events with details of the dates, locations and time frames.**
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.**
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.**
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.**
- x. These Hawke's Bay Car Club events shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.**

2.0 BACKGROUND – TE HOROPAKI

- 2.1 This report covers the applications by the HBCC and Creative Hastings to temporarily close roads so that a sporting event (HBCC) and a cultural event (Creative Hastings) can be held. The preferred option is to allow the closure of the above roads so that the listed events can be undertaken.
- 2.2 The temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 2.3 Detailed Traffic Management Plans are to be submitted to the Hastings District Council and the plans will be approved for implementation, subject to the temporary road closure applications being approved.
- 2.4 The temporary road closure checklist (**Attachment 1**) details the necessary items that the organisers need to submit as part of their application for the above proposed road closures.
- 2.5 GIS maps showing the area of the temporary road closures are also attached as part of **Attachment 1**: (HBCC) Mokamoka Road; (Creative Hastings) Russell Street South, Lyndon Road East, Warren Street South, Heretaunga Street West, Heretaunga Street East, Eastbourne Street West, Queen Street West, Nelson Street South, Market Street South, Karamu Road North and Eastbourne Street East.
- 2.6 At the time of writing this report there were no planned road works that will affect or impact the above temporary road closures. Additionally, the section of Eastbourne Street between Russell Street and Warren Street will be in a trafficable condition for the Blossom Parade.

3.0 DISCUSSION - TE MATAPAKITANGA

- 3.1 The above events are being undertaken by the following organisations:
 - The HBCC - **Mokamoka Road**. This will be the first temporary closure of the above road during the 2019 calendar year. The above road has been chosen specifically for its suitability for holding motorsport events.
 - The average daily traffic count for Mokamoka Road is: 55 vehicles per day.
 - Creative Hastings – **Annual Blossom Parade** being held on the above roads. All roads are being closed for the first time this calendar year except Russell Street South which is being closed for the second time this calendar year.
 - The average daily traffic count for the roads forming part of the Blossom Parade Route:

Parade Set-up Area	Traffic Count
Russell St South – from Eastbourne St East to Lyndon Rd East	340
Lyndon Road East – from Russell St South to Hastings St South	1480
Warren St South - from Lyndon Road East to the entrance to the Library car park	1300
Parade Route	
Heretaunga St West from Nelson St South to Market St South	5452
Heretaunga St East from Russell St North to Hastings St South	5089
Eastbourne St West from Market St South to Russell St South	9197
Queen St West from Russell St North to Nelson St South	6142
Nelson St North from Queen St West to Heretaunga St West	9836
Market St South from Heretaunga St West to Eastbourne St West	3500
Karamu Road South from Heretaunga St East to Eastbourne St East	4000
Eastbourne St East from Russell St to Warren St South	5922

4.0 OPTIONS - NGĀ KŌWHIRINGA

Option One - Recommended Option - *Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga*

4.1 **Option A** is the preferred option. It recommends the Committee approve the temporary road closures detailed above, subject to conditions that will ensure public safety is maintained.

4.2 Temporary road closure options listed below:

- **Option A: Approve** the temporary road closures detailed above.
Advantages: All events can proceed and contribute to the safe use of roads within the district for these proposed events.
Disadvantages: Traffic will be impeded for a short period of time.
- **Option B: Do not approve** the temporary road closures detailed above.
Advantages: Traffic will not be impeded.
Disadvantages: All proposed events will need to be cancelled.
- **Option C: Approve only** one, two, three, four, five, six, seven, eight, nine, ten, eleven, twelve or thirteen of the temporary road closures detailed above.
Advantages: Only traffic on specific roads will be impeded.
Disadvantages: Depending on which roads are temporarily closed this may result in the cancellation of some or all the proposed events.

5.0 NEXT STEPS - *TE ANGA WHAKAMUA*

5.1 See above for options related to these proposed temporary road closures.

Attachments:

- 1 [↓](#) Temporary Road Closures - Checklists and Maps - CG-14-16-00331
Mokamoka Road - 1 September 2019 and Blossom
Parade - 14 September 2019

**SUMMARY OF CONSIDERATIONS - HE WHAKARĀPOPOTO
WHAIWHAKAARO**

**Fit with purpose of Local Government - E noho hāngai pū ai ki te
Rangatōpū-ā-rohe**

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

“11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic).”

“(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.”

This report contributes to the purpose of local government by primarily promoting the cultural and social wellbeing of the community.

**Link to the Council’s Community Outcomes - E noho hāngai pū ai ki te
rautaki matua**

This proposal promotes the appealing visitor destination wellbeing of communities in the present and for the future.

Māori Impact Statement - Te Tauākī Kaupapa Māori

There are no known impacts for Tangtata Whenua.

Sustainability - *Te Toitūtanga*

There are no known implications for sustainability.

Financial considerations - *Ngā Whaiwhakaaro Ahumoni*

The advertising cost for these events are being met by the event organisers: being the Hawke's Bay Car Club and Creative Hastings.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto, ā-waho*

The organisers of the above events have been in contact with affected parties/residents. They advise that no issues have been raised regarding the above proposed temporary road closures.

The temporary road closure of **Mokamoka Road** has been posted on the Council website and formal public notification was published in the Hawke's Bay today newspaper on Saturday, 13 July 2019.

The closing date for submissions for **Mokamoka Road** was 4:00pm, Monday, 29 July 2019. No submissions were received.

If the road closures are approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Saturday, 31 August 2019.

The temporary road closures for the **Blossom Parade** has been posted on the Council website and formal public notification was published in the Hawke's Bay today newspaper on Saturday, 6 July 2019.

The closing date for submissions for **the Blossom Parade** was 4:00pm, Monday, 22 July 2019. No submissions were received.

If the road closures are approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Friday, 13 September 2019.

As per the requirements of schedule 10, section 11 of the Local Government Act, Emergency Services including NZ Police, St John Ambulance, Ministry of Transport (MoT), New Zealand Transport Agency (NZTA) and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closures. Council has not received any submissions from emergency services, MoT or NZTA.

Risks: Legal/ Health and Safety - *Ngā Tūraru: Ngā Ture / Hauora me te Haumarū*

As per the requirements of the Health and Safety at Work Act 2015, the applicant is required to include a Health and Safety Plan with their temporary road closure application. Additionally, conditions drawing the applicants' attention to their

respective obligations have been provided in the recommendations.

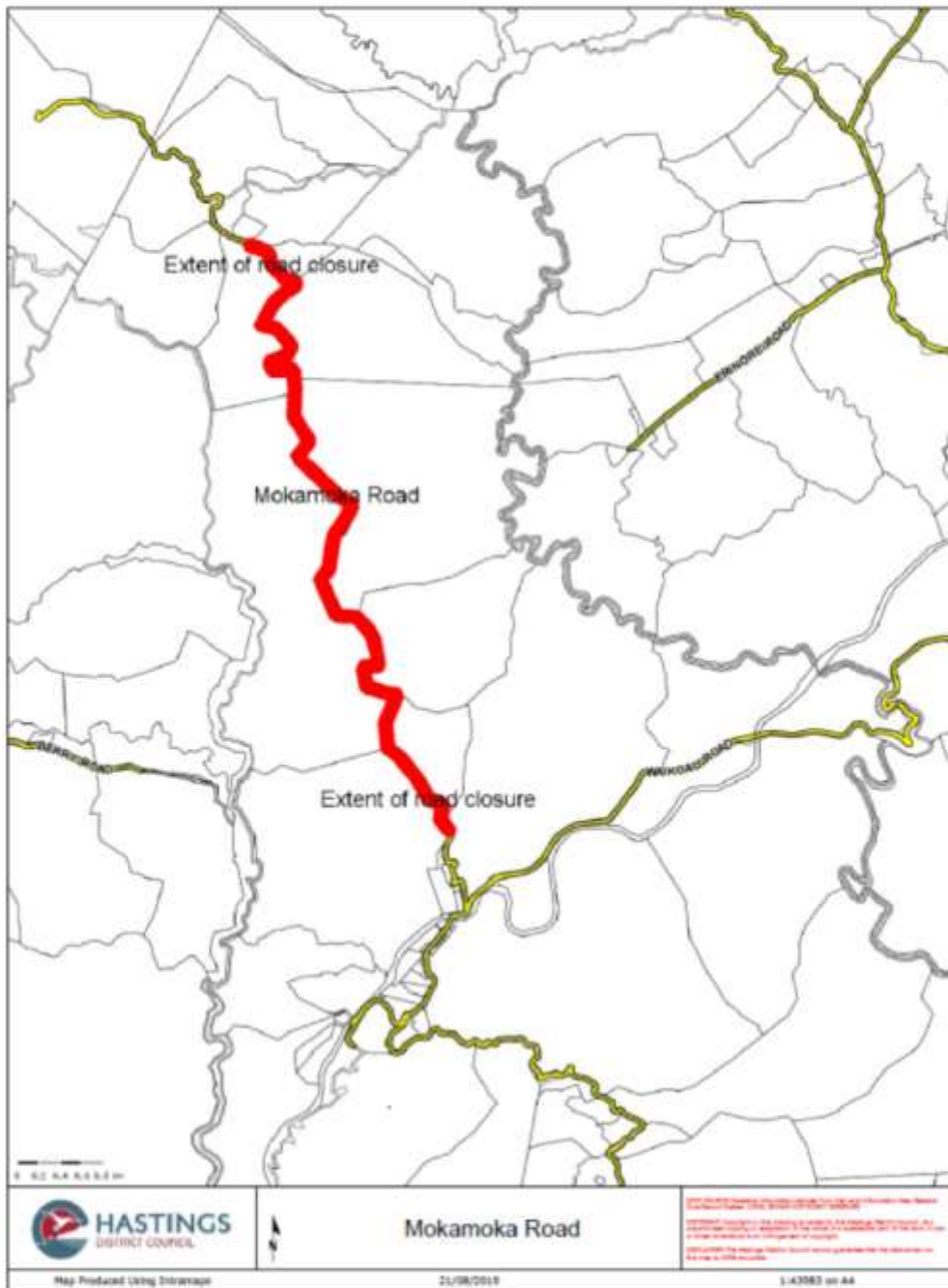
Rural Community Board - *Ngā Poari-ā-hapori*

There are no implications for the Rural Community Board. They have been advised of the proposed temporary road closures.

Checklists and Maps - Temporary Road Closures:

- 1. The Hawke's Bay Car Club (HBCC) – Mokamoka Road from RP No.1000 to RP No. 9000. The road closure will be between 9:00am and 5:00pm, on Sunday, 1 September 2019.**

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	✓
Event Safety Plan	✓
Resident Visiting Form / Letter	✓



2. Creative Hastings – Blossom Parade on Saturday, 14 September 2019. The purpose of this road closure is to hold the Annual Blossom Parade.

Parade Set-up Area

6:00am – 3:00pm

Russell Street South from Eastbourne Street East to Lyndon Road East

Lyndon Road East from Russell Street South to Hastings Street South

Warren Street South from Lyndon Road East to the entrance to the Library car park

Parade Route

7:00am – 1:00pm

Heretaunga Street West from Nelson Street South to Market Street South

Heretaunga Street East from Russell Street North to Warren Street South

10:00am – 1:00pm

Eastbourne Street West from Market Street South to Russell Street South

Queen Street West from Russell Street North to Nelson Street South

Nelson Street South from Queen Street West to Heretaunga Street West

Market Street South from Heretaunga Street West to Eastbourne Street West

10:00am – 3:00pm

Karamu Road North from Heretaunga Street East to Eastbourne Street East

Eastbourne Street East from Russell Street to Warren Street South

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	✓
Resident Visiting Form / Letter	✓

