



# *Hastings District Council*

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## **OPEN MINUTES**

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### **RURAL HALLS SUBCOMMITTEE**

Meeting Date: **Monday, 9 September 2019**

**Minutes of a Meeting of the Rural Halls Subcommittee held on  
Monday, 9 September 2019 at 10.35am**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE RURAL HALLS SUBCOMMITTEE HELD IN THE LANDMARKS ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON MONDAY, 9 SEPTEMBER 2019 AT 10.35AM

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- PRESENT:** Chair: Mrs S Maxwell  
Councillors Heaps, Lyons, Kerr and Redstone  
Mr N Dawson and Mr M Lester and Ms L Wilson
- IN ATTENDANCE:** Group Manager: Asset Management (Mr C Thew)  
Community Grants Advisor (Mr K Carter)  
Building Consents Project Officer (Mr G van Veen)  
Building Assets Manager (Mr J Jiang)  
Manager Social & Youth Development (Ms D Elers)  
Democracy & Governance Services Advisor (Mrs C Hilton)
- ALSO PRESENT:** **SUBMITTERS SPEAKING:**
- (Twyford and Raupare Memorial Hall – Sub #1)**  
Derek Burns and Brian McLay – presenting submission  
Principal, Twyford School - Mr Sam Hocking  
Year 8 student, Twyford School – Halo Siloata
- (Waimarama Maraetotara Memorial Hall – Sub #3)**  
Tony Lane and Claire Vogtherr – presenting submission
- (Matapiro Hall – Sub #4)**  
Mike Connor and Julie Hindmarsh – presenting submission
- (Clive Community Hall – Sub #5)**  
Mary Hannan and Paul Chambers – presenting submission

#### 1. APOLOGIES

It was noted that an apology had been received from Anne Yule and Mark Harris who represented the Sherenden Hall Society Inc (Submission #2). A letter to this effect was circulated at the meeting (CG-14-31-00030).

#### 2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

#### 3. CONFIRMATION OF MINUTES

Councillor Kerr/Councillor Heaps

**That the minutes of the Rural Halls Subcommittee Meeting held Monday 10 September 2018 be confirmed as a true and correct record and be adopted.**

**CARRIED**

With the agreement of the meeting, Item 5 was taken out of order and the applications for funding were presented and considered.

## 5. RURAL HALLS FUND 2019/2020 FUNDING ROUND

(Document 19/832)

### **HEARING OF VERBAL SUBMISSIONS**

**Submission No. 1 (Twyford and Raupare Memorial Hall)** – Derek Burns (Secretary/Treasurer) and Brian McLay (Chair) spoke to the submission requesting funding to carry out carpeting to walls to reduce damage and provide better heating and improve the acoustics. This was the only venue for public meetings, social functions and other events in that area. The intent of the overall work was to get the hall fit for purpose and then an incoming new committee could take over from there. They responded to questions from the meeting.

They explained that extra work also needed to be undertaken on the walls which would incur additional costs. No costing had been included for any of the voluntary labour – estimated at more than \$2,000.

The following items were circulated:

- A letter, dated 6 September 2019, from Twyford School supporting the need for the upgrade of the Twyford and Raupare Memorial Hall (*part of CG-14-31-00033*).
- A list of items of work to be addressed and estimated/quoted costs (*part of CG-14-31-00033*).
- Samples of carpet and wall coverings etc.
- Two pages of sketches showing proposed artwork for area behind the stage.

They reported that the funding level being sought was less than 50% of the total work being undertaken and the labour rate used in the application had not been calculated at a very high rate.

**Submission No. 3 (Waimarama Mararetotara Memorial Hall)** – Tony Lane and Claire Vogtherr spoke to the submission requesting funding to undertake electrical work, replacing kitchen benches and replacing a hot water cylinder. They responded to questions from the meeting, noting that work was still being undertaken following the 2012 flood.

An email with amended Pages 30 and 31 of the original submission was received (*CG-14-31-00026*) and circulated and addressed at the meeting. This showed an updated figure relating to Item 5 of the submission for exterior cladding – this had originally included the costs for the roof.

A power point was also presented (*CG-14-31-00025*) to the meeting. The meeting was advised that the hall was also the civil defence hub in the area.

A set of accounts had been prepared for the Eastern and Central Community Trust application that had been made and those accounts could also be forwarded to the council.

**Submission No. 4 (Matapiro Hall)** – Mike Connor and Julie Hindmarsh spoke to the submission requesting funding to redecorate the bathrooms to promote greater use of the hall.

They gave a power point presentation (*CG-14-31-00038 and CG-14-31-00043*); showed an aerial photograph of the hall site (*CG-14-31-00039*) and circulated an enlarged copy of one of the slides from the presentation headed “Financial Summary” (*CG-14-31-00042*). They responded to questions from the meeting.

The recommendations from this meeting would be addressed by the council on 26 September and the second part of the power point presentation for the Matapiro Hall (*CG-14-31-00029*) would be included as an attachment to those recommendations.

They reported that the funding level being sought was less than 50% of the total work being undertaken and the labour rate used in the application had not been calculated at a very high rate.

Discussion took place regarding the effect of having the entire site deemed to be a war memorial and how the council may be able to assist in addressing this situation, as this was a council owned hall.

**Submission 5 (Clive Community Hall)** - Mary Hannan and Paul Chambers (Custodian/Treasurer) spoke to the submission requesting funding to remove and replace kitchen units and benches and responded to questions from the meeting. Three pages of information was circulated in support of the submission (*CG-14-31-00044*).

The meeting was advised that the applicant was putting \$5,000 towards the total project cost. The kitchen did not have commercial status but it was used by a large number of people.

The meeting then considered the report recommendations. Parts “A” and “B” were addressed - with Part “C” to be considered following Item 4 on the agenda. An additional Recommendation “D” was added to address the Matapiro Hall situation.

Councillor Kerr/Councillor Redstone

- A) That the Rural Halls Subcommittee receives the report titled “Rural Halls Fund 2019/2020 Funding Round” dated 9 September 2019.**
- B) That the following grants be allocated from the 2019/2020 Rural Halls Fund subject to the rural hall committees providing evidence, to the satisfaction of the Community Grants Advisor, of their 50% contribution to the total cost of their project:**

Hall	Brief Project Description	Request
Twyford and Raupare Memorial Hall	Carpeting walls to reduce damages and provide better heating and improve the acoustics	\$6,950.00
Sherenden Hall	New water pump and	\$808.18

	cylinder to ensure constant water supply to kitchen and bathrooms	
<b>Waimarama Maraetotara Memorial Hall</b>	Replace main switchboard. Install emergency lighting and smoke alarms. Replace Kitchen benches. Replace hot water cylinder	<b>\$10,435</b>
<b>Matapiro</b>	Redecorate bathrooms areas to encourage more people to use the facility	<b>\$3,110.00</b>
<b>Clive Community Hall</b>	Removal and replacement of kitchen units and kitchen benches	<b>\$4,697.92</b>
	<b>TOTAL</b>	<b>\$26,001.10</b>

**CARRIED**

Councillor Kerr/Mr Lester

**D) Matapiro War Memorial Hall**

**That Council fully investigate the Matapiro War Memorial land and all options that would allow the Matapiro community to access a long term commercial lease to generate significant funds for the future maintenance of the Matapiro War Memorial Hall and that a report on options be brought to a future meeting for consideration.**

**CARRIED**

**4. RURAL HALLS - UPDATE ON CONDITION OF HALLS AND THE IMPLICATIONS OF THE BUILDING (EARTHQUAKE - PRONE BUILDINGS) AMENDMENT ACT**

(Document 19/833)

Officers spoke to the agenda report and responded to questions from the Rural Halls Subcommittee.

Councillor Lyons/Ms Wilson

**A) That the Rural Halls Subcommittee receives the report titled "Hastings District Rural Halls - Building Status Report" dated 9/09/2019.**

**B) That the Rural Halls Subcommittee endorse the recommended priority actions as outlined in Table 3 of the report as shown below:**

Hall name	Estimated Cost Detailed Eng Assessment	When by	Estimate Remediation Cost	Estimate General Maintenance Cost	Priority
Maraekakaho Church Hall	\$15,000	2024	\$100,000	\$8,000	1
Tutira Hall	\$15,000	2024	\$40,000	\$0	1
Waimarama Maraetotara Memorial Hall	\$15,000	2024	\$40,000	\$100,000	1
Matapiro & District Recreation Hall	\$15,000	2024	\$25,000	\$30,000	1
Kaiwaka (Tareha) Hall	\$15,000	2024	\$25,000	\$5,000	2
Pakowhai War Memorial Hall	\$15,000	2024	Unknown	\$3,000	2
Sherenden Hall	\$15,000	2024	Unknown	\$8,000	2
Kereru Hall	\$15,000	2024	Unknown	\$3,000	3
<b>Total</b>	<b>\$120,000</b>			<b>\$254,000</b>	

- C) That the Rural Halls Subcommittee recommend that the Council consider increasing the rural halls annual funding allocation from \$50,000 to \$75,000 pa to assist in advancing the engineering assessments and remedial building work to meet new building legislation – (Note: 2019/20 funding allocation was \$60,000 due to the reserve amount from 2018/19 being included).

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for (good quality local infrastructure) in a way that is most cost-effective for households and business by: assisting the rural communities in improving the condition of rural halls in terms of earthquake legislation and general maintenance.

**CARRIED**

## 5. RURAL HALLS FUND 2019/2020 FUNDING ROUND

(Document 19/832)

The meeting further addressed Agenda Item 5. Part “C” of the recommendations was still to be addressed.

Councillor Kerr/Councillor Redstone

- C) That the current Rural Halls Fund earthquake assessment and strengthening budget (\$30,000) and the Rural Halls Fund reserve earthquake assessment and strengthening budget (\$30,000) be used to complete Earthquake Assessments on the halls recommended and prioritised by the Parks and Property Services Team, as per their

**report dated Monday 9 September 2019 (19/746).**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for good quality local infrastructure, i.e. Rural Halls.**

**CARRIED**

**6. ADDITIONAL BUSINESS ITEMS**

There were no additional business items.

**7. EXTRAORDINARY BUSINESS ITEMS**

There were no extraordinary business items.

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The meeting closed at 12 noon

Confirmed:

Chairman:

Date: