



# *Hastings District Council*

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## **OPEN MINUTES**

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### **RISK AND AUDIT SUBCOMMITTEE**

Meeting Date: **Monday, 2 September 2019**

**Minutes of a Meeting of the Risk and Audit Subcommittee held on  
Monday, 2 September 2019 at 10.03am**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE RISK AND AUDIT SUBCOMMITTEE HELD IN THE LANDMARKS ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON MONDAY, 2 SEPTEMBER 2019 AT 10.03AM

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**PRESENT:** Mr J Nichols (Chair)  
Mayor Hazlehurst  
Deputy Mayor Kerr (Deputy Chair)  
Councillors Nixon and Travers

**IN ATTENDANCE:** Chief Executive: (Mr N Bickle)  
Chief Financial Officer (Mr B Allan)  
Manager, Strategic Finance (Mr B Chamberlain)  
Financial Controller (Mr A Wilson)  
Group Manager: Asset Management (Mr C Thew)  
Group Manager: Human Resources (Mrs B Bayliss)  
Health and Safety Manager (Ms J Kuzman)  
Risk Assurance Advisor (Mr D Ferguson)  
District Customer Services Manager (Mr G Brittin)  
Project Manager – Corporate Security (Mr J Doyle)  
Manager: Democracy and Governance (Mrs J Evans)  
Democracy and Governance Advisor (Mrs C Hilton)

**ALSO PRESENT:** Mr S Lucy (Audit Director, Audit New Zealand)  
Mr D Parkinson (Stantec)

#### 1. APOLOGIES

There were no apologies.

#### 2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

#### 3. CONFIRMATION OF MINUTES

Councillor Travers/Councillor Kerr

**That the minutes of the Risk and Audit Subcommittee Meeting held Tuesday 2 July 2019, including the minutes of the meeting held While the Public Were Excluded, be confirmed as a true and correct record and be adopted.**

**CARRIED**

**4. TREASURY ACTIVITY AND FUNDING**

(Document 19/830)

*The Mayor joined the meeting at 10.06am.*

Councillor Nixon/Mayor Hazlehurst

- A) That the Risk and Audit Subcommittee receives the report titled “Treasury Activity and Funding”.**

**CARRIED**

**5. UPDATE ON HDC RISK APPETITE STATEMENT DEVELOPMENT**

(Document 19/855)

Councillor Kerr/Councillor Nixon

- A) That the Risk and Audit Subcommittee receive the report titled “Update on HDC Risk Appetite Statement Development”.**

**CARRIED**

**6. RISK ASSURANCE REVIEW UPDATE**

(Document 19/865)

Councillor Travers/Councillor Nixon

- A) That the Risk and Audit Subcommittee receive the report titled “Risk Assurance Review Update”.**

**CARRIED**

**7. HEALTH AND SAFETY RISK MANAGEMENT UPDATE**

(Document 19/880)

Councillor Nixon/Councillor Kerr

- A) That the Council/Committee receives the report titled “Health and Safety Risk Management Update”.**

**CARRIED**

**8. CHIEF FINANCIAL OFFICER OVERVIEW AND STATUS OF ACTIONS**

(Document 19/892)

Councillor Travers/Councillor Kerr

- A) That the Committee receives the report titled “Chief Financial Officer Overview and Status of Actions”.**

**CARRIED**

**9. 2019 ANNUAL REPORT UPDATE AND INTERIM AUDIT**

(Document 19/896)

Mr S Lucy, Audit Director, Audit New Zealand spoke to the agenda report advising there were no specific issues or concerns that needed to be brought to the members' attention.

Mr Nichols/Councillor Nixon

**A) That the Committee receives the report titled "2019 Annual Report Update and Interim Audit".**

**CARRIED**

**10. ADDITIONAL BUSINESS ITEMS**

There were no additional business items.

**11. EXTRAORDINARY BUSINESS ITEMS**

There were no extraordinary business items.

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The meeting closed at 11.45am

Confirmed:

Chairman:

Date: