



Hastings District Council

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OPEN

A G E N D A

TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING

Meeting Date: **Wednesday, 13 November 2019**

Time: **8.00am**

Venue: **Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Councillor Nixon Deputy Chair: Councillor Watkins Transportation Manager – Mr J Pannu Environmental Consents Manager – Mr M Arnold Ex Officio: Mayor Hazlehurst
Officer Responsible	Group Manager: Asset Management – Mr C Thew
Democracy & Governance Advisor	Mrs C Hunt (Ext 5634)

Temporary Road Closures Subcommittee

A subcommittee of the Works and Services Committee

Fields of Activity

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

Membership

Chairman appointed by the Council (who shall be an elected member)

Deputy Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

Quorum – 2 members of whom one shall be the Chairman or the Deputy Chairman.

DELEGATED POWERS

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Works and Services Committee.

HASTINGS DISTRICT COUNCIL
TEMPORARY ROAD CLOSURES SUBCOMMITTEE
MEETING

WEDNESDAY, 13 NOVEMBER 2019

VENUE: Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 8.00am

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Democracy and Governance Services Manager (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 26 September 2019.
(Previously circulated)

**4. Temporary Road Closures - Havelock North CBD - 23
November 2019 - Mangaroa Road - 24 November 2019 -
Eastbourne Street West - 6 December 2019**

5

5. Additional Business Items

6. Extraordinary Business Items

REPORT TO: TEMPORARY ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: WEDNESDAY 13 NOVEMBER 2019

FROM: TRANSPORTATION OFFICER
LYNN BURDEN

SUBJECT: TEMPORARY ROAD CLOSURES - HAVELOCK NORTH
CBD - 23 NOVEMBER 2019 - MANGAROA ROAD - 24
NOVEMBER 2019 - EASTBOURNE STREET WEST - 6
DECEMBER 2019

1.0 EXECUTIVE SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTANGA

1.1 The purpose of this report is to obtain a decision from the Temporary Road Closures Subcommittee in regard to the following temporary road closures as requested below. These requests arise from the need to inform and gain Hastings District Council (“the Council”) approval in order to comply with the legal process to temporarily close the roads listed below:

- The Havelock North Business Association - **Havelock North CBD**
Te Mata Road from the central roundabout to Columba Way carpark
Napier Road from the central roundabout to Treachers Lane
Havelock Road from the central roundabout to the entrance to the motel (access to the motel maintained)
Te Aute Road from the central roundabout to Porter Drive
Middle Road from the central roundabout to the carpark
Joll Road from the central roundabout to the New World service lane
The central roundabout
The road closures will be between 7:00am and 4:30pm, Saturday, 23 November 2019. The purpose of this road closure is hold the Village Street Carnival.
- The Hawke’s Bay Car Club (HBCC) **Mangaroa Road** between Maraekakaho Road and Ru Collin Road. The road closure will be between 9:00am and 5:00pm Sunday, 24 November 2019. The purpose of this road closure is to hold a motorsport event.
- The Hastings Police - **Eastbourne Street West** between Railway Road and Market Street South. The road closure will be between 9:00am and 12:00noon, Friday, 6 December 2019. The purpose of this road closure is to hold the official opening of the new Hastings Police Station.

1.2 This report contributes to the purpose of local government by primarily promoting the cultural and social wellbeing and specifically to the Council’s strategic objectives by promoting the appealing visitor destination and wellbeing of communities in the present and for the future.

1.3 Given that there are no submissions in opposition to the closures and that subject to the recommended conditions the activity can proceed and be undertaken in a safe and controlled environment, the risks associated with

these closures can then be minimised and safely managed to Council's satisfaction.

2.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

- A) That the Temporary Road Closures Subcommittee receives the report titled Temporary Road Closures - Havelock North CBD - 23 November 2019 - Mangaroa Road - 24 November 2019 - Eastbourne Street West - 6 December 2019
- B) The Havelock North Business Association Havelock North CBD. These road closures will be between 7:00am and 4:30pm, Saturday, 23 November 2019.
- C) The Hawke's Bay Car Club Mangaroa Road between Maraekakaho Road and Ru Collin Road. The road closure will be between 9:00am and 5:00pm Sunday, 24 November 2019.
- D) The Hastings Police Eastbourne Street West between Railway Road and Market Street South. The road closure will be between 9:00am and 12:00noon, Friday, 6 December 2019.
- E) The Committee approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
 - ii. The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.
 - iii. The Traffic Management Plans must be complied with including any specific conditions.
 - iv. Copies of the relevant liability insurance policies are received.
 - v. That the cost of all advertising is met by the event organisers.
 - vi. Emergency Services are contacted regarding the holding of these events with details of the dates, locations and time frames.
 - vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
 - viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
 - ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

- x. The Hawke's Bay Car Club events shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.**

3.0 BACKGROUND – TE HOROPAKI

- 3.1 This report covers the applications by the Havelock North Business Association, the Hawke's Bay Car Club (HBCC) and the Hastings Police to temporarily close roads so that two cultural events and one sporting event can be held. The preferred option is to allow the closure of the above roads so that the listed events can be undertaken.
- 3.2 The temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 3.3 Detailed Traffic Management Plans are to be submitted to the Hastings District Council and the plans will be approved for implementation, subject to the temporary road closure applications being approved.
- 3.4 The temporary road closure checklist (**Attachment 1**) details the necessary items that the organisers need to submit as part of their application for the above proposed road closures.
- 3.5 GIS maps showing the area of the temporary road closures are also attached as part of **Attachment 1**: (Havelock North Business Association) Havelock North CBD roads; (HBCC) Mangaroa Road and the (Hastings Police) Eastbourne Street West.
- 3.6 At the time of writing this report there were no planned road works that will affect or impact the above temporary road closures. The current road works in Eastbourne Street West are planned to be completed in time for the official opening of the new Hastings Police Station.

4.0 DISCUSSION - TE MATAPAKITANGA

- 4.1 The above events are being undertaken by the following organisations:
- The Havelock North Business Association – **Havelock North CBD** roads. This will be the second temporary closure of the following roads: Te Mata Road, Napier Road, Havelock Road, Middle Road and Joll Road during the 2019 calendar year. This will be the third temporary closure of Te Aute Road during the 2019 calendar year. The above roads have been chosen specifically for their suitability for holding cultural events.
 - The average daily traffic count for the above roads is:

Te Mata Road	11054 vehicles per day
Napier Road	7555 vehicles per day
Havelock Road	6103 vehicles per day
Middle Road	Not recorded
Joll Road	3736 vehicles per day
Te Aute Road	7935 vehicles per day
The central roundabout	Not recorded

- HBCC – **Mangaroa Road**. This will be the second temporary closure of the above road during the 2019 calendar year. The above road has been chosen specifically for its suitability for holding motorsport events.
 - The average daily traffic count for Mangaroa Road is: 748 vehicles per day.
- The Hastings Police – **Eastbourne Street West**. This will be the second temporary closure of the above road during the 2019 calendar year. The above road has been chosen specifically for its suitability for holding the particular cultural event.
 - The average daily traffic count for Eastbourne Street East is: 8000 vehicles per day.

5.0 OPTIONS - NGĀ KŌWHIRINGA

Option One - Recommended Option - *Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga*

5.1 **Option A** is the preferred option. It recommends the Committee approve the temporary road closures detailed above, subject to conditions that will ensure public safety is maintained.

5.2 Temporary road closure options listed below:

- **Option A: Approve** the temporary road closures detailed above.

Advantages: All events can proceed and contribute to the safe use of roads within the district for these proposed events.

Disadvantages: Traffic will be impeded for a short period of time.

- **Option B: Do not approve** the temporary road closures detailed above.

Advantages: Traffic will not be impeded.

Disadvantages: All proposed events will need to be cancelled.

- **Option C: Approve only** one, two, three, four, five, six, seven, eight or nine of the temporary road closures detailed above.

Advantages: Only traffic on specific roads will be impeded.

Disadvantages: Depending on which roads are temporarily closed this may result in the cancellation of some or all of the proposed events.

6.0 NEXT STEPS - *TE ANGA WHAKAMUA*

6.1 See above for options related to these proposed temporary road closures.

Attachments:

- 1 [↓](#) Temporary Road Closures - Checklists and Maps - CG-14-16-00343
 Havelock North CBD - 23 November - Mangaroa
 Road - 24 November and Eastbourne Street West -
 6 December 2019

SUMMARY OF CONSIDERATIONS - HE WHAKARĀPOPOTO WHAIWHAKAARO

Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-rohe

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

“11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic).”

“(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.”

This report contributes to the purpose of local government by primarily promoting the cultural and social wellbeing of the community.

Link to the Council’s Community Outcomes - E noho hāngai pū ai ki te rautaki matua

This proposal promotes the appealing visitor destination wellbeing of communities in the present and for the future.

Māori Impact Statement - Te Tauākī Kaupapa Māori

There are no known impacts for Tangtata Whenua.

Sustainability - Te Toitūtanga

There are no known implications for sustainability.

Financial considerations - *Ngā Whaiwhakaaro Ahumoni*

The advertising cost for these events are being met by the event organisers: being the Havelock North Business Association, the Hawke's Bay Car Club and the Hastings Police.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto, ā-waho*

The organisers of the above events have been in contact with affected parties/residents. They advise that no issues have been raised regarding the above proposed temporary road closures.

The temporary road closure of the **Havelock North CBD roads**, being Te Mata Road, Napier Road, Havelock Road, Middle Road, Joll Road, Te Aute Road and the central roundabout has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on Saturday, 6 July 2019.

The closing date for submissions for the **Havelock North CBD roads** was 4:00pm, Monday, 22 July 2019. No submissions were received.

If the road closures are approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Friday, 22 November 2019.

The temporary road closure of **Mangaroa Road** has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on Saturday, 12 October 2019.

The closing date for submissions for **Mangaroa Road** was 4:00pm, Monday, 28 October 2019. No submissions were received.

If the road closures are approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Saturday, 23 November 2019.

The temporary road closure of **Eastbourne Street East** has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on Saturday, 21 September 2019.

The closing date for submissions for **Eastbourne Street East** was 4:00pm, Monday, 14 October 2019. No submissions were received.

If the road closures are approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Wednesday, 4 December 2019.

Risks: Legal/ Health and Safety - *Ngā Tūrarū: Ngā Ture / Hauora me te Haumarū*

As per the requirements of the Health and Safety at Work Act 2015, the applicant

is required to include a Health and Safety Plan with their temporary road closure application. Additionally, conditions drawing the applicants' attention to their respective obligations have been provided in the recommendations.

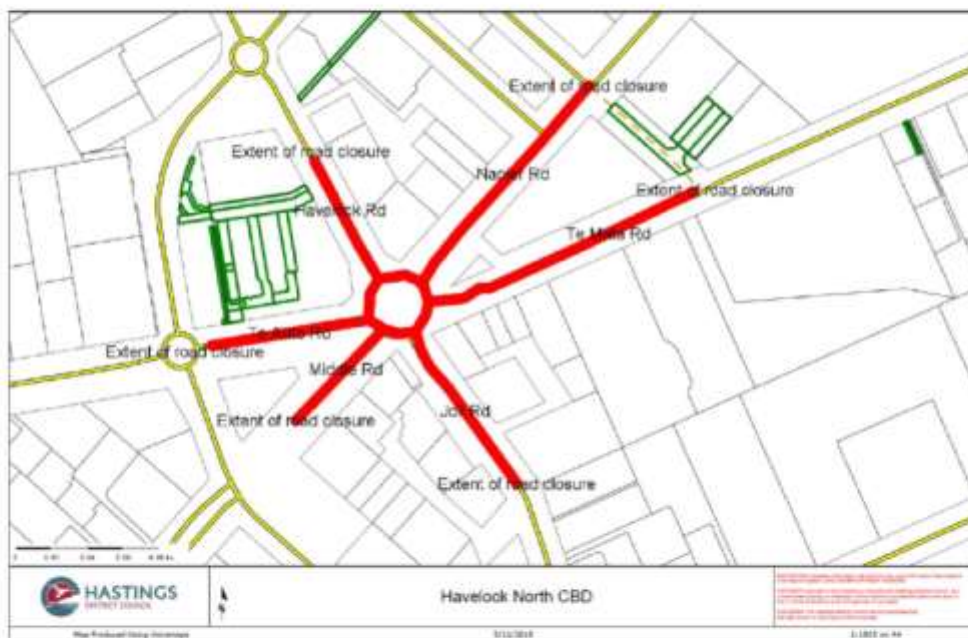
Rural Community Board - *Ngā Poari-ā-hapori*

There are no implications for the Rural Community Board. They have been advised of the proposed temporary road closures.

Checklists and Maps - Temporary Road Closures:

- 1. The Havelock North Business Association – Havelock North CBD: Te Mata Road, Napier Road, Havelock Road, Te Aute Road, Middle Road, Joll Road and the central roundabout. The road closures will be between 7:00am and 4:30pm, Saturday, 23 November 2019.**

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	✓
Resident Visiting Form / Letter	✓



2. The Hawke's Bay Car Club (HBCC) – Mangaroa Road between Maraekakaho Road and Ru Collin Road. The road closure will be from 9:00am – 5:00pm Sunday, 24 November 2019.

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	✓
Event Safety Plan	✓
Resident Visiting Form / Letter	✓



3. The Hastings Police - Eastbourne Street West between Railway Road and Market Street South. The road closure will be between 9:00am and 12:00noon, Friday, 6 December 2019.

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	✓
Resident Visiting Form / Letter	✓

