



Hastings District Council

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OPEN AGENDA

HERETAUNGA TAKOTO NOA MĀORI STANDING COMMITTEE MEETING

Meeting Date: **Wednesday, 26 February 2020**

Time: **1.00pm**

Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Committee Members	To be elected (Chair) To be elected (Deputy Chair) Mayor Hazlehurst, Councillors Barber, O'Keefe, Oli, Redstone and Travers Marei Apatu, Tania Eden, Te Rangihau Gilbert, Robin Hape, Mike Paku and Ngaio Tiuka Councillor Corban (Councillor Alternate) Kaumātua: Jerry Hapuku <i>Quorum = at least 3 Councillors <u>and</u> 3 Tangata Whenua appointees</i>
Officer Responsible	Pou Ahurea Matua Principal Advisor: Relationships Responsiveness and Heritage – Dr J Graham
Democracy & Governance Manager	Mrs J Evans

Heretaunga Takoto Noa Māori Standing Committee – Terms of Reference

This is established between the Hastings District Council and the Māori community.

Context

The Heretaunga Takoto Noa Māori Standing Committee has been established by Council to continue the development of strategic and sustainable relationships with Māori. Council shall meet the intent and spirit of the Council's obligations set out in the legislation more particularly the obligations of the Local Government Act 2002;

- Towards establishing and maintaining processes that provide opportunities for Māori to contribute to the decision processes of Council.
- Fostering the development of Māori capacity to contribute to these processes.
- The provision of information to assist Māori contribution to Council's activities.

The Council wishes the Committee to reflect a spirit of partnership between the Council and the community and to contribute effectively to the Council's activities. To enable this to occur the Fields of Activity and Delegated Powers are framed with the widest scope possible.

The Council wishes the Committee to assist with the development of an integrated policy framework (based on Treaty of Waitangi Principles) for the Council aimed at delivering effective governance, engagement and service delivery for Council's Māori Communities.

Fields of Activity

- To provide policy advice with respect to the District Plan, regarding provisions for Wāhi Tapu, Papakainga, and where relevant to Tangata Whenua, any other amendments to the Plan.
- To provide input to the Long Term Plan and Annual Plan with particular reference to those issues of importance to Māori from within the District.
- To host Council Hui and Hapu events.
- To provide insight into Māori and other strategic community issues with particular reference to the Long Term Plan, the effectiveness of the District Plan and the delivery of the Annual Plan.
- To consider and recommend Māori capacity building activities within budget and resource constraints of Council.
- To assist Council as appropriate in conducting and maintaining effective, good faith working relationships with the Māori community including advice on governance arrangements.
- To make decisions as to the allocation of Marae Development Fund grants within the allocated budget.
- To assist Council with the development of an integrated policy framework and work programme to enable effective governance, engagement and service delivery for Council's Māori Communities.
- To nominate from among its members people whom it considers appropriate for the Council to appoint as members of its other Committees and Subcommittees.

Membership – 12 members

- Chair – to be elected at the first meeting of the Committee at the beginning of each triennium; and from among the appointed Tangata Whenua members of the committee.
- Deputy Chair – to be elected at the first meeting of the Committee at the beginning of each triennium from among the elected members of the committee.
- The Mayor.
- 5 Councillors.
- 6 members from Tangata Whenua to be appointed by the Council and Kaumatua, taking into account the “*post settlement environment*” and Mataawaka.

Quorum – at least 3 Councillor Members and 3 Tangata Whenua Appointees

Delegated Powers

- 1) Authority to exercise all Council powers, functions and authorities in relation to the matters detailed in the Fields of Activity such as to enable recommendations to the Council on those matters.
- 2) Authority to make decisions on the allocation of Marae Development Fund grants within the allocated budget.
- 3) Authority to develop procedures and protocols that assist the Committee in its operation provided that such procedures and protocols meet the statutory requirements of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987 and Council’s Standing Orders.

The Chair shall not have a casting vote.

Note: The Terms of Reference for the Heretaunga Takoto Noa Māori Standing Committee are subject to review by the Committee at its first meeting in the 2019 Triennium.

HASTINGS DISTRICT COUNCIL
HERETAUNGA TAKOTO NOA MĀORI STANDING
COMMITTEE MEETING

WEDNESDAY, 26 FEBRUARY 2020

VENUE: Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 1.00pm

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Democratic Support Manager (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

There are no previous minutes to confirm.

4.	Voting Systems for Certain Appointments	7
5.	Election of Chair and Deputy Chair	9
6.	Appointment of Heretaunga Takoto Noa Māori Standing Committee members to the Council's Committees and Subcommittees	11
7.	Additional Business Items	
8.	Extraordinary Business Items	

REPORT TO: HERETAUNGA TAKOTO NOA MĀORI STANDING COMMITTEE

MEETING DATE: WEDNESDAY 26 FEBRUARY 2020

FROM: MANAGER: DEMOCRACY AND GOVERNANCE
JACKIE EVANS

SUBJECT: VOTING SYSTEMS FOR CERTAIN APPOINTMENTS

1.0 PURPOSE AND SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA

- 1.1 The purpose of this report is to inform the Committee of the requirements of the Local Government Act 2002 in respect of voting systems to use where an election is required to appoint a Chairperson or Deputy Chairperson.
- 1.2 The Local Government Act 2002 provides that one of two systems may be used, either system A or system B.
- 1.3 For this type of Committee, System A is recommended as the option to use for the election of the Chair and Deputy Chair of the Heretaunga Takoto Noa Māori Standing Committee.
- 1.4 **System A** provides that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority present and voting where:
- (i) there is a first round of voting for all candidates; and
 - (ii) if no candidate is successful in getting a majority in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
 - (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
 - (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

2.0 RECOMMENDATIONS - *NGĀ TŪTOHUNGA*

- A) That the Heretaunga Takoto Noa Māori Standing Committee receives the report titled “Voting Systems for Certain Appointments”.
- B) That for the election of the Chair and Deputy Chair of the Heretaunga Takoto Noa Māori Standing Committee, the Committee use the system in the report in A) above called System A as provided for by the Local Government Act 2002.

Attachments:

There are no attachments for this report.

REPORT TO: HERETAUNGA TAKOTO NOA MĀORI STANDING COMMITTEE

MEETING DATE: WEDNESDAY 26 FEBRUARY 2020

FROM: MANAGER: DEMOCRACY AND GOVERNANCE
JACKIE EVANS

SUBJECT: ELECTION OF CHAIR AND DEPUTY CHAIR

1.0 PURPOSE AND SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA

- 1.1 The purpose of this report is to draw members' attention to the need to elect a Chair and Deputy Chair for the Heretaunga Takoto Noa Māori Standing Committee.
- 1.2 The Pou Ahurea Matua Principal Advisor: Relationships Responsiveness and Heritage, Dr James Graham, will assume the Chair at the commencement of the meeting and call for nominations for the position of Chair of the Heretaunga Takoto Noa Māori Standing Committee.
- 1.3 The newly appointed Chair will then assume Chairmanship of the meeting and call for nominations for the position of Deputy Chair.

2.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

- A) That the Heretaunga Takoto Noa Māori Standing Committee receives the report titled "Election of Chair and Deputy Chair".
- B) That _____ be appointed as Chair of the Heretaunga Takoto Noa Māori Standing Committee for the next triennium 2019-2021.
- C) That _____ be appointed as Deputy Chair of the Heretaunga Takoto Noa Māori Standing Committee for the next triennium 2019-2021.

Attachments:

There are no attachments for this report.

REPORT TO: HERETAUNGA TAKOTO NOA MĀORI STANDING COMMITTEE

MEETING DATE: WEDNESDAY 26 FEBRUARY 2020

FROM: MANAGER: DEMOCRACY AND GOVERNANCE
JACKIE EVANS

SUBJECT: APPOINTMENT OF HERETAUNGA TAKOTO NOA MĀORI STANDING COMMITTEE MEMBERS TO THE COUNCIL'S COMMITTEES AND SUBCOMMITTEES

1.0 EXECUTIVE SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTANGA

- 1.1 On 10 December 2019 the Council approved the Councils Committee and Rural Community Board Register of Delegations (PMD-01-06-19-325). The Register of Delegations included the creation of a Heretaunga Takoto Noa Māori Standing Committee comprising 6 elected members and 6 externally appointed tangata whenua members.
- 1.2 In accordance with Schedule 7 (31) of the Local Government Act 2002, the committee and subcommittee memberships included a number of appointed members with full voting rights to be drawn from the Heretaunga Takoto Noa Māori Standing Committee.
- 1.3 Following the formal appointment and swearing in of externally appointed members on 20 February 2020, the purpose of this report is to recommend to Council the Heretaunga Takoto Noa Maori Standing Committee members to vacancies on the Council's committees as follows:-

Committee	No. of places to be filled
Strategy and Policy	1 vacancy
Operations and Monitoring	1 vacancy
Risk and Assurance	1 vacancy
Hearings	1 vacancy (requires Making Good Decisions certification)
District Development Sub	1 vacancy
Eco District Sub	1 vacancy
Great Communities Sub	1 vacancy
District Planning and By-laws	3 vacancies
Civics and Administration	1 vacancy
International Advisory Group	1 vacancy

2.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

- A) That the Heretaunga Takoto Noa Māori Standing Committee receives the report titled Appointment of Heretaunga Takoto Noa Māori Standing Committee Members to the Council's Committees and Subcommittees.
- B) That the Committee recommend to Council the following members of the Heretaunga Takoto Noa Māori Standing Committee be appointed to the Council's Committees indicated below:-

Committee	Appointee
Strategy and Policy	
Operations and Monitoring	
Risk and Assurance	
Hearings	
District Development Sub	
Eco District Sub	
Great Communities Sub	
District Planning and By-laws	
Civics and Administration	
International Advisory Group	

Attachments:

There are no attachments for this report.