



# *Hastings District Council*

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## **OPEN MINUTES**

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## **OPERATIONS AND MONITORING COMMITTEE**

**Meeting Date: Thursday, 27 February 2020**

**Minutes of a Meeting of the Operations and Monitoring Committee held on  
Thursday, 27 February 2020 at 1.00pm**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE OPERATIONS AND MONITORING COMMITTEE HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 27 FEBRUARY 2020 AT 1.00PM

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- PRESENT:** Councillor Travers (Chair)  
Mayor Hazlehurst  
Councillors Barber, Corban, Dixon, Harvey, Kerr (Deputy Chair), Lawson, Nixon, O'Keefe, Oli, Redstone, Schollum, Siers and Watkins
- IN ATTENDANCE:** Chief Executive (Mr N Bickle)  
Group Manager: Corporate Services – Mr B Allan  
Group Manager: Asset Management – Mr C Thew  
Group Manager: Strategy and Development – Mr C Cameron  
Financial Controller – Mr A Wilson  
Chief Information Officer – Mr A Smith  
Group Manager: Planning and Regulatory Services (Mr J O'Shaughnessy)  
Legal Counsel – (Mr S Smith)  
Public and Property Services Manager – (Mr C Hosford)  
Waste Planning Manager – (Mrs A Atkins) (Item 10)  
Regulatory Solutions Manager – (Mr J Payne) (Item 11)  
Animal Control Team Leader (Mr T Allison) (Item 11)  
CDEM: Group Manager/Controller – (Mr I Macdonald) (Item 12)  
Manager: Strategic Planning & Partnerships (Mr R Oosterkamp) (Item 12)  
Transportation Manager (Mr J Pannu)  
3 Waters Manager (Mr B Chapman)  
Manager: Democracy and Governance Services (Mrs J Evans)  
Democracy & Governance Advisor (Mrs C Hilton)
- ALSO PRESENT:** Mr H Saxton, General Manager, Hawke's Bay Tourism (Item 4)

#### 1. APOLOGIES AND LEAVES OF ABSENCE

There were no apologies.

Councillor Travers/Councillor Kerr

**That the following Leaves of Absence be granted/amended:**

Councillor Kerr	5 and 6 March 2020 (on Council business)
Councillor Barber	12 March 2020 (on Council business) – as result of outcome of Extraordinary Business Item 15 on this agenda
Councillor Schollum	13 March
Councillor Siers	<u>Cancellation</u> of earlier Leave of Absence granted: 27 March to 6 April 2020

**CARRIED**

**2. CONFLICTS OF INTEREST**

There were no declarations of conflicts of interest.

**3. CONFIRMATION OF MINUTES**

There were no previous minutes to confirm.

**4. PRESENTATION - HAWKE'S BAY TOURISM**

(Document 19/967)

The General Manager of Hawke's Bay Tourism, Mr Hamish Saxton, gave a power point presentation (CG-16-4-00011) and responded to questions from the Committee.

The Committee asked that the profile of Hastings be raised by including references to it in advertising material and the like, wherever possible.

Councillor Dixon/Councillor Redstone

**A) That the Operations and Monitoring Committee receives the report titled Presentation - Hawke's Bay Tourism.**

**CARRIED**

**5. FINANCIAL QUARTERLY REPORT FOR THE SIX MONTHS ENDED 31 DECEMBER 2019**

(Document 20/105)

The Financial Controller, Mr A Wilson, gave a power point presentation (CG-16-4-00009) and responded to questions from the Committee.

Councillor Kerr/Councillor Watkins

**A) That the Operations and Monitoring Committee receives the report titled Financial Quarterly Report for the Six Months Ended 31 December 2019.**

CARRIED**6. FINANCIAL SUMMARY AS AT 31ST DECEMBER 2019**

(Document 20/154)

Councillor Watkins/Councillor Dixon

- A) That the Operations and Monitoring Committee receives the report titled Financial Summary as at 31st December 2019.**

CARRIED**7. HALF YEAR PROGRESS REPORT**

(Document 20/136)

Councillor Schollum/Councillor Lawson

- A) That the Operations and Monitoring Committee receives the report titled Half Year Progress report.**

CARRIED**8. TRACK UPGRADES OF TAINUI, TANNER STREET, HIKANUI AND TAUROA ROAD RESERVES – REQUEST FOR ADDITIONAL FUNDS**

(Document 19/1238)

Councillor Barber/Councillor Lawson

- A) That the Operations and Monitoring Committee receives the report titled Track Upgrades of Tainui, Tanner Street, Hikanui and Tauroa Road Reserves – Request for Additional Funds.**
- B) That the Committee endorses an increase of \$120,000 to undertake the upgrade of the walking tracks in Tainui, Tauroa and Tanner reserves to the NZ Short Walk standard, and that the additional funding be included in Years 1 and 2 of the Draft 2021/31 Long Term Plan, for consideration alongside other competing priorities.**

CARRIED**9. BUILDING CONSENT AUTHORITY ACCREDITATION UPDATE**

(Document 20/12)

Councillor Kerr/Councillor Schollum

- A) That the Operations and Monitoring Committee receives the report titled Building Consent Authority Accreditation Update, noting the Chief Executive may request a formal extension of the clearance time for General Non-Compliances.**

CARRIED

**10. WASTE LEVY CONSULTATION SUBMISSION**

(Document 20/84)

Councillor Redstone/Councillor Schollum

- A) That the Operations and Monitoring Committee receives the report titled Waste Levy Consultation Submission.**
- B) That the Committee endorse the “Reducing Waste: A More Effective Landfill Levy” submission made by officers on behalf of Council.**

**CARRIED**

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The meeting adjourned for afternoon tea at 3.00pm and resumed at 3.22pm.

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**11. ANNUAL REPORT ANIMAL CONTROL SECTION 10A**

(Document 19/906)

The new Animal Control Team Leader, Mr Troy Allison, was introduced to the committee.

Councillor Dixon/Councillor Schollum

- A) That the Operations and Monitoring Committee receives the report titled Annual Report Animal Control Section 10A.**
- B) That the Annual Report Animal Control Section 10A 2018-2019 (REG-1-01-19-9625) be adopted.**

**CARRIED**

**12. HAWKE'S BAY CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP - ANNUAL REPORT 2018-19**

(Document 20/10)

Mayor Hazlehurst/Councillor Barber

- A) That the Operations and Monitoring Committee receives the report titled Hawke's Bay Civil Defence Emergency Management Group - Annual Report 2018-19.**

**CARRIED**

### 13. REQUESTS RECEIVED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT (LGOIMA) MONTHLY UPDATE

(Document 19/1277)

Councillor Schollum/Councillor Redstone

- A) That the Operations and Monitoring Committee receives the report titled **Requests Received Under the Local Government Official Information and Meetings Act (LGOIMA) Monthly Update.**
- B) That the LGOIMA requests received in December 2019 and January 2020 as set out in Attachment 1 (IRB-2-01-19-1832), of the report in A) above, be noted.

**CARRIED**

### 14. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

### 15. EXTRAORDINARY BUSINESS ITEMS

#### **Items of Business Not on the Agenda Which Cannot Be Delayed**

Under Section 9.12 of the Council's Standing Orders the following matter was discussed, noting that this item could be addressed if the meeting resolves to do so and the Chairperson provides information during the public part of the meeting as to why it is not on the agenda and why it cannot be delayed until a subsequent meeting.

#### **Nomination of Councillor Bayden Barber to Te Maruata Roopu Whakahaere**

The Chair advised that this item needed to be addressed under urgency as nominations were due to be in by 5.00pm on Friday, 6 March 2020.

A copy of a memorandum from Local Governance New Zealand "LGNZ" (CG-16-4-00008) containing background information on Te Maruata Roopu Whakahaere was circulated at the meeting.

Councillor Barber spoke to the circulated memorandum, backgrounding why he was interested in representing the council and being part of this caucus, which was a sub-committee of the National Council of LGNZ.

Mayor Hazlehurst Moved the Resolution to show support from this council for the nomination of Councillor Bayden Barber.

Councillor Schollum/Councillor Kerr

**That the Operations and Monitoring Committee accept the following Extraordinary Item of Business to be addressed for Reasons of Urgency as outlined by the Chair at its 27 February 2020 meeting.**

- **Nomination of Councillor Bayden Barber to Te Maruata Roopu Whakahaere.**

**CARRIED**

Mayor Hazlehurst/Councillor Lawson

**That the Council forward to Local Government New Zealand the nomination of Councillor Bayden Barber to be considered as a member of Te Maruata Roopu Whakahaere.**

**CARRIED**

The meeting closed at approximately 4.30pm

Confirmed:

Chairman:

Date: